

Table of Contents

<u>January 8, 2025</u>	2
<u>February 5, 2025</u>	4

CAMANCHE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, January 8, 2025, at 4:00PM

ROLL CALL

APPROVAL OF AGENDA

CONSENT AGENDA:

- 1) Approve Minutes from Board meeting held on November 6 and December 17, 2024.
- 2) Approve New Bills and Book Orders.
- 3) Approve Financials as submitted.

DIRECTORS REPORT

Financial -

- Reallocate money from the budget to the Temporary Staff line item.
- Discuss a way for patrons to pay fines by Credit/Debit Card.

Personnel/Operational –

- Employee Update
 - Accept resignation from Children’s Librarian – last day on 1/16/25
 - Placing advertisement for new Children’s Library Services Coordinator position.
- Discuss Form for Goal Setting Sessions

Programming –

- Programming Update

Collection Development –

- Inventory Update

Facilities –

- Nightly Tracking of Patrons – Monthly Update
- Discuss needing security cameras inside and out.

Children’s Programming –

Misc-

OLD BUSINESS –

- CPR Date will be scheduled by end January 2025.

NEW BUSINESS –

- Review FY 2025 Budget Worksheet
- Review Quote from Manatt’s Asphalt
- Review Quote for Heating/Air
- Summer Reading Programs Letters for Funding
- Donations for the Library/Friends of the Library
- Review best way to contact Board Members

ADD TO AGENDA

LIASONS REPORT

PUBLIC COMMENT (3 min limit)

NEXT MEETING

- The Next Board of Trustee's Meeting will be held February 5, 2025, at 4:00PM

ADJOURNMENT

Interested Citizens are invited to attend.

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.

CAMANCHE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, February 5, 2025, at 4:00PM

ROLL CALL

APPROVAL OF AGENDA

CONSENT AGENDA:

- 1) Approve Minutes from Board meeting held on January 8th and Special Meeting on Jan 15th.
- 2) Approve New Bills and Book Orders.
- 3) Approve Financials as submitted.

DIRECTORS REPORT

- Financial -
 - Financial Update
- Personnel/Operational –
 - Employee Update
- Programming –
 - Programming Update
 - The price of Adventure Pass is going up, \$450 for one year, as the website for reserving them is changing and the building of the site is expensive. This price would likely go back down the following year. We have had 15 uses of the passes but have not advertised them at all.... so that's just word of mouth use.
 - It was something that Nancy renewed while she was acting director and may have seen a gap in the ability to use it as a result of not knowing it needed to be done prior to the renewal date.
- Collection Development –
 - Inventory Update
- Facilities –
 - Nightly Tracking of Patrons – Monthly Update
 - Shayla Kiddoo Frere from Platinum Information Services Inc. will be with us to talk about a quote for helping us with our IT, installation of video cameras, changing our email system and internet infrastructure.
 - Director Grim would like to be able to act on this after her presentation, as the IT situation is changing rapidly... I'M ON is coming, and the email has to change soon.
- Children's Programming –
- Misc-

OLD BUSINESS –

NEW BUSINESS –

- President McManus will be out of town for March Board meeting. Do we want to move the date to March 12?

ADD TO AGENDA

LIASONS REPORT

PUBLIC COMMENT (3 min limit)

NEXT MEETING

- The Next Board of Trustee's Meeting will be held March 5, 2025, at 4:00PM

ADJOURNMENT

Interested Citizens are invited to attend.

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.