



Ayrshire East District Scout Council

Annual Report & Financial Statements

for the

Year ended 31 March 2017

Charity No SC042761

**Ayrshire East District Scout Council
Trustees' Annual Report
Year ended 31 March 2017**

The Executive Committee have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31 March 2017

Name & Address

The District's name is the Ayrshire East District Scout Council and it may be contacted at dc@aescouts.org.uk or 07765697651

The postal address is: 22Merrick Road Kilmarnock KA1 3TB (This is a Trustees home address)

Constitution & Purpose

The District is constituted in terms of the Rules of The Scout Association, which is a charitable body incorporated by Royal Charter.

The governing document of the district is entitled The Policy, Organisation & Rules of the Scout Association along with the Scottish Variations to these.

The District is a registered Scottish Charity - No SC042761

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Trustees

Stuart Dunsmuir	District Commissioner
Brian Goldie	Chairman
Alan Sime	Treasurer
Suzanne Brodie	Secretary

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

Review of Financial Year

The receipts and payments account at page 2 of the accounts shows an excess of payments over receipts of £1,094 (2016: excess receipts £2,404).

Reserves Policy

The Trustees believe that around two months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments and to allow for any unexpected items of expenditure.

Trustees Responsibilities

The trustees are required to act in accordance with the constitution and within the framework of the relevant charity legislation. They are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the charity's financial position, and to enable them to ensure that the accounts comply with the applicable requirements of the following:

- Charities and Trustee Investment (Scotland) Act 2005
- Charities Accounts (Scotland) Regulations 2006 (as amended)

The trustees have the responsibility for taking reasonable steps to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the District Executive Committee on 27/08/2017 and signed on its behalf by :-



District Commissioner



Chairman

**Ayrshire East District Scout Council
Independent Examiner's Report
Year ended 31 March 2017**

Independent Examiner's Report to the Trustees of Ayrshire East District Scout Council

I report on the financial statements of Ayrshire East District Scout Council ("the District") for the year ended 31 March 2017 which are set out on pages 4 to 6.

Respective responsibilities of Trustees and Examiner

The District's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The District's Trustees consider that the audit requirement of Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the Unit and a comparison of the accounts presented with the those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - (b) to prepare accounts which agree with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Gillian Morton
Chartered Accountant (ICAS)
17 Portree Avenue
Kilmarnock, KA3 2GA**

27th August 2017

**Ayrshire East District Scout Council
Receipts & Payments Account
Year ended 31 March 2017**

	Note	2017 £	2016 £
RECEIPTS			
Voluntary Income	3	18,775	21,168
Investment Income			
Bank Interest		-	-
NSI Investment income		138	241
Total Receipts		18,913	21,409
PAYMENTS			
District Activities	4	1,545	1,532
Membership Payments	3	16,907	17,329
Management & Administration Costs	5	1,556	144
Total Payments		20,007	19,005
Surplus/(Deficit) for year		- 1,094	2,404

Ayrshire East District Scout Council
Statement of Balances
Year ended 31 March 2017

	NOTES	2017 £	2016 £
Cash & Bank Balances (Unrestricted)			
Balance as at 01/04		13,541	11,137
Surplus/(Deficit) for the year	-	1,094	2,404
Balance as at 31/03		<u>12,446</u>	<u>13,541</u>
Bank Current Account	6	12,446	13,541
Cash in Hand		-	-
NSI Bonds	7	13,000	13,000
		<u>25,446</u>	<u>26,541</u>
Other Assets			
Nil		-	-

Liabilities

The District has no liabilities

All funds are unrestricted.

The notes on page 6 form an integral part of these accounts.

Approved by the District Executive Committee at the AGM on 27/08/2017 and signed on its behalf by:-



Stuart Dunsmuir
District Commissioner



Brian Goldie
Chairman

Ayrshire East District Scout Council
Notes to the Accounts
Year ended 31 March 2017

1 Funds

The District maintains a single undesignated general fund for all its financial transactions. The District uses The Bank of Scotland as for its banking.

2 Trustees Remuneration & Expenses

The Trustees did not receive any remuneration of expenses during the current or prior financial years.

	2017 £	2016 £
3 Income		
From Groups / Units of the district	16,569	18,307
Centenery Camp	640	-
Grants	60	200
Gift Aid	518	690
Donations	-	500
Sale of Logan Hall	-	250
Badge Sales	135	155
Adult Training	853	568
S/W Rebate / Abatement	-	498
Bond Interest Received	138	78
	18,913	21,246
Less: Paid to Region (Scout Headquarters) Capitation	16,907	17,329
	16,907	17,329
4 District Activities		
Adult Training	1,415	932
Camp Costs	-	-
Archery	-	-
Blair Athol	-	600
Centenery Camp Costs	130	-
	1,545	1,532
5 Management & Administration Costs		
District Expenses	856	-
Postage	-	44
Paid to or on behalf of the 16th Ayrshire	600	
Paid to or on behalf of the 106th Ayrshire	100	100
	1,556	144
6 Bank Current Account		
Comprises:		
Ayrshire East Scout Council	1,745	5,087
Held in Trust for 16th Ayrshire Scout Group	10,602	10,602
Held in Trust for 35th Ayrshire Scout Group	-	-
Held in Trust for 106th Ayrshire Scout Group	100	100
	12,446	15,789
7 NSI Bonds		

A shortfall of £2,000 was found when investments of £2,000 were cashed in during the 2014 year. Previous Annual Reports had stated that Investments valued at £17,000 were held, however the statement received from NSI after taking £2,000 showed that only £13,000 of Investments remained. This has been queried with NSI. It is thought that the difference arose during the merger of the Districts during 2005 and no statements are available from this time. Further investigation into this matter is ongoing.

Ayrshire East District Scout Council
Reports
Year ended 31 March 2017

DC Report – District AGM 27/08/17

During the reporting year 2016-17, I have had the pleasure & privilege of representing the district at the following events;

- Visits to
 - 37th Ayrshire Beaver investiture
 - Organised & visited the 77th Glasgow Disabled Scouts, this was to assist the 106th Ayrshire leaders, only 2 turned up to see how that group worked with their members
 - 37th Ayrshire Beaver Birthday Party
 - 29th Ayrshire leaders meeting
 - 21st Ayrshire Cubs along with MSP Brian Little
 - Valley Hornets ESU
 - 20th Ayrshire open day to mark their centenary year
 - Founders Day Service at Dalmellington
 - District Fun swim at Dalmellington (which I also paid for!!)
 - 29th Ayrshire Cif Big Clean – a competition the group won in which they won a deep clean of their hall as well as having it re-decorated
 - 33rd Ayrshire for a presentation to Frank McHugh marking 60 years' service in Scouting
 - 34th Ayrshire Group exec meeting
 - 29th Ayrshire Leaders meeting
- Chief Scout Award Presentations to
 - 16th Ayrshire Scouts
 - 24th Ayrshire Scouts
 - Valley Hornets ESU
- Assisted with two Adult Training residential weekends
- Presented Wood Badges to
 - Paul McGrath
 - Alice Kerr
 - Fiona McBride
 - Glen Higgins
- Attended the HALO weekend
- Manned a 2-day publicity stall at NATS Prestwick promoting Scouting and encouraging volunteering
- Held 2 ADC / GSL meetings
- Attended a DC safeguarding course in Hamilton
- Attended a YLT Trainers weekend at Bonaly
- Organised and run 2 YL Module A courses
- Attended the Remembrance Day service at the Cenotaph
- Attended the Cubs 100 birthday celebrations at Kay Park church in December
- Attended the National DC conference at Warwick University again paying the £450 costs out of my own pocket
- Attended the SHQ AGM & Regional AGM
- as well as the following Group AGMs; 20th, 21st, 23rd, 29th, 33rd, 37th & 46th

Also during the last reporting year, we have provided our youth members with 131 nights away opportunities, once again this is up on last year's figure of 104.

Whilst not part of the DCs role I met with almost all of the new volunteers who attended the appointments committee and carried out inductions for those people; this is part of the GSLs role which is not taking place leaving the new volunteers feeling unwelcomed and not knowing what to expect or what is expected of them. None of them had received the yellow card or could describe the main policies of the Scout Association as expected by them when they attend the appointments committee.

We also lost a number of explorer Scout leaders en mass meaning the Jesters ESU had to be declared dormant on this year's census. I did however manage to recruit 2 new leaders for the unit which would have been up and running a lot sooner if it was not for the 6 months it took them to go through the appointments process. Many thanks to Alan & Stuart for volunteering.

One of my last duties as DC was to assist with the recruitment of a new DC to take over the reins & am very grateful to Brian who stepped forward to take on the role.

Finally, I would once again like to thank each and every volunteer, whither in uniform or not, my deepest thanks for all the time, effort & hard work that you all put into Scouting at section, group, district, region or national level.