

Co-Op Parent Board Meeting

January 10th , 2023

Present: Josy ,Kate, Samantha, Yvette, Brenda, Michelle, Elissa

Absent:Crystal

1. Approval of minutes- Minutes approved

2. Directors Report- In-House registration, board members arrive at 5:30. Jan 12th from 6 to 7pm . Families must be up to date , and have May's tuition paid in order to register for next year. \$125 for registration fee, for additional siblings its \$75 for each .

-2 new students, 1 parent & tot, 1 pm young explorer . Start next week.

- February open house for non current families- post flyers on FB groups

3. Chair Updates-

-Yvette will have sign-up for those interested in serving on next year's board at the open house. Will advertise the benefits of being part of the board ; Parent involvement , no housekeeping , early registration.

-Next Year; Secretary - Kate, Chair - Crystal, Samantha -Vice-Chair, Housekeeping- Elissa, Financial Advisor- Josy

Open- Treasurer 1 - IN @ 2-Out , Fundraising , Housekeeping Co-chair, (Social Media/ PR position) - Yvette will ask for Crystals input about adding this position back .

Co-Chair for Fundraising ?

-Yvette will send an email before Thursday about open positions

4. Financial Advisor Update-

- W2's in the next few weeks
- Michelle will email Tax ID to parents and will send the anti-discriminatory to Lombardian a week before Feb 9th so it can be published on that date .

5. Treasures Report - Mostly everyone is up to date besides a few, Will deposit tuitions received .

6. Fundraising Report- Co-op got back \$122 from portillos dec fundraiser.

Upcoming events-

- Infinite Possibilities Candles : Jan 11-25 (Receive Feb .7) Samples set up in am in foyer, and at registration. 13 each, co-op gets 4.50 each candle sold. Take cash, venmo, check . Suggested to put QR code on order form to scan for venmo.

- Samantha will email out order forms to parents and remind them about the fundraiser.

- On Candle delivery day Feb 7th need a few members to stay after to help organize candles and distribute .

-Cards for a Cause: Feb 22-March 8 - arrive a week after - not sure about venmo?

-Noodles & Co : April 13 4-8pm

-Giving Dupage Days : May 6-7

-Dairy Queen : May 10

7. Housekeeping- 2 families haven't signed up/ or reached out about the next housekeeping Session.

8. Questions or Concerns - Look into Funflatables at Yorktown for playdate/ or fundraiser for next year.