

CLERK: Ruth Waller, Copperfields, Colman. Temple Guiting. GL54 5RT

Tel: 01451 850611 E-mail: [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com)

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MINUTES: of a Council Meeting held in Toddington Village Hall on Monday the 9<sup>th</sup> September 2019 at 7.30pm.

PRESENT: Parish Councillors: Christine Fawcett (Chairperson), Nigel Parker and Bert Alvis.  
Clerk: Ruth Waller and 4 members of the public

**190909/01 To receive and consider apologies for absence.** Apologies were received and accepted from Cllrs Wynn and Merritt. Apologies had also been received from Borough Councillor Mel Gore.

**190909/02 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011):** None

**190909/03** To approve the minutes of the **Parish Council Meeting held on the 1st July 2019 and of a Planning Meeting held on the 5<sup>th</sup> August 2019** in Toddington Village Hall. The minutes of both these meetings were approved and signed as a true record and duly signed by the Chairman.

**190909/4 Matters arising from previous minutes (Clerk's Report):** The Clerk's report had been circulated to Cllrs prior to the meeting and its contents noted. All 3 dog waste bins are now in-situ and the "pick it up" stickers have been ordered. All other actions from previous meeting have been completed.

**190909/5 To receive comments and concerns from the public:** A resident noted that the road by roundabout continued to be an issue along with blocked drains and broken covers. Cllr Parker volunteered to report all of the above and the Clerk would chase up the work that she had reported.

**190909/6 To receive report/update from Borough Councillors:** Cllr Gore had sent her apologies for this meeting and no report had been received.

**190909/7 To consider and note planning applications and agree responses:** To consider and note planning applications and agree responses:

For consideration:

- i) 19/00752/FUL - Land Off Broadway Road Part Parcel 9070 Toddington Cheltenham: Council resolved **to OBJECT** to the amendments to this application as it was in breach of NPPF regulations paragraphs 108 and 110 as it did not ensure pedestrian safety.
- ii) 19/00376/FUL - 1 Consell Green Tewkesbury Road Toddington (Planning Application Amendment): Council agreed **NO OBJECTION** to this application.
- iii) 19/00741/TCA - Forge Cottage Broadway Road Toddington: **Council agreed NO OBJECTION to this application**, but it was now unavailable on the Planning Portal to submit a response.
- iv) 19/00097/CONDIS - Application for approval of details subject to condition 10 (External Lighting) of the planning application ref number 15/00394/OUT: Land South Of B4077, Newtown, Toddington: **Council resolved to re-submit their original OBJECTION to this application.**

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- v) 19/00865/FUL: Construction of 3 no. outbuildings comprising a garden room, double garage and gazebo: 6 The Square, Toddington: **Council resolved to OBJECT to this application on the following grounds:**
- If permitted, the application would be detrimental to the Listed buildings and the unique setting they are found – as recognised by the Secretary of State.
  - In particular, the garage is in close proximity to the entrance to the Grade 1 listed St. Andrew’s Church. The Parish Council strongly objects to this proposed building.
  - Concern is raised regarding the height of the proposed buildings and the detrimental impact this would have upon the landscape of the AONB.
  - The Parish Council requests an Environmental Survey and an assessment by Gloucestershire Gardens and Landscape Trust are completed prior to any decision being made. Particular concern is raised regarding the impact such a development would have on wildlife especially bats.
  - From the Tree Report, it is clear that damage to the existing trees will occur if the proposed Garden Room structure is built where proposed over a number of tree Root Protection Areas – as clearly shown on the consultant’s drawing.
  - The Parish Council notes that wording to The Heritage Statement submitted has been changed from that previously submitted with the previous application for this property. No reasonable proof is provided to quantify this change, so the Parish Council therefore questions the credibility of this report.
  - Paragraphs 193-195 of the NPPF deal with the impact of a proposed development on designated heritage assets. The Heritage Statement completed by Brodie Planning Associates’, section 4.6 states that the “setting of each heritage asset identified contributes positively to their significance, primarily through historical association and the contribution of historical architecture.” Therefore, any proposed development within the setting would be detrimental to such designated heritage assets.
  - If permitted, this development will breach NPPF, paragraph 127 in that daylight and sunlight will be impacted and the proposed development will impact on the privacy of historical assets and neighbouring properties. The Parish Council request a sunlight/daylight assessment is completed prior to any decision.
  - The Heritage Statement states that the proposed buildings cannot be viewed from public areas but are kept within the curtilage, this is factually incorrect.
  - Paragraph 195 of the NPPF states ‘Where a development proposal will lead to less than substantial harm to the significance of a designated heritage asset, this harm should be weighed against the public benefits of the proposal including, where appropriate, securing its optimum viable use’ - the benefits stated in the Heritage Statement are purely for the applicants not for the public in general, contra to the protection of heritage assets, and as such any harm caused cannot be weighed against the public at large.
- vi) 19/00866/LBC: Construction of 3 no. outbuildings comprising a garden room, double garage: **Council resolved to OBJECT to this application** on the same grounds as the associated FUL application (above).

For noting:

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- i) 19/00658/FUL and 19/00659/LBC - 6 The Square Toddington Cheltenham:  
**Application Withdrawn**
- ii) 19/00672/PDAD - Prior approval for conversion of agricultural building into 1no. smaller dwelling house (use class C3) and associated building operations. - Smallholding Plot 2, Warren Fruit Farm, Evesham Road, Greet: **Prior approval refused**

**190909/8 Highways and Road Safety Update:**

- i) **VAS update:** Cllr Parker provided a brief update on the VAS reporting that an extra bracket was now available for use. Current data had not been downloaded due to the amount that was available.
- ii) **Highway maintenance matters (incl. gulleys):** Both the Clerk and Cllr Parker were still waiting the results of the Highway Survey regarding the blocked drains. Following the last Council meeting, the Clerk had reported the other repairs required and was awaiting a response from Highways. Councillors thanked a member of the public for her effort in clearing the overgrowth and rubbish around the War Memorial

**190909/10 To receive an update regarding website:** Cllr Fawcett had re-written the wording on the website homepage. Councillors approved this re-wording and thanked Cllr Fawcett for her time spent on this.

**190909/11 Information regarding the Village Fete: Sunday 15<sup>th</sup> September:** Cllr Fawcett had booked a table for the Parish Council at the fete on the 15<sup>th</sup> September. This was an opportunity for residents to meet their Parish Councilors and to advertise the Housing Needs Survey to be distributed by GRCC the week commencing 14<sup>th</sup> October.

**190909/12 Finances**

- i) **To receive current statement of accounts and bank reconciliation.** The bank reconciliation was approved and signed and the budget vs. spend briefly analysed.

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Period to: 4th September 2019			
<b>Lloyds TSB Current &amp; Deposit</b>		<b>£</b>	<b>£</b>
Acc: 02251838 - Statement Bala	4963.36		
Acc: 01042917 - Satement Balar	6054.83		
Add	0.00	11018.19	
Less:			
outstanding/unpresented cheques			
		7.32	
		10.50	
			17.82
<b>Reconciled balance</b>			<b><u>11000.37</u></b>
<b>Cash Book Summary</b>			
Opening balance 01.04.19		5281.94	
Add: receipts to date	8601.03		
Less: payments to date	2882.60		
		11000.37	
<b>Cash Book balance</b>			<b><u>11000.37</u></b>

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	2018_19	Actual Spend 2018/19	2019_20	Income/ Spend to 31.08.19	+/- Remainder of Budget	Reason for +/-
			£	£	£	
<b>Receipts</b>						
carried forward	3198	4753.49	5282	5281.94		estimated on reserve
Precept	8300	8300	8600	8600.00		
Council Tax Support Grant	0	0	0	0.00		
Interest	4.00	4.00	4	1		
Other	0	0	0	0		
Vat reclaim	550	550	550			£225 gross cutting
<b>Total income</b>	<b>12052</b>	<b>13607</b>	<b>14436</b>	<b>13883</b>		
<b>Payments</b>						
Staff costs	3935	3935	3940	466.32	3473.68	Based on current salary SCP 12 - £11.67 per hr
Admin expenses	500	380	400	12.75	387.25	
Insurance	232	386	390	381.52	8.48	
Audit fees	200	163	200	173	27	
Grass cutting	1200	1098	1127	710	417	
Meeting room hire	120	105	120	52.5	67.5	12 meetings
Subscriptions	200	150	100	140.77	60	GRCC, GAPTC, ICO (reduced as deleted SLCC and CPRE from calculations)
Village Hall loan repayment	1680	1680	1680	838.82	841.18	
Training	100	95	340	95	245	£290 cllr training plus new Chair training £50 approx
Village Newsletter	50	0	50	0	50	Now online
Donations	50	0	0	0	0	
Reserve	0	0	0	0	0	Figure is shown below
VAT	450	200	300	120	180	
Other	300	300	500			
Website	220	220	260			Hosting, McAfee software
<b>Total Expenditure</b>	<b>9237</b>	<b>8712</b>	<b>9,407</b>	<b>2,990</b>	<b>5,757</b>	
<b>Balance</b>					<b>£11,000.37</b>	
of which is PC reserve in Lloyds Deposit Acc					<b>£4,963.36</b>	
<b>Operating Balance in current account at end of year</b>					<b>£6,037.01</b>	

ii) **Receipts and Payments.** The following payments were approved:

Payments made between meetings:				
0909	Todd Village Hall	Meeting room hire – July	LGA 1972 s.142	£10.50
0912	Greenfields	Grass cutting - June	HA 1980 s.96	£180.00
0913	Greenfields	Grass Cutting – July	HA 1980 s.96	£180.00
The following payments to be approved				
Chq no	Payee	Purpose	Auth	Cheque value
0914	Todd Village Hall	Meeting room hire – August	LGA 1972 s.142	£10.50
0915	Greenfields	Grass cutting - August	HA 1980 s.96	£180.00

Council agreed that the Clerk should source a quote for repair to her laptop.

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**190909/13 To note recent correspondence and agree responses:**

- GRCC Housing Needs Survey: Explained to Cllrs by Martin Hutchings (Rural Enabler) on Thursday 4<sup>th</sup> Sep. This will be distributed by post to all residents on the w/beg 14<sup>th</sup> October.
- GAPTC update + training dates: incl. note of updated NALC Financial Regulations
- TBC Code of Conduct training: 2<sup>nd</sup> September and 5<sup>th</sup> October
- TBC: Seminar to introduce pre-submission of Local Plan: 24<sup>th</sup> September TBC offices 5-7pm
- GRCC Greener communities Event: 30<sup>th</sup> October, Stroud college

**190909/14 Items for information only:** The Clerk reported the broken notice board outside the village hall. Council agreed this should to be rebuilt/ repaired.

The Chairman concluded the meeting at 9.02pm and thanked everyone for their attendance.

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Chairman

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Date