



LEADERS **BUILT** HERE

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2023 REGISTRATION KIT



## **Registration is now open for the 2023 HOBY State Seminar Season!**

Impact a student's life today—register them for HOBY! These multi-day programs leave a lasting impression as students gain a deeper sense of self-awareness, connections across the state, and the inspiration and tools to give back to their communities through leadership and service.

Inside this kit you will find:

- Student selection and registration how to
- Frequently Asked Questions
- Promotional poster
  - In both color and black and white for printing ease
- Registration worksheet
  - In both color and black and white for printing ease

By logging into our online registration system at [hobyregistration.hoby.org](https://hobyregistration.hoby.org), you will find seminar-specific information including:

- Seminar date and location (if confirmed)
- Registration cost
- Contact information for your local HOBY volunteer team

Thank you for your partnership!  
We look forward to welcoming your student(s) to the HOBY family!



## STATE LEADERSHIP SEMINARS

### 1. PROMOTE THE OPPORTUNITY!

Tell school staff and students about the opportunity and ask faculty and staff to talk about HOBY with 10th grade students. Make copies of the promotional poster on the final page of this registration kit and post around your school! Encourage all sophomores to learn more by following @HOBY on social media or visiting HOBY.org.

### 2. ENCOURAGE SOPHOMORES TO APPLY

Refer all interested candidates to one school contact and create a selection process. Some suggestions include:

1. In-person speeches or interviews
2. Essay contest
3. Selection committee
4. Nominations from school staff

### 3. SELECT YOUR STUDENT(S)

At HOBY, we believe leadership is a skillset to be learned and not a position to be held. We also know that leadership abilities are not defined by gender, race, or socioeconomic status, and we encourage you to consider all sophomores in your selection. While young leaders often have excellent academic records, selections should not be based exclusively on GPA. Please consider leadership potential, as taken on in all areas of life, when making your selection.

### 4. HAVE STUDENTS FILL OUT THE FORM

In this packet are forms for selected students to take home and share with their parents or guardians. Have them fill out the form and return it to your school's HOBY contact via email or print.

### 5. REGISTER YOUR STUDENTS

Use your HOBY school ID and password (provided in the initial registration email) to log into our secure online registration portal. Enter your student's information from their completed registration form. Each seminar has a limit to the number of students each school may register. The registration should be completed by a school representative and login information should not be given to parents/guardians or students. [REGISTER HERE](#)

### 6. PAY THE REGISTRATION FEE

Registration is finalized when payment is received. Cost varies by location, and is indicated in our [registration portal](#).

- Pay online, via ACH - our preferred method.
  - [Click here](#) to pay via ACH.
  - Student name in 'First Name' 'Last Name' fields
  - School name in 'What is this payment for?' field
- Pay online with a credit card
- Print an invoice to pay by check. Make payable to:  
Hugh O'Brian Youth Leadership  
P.O. Box 8478  
Pasadena, CA 91109-8478

### YOUR STUDENT IS ALL SET FOR A LIFE-CHANGING EXPERIENCE!

Students and parents/guardians will receive periodic updates from HOBY. Four to six weeks before the seminar, the local seminar volunteer team will reach out with detailed information and additional forms to complete at that time. If you or your student have any questions, please reach out to us at [hoby@hoby.org](mailto:hoby@hoby.org).



### WHERE AND WHEN ARE HOBY SEMINARS?

Each year, seminars take place across the United States between April and June. Please log in to the online registration system at [hobyregistration.hoby.org](http://hobyregistration.hoby.org) with your school ID and password to find your assigned seminar's date, location, and local contact.

### WHAT KIND OF SEMINARS ARE AVAILABLE?

HOBY seminars will be in-person! Virtual options may be available for those unable to attend in-person.

### WHEN DOES REGISTRATION CLOSE?

We encourage you to register students as soon as you are able. Space is limited so we have a guaranteed acceptance date of Friday, December 16, 2022. Registering your student by this date will ensure they have a spot in the upcoming seminar. Your student's registration is finalized when payment is received. After December 16, registrations will be accepted as space is available and as timing allows.

### WHAT IF I FORGET MY HOBY SCHOOL ID AND PASSWORD?

We're here to help! First, check the initial email you received from HOBY on October 3rd for your school ID and password. If you are unable to find this information, please email us at [hoby@hoby.org](mailto:hoby@hoby.org). Include "School ID Request" in the subject and the following information:

- High School name
- City and State
- School contact name

This ID and password should be accessible to school contacts and administrators only.

### WHAT IF THE STUDENT I SELECTED CAN NO LONGER ATTEND THE SEMINAR?

No problem! We encourage you to select alternate students in addition to your primary student selection for exactly this reason. We can easily switch your alternate student with your initial primary student and transfer any payment to the new registration. Simply log back in to the online system and follow the instructions to replace the primary student with the alternate. If you did not initially select an alternate student, you may enter your alternate student's information, and then replace your primary student using the instructions in the registration system.

### WHO PAYS THE REGISTRATION FEE?

The registration fee can be paid by the school, community organizations, PTOs, sponsors, or parents/guardians. If needed, the fee can be split between two or more entities. Payment can also be made in installments.

### DO I HAVE TO PAY THE FEE AT THE TIME OF REGISTRATION?

Payment is due 30 days after registering. Simply log back in with your school ID and password and complete the payment process. Please note, a student's registration is not finalized until the payment is received and processed.

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  - [Click here](#) to pay via ACH.
  - Student name in 'First Name' 'Last Name' fields.
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### CAN I USE A PURCHASE ORDER?

Purchase orders are not accepted as payment but may be submitted if required by a school's finance/accounting department. Enter your purchase order number in the online registration system, and then print and provide the invoice to your school for payment. Please email purchase orders to [hoby@hoby.org](mailto:hoby@hoby.org) if a signature is required.

### WHAT IS THE REFUND POLICY?

HOBY does not issue refunds for registration fees. Should your primary student be unable to attend, we will work with you to apply paid fees to a new student's registration.

### WHAT HAPPENS AFTER A STUDENT IS REGISTERED & PAID?

Once payment is processed, your student will receive an email confirmation stating their registration is finalized. Students and parents/guardians will receive periodic updates from HOBY. Four to six weeks prior to the seminar, your student will be emailed detailed information about the seminar as well as additional forms to complete.

Calling all  
Sophomores!



STATE  
LEADERSHIP  
SEMINARS



Learn about your leadership style

Connect with leaders around the state

Build lasting friendships

Make a positive impact

**SEMINAR  
REGISTRATION  
IS OPEN!**

"I discovered myself and who I am  
as a leader. HOBY changed me for  
the better."  
- 2022 Student Ambassador

"At HOBY, I learned I can make  
a difference in my community."  
- 2022 Student Ambassador

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Reach out to \_\_\_\_\_ for more info!



[www.hoby.org](http://www.hoby.org)

## CONGRATULATIONS!

You have been selected to represent your school at the HOBY Leadership Seminar!

### STUDENT INFORMATION

Full Name: \_\_\_\_\_

Preferred First Name for First Tag: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone (C): \_\_\_\_\_ Phone (H): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email (personal-not school, not family): \_\_\_\_\_

Gender: ☐ Female ☐ Male ☐ Non-binary ☐ Transgender ☐ Prefer not to disclose

☐ Prefer to Self-Identify \_\_\_\_\_

Race/Ethnicity: ☐ Asian ☐ Black/African American ☐ Hispanic or Latino ☐ Middle Eastern or North African

☐ Native American ☐ Native Hawaiian or Pacific Islander ☐ Prefer not to disclose

☐ Prefer to self describe \_\_\_\_\_ ☐ White

T-shirt size: ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐ XXXL

☐ I understand I will need to attend the seminar for the entire weekend, including overnight.

### SCHOOL INFORMATION

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION

Parent/Guardian 1 Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (C): \_\_\_\_\_ Phone (H): \_\_\_\_\_

Email: \_\_\_\_\_

Job Title/Employer (optional): \_\_\_\_\_

Parent/Guardian 2 Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (C): \_\_\_\_\_ Phone (H): \_\_\_\_\_

Email: \_\_\_\_\_

Job Title/Employer (optional): \_\_\_\_\_

☐ I would like to opt out of receiving outstanding offers and opportunities from HOBY-approved scholarships, affiliates, partners, and companies.

Signature: \_\_\_\_\_

*I, as the parent/guardian, give permission to disclose the above information to HOBY Youth Leadership.*

**The HOBY registration fee is non-refundable.**

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- Connect with leaders around the state
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- Build lasting friendships
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