

Present

Cindy Mihelich, President
Robert Pratt, Vice-President
Jan Williams, Secretary
Judy Sikes, Treasurer
Beth Thatcher, Board Member
Joel Thompson, Board Member
John Cordova, Board Member
Maria Reyes, Board Member
Polly Boggs, Board Member
Mike Atlas-Acuña, Executive Director
Karen Caldwell, Chief Finance Officer
Louida Allbritton, Service Coordination
Melinda Rizley, Children's & Family Services
Mariah Schofield, Administrative Assistant

Absent

Jane Garnett, Board Member
Julia Vean, Past President
Leon Harwood, Board Member
Steven Higgins, Board Member
Renee Greenway, Board Member
Wayne Hunter, Board Member
Pat Morales, Human Resources
Sandra Montee, QI & Compliance
Terri Martinez, Bluesky Adult Support Services

Board Meeting was called to Order by Cindy Mihelich, Board President

Welcome Guests

- Mary Arnold is a part time office support staff that has been with CBE since 2004. She will be filling in for Mariah at the next board meeting.

Proxy Votes

- Jane Garnett gave her proxy vote to Julia Vean

Action Items

- Meeting Minutes

- **Motion to Approve** February 2017 Board Meeting Minutes.

Motion to approve the February 2017 Board Minutes.	
<i>Action by:</i>	John Cordova
<i>Seconded by:</i>	Polly Boggs
<i>Passed:</i>	Unanimously Approved

Financials

- January 2017 Financials
 - It was asked if our banks should be supporting our events. Vectra bank supports the run every year. We are working on getting Wells Fargo. There was a strong recommendation to switch banks if Wells Fargo will not support our events.
 - **Motion to Approve** the January 2017 Financials as presented.

Motion to approve the January 2017 Financials as presented.	
<i>Action by:</i>	Robert Pratt
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report
 - **Motion to Approve** the executive directors report

Motion to approve the executive director's report as presented.	
<i>Action by:</i>	Joel Thompson
<i>Seconded by:</i>	John Cordova
<i>Passed:</i>	Unanimously Approved

HRC Committee

- We are adding two members to this committee and there needs to be board approval for the following:
 - Tara Marrow has a masters and has a background in behavioral analysis.
 - James Hill is an RN and has a background in mediations.
 - We are confident that these two will add great feedback to the HRC committee and will be an asset to CBE. Sandy is still looking for parents that would be willing to serve on this committee.

Motion to approve James Hill and Tara Marrow as new HRC committee members	
<i>Action by:</i>	Joel Thompson
<i>Seconded by:</i>	Beth Thatcher
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

- Thank you all for your well wishes from his accident.
- We have been overwhelmed with surveys from the state. We are unsure of why everything is happening at once. Louida submitted the QIS (Quality Improvement Survey) yesterday and it reviews everything that service coordination operations. Our errors have dropped every year, which means that our re-training has been working. The next survey that was submitted was the Performance and quality review. This review covers everything that the agency does as a whole. There was an exorbitant amount of documentation that needed to be completed. There was also a host home survey that required a plan of correction. The plan of correction has been completed and is in the process of being reviewed before it is submitted on March 8. An additional survey was the State Funded SLS and OBRA services. Louida gave a brief description of how these programs work. We are currently still working on that and have asked for an extension. We are looking to have that in this week.
- We are now working on the CCB designation application. This is a long process and we are looking to get this completed two weeks before the due date,
- Mike gave an update on the conflict free case management. We are trying to ask for extensions on the timelines that are currently being requested. Mike will continue to update the board as he gets new information.
- Judy noted that she would gladly look over any of the plan of corrections if we want any input. She has had to submit plans of correction to the State as well.

Early Intervention Report

- Melinda gave a power point presentation. Please see attached.

Public Comment

- None

Upcoming Events

- March 16, 2017 – BASS St. Patrick’s Day Party
- March 18, 2017 – Blizzard Run
- March 30, 2017 – Employee Forum
- April 2017 – BASS Talent Show (Date TBA)
- May 4, 2017 – BASS Cinco de Mayo Party
- June 2017 – Employee Picnic (Date TBA)
- June 29, 2017 – Employee Forum
- August 2017 – BASS End of Summer Picnic (Date TBA)

- September 2017 – Employee Forum (Date TBA)
- October 2017 – In Service Day (Date TBA)
- October 2017 – BASS Halloween Party (Date TBA)
- November 2, 2017 – Fashion Show
- November 15, 2017 – BASS Thanksgiving
- November 16, 2017 – CBE Thanksgiving
- December 2017 – BASS Christmas Party (Date TBA)
- December 7, 2017 – Employee Forum
- February 1, 2018 – BASS Super Bowl Party
- February 14, 2018 – BASS Valentines Party

Motion to Adjourn

- **Motion to Adjourn**

Motion to adjourn.	
<i>Action by:</i>	Robert Pratt
<i>Seconded by:</i>	Polly Boggs
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Mariah Schofield, AA
 Recording Secretary

Reviewed by: _____ Date: _____
 Mike Atlas-Acuña, ED
 Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
 Jan Williams, Secretary
 CBE Board of Directors