

# Seasonal/Part Time – Building Inspector

The Village of Palatine is seeking a seasonal part-time Building Inspector to join the Building and Inspections Division of the Community Services Department.

**Description:** The work primarily involves the inspection and documentation of residential construction work for Express Building Permits within the Village to ensure compliance with codes governing building trades such as carpentry, concrete, pavers, and roofing.

**Essential Job Functions:** Works independently to visit properties and conduct various inspection types related to Express Permits. Identifies and documents code violations, interacts with customers, and occasionally reviews drawings and specifications. Responds to telephone calls and other inquiries from customers concerning work in progress, completed work, code questions and other related items. Follows all safety rules and regulations of the Village. Ability to tolerate both inside and outside environmental conditions. Must have mobility to visit inspection sites as needed, including walking, standing, bending, squatting, and climbing. Must be able to occasionally lift and/or move up to 25 pounds.

**Qualifications:** Candidates for this role should have a high school diploma or GED equivalent, 4-6 years of related experience, and a valid drivers' license with a clean driving record. Candidates must demonstrate a strong proficiency in the use of technology; possess the ability to effectively problem solve and have the ability to work both individually and in a team atmosphere. Candidates should have strong verbal and written skills. Ability to understand drawings and specifications and a working knowledge of the ICC building codes is required.

**Starting Salary Range:** \$31.86 through \$44.77 per hour dependent upon qualifications

**Hours:** Schedule will vary within normal business hours depending on inspection demand. Approximately 15 to 25 hours per week.

**Employment Duration:** Duration will vary depending on inspection demand but generally April/May through September/October

**To Apply:** Apply online at [www.palatine.il.us](http://www.palatine.il.us) to complete an application

**The Village of Palatine is an Equal Opportunity Employer.**