

Belmore Arena Board Meeting – Monday, January 18, 2021

Those in attendance; Jeremy Underwood, Lindsay Underwood, Mark Goetz, Eldon Bowman, Ian Inglis, Jim Nelemans, Sharon Hofman, Kevin Klein, Jenn Van Dyk, Nigel Van Dyk, Randy Scott, Christine Inglis, Kim Harris, Warren Weber, Darlene Loos.

Jeremy called the meeting to order at 8pm.

Motion to accept meeting agenda – accepted by Kim and seconded by Mark.

Darlene read the minutes for the December 21, 2020 Meeting. They were accepted by Warren and seconded by Chris.

Business arising from minutes:

- Jeremy followed up with Edwards Fuels regarding their second visit. They performed a maintenance call on the water heater we rent from them. There won't be a charge for this service call.
- Catering confirmed fridge has been emptied and unplugged.
- Chris is continuing her work on the Board Guidelines. This is a big undertaking; with approximately another month of work. Chris is asking Board members for any thoughts or ideas they have. We will wait to discuss Guidelines in more detail until we can meet in-person again

Correspondence:

- Jeremy addressed the email received by Nigel regarding the depth of the Treasurer position and his hesitation of being the correct person for the job.
- Nigel explained that the townships expectations were much higher than he expected – not just paying invoices and receiving cheques. More in line with the functions of an accountant.
 - o Nigel is willing to continue in this position, acknowledging there is a learning curve. Board is all willing to support Nigel anyway they can.
 - o Kim reported that Bil Graham, former Treasurer, has offered his assistance in the learning process.
- Kim was advised Linda should be the “Catering Contact” listed on the website. Lindsay to make that change.

Treasurer Report:

- Nigel met with Roger (outgoing Treasurer) and received mailbox key, laptop and all treasurer materials.
 - o Roger did not mention doing the year-end financial report as indicated earlier. Nigel assumes this task has become his responsibility.
- Nigel indicated, there may be an outstanding Affordable Waste invoice from August – no record of payment.
 - o Jeremy will call Ron at Affordable Waste and confirm.
- Nigel presented his Treasurer's report – documents attached to minutes.
- Report accepted by Mark and seconded by Kevin.

Rentals:

- Kim reported, to date she has received 6 wedding bookings and 1 stag & doe booking; all dependant on COVID restrictions.
 - o Kim mentioned that catering should be aware that some of these bookings have expressed interest in catering.
- Donations being made to Belmore Arena on behalf of Janice (Chuck) Wilhelm; to be made out to Municipality of Howick in memory of Janice Wilhelm.
- Trillium Mutual donation of \$2500 for purchase of furniture; submit receipts to Trillium and they will issue cheque.
- 8 jerseys were found, direction needed on what to do with them.
 - o Warren advised jerseys should be returned to sponsor first (if there is one on back of jersey), if no sponsor, jersey goes to player who wore it, if known.

Ice Rentals & Maintenance:

- Warren does weekly walk through inspection of facility.

Belmore Figure Skating:

- Sharon advised that ice is being removed from the Teeswater arena, therefore skating club's season is over.

South Bruce:

- Mark reported South Bruce Council has decided, due to COVID, the ice will be removed in both arenas.

Howick:

- Eldon advised Auditors will be at the Municipal Office on February 8, 2021.
- Temperature has been turned up at the arena and a decision on ice removal will be made at a meeting later this week.
- Save on Energy webinar happening on January 26, 2021. Perhaps they will unveil new grant programs.

Communications:

- Lindsay reported no minutes have been received from the Chamber of Commerce for the past six months. These usually should be put on the website.
 - o Chris will contact Kendra Bross in efforts to get the minutes sent to Lindsay.

Chamber of Commerce:

- Once our financial report is completed, it should be sent to Kate Dickson.
 - o Should also go on our website and hard copies left at the Senior's complex in Belmore.

Due to the Provincial Lockdown, the Board's Monday, February 15th meeting will be held over "Zoom", to be set-up and organized by Kim and Darlene.

At 8:45pm, Jeremy moved for the meeting to be adjourned; accepted by Warren and seconded by Chris.