

SCOVEN

Hedge Fund Consulting

“Time is our most valuable commodity. It is priceless and should be used as efficiently as possible”

-Scott Rosenthal

Scoven
HFC

Why Scoven?

- Personalized service
- Cost effective solution for your temporary staffing needs
- Experience and expertise in most non-investment related areas of the hedge fund business
- Extensive network of contacts to ensure that your business is adhering to best practices in the hedge fund industry

Scott Rosenthal Biography

- 16 years in the hedge fund industry
- Certified Public Accountant
- Launched 2 start-up hedge funds (Northwoods Capital Management and Ironbark Investments)
- Worked for 6 years at Citco Fund Services (USA)
- Worked as a Senior Controller on the Quantum Fund at Soros Fund Management
- Graduated with a B.S. in Accounting from the State University of New York at Binghamton

Hedge Fund Formation

Lead the set up and development of your back office, which includes:

Legal:

- Assist in creation of fund formation documents
- Ensure all required regulatory filings are processed

Accounting and Operations:

- Conduct due diligence on service providers
- Negotiate agreements with service providers on your behalf
- Develop templates for internal and external reporting

Marketing:

- Review fund marketing materials to ensure they meet all compliance rules and regulations
- Assist in preparation of the investment manager's DDQ

Hedge Fund Formation (continued)

Manage the set up of your management company, including:

Information Technology:

- Conduct due diligence on outsourced IT solutions
- Set up internal “start-up” IT platform

Staffing:

- Research and set up payroll and benefits packages
- Assist in hiring of non-investment staff

Other:

- Prepare business continuity plan
- Find office space and participate in lease negotiations

Hedge Fund Liquidation

- Assume CFO/COO duties in the firms final months

Operations:

- Provide operations support during the liquidation of the portfolio

Financial statement preparation:

- Work with auditors to complete final financial statement preparation and issuance

Tax return preparation:

- Work with tax accountants to prepare tax returns for both the fund and the management company

Investor Relations:

- Work with fund administrator regarding final investor payouts

Other Services

- Temporary staffing needs at the most senior back office levels (CFO, Controller, Head of Operations)
- Outsourced solution to help with the maintaining of books and records for both the fund and the management company
- Financial statement preparation
- Special projects

Contact Information

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