



DATE September 29, 2014

TO Unit Presidents

FROM Susan Perry, Department Head
 Professional Development Department

SUBJECT 2014-2015 Collaborative Learning Communities Project

The Ministry of Education has provided funding for OECTA to run a collaborative learning communities project during the 2014/2015 school year. Collaborative learning communities allow teachers to explore and share solutions to common professional dilemmas through action research, by developing resources, and/or implementing new instructional strategies.

Project Focus

Collaborative Learning Communities will provide the opportunity to engage in the themes of Mathematics and/or Technology.

Who may apply?

Regular full time teachers or subject specialists, Long Term Occasional Teachers and Occasional Teachers at both the elementary or secondary levels are eligible. Choices of topic or participation are not limited by your current teaching assignment. A teacher of French as a Second Language (FSL) might partner with regular classroom teachers to develop resources to enrich mathematics strategies in both the regular classroom and the FSL classroom. Alternatively a grade eight teacher may wish to partner with a teacher of a combined grade seven/eight classroom to develop materials on the use of technology in schools.

What is required of applicants?

- 1) Each group selects a facilitator who attends a one-day session (on November 15, 2014) to develop teacher leadership skills related to the project.
- 2) Group members meet for five full days or ten half days to pursue an issue of their choosing based on one or more of the focus areas listed above.
- 3) Group members conduct an action research project, develop materials, conduct lesson studies or jointly implement new strategies in their classrooms.
- 4) Group members, through the facilitator, produce a report on their learning and are prepared to share their learning with others in the spring of 2015.

How do members apply?

Form a Learning Community of up to four members and submit a team project proposal. One team member, acting as group facilitator, should submit the proposal. **Applications are due on October 24.** The application form is attached. Please forward it to Dianna David, administrative assistant in the Professional Development Department, by October 24, 2014. Send to: d.david@oecta.on.ca or via fax, to 416-925-5251. Successful project leads will be notified by November 7, 2014.

SP/ad

Attach.

To be completed by Group Facilitator/Leader.

GROUP INFORMATION

Group Facilitator

NAME _____

OECTA UNIT _____

SCHOOL NAME _____

SCHOOL ADDRESS _____

POSTAL CODE _____

SCHOOL PHONE _____ FAX _____

HOME PHONE _____

EMAIL _____

ALTERNATIVE EMAIL _____

CURRENT TEACHING ASSIGNMENT _____

Current Contract type: (SELECT ONE, MARK WITH X)

- Full-time
- Part-time
- Occasional

Total years teaching experience _____

ADDITIONAL GROUP MEMBERS

Member 1

NAME _____

OECTA UNIT _____

SCHOOL NAME _____

SCHOOL ADDRESS _____

POSTAL CODE _____

SCHOOL PHONE _____ FAX _____

HOME PHONE _____

EMAIL _____

ALTERNATIVE EMAIL _____

GRADE LEVEL OR SUBJECT AREA _____

Current Contract type: (SELECT ONE, MARK WITH X)

- Full-time
- Part-time
- Occasional

Total years teaching experience _____

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ADDITIONAL GROUP MEMBERS

Member 2

NAME

OECTA UNIT

SCHOOL NAME

SCHOOL ADDRESS

POSTAL CODE

SCHOOL PHONE

FAX

HOME PHONE

EMAIL

ALTERNATIVE EMAIL

GRADE LEVEL OR SUBJECT AREA

Current Contract type: (SELECT ONE, MARK WITH X)

- Full-time
- Part-time
- Occasional

Total years teaching experience _____

Member 3

NAME

OECTA UNIT

SCHOOL NAME

SCHOOL ADDRESS

POSTAL CODE

SCHOOL PHONE

FAX

HOME PHONE

EMAIL

ALTERNATIVE EMAIL

GRADE LEVEL OR SUBJECT AREA

Current Contract type: (SELECT ONE, MARK WITH X)

- Full-time
- Part-time
- Occasional

Total years teaching experience _____

For more information, please contact Susan Perry at 416-925-2493 or 1-800-268-7230

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PROJECT TITLE

Collaborative Learning Community project title:

The focus of your project:

Please provide a rationale for pursuing this focus (E.G. WHAT NEEDS WOULD BE ADDRESSED):

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PLAN FOR YOUR PROFESSIONAL LEARNING

Goals

What are your professional learning goals for this project?

Activities

Describe the activities you and your group will undertake during this project in order to achieve your professional learning goals (PLEASE INCLUDE MEETING DATES). Include how you will share your learning. (E.G. WRITTEN RESOURCE, SCHOOL/UNIT KIT, ETC.)

Assessment

What measures will you use to determine if you have met your professional learning goals for this project? (E.G., SURVEYS, REFLECTIVE JOURNALS, PORTFOLIOS, ETC.)

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To be completed by Group Facilitator. Fax completed forms to 416-925-5251.
Applications must be received by October 24, 2014.

A training session for group facilitators will be held on November 15, 2014. The session will take place at OECTA Provincial Office - 65 St. Clair Avenue East, Toronto.

DECLARATIONS

Applicants

We will ensure that the activities and materials produced do not infringe on any third party intellectual property or copyright.

GROUP FACILITATOR (PLEASE PRINT)	SIGNATURE	DATE
GROUP MEMBER 1 (PLEASE PRINT)	SIGNATURE	DATE
GROUP MEMBER 2 (PLEASE PRINT)	SIGNATURE	DATE
GROUP MEMBER 3 (PLEASE PRINT)	SIGNATURE	DATE

DATES OF MEETINGS: 4 full days, 8 ½ days or combination.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Further information regarding the facilitator training will be sent at a later date.

For more information, please contact Susan Perry at 416-925-2493 or 1-800-268-7230