

Name: _____
Business Name: _____
EIN or SSN: _____

Gross Income _____
Advertising _____
Contract Labor _____
Business Liability Ins. _____
Legal and Professional _____
Cell Phone _____

** Cell phone expense only includes portion of bill used EXCLUSIVELY for business. SUGGESTION: Itemize two months of your cell phone bill and multiply by 6.*

Office Expense _____
Repairs _____
Supplies _____
Travel _____
Meals _____

**Generally, business meal expenses are only 50% deductible*

Other:
 Example: (Tools, Postage, Training, Credit Card Interest)

Total Expenses _____ 0
Net Income _____ 0

Inventory
Purchases (Cost) _____
Ending Inventory (Cost) _____

Note: Credit card interest and penalties ARE deductible