

Westmoreland City Council Meeting  
July 16, 2020 minutes

The Westmoreland Governing Body met on July 16, 2020 for its monthly council meeting, re-scheduled from July 9, 2020 (due to a lack of a quorum), at the Westmoreland Community Center.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jim Smith, Jeff Rosell, Mark Jack and Waide Purvis.

Governing Body member absent: Councilmember Ashley Rice.

City Staff present: Maintenance Supervisor, Robert Krohn; City Agent, Jeff Zimmerman and City Clerk, Vicki Zentner.

City Staff absent: City Treasurer, Teri Varriale; Pool Manager, Amber Krohn and City Attorney, Summer Dierks.

Others present: Christie Hitch with Tri-County Waste; Dorothy Campbell, resident and member of the Concerned Citizens for the County Courthouse (CCC), Cale Prater, reporter for the Smoke Signal and Daryle Frank and daughter Nancy Havenstein.

There being a quorum present, Mayor Goodenow called the meeting to order at 7:00 PM.

*Additions/Deletions to agenda:* There were no additions or deletions to the prepared agenda.

*Approval of agenda:* Councilmember Jack moved to approve the agenda as presented. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

*Approval of June 9, 2020 special meeting minutes and June 11, 2020 regular meeting minutes:* Councilmember Jack moved to approve the special meeting minutes of June 9, 2020 and the regular meeting minutes of June 11, 2020 as presented. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

*Approval of payment of monthly bills:* Councilmember Rosell moved to approve the payment of the monthly bills as corrected. Councilmember Jack seconded the motion.

The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

*Public Comments on non-agenda items:* Mr. Daryle Frank and his daughter, Nancy Havenstein, addressed the council asking where the city was in the planning and construction of the gathering place at the Oregon Trail RV Park of which Mr. Frank and his family is donating money towards the construction of the building.

Maintenance Supervisor Krohn stated that he was waiting for the contractor to find someone that could install the rock fireplace that Mr. Frank wanted as part of the building so that Krohn could put a final cost estimate together to present to the council and Mr. Frank. Krohn is hopefully that the cost estimate will be ready for review at the August 13, 2020 council meeting.

Councilmember Rosell commented that the gathering place building would be a nice addition to the RV Park and thanked Mr. Frank and his daughter for their generous donation to the city for the building.

*Tri-County Waste recycling rate increase proposal-Christie Hitch:* Ms. Hitch informed the council that due to the fact that China was no longer taking the recycling wastes from the United States, that her company was now having to pay the recycling site in Topeka, Kansas to take the recycling for disposal.

Ms. Hitch was asking for an increase of \$3.50 per recycling participant or she would have to no longer offer this service.

Councilmember Rosell stated he felt that this rate increase should be put before the recycling participants and asked Ms. Hitch how many participants she needed to continue the service. Ms. Hitch replied 50% of those that currently participate in the recycling program would have to agree to make it worthwhile for her company.

The council instructed City Clerk Zentner to prepare and send a letter to those that participate in the recycling program explaining the rate increase and asking that they respond back to City Hall as to whether they would continue recycling with the rate increase or not and that the results be provided at the August 13, 2020 council meeting for the council to consider taking action.

(Ms. Hitch, Mr. Frank and Ms. Havenstein exited the meeting at 7:17 PM).

*Donation for County Courthouse Christmas Lights-Dorothy Campbell:* Ms. Campbell asked the council to donate money for the purchase of Christmas Lights to adorn the Pottawatomie County Courthouse. She stated that she had gone before the County Commissioners asking that they purchase the lights and maintain them as had been

done in the past. The County Commissioners informed Ms. Campbell that they didn't see that this would be an expense that would benefit the county as a whole, but would benefit the City of Westmoreland.

Ms. Campbell stated that she had contacted the CCC about donating money from a memorial, but the CCC membership felt that the memorial money would be better spent elsewhere, but they did pledge \$1,500 towards the purchase of the lights and some members also pledged \$50 individually towards the project. Ms. Campbell was asking that the city also make a pledge towards the lights.

Councilmember Rosell asked Ms. Campbell how much money she was wanting. Ms. Campbell responded that an engineer that had been contacted, estimated it would be \$4,000 to \$5,000 for 3,000' (feet) of lights. She also stated that she was hoping the county would use LED lights, but the commissioners stated that they wanted lights that were used before instead. She also stated that she requested that once the lights were purchased that the county would maintain the upkeep and replacement of burned out lights going forward.

Councilmember Purvis stated he was all for the lights for the courthouse, but that with the recent extra expenses the city had incurred due to the coronavirus, he just didn't think the council should spend the money on the lights.

Councilmember Rosell stated that he felt the council could individually work to get donations and suggested that Ms. Campbell get with the city clerk to write up an article to be put in the city's newsletter asking for donations.

Councilmember Jack stated that he wanted the county commissioners to sign off on installing the lights and maintaining their upkeep after the lights were purchased.

*Quote fire tires for E-One fire truck-Chief/Councilmember Smith:* Councilmember Smith informed the council that the tires on the city's fire truck, E-One, were in need of replacement due to their life expectancy expiring. He had received one (1) quote for the tires from Hofman Farm Supply for steering and drive tires in the amount of \$1800 plus \$20 installation for each tire.

Councilmember Rosell stated he wanted to know what brand of tires would be purchased and that Councilmember Smith talk to Umscheid Auto Works what they would charge for the installation of the tires.

After some brief discussion, Councilmember Rosell moved to authorize the purchase of tires for the city's E-One fire truck not to exceed \$1800. Councilmember Purvis seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

## **Staff Reports:**

*City Agent Report-Jeff Zimmerman:* Mr. Zimmerman stated that the van at 505 Main had not been moved and the abandoned property at 204 S. Walnut had not been mowed.

The council requested that the city clerk contact the city attorney regarding proceeding with legal action on the van at 505 Main and to write a letter to the parents of the owner of the abandoned property at 204 S. Walnut to mow the property.

*Pool Manger Report:* In the absence of the pool manager, Councilmember Purvis stated that the pool had been busy, perhaps more than in years past, and private swimming lessons were going well. He said that there had not been a noticeable influx of patrons using the pool from the Wamego and Manhattan areas. The average attendance at the pool had been between 20-40 patrons a day.

Councilmember Purvis did state that damage to two (2) skylights on the concession/shower house had been occurred from the recent hail storm, but that the insurance company was sending an adjustor to inspect the damage.

*Treasurer's Report:* In the absence of the city treasurer, city clerk Zentner informed the council that the city's employee health and dental premiums had increased slightly by 14.8% from 2019.

There being no further discussion regarding the treasurer's report, Councilmember Purvis moved to approve the treasurer's report as presented. Councilmember Smith seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

*Maintenance Supervisor Report:* Krohn reported the following for the month of June:

### **Utilities:**

- Sent 2<sup>nd</sup> quarter lagoon sample results to KDHE (Kansas Department of Health and Environment)
- 2<sup>nd</sup> quarter lagoon sample results were within the limits of the city's permit
- Pottawatomie County has completed the installation of the new storm sewer around the site of the county fleet maintenance building
- Repaired and sent an invoice for a damaged AMR water meter sensor at 410 Scott Drive
- KDHE inspected the lagoons and paperwork related to the lagoons. They were pleased with the organization of the paperwork and the upkeep of

the lagoons. They will publish a notice of renewal of our lagoon discharge permit with a variance for ammonia levels, which will expire in September.

- KDHE lead and copper tests will be distributed to property owners over the weekend to be taken by them as required every two (2) years by KDHE
- Repaired and sent an invoice for a damaged AMR water meter sensor at 107 N. 1<sup>st</sup>

**Streets:**

- Hall Brothers Inc., completed Onyx Mastic Surface Seal on 1<sup>st</sup> St., State St., and 5<sup>th</sup> Street (between Main Street and North Street)
- Fleming Brothers Construction poured concrete ditch liner on Walnut St. and Skene St.
- Rough graded for and backfilled concrete ditch line on Walnut St. and Skene St.
- Placed rock ditch liner, provided by the county, around culvert and along the street that was washing out at 6<sup>th</sup> and Oregon Trail Dr.
- Replaced the storm water culvert in the intersection of 6<sup>th</sup> and North

**Parks:**

- Trimmed trees
- Mowed and sprayed weeds
- Drug the ball field and t-ball field for REC
- Watered flowers
- Sprayed bag worms in trees
- Working with Daryle Frank to get pricing for a shelter building similar to the Dechairo Park shelter with a wood burning rock fire place. Planning to have a final cost for approval by the city and Mr. Frank at the August council meeting
- Pulled weeds in flower beds

**Cemetery:**

- Mowed and sprayed weeds
- Sprayed bag worms in trees
- Pulled weeds in flower beds
- Need to discuss hiring Bell Monuments to repair monuments that are sagging in the original section of the cemetery and repair several stones that have fallen over in the past couple weeks. In the past, the city has allocated \$3,000 to \$5,000 a year for maintenance of the monuments

**Pool:**

- Trimmed trees
- Mowed and sprayed weeds
- Sprayed bag worms in trees
- Hail damage to skylights and roof reported to insurance and waiting for an adjustor to look at damage

- Pulled weeds in flower beds

**Buildings:**

- Garage Door Place reprogrammed door openers at the fire station
- Mowed and sprayed weeds
- Waiting for insurance company to check for roof damage to all city buildings from the hail
- Pulled weeds in flower beds

**Planning and Zoning:**

- Issued a building permit for a fence at 402 W. Walnut
- Issued a building permit for a deck at 303 W. State
- There will be a hearing on July 27, 2020 for a carport that was installed at 110 S. 4<sup>th</sup> without a permit and a possible hearing will need to be scheduled for a variance of property boundaries at 510 Armer for a duplex to be built
- Issued a building permit for a deck at 102 S. 5<sup>th</sup>
- Sent a violation letter for a deck built without a permit at 406 W. Skene
- There will be hearing on August 6, 2020 for variance of setback requirements for a duplex to be built at 510 Armer
- Issued a building permit for a garage addition at 401 W. Skene

**Equipment:**

- Hail damage to 2008 GMC reported to insurance and was asked by adjustor to get one (1) estimate for repairs
- KanEquip picked up the skidloader and is repairing the main hydraulic pump line that failed, disabling it and changing the final drives chain tank oil

(Cale Prater exited the meeting at 7:48 PM).

Councilmember Smith moved to approve the maintenance supervisor's report as given. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

*Clerk's Report:* City Clerk Zentner informed the council that they would need to authorize the Mayor to sign the agreement with USDA regarding funding for the creek erosion project at the lagoons.

Councilmember Rosell stated that he wanted information from KDHE regarding the city's share of the funding (\$107,500) before he felt comfortable with authorizing the Mayor to sign the agreement with USDA. Zentner will get with the city's grant administrator and forward the requested information to the council.

**Councilmember's Reports:**

*Streets:* Councilmember Rosell had nothing more to report.

*Utilities:* Councilmember Jack had nothing more to report.

*Animal Control:* Councilmember Smith had nothing to report.

*Planning and Zoning:* Councilmember Smith reminded the council about the two (2) public hearings coming up.

*Fire Department:* Councilmember Jack stated that the council would need to discuss insurance for the firemen with Luke Goodenow and asked that it be put on the August 13, 2020 agenda.

*Cemetery:* Councilmember Purvis had nothing to report.

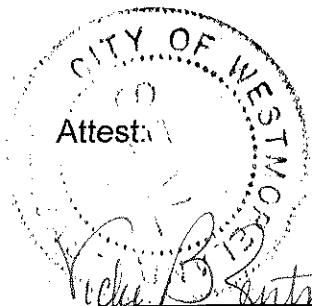
*Parks:* Councilmember Purvis had nothing to report.

*Mayor:* Mayor Goodenow had nothing to report.

There being nor further business brought before the council, Councilmember Smith moved to adjourn the meeting. Councilmember Purvis seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Rice being absent.

Mayor Goodenow declared the meeting adjourned at 7:58 PM.

Approved by the Governing Body on August 13, 2020.



Vicki B. Zentner, City Clerk

Signed: Mark A. Goodenow