

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, June 21, 2018
7pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Board President Rourke at 7:03pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Brinkley, Sauer, Dummer, Eggleston, Miller, Anderson, Hickman and Rourke were all present. Director Keys was absent. Director Brinkley Moved to not excuse Director Keys’ absence, seconded by Director Miller and motion passed unanimously.

3. INTRODUCTION OF GUESTS / STAFF

Karen Leadbetter, Sandy Bechtold, William & Kathy Young, Bob & Laura Taylor, Donny Case, Angela Riggs, Mary Beth Brinkley, Marsha Maraviov and Sue Erenberger were all present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Angela Riggs explained that she is here with Donny Case to represent the newly formed Mountain Valley Raceway Association which will be running the raceway from now on. Angela said she came to the board meeting to introduce herself and that she hopes to have the Fair Board support on getting the raceway going again. Discussion ensued.

5. CONSENT AGENDA & MINUTES

a. **APPROVE June 21, 2018 AGENDA and May 17, 2018 MEETING MINUTES**

Director Brinkley moved to approve the June 21, 2018 agenda and the May 17, 2018 meeting minutes, seconded by Director Anderson and motion passed unanimously.

6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

8. APPROVE MAY 2018 FINANCIAL REPORTS

Sue Erenberger explained that the fair office is working with the fair office's accounting software company to create a module that will track employees sick leave. As of now, sick leave is recording but for some reason it is not accruing. We are working on that and will hopefully have it figured out shortly.

Director Anderson added that the May income and balance sheet looks a lot better this month and everything else looks good.

Director Sauer moved to approve the May 2018 financial reports, second by Director Anderson and approved unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR MAY 2018

10. CEO'S REPORT

The deferred maintenance projects have been extended through December 31, 2018. Unfortunately, the bids that have come in have been quite high. Now we are talking about scaling back. To satisfy safety requirements of the grant, we could install the new fire suppression system in the dining hall kitchen and if we have enough money left over, we could investigate completing the dining hall siding. Discussion ensued.

Last month we discussed the condition of several oak trees on the property that needed to come down as soon as possible. The one that is the priority is the oak tree next to the old beer garden. We have had 3 certified arborists look at the trees in question and we have received two bids so far. We might need to bite the bullet and take the worst one down. It is a huge liability. Discussion ensued. Director Sauer asked Mike if he was planning on taking the one in the worst shape down by fair time. Mike said yes, we must remove that tree before fair. Watkins quoted \$900 for cutting it down and they will chip up all the wood that has a diameter of 6 inches or less. The rest can be sold as firewood to help off-set the costs.

Mike said he is in the process of looking into recreating our marquee and have some ideas here to show you that Brian Gossman volunteered to create for us. Discussion ensued.

11. STANDING COMMITTEES

a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.

b. **FINANCE COMMITTEE:** Dennis Anderson (Chairman), Carol Hickman
Director Rourke asked about a line item he saw in the financial report regarding the sprinkler system and the large sum of money that was paid out. Mike explained we received the money from the State first and then sent a check to CFFA for their services provided.

c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report

d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Laura Taylor said that JLC has purchased the new scales. The small animal processing trailer is on target as far as completion and the goal is to have it ready for processing during the fair. Discussion ensued. Tomorrow at 10AM, JLC will be doing a bunch of work around the fairgrounds. Included in this work day is remodeling of the steer barn to handle the historical number of steer coming to the fair this year. Discussion ensued.

Laura said it is her understanding is that we don't have any independents this year.
 The luncheon is good to go.
 The target date to send invitations to buyers is the first week of July. Discussion ensued.
 Mike asked if we should create a temporary sign for the Rourke Family Auction Arena sign. Bob Taylor said that might be a good idea.

12. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
 Nothing to report.

13. CORRESPONDENCE

- a. **Letter from Liz Houser (Porsche Group)**
 Director Sauer read the letter aloud to the board and guests.

14. OLD BUSINESS

No old business.

15. NEW BUSINESS

- a. **DIRECTOR PICTURES – NECESSARY FOR FAIR IDs (PHOTOS TAKEN FOLLOWING THE MEETING)**
- b. **DISCUSS/APPROVE AUGUST BOD MEETING DATE CHANGE FROM AUGUST 16 TO AUGUST 23, 2018**
 Director Miller moved to approve the change in August board meeting to August 23, seconded by Director Dummer, motion passed unanimously.
- c. **DISCUSS/APPROVE MOUNTAIN VALLEY RACEWAY – ABC LICENSE & INSURANCE**
 Mike said the Mountain Valley Raceway needs the fair's support to get up and running and we have investigated helping them with liability insurance for the first two races and liquor licenses for the entire season as their non-profit status will not be completed by then. The insurance rates are \$414 for the Test N' Tune event on May 30th and the races scheduled for July 14th will be a total of \$1655. The Raceway will reimburse the fair no later than the end of the racing season for the cost of the insurance. Director Brinkley moved to approve the fair securing the insurance for MV Raceway but for an amount that does not exceed \$2,200, seconded by Director Dummer and motion passed unanimously.
- d. **DISCUSS/APPROVE POLICY MANUAL**
 Director Eggleston moved to approve the policy manual, seconded by Director Anderson and motion passed unanimously.
- e. **DISCUSS/APPROVE RULES & REGULATIONS SIGNAGE**
 Mike explained that this is the signage that would be placed at all gates entering the fairgrounds. The actual sign may not look exactly like this, but the text will be identical.
 Director Brinkley moved to approve the rules & regulations signage, seconded by Director Hickman and motion passed unanimously.
- f. **APPROVAL OF NEW AGREEMENTS AND CONTRACTS**

EVENT RENTAL AGREEMENTS	FAIR VENDOR AGREEMENTS
RA18-25e TCRC	COM18-21 TCRC
RA18-26e Hayfork Ranger Station (USFS)	COM18-22 Friends of Hayfork Park
RA18-27e Hayfork Ranger Station (USFS)	COM18-23 Campora Propane
RA18-28e The Regents of the UC	COM18-24 Fork Life
ANNUAL RENTAL AGREEMENTS	COM18-25 Northwest California RC&D
RA18-10a Growing Wild (Horse Grazing)	COM18-26 Katie's Paparazzi
	COM18-27 California Rifle & Pistol Assoc. (CRPA)

<p>RA18-11a Dinsmore Store (Sign)</p> <p>ENTERTAINMENT AGREEMENTS EN18-08 Sentimental Journey EN18-09 Bobby Watrous (Bobby Waters)</p>	<p>COM18-28 Mike Moffat</p> <p>STANDARD AGREEMENTS SA18-05 Hayfork Lions Club (Gate Agreement) SA18-06 Trinity County Life Support SA18-07 Loren Kemper SA18-08 Bread and Butter Portables SA18-09 Trinity Animal Hospital (Fair) SA18-10 Gaye Vanvicel SA18-11 John Openshaw (Ultrasound Practitioner) SA18-12 Northern Delights</p> <p>STANDARD AGREEMENTS (BIGFOOT BBQ) BFBBQ-SA18-01 Loren Kemper</p>
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Director Miller moved to approve the agreements and contracts, second by Director Anderson and motion passed unanimously.

DIRECTORS' REPORTS

Billie – Number 12 grandson is a member of Trinity High School FFA. Dylon placed first in the state

Adam – Nothing to report.

Chuck - My grandson made Sgt. In the Army.

Carol – Nothing to report.

Sharon – Nothing to report.

Dennis R – I want to thank the board and guests for such a great meeting tonight.

Wallace – The Boudin’s bread order came in.

Dennis A – Nothing to report.

Adrien – Not present.

16. ADJOURNED

Adjourned by Dennis Rourke at 8:20pm

Submitted By:

Mike Fillette, CEO

Dennis Rourke, TCFA President