

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on January 20, 2011 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Vice Chair/Treasurer; Ms. Veronica Clifford, Secretary; Mr. Ken Griffin; Dr. David L. Hosley; Mr. Al Elebash; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion to approve. Ms. Clifford made a motion to approve the Agenda as presented. Dr. Hosley seconded. There were no objections. Motion passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. December 16, 2010 – Regular Meeting**

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Patch made a motion to approve. Ms. Clifford seconded. There were no objections. Motion passed.

Old Business – None**New Business****Item A – Discussion and Consideration of a Sublease for Space Coast Aviation at Merritt Island Airport**

Mr. Powell gave a brief overview of the item stating that Space Coast Aviation simply needed to do the sublease for liability purposes. Mr. Powell added that the sublease must honor the master lease, which it did, and there were no legal concerns.

Mr. Elebash made a motion to approve the sublease. Ms. Clifford seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Powell stated that Mr. Pendleton was running behind and requested that the Board move on to Item C, and discuss Item B afterwards in order to give Mr. Pendleton more time. The Board concurred.

Item C – Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by the LPA Group, Inc. and Contractors Regarding the Merritt Island Airport Runway Safety Area Environmental Review and the Airport Administration Building at Space Coast Regional Airport

Mr. Powell gave a brief overview and turned the floor over to Mr. Rob Hambrecht.

Mr. Hambrecht presented Invoice No. 4 – Final in the amount of \$97,693.73, which was for the RSA Environmental Review at the Merritt Island Airport. Mr. Hambrecht explained that LPA submitted a report to the FAA, which presented three alternatives, recommending the preferred alternative based on financial feasibility. Mr. Hambrecht stated that the next step was to do an Environmental Assessment, and LPA and Airport Authority Staff were talking to the FAA about funding for that. Discussion ensued.

Mr. Hambrecht presented Pay Request No. 11 in the amount of \$81,726.96 to Johnson-Laux for current construction costs for the Corporate Administration Building Project at the Space Coast Regional Airport.

Mr. Hambrecht presented Invoice No. 17 in the amount of \$24,022.26 to the LPA Group, Inc. which was for the Corporate Administration Building at the Space Coast Regional Airport.

Mr. Hambrecht presented Invoice No. 18 in the amount of \$27,564.51 to the LPA Group, Inc. which was for the Corporate Administration Building at the Space Coast Regional Airport.

Mr. Hambrecht gave a brief update on the Administration Building progress, stating that currently the roof was being put on and would be dried in within the next two weeks. Mr. Hambrecht stated that the parking lot should be paved by the next Regular Board meeting. Mr. Hambrecht added that the project was on schedule for a May 1 completion.

Mr. Griffin made a motion to approve the invoices. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Hambrecht gave an update on the Apron Project at Space Coast Regional Airport, stating that the apron was being designed in front of the Administration Building and LPA had just received the Notice to Proceed. Mr. Hambrecht stated

that they submitted 30% plans to the Airport Authority and the project would go out to bid in Mid-February with construction beginning in March. Discussion continued.

Item B – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Powell gave a brief overview of the item and asked Mr. Pendleton to give updates on the projects at the end of the invoice presentation. Mr. Powell turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice No. 10148 in the amount of \$300 to Airport Engineering Company which was a reimbursement to the City of Titusville for the Ten Unit T-Hangar Project at the Space Coast Regional Airport.

Mr. Pendleton presented Invoice No. 10145 in the amount of \$2,550 to Airport Engineering Company which was for professional services for the Facilities Rehabilitation Project at the Merritt Island Airport.

Mr. Pendleton presented Pay Request No. 3 in the amount of \$6,745.73 to Architectural Sheet Metal which was for the Facilities Rehabilitation Project at Arthur Dunn Airpark.

Mr. Pendleton presented Invoice No. 10146 in the amount of \$2,250 to Airport Engineering Company which was for professional services for the Facilities Rehabilitation Project at Arthur Dunn Airpark.

Mr. Pendleton presented Contractor's Pay Application No. 8 in the amount of \$58,029.24 to Marbek Construction which was for the Valiant Air Command Hangar No. 3 Project at the Space Coast Regional Airport.

Mr. Pendleton presented Invoice No. 10143 in the amount of \$3,120 to Airport Engineering Company which was for professional services for the Valiant Air Command Hangar No. 3 Project at the Space Coast Regional Airport.

Mr. Pendleton gave an update on the projects, stating that there were currently four projects pending, which were all in the permitting stages: 10-Unit T-Hangar Project at Space Coast Regional Airport, the 6-Unit Box Hangar Project at Merritt Island Airport the North Side Taxi Lane and Parking Area Project at the Merritt Island Airport and the South Apron Flood Lighting Project at the Merritt Island Airport.

Mr. Pendleton stated that the contractor was ready to go on the Runway 9 Safety Area Project at the Space Coast Regional Airport, pending the removal of gopher tortoises.

Mr. Pendleton stated that the Facilities Rehabilitation Project at the Merritt Island Airport was underway and at approximately a 70% completion range. Mr. Pendleton added that the project completion date would be about two months.

Mr. Pendleton stated that the contractors were getting ready to apply elastin coating to the roof of the maintenance hangar for the Facilities Rehabilitation Project at Arthur Dunn Airpark.

Mr. Pendleton stated that the pre-application for the Bristow Academy Project at the Space Coast Regional Airport had been delivered to the City of Titusville. Mr. Pendleton added that the ALP for Space Coast Regional would need to be modified to remove some things in order to allow for the build. Discussion continued.

Mr. Pendleton stated that FDOT offered funding to re-do the roof on the old AEC building at Space Coast Regional Airport.

Mr. Pendleton reported that a Wildlife Assessment had been done at the Space Coast Regional Airport, stating that the fencing needed to be completed because the natural barriers were not working. Mr. Pendleton stated that a pre-application had been submitted. Discussion continued.

Mr. Griffin made a motion to approve the invoices. Ms. Clifford seconded. Discussion continued.

Dr. Hosley asked Mr. Pendleton how the permitting with the City of Titusville was going. Mr. Pendleton stated that it was going better and the City was trying to be cooperative. Mr. Pendleton stated that perhaps the City should adopt language to give Airport Authority Staff more flexibility in permitting, which would make it a much easier process. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Information Section

Executive Director Report

Mr. Powell reported that the TV show Extreme Makeover Home Edition had done some filming at the Space Coast Regional Airport recently and that the recipient of the makeover was a tenant at the airport. Mr. Powell stated that the episode would air on February 13th.

Mr. Sansom asked about the status on the Gryphon Group situation. Mr. Powell stated that Gryphon Group needed more specific language in their lease agreement, which Staff and legal counsel were not sure of. Mr. Powell stated that they were trying to get all the language shored up. Discussion continued.

Mr. Pickles stated that the Gryphon Group lease could possibly be finished for approval at the next Regular Board meeting. Discussion continued.

Dr. Hosley and Mr. Powell briefly discussed information regarding the Starfighters and Sanswire.

Ms. Clifford discussed the Joint Participation Agreement with the City of Titusville and asked why special rules for permitting couldn't be added to the agreement. Mr. Pickles explained that it would be inconsistent with the ordinance of the City, so in order to change the JPA the ordinance would also have to be modified. Mr. Pickles suggested that the Airport Authority could work on lobbying the City to attempt to change the provisions in the ordinance could also be incorporated into the JPA. Mr. Pickles stated the Airport Authority had the ability to become its own permitting entity by statute, because it was a dependent special district. Mr. Pickles stated that the Airport Authority would then hire a building inspector and write its own set of building codes, so any building that would occur on Airport Proper would be handled in house. Mr. Pickles stated there were some hurdles and resolutions would have to be passed. Discussion continued.

Mr. Sansom requested to have Staff bring a proposal back to the Board regarding the permitting issue and how to make it easier. The Board concurred. Discussion continued.

Ms. Clifford asked about the wildlife issue at Space Coast Regional Airport and asked why just the critical area couldn't be fenced. Ms. Clifford stated that she was concerned for the wildlife. Ms. Clifford asked Mr. Powell if the wildlife would be relocated. Mr. Powell stated that it would.

Ms. Clifford commented that the café at Space Coast Regional Airport was closing down, asking what the Airport Authority could do to keep it open. Ms. Patch stated that she was not aware of that. Mr. Powell stated that the building was owned by Space Coast Jet Center, which was now owned by Airscan. Mr. Powell stated that it was always Airscan's intent to close it down for renovations and then re-open it, but Airscan stated that the losses exceeded the value of keeping it open. Mr. Powell stated that it may re-open eventually, but they just weren't sure how. Discussion continued amongst the Board.

Ms. Clifford asked about the roadway issue. Mr. Pickles stated that it was status quo at the moment. Discussion continued.

Attorney Report - None

Check Register & Budget to Actual

Mr. Powell reported that everything was in line.

Administration & Project Reports

Mr. Powell reported that there were no changes.

Authority Members Report - None

Public & Tenants Report

Mr. Tony Yacono from the Safety Committee at the Merritt Island Airport stated that he received a noise complaint, and he ended up bringing the complainer to the airport and gave him a ride in his aircraft. Mr. Yacono announced the next Young Eagles event would be on May 7th.

Mr. Yacono asked when the portable buildings at Merritt Island would be available for occupancy. Mr. Pendleton stated that the last step was from the Building Department who wanted to issue a permit for the tie-downs. Mr. Pendleton stated that the documentation was delivered to the County, and once the tie-downs were inspected the buildings should be ready.

Mr. Yacono complimented the banner towing company that advertised for the new Disney cruise ship and stated that they followed the safety rules to a tee.
Discussion continued.

Adjournment

Mr. Sansom adjourned the meeting at 10:54 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY