

DUBUQUE SOIL & WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
November 8, 2021

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:41 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, IA on November 8, 2021. Those present included Staff: Theresa Weiss, Colleen Siefken, Zach Timm & Eric Schmechel; Commissioners: Melvin Wilgenbusch, Wayne Demmer, Ronald Lindblom & Mike Freiburger;

Adopt Agenda: With the addition of:

FY 21 Annual Report Preview
Funds Recall/Supplemental

the agenda was approved as presented.

21-100 Motion made by Demmer to approve the agenda with additions. Motion seconded by Freiburger. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the October 4, 2021 meeting minutes.

21-101 Motion made by Freiburger to approve the meeting minutes. Motion seconded by Lindblom. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '21** Account information:

Program	Balance	Program	Balance
REAPP	\$ 0.00	Cost Share	\$ 27,990.93
REAPF/NG	\$ 565.18		

Cost Share Applications: Wilgenbusch reviewed the following:

IFIP

Susan Hellert, #96416, water & sediment control structure, \$3,870.00

REAP

None

21-102 Motion made by Freiburger to approve the IFIP applications. Motion seconded by Demmer. Motion carried unanimously.

Cost Share Amendment: Wilgenbusch reviewed the following:

Thomas Schietlz, #93158, grade stabilization structure, estimated cost to increase from \$40,286 to \$49,727.16 and Obligated funds to increase from \$20,143 to \$24,863.56 due to core trench cu yd being left off original estimate.

21-103 Motion made by Freiburger to approve the amendment. Motion seconded by Lindblom. Motion carried unanimously.

Cost Share Certifications: Wilgenbusch reviewed the following:

Practice Number	Program	Applicant	Practice	Amount Installed	Cost Share Amount
91393	WQI	RINIKER, ADAM	Cover Crop - 1 Year	44	\$1,100.00
91549	WQI	RIES, ELMER	Cover Crop - 1 Year	65	\$975.00
91718	WQI	KURT, Anthony	Cover Crop - 1 Year	155	\$2,325.00
91719	WQI	DALY, JAMES	Cover Crop - 1 Year	70	\$1,050.00
91811	WQI	HOEFLER, BRIAN	Cover Crop - 1 Year	60	\$900.00
91923	WQI	MURPHY, JAMES	Cover Crop - 1 Year	30	\$750.00
91924	WQI	KALB, STEVEN	Cover Crop - 1 Year	160	\$2,400.00
91926	WQI	KLUESNER, PAUL	Cover Crop - 1 Year	45.67	\$1,141.75
92000	WQI	KLEIN, BRADLEY	Cover Crop - 1 Year	10	\$250.00
92006	WQI	KOLTES, KEVIN	Cover Crop - 1 Year	21	\$315.00
92232	WQI	KLEIN, DAVID	Cover Crop - 1 Year	160	\$2,400.00
92241	WQI	BEHNKE, JOSHUA	Cover Crop - 1 Year	65	\$975.00
92244	WQI	BEHNKE, KENNETH	Cover Crop - 1 Year	48	\$720.00
92300	WQI	HAMMERAND, JERRY	Cover Crop - 1 Year	26	\$390.00
92811	WQI	COOK, AMY	Cover Crop - 1 Year	104	\$2,600.00
92849	WQI	RAUSCH, MARTY	Cover Crop - 1 Year	99.7	\$1,495.50
93367	WQI	DUPONT, JULIE	Cover Crop - 1 Year	81.75	\$2,043.75
93375	WQI	KRONLAGE, BRIAN	Cover Crop - 1 Year	160	\$4,000.00
93377	WQI	BAHL, RICHARD	Cover Crop - 1 Year	104	\$2,600.00
93397	WQI	KNEPPER, MATHEW	Cover Crop - 1 Year	40	\$600.00
93401	WQI	WULFEKUHLE, JOHN	Cover Crop - 1 Year	154	\$2,310.00
93445	WQI	KLUESNER, DUANE	Cover Crop - 1 Year	20.04	\$501.00
93446	WQI	KLEIN, MARK	Cover Crop - 1 Year	148.05	\$2,220.75
93841	WQI	TAUKE, LAVERNE	Cover Crop - 1 Year	30.45	\$456.75

95355	WQI	LYNCH, JOHN	Cover Crop - 1 Year	60	\$900.00
95943	WQI	BREHM, PETER	Cover Crop - 1 Year	58	\$1,450.00
94316	WQI	DECKER, ROBERT	Cover Crop - 1 Year	37.6	\$564.00
91631	WQI	DECKER, JAMES	Cover Crop - 1 Year	160	\$2,400.00

21-104 Motion made by Freiburger to approve the cost share certifications. Motion seconded by Demmer. Motion carried unanimously.

Cost Share Maintenance Agreements:

None

1M/Finance:

- October Bank Statement & Treasurer reports were reviewed.
- Additional Bills (not listed on Treasurer's report) to be approved this meeting:

SWCD Account

3205 – Engraved Gifts Collection – commissioner plaque – \$10.00

Watershed Account

1009 – Zach Timm – posts - \$91.80

1010 – Iowa Prison Industries – signs - \$3,327.60

- \$1,457.71 NACD Reimbursement Voucher submitted to IDALS for payment
- Colleen has been notified that Dubuque's Annual Financial Review will be conducted remotely by Dan Hawkins this fall. Review of items requested for Review was discussed.
- District's FY 21 Annual Report was presented for Commissioner review. Will be approved in December.

21-105 Motion made by Demmer to approve the October Treasurer Report and payment of additional bills. Motion seconded by Freiburger. Motion carried unanimously.

Correspondence Received:

- FARMS Audit reply – No negative finding found in the 5 submitted cost share files
- CDI Connections Newsletter (October)
- Truterra project highlighted in media.
- IDALS Intern opportunity – SWCD will not apply
- Urban Water Quality Practices – Dec 3rd deadline – Eric is aware of a couple interested parties
- Funds Recall/Supplemental Funds – December 31st Voluntary REAP recall. Maintain list of applications that can complete a project this spring if supplemental funds are available. Unobligated IFIP funds will be recalled on December 31st. Producers agree to do the work in the spring would be eligible for supplemental funding.

Meeting Updates:

-Freiburger mentioned that the Maquoketa River WMA will hold a virtual meeting on November 17th. See the email from Mike on November 5th for more information. Siefken will forward update from Lori Scovell.

- REAP Assembly – Mike presented a list of previously funded Dubuque County REAP projects.

Watershed Project Updates:

- Eric, Colleen, Ed Raber & Supervisor Ann McDonough had a zoom meeting with Susan Kozak to discuss the watershed project and activities partnership is performing Dubuque county and how lack of technical help is hindering project. Susan has mentioned since that she has discussed with Secretary of Agriculture Mike Naig the meeting and our successful partnership with the county. Recently completed Loras video has been forwarded to Susan also.
- Watershed Roundtable Series idea was reviewed. Board liked the topics. A request to purchase 50 books at \$11 each was presented to the board. This books entitled "A soil Owners Manual" by Jon Stika will be handed out at the series.
- Big Soil Health Event travel requests for 3 watershed employees to attend December 6/7 event in Riverside, IA – Approximately \$275 each.

21-106 Motion made by Freiburger to approve the book purchase. Motion seconded by Lindblom. Motion carried unanimously.

21-107 Motion made by Lindblom to approve the Soil Health travel requests. Motion seconded by Demmer. Motion carried unanimously.

Personnel Updates:

Zach Timm had contacted Staff/Commissioners on 10/20/21 regarding need for 2 weeks LWOP to get farming done. Board granted the approval.

NRCS Updates: Weiss reported the following:

- 2 CSP reenrolls in the works
- Working on checking cover crops
- Completing CRP status reviews

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

21-108 Motion made by Freiburger to adjourn. Motion seconded by Demmer. Motion carried unanimously.

The meeting adjourned at 8:17 p.m.

The next meeting will be held on Monday, **December 13, 2021** at **6:30 p.m.** at the District office.


Chairperson

12-13-21
Date


Secretary

11/9/21
Date