

Bear Paw Service District Board of Directors

Regular Meeting

Oct. 7th, 2017 - 9 a.m.

Directors Present: Al Snaider, David Marion, Tricia Swiger, John Steensma, Ron Taylor, Patricia Roberts and Ann Atkinson via phone.

Directors Absent: None

Others Attending: See Attached List (Attachment #1)

Call to Order: Al Snaider called the meeting to Order at 9 o'clock and led the Pledge of Allegiance. Mr. Snaider stated the differences of the BPPOA vs BP Service District, and how funds are distributed differently from one another.

Minutes up for approval: Mr. Snaider made a motion to approve minutes from the previous meeting, David Marion second the motion, no opposed.

Finance Report: Tricia Swiger stated Bear Paw owed penalties and fees from years ago, this was not known until recently when a due diligence for the Firewise program brought it to our attention. Half of the tax penalties and fees were paid from last years budget (2016-2017) and the other was paid from this fiscal years budget (2017-2018). Ms. Swiger stated that checks, and fail-safes have now been put in place to prevent this from happening in the future, and the next treasurer will not have this problem. This year the Budget is on target in all categories. She stated the Insurance money from Pool (6321) was put back into the budget in a new income category (33901). Current usage of the budget is at 22.55%.

Managers Report: Dennis Stand presented the Managers Report (Attachment #2)

Al Snaider stated that newly paved roads are: Trout Drive, Pike Trail, Whispering Pine and Sleepy Hollow. There was discussion to repave White Cloud road due to the terrible shape its in. A decision will be made at a later date.

Unfinished Business: Patricia Swiger has been evaluating the budget, liabilities, banking, check writing, etc. With help from Dennis a new bank that offers good

services has been found. Dennis stated we are currently using United Community Bank for our banking. BB&T is associated with ADP, a payroll company. Which means they will be responsible for 941 Forms and the Employee Paychecks will be direct deposited bi-weekly. This will save Bear Paw Service District around \$2000 per year, with a better rate on our CDs, free accounts for guards and to provide the Credit Card for our Board and Dennis to use for Bear Paw expenditures. Patricia Swiger made a motion to change our banking from United Community Bank to BB&T and to accept ADP as our payroll service. Al Snaider seconded the motion, the motion was unanimously passed.

Wayne Roberts asked which roads are actual Bear Paw roads and which are private. Al Snaider stated a list can be made to let all know, and labels for signs can be made to let all know which is which, so that new owners will know they are purchasing a house on a private road not a publicly maintained road.

New Business: Ron Taylor discusses Firewise. He stated there is now a warning system available thru the county to receive alerts if Fire, Tornado etc. He stated that TVA may allow us access to an old road for an emergency back exit in case of fire etc. The Key would be at the Bear Paw Station as well as the HD Station. He stated that this has been discussed in the past, and the issue was shelved. This issue may be reopened as part of a comprehensive plan. Some in attendance don't like the idea of there being another exit/entry known in Bear Paw. Steve Jones stated that Bear Paw is protected and gated with a security guard at the entry/exit gate 24/7 to log and check in every car as they enter. Having a second known entry/exit to Bear Paw is not a wise choice as it lowers the protection of Home Owners homes and safety etc. Ron stated it is not a definite decision as of yet, but will be considered in the near future.

Mr. Taylor also stated that Firewise has done work days to clean up areas of Bear Paw, Kudzu has been sprayed near TVA areas, and the Good Neighbor program has helped two houses.

Mr. Taylor then discusses the Hunting Ordinance. He stated there was a problem a while back, wherein hunting was taking place in Section 6 & 7 easement. It has been discovered that the county needs to pass resolution. Bear Paw does not have ordinance power. A request is now in with the county attorney. Our current option is to put up a sign at the BP entrance to show all who enter there is No Hunting allowed in Bear Paw. This idea about a sign elicited many comments from the floor concerning far too many signs. An idea was floated that the signs could be consolidated and replaced as part of a comprehensive plan. It was decided that the

No Hunting Allowed in Bear Paw Service District sign will replace the No Firearms sign at the front gate.

Patricia Swiger announced that the BPSD board conducts workshops which help us communicate and plan new ideas in a creative, streamlined manner.

Ron Taylor stated we requested services from a county IT person. He billed us, \$390, then agreed to \$240. He stated that the IT person is disgruntled, as we only sent him a check for \$80. Dennis Strand stated that he did not approve the \$390.00 invoice as Mr. Taylor had stated in a prior board meeting that he would arrange for an IT review of BPSD security cameras and it would “cost us nothing but at most the cost of a steak dinner”. The \$80.00 constituted reimbursement for two trips to BPSD and \$35.00 additional stated Mr. Strand. Al Snaider and Mr. Taylor agreed to table this issue for executive session. Patricia Swiger stated we have controls and protocols for spending that must be adhered to. All spending not included in the current budget must be prior approved by the finance officer and/or possibly the board.

Discussion/Announcements: Wayne Roberts from the Cottage Owners Association suggested we need road ideas to mitigate number of drivers through Cottages. He stated a child was almost hit recently and that this issue seems to be worsening. Suggestions such as signs, speed bumps etc. were suggested. Al Snaider stated that he will research possibilities for improvement.

Ron Taylor suggested a long-range plan is needed for spending etc. for overall work and not piece-mealing. The Board agreed that they will consider this and discuss possibilities at a later date. Patricia Swiger stated that planning should be done in a work shop. The work shop should be before the Budget Hearing to make sure that funds will be categorized and put in for anything decided upon.

Adjournment: Ron Taylor made a motion to adjourn with second by Al Snaider. The motion was unanimously passed. Meeting was adjourned at 10:28 am.

Secretary

Date