

1973 STATE RT. 47 WEST BELLEFONTAINE, OH 43311 TELEPHONE: 937-599-5195 FAX: 937-599-1959 E-MAIL: lcedfd@gmail.com

# FINAL REPORT CHECKLIST

The Logan County Education Foundation congratulates you on receiving a grant to enhance your students' classroom experience.

READ THE FINAL REPORT INSTRUCTIONS DOCUMENT BEFORE COMPLETING.

Below is a check off list we hope that will be helpful in making sure you provide the Foundation with the needed information. Items with an \* are required to be filed with your Final Report

\*Dedicated Grant or Building Wide Grant final report form filled out and signed

\_\_\_\_\_ \*Activity/Invoice Report from your district treasurer or receipts attached to form

\*Email pictures, we use these in PowerPoint presentations

- \_\_\_\_\_ \*Copy of Thank You note to the donor if a dedicated grant *not sure ask* Karen Sorreles
- \_\_\_\_\_ Copy of the news release if you submitted one
- \_\_\_\_\_ Evidence of reporting to your school board
- \_\_\_\_\_ Copy of Letters from student(s) to donor

All of the above items are to be scanned and sent to: <u>lcedfd@gmail.com</u>

### DUE NO LATER THAN MAY 19, 2023



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FINAL REPORT:

Logan County Education Foundation Building Wide and Dedicated Grants, **DUE NO LATER THAN MAY 19, 2023** 

Name:\_\_\_\_\_ Building:\_\_\_\_\_

Project Title:\_\_\_\_\_

If Dedicated Grant which one?\_\_\_\_\_

WHAT DID YOU DO? Briefly explain your project to use for publication

WHY DID YOU DO IT? Meet a need, enhance a concept, etc.

## HOW COULD YOU HAVE IMPROVED IT?

HOW DID THE STUDENTS BENEFIT?



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#### SCAN & EMAIL PO INVOICE REPORT OR OTHER DOCUMENTATION FROM YOUR **TREASURER**

Applicant's Name: \_\_\_\_\_

Project title:

TOTAL EXPENSE \$ GRANT AWARD:\$

**DIFFERENCE**: \$\_\_\_\_\_\_ you must refund the LCEF if you have a difference of more than \$10.00. If you have less than \$10.00, please supplement into your own curriculum)

If You Received A LCEF Funded Grant Attach A Thank You Letter to LCEF Trustees

## IF YOU RECEIVED A DEDICATED GRANT SEND THANK YOU TO ADDRESSES

LOGAN COUNTY BAR ASSN. **TODD & JOANNE JONES** AAUW William Montgomery WILDLIFE GRANT Kristen Braig 112 N Main St Joanne Jones 9055 O'Connors Point Bellefontaine, OH 43311 1637 Twp Rd 111 Belle Center, OH 43310 Rushsylvania, OH 43347 MILROY FOUNDATION DODGE FAMILY GRANT Justin Dinovo Lisa A. Dodge 110 N Main St 226 North Oak Park Avenue Apt. 1-O Bellefontaine, OH 43311 Oak Park, IL 60302-2174 **RITTER FAMILY GRANT** Mrs. Joanne Ritter WALTER & MARIE LAMB GRANT 1327 Dakota Rd Bellefontaine Mr. & Mrs. Doug Lamb Oh 43311 3690 Co Rd 10 Bellefontaine, OH 43311 **#RIPPLEEFFECT GRANT** Mark and Joan Haushalter LCSWMD GRANT 1400 Turner Road, Angel Payne Bellefontaine, OH 43311 1100 S Detroit Bellefontaine, OH 43311

#### **DUE NO LATER THAN MAY 19, 2023**

Your Signature \_\_\_\_\_

Administrator Signature