

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*  
Kent D. Nation, *Secretary*  
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – January 26, 2023

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

**Others Present**

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

**Public Notification:**

**Action on Minutes of Previous Meeting(s)**

- December 21, 2022 regular meeting

**Public Comment / Presentation.**

**Reports:**

1. Operator
  - a. Monthly Report.
2. Engineer
  - a. Monthly Report – general operations.
3. Solicitor
4. Committees
  - a. Finance – March / June / September / December
  - b. Operations – April / July / October / January
  - c. Planning – May / August / November / February
5. Administrator
  - a. Monthly Report.
    - i. 4<sup>th</sup> Quarter 2022 billing.

- ii. OmniSite Crystal Ball Unit – consider approval to purchase for Ashberry.

**New Business:**

1. PMAA Board Member Training – March 30<sup>th</sup> at Crowne Plaza Philadelphia (King of Prussia).

**Finances:**

As of December 30, 2022:

1. Mid Penn Operating - \$168,933.27
2. Mid Penn Debt Service - \$8,968.84
3. Mid Penn Capital Reserve - \$938,143.87
4. Mid Penn DSRF - \$572,775.45
5. Mid Penn Grant Funding - \$33,120.85
  
6. Bills paid and to be ratified - \$ \_\_\_\_\_
7. Payroll for regular meeting for December 2022- \$4761.69

**Dates of Upcoming Meetings**

1. Board of Supervisors on February 2, 2023 and February 16, 2023 at 7:30 p.m.
2. Municipal Authority, on Thursday, February 23, 2023 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)