

The Rye Fire Protection District

MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING Regular Meeting August 17, 2020

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice, Mr. Mike Graber (Joined 5:33 PM)

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 5:08 p.m. by Mr. Schaiberger, who chaired the meeting. Due to the COVID-19 Pandemic, meeting was held via Zoom.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. It was noted that the “Swear in – 2 Board Members was not required. It was also noted that since this was a virtual meeting, the Executive Session would not be held.

Motion to approve the agenda with the two (2) above noted items.

Motion: Mr. Schaiberger
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

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Receive of Act on Board Correspondence

None.

Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of minutes for the Regular Meeting for July 2020. Chief Bennett noted that the missing check for \$1,859.32 could not be voided and a no-cost stop fee was issued for the check. The cost of the Colorado City Metro Accounting did not go up as noted. The extra fee was for utilities.

Motion to approve the minutes for the Regular Meeting on July 2020 as presented with the changes noted.

Motion: Mr. Simpson
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

Treasurer's Report

Accounts Receivable, Accounts Payable July 2020. Mr. Rice walked the Board through the financial reports. In the Cash Accounts Summary, future reports will add a line in the "Cash in Bank-CNB A/P" line for outstanding checks. This will give a better picture of the bank balance and align with other reports. Chief Bennett noted that the balance in the "Interagency" account is unencumbered. All but \$1.00 will be moved to the general fund. The ColoTRUST accounts are reporting backwards on the report. Chief Bennett noted that the funds are in their proper accounts with ColoTRUST. Chief Bennett will get with Yvonne to correct the report. In the Income Statement, Mr. Rice noted that we are 58% into the year. Mr. Schaiberger noted that we are scheduled to receive another \$24,000 next month from Pueblo County. This will put us close to 100% of the budgeted amount for tax revenues. It is anticipated that we will exceed the budget in these line items and maybe due to people paying off previous years taxes. The Worker's Compensation Insurance and Liability Insurance are high, but it was noted that the 3rd quarter payments were already made. Overall these

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lines should be within budget at the end of the year. The Journal by Reference was reviewed. The Colorado City Accounting Fee was noted and as previously discussed the fee did not go up this year. The on-line San Isabel payments were highlighted. The \$4,250 to Pueblo West Metro was noted as the payment for the Tahoe. The payment to Rush Enterprises for \$2,013.65 was for an alternator for 281. It was noted that the EMS Billing fee is 10% on the received funds. In the Journals by Reference, there are three (3) payments noted as "Fire Protect Settlement" and are presumed to be ambulance billing receipts. Chief Bennett will investigate. The bills to pay was reviewed. The check to Greenhorn Valley View was a full-page advertisement in the Fall Mass Mailing, which is done every year with good information for the public. Board Members will stop by tomorrow and review/sign checks once approved today.

Motion to approve Accounts Receivable and Accounts Payable for July 2020.

Motion: Mr. McGoff
Second: Mr. Graber

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

For the EMS Billings, Chief Bennett noted that he received better information from the billing company in the form of a single report and believes that they are accurate. The corrections were made in the July numbers instead of modifying previous months numbers. The revised numbers are close to budget with billings about 1% below budget and payments about 3% below budget. The collection rate is running at 29.81%.

Capital Projects. Exhaust System. DS Masonry provided an estimate to cut and remove the wall section for the new fans. The quote was accepted. The vertical cuts are scheduled to be completed on August 20th and the actual hole demolition on August 24th. The electrical is ready for the fans.

Fire Chief Report

July 2020

Statistics. In the Month of July 2020, Rye Fire responded to 108 calls for service of which 83 were EMS related and 25 were fire related (18 of the fires were wild land fires). In comparison with the previous year this is a 9% increase from 2019 and an increase of 14% from the 5-year average of 94.

Administration/ Operations. New truck and chassis was ordered in April, I do not have a finished timeline for the truck yet. This is the brush truck replacing the one that has broke. This truck is still in production at Ford, I have a request in at National Auto Fleet Group (Kevin) and he is contacting Ford to provide a production date.

City of Pueblo has given us a structure truck. This is a 1992 Pierce Pumper, all ladders were included as they fit the hydraulic rack. Truck need the communications radio installed and the decals put on,

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all City of Pueblo identifying information has been stripped off the truck. Training will begin on the truck as it is slightly different than our other trucks. It is expected that the truck will be in service by the end of the month.

We took possession of the Tahoe that we bought from Pueblo West, this is fully complimented with all the emergency equipment and communication radios. A fire decal is already on the vehicle we just need to put our name decal on the unit. This will be classified as a rapid response vehicle and the crews will utilize this Tahoe as the second out vehicle on medical calls, which will help lower maintenance costs on the bigger trucks.

Updated quote on cardiac monitors was \$26,088.38 each, which includes all the necessary attachments and functions that is needed. The monitor has CPR mode for non-ALS personnel, Pace Mode, SPO2, 12-Lead capability, NIBP (blood pressures), EtCO2 (for breathing efficiency, trending, temperature sensor, CO2, and blue tooth).

Motion to purchase two (2) LifePack 15 monitors at a cost of \$26,088.38.

Motion: Mr. Graber
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District.

We continue to be a hosting site for Bountiful Baskets when they have deliveries.

Training. Training has been ongoing with misc fire training. EMS training to maintain continuing education requirements

Task List.

- **Exhaust System.** Discussed earlier.
- **Colorado City Hydrants.** Have not done any additional testing due to the current drought issues with water restrictions in place. It is not anticipated that anymore work will be completed this year.
- **Old National Lease Balance.** After contacting several individuals, Chief Bennett was able to get a principal balance on the loan, which is \$18,755.12. Chief Bennett noted that there will be minimal interest accrual daily.

Motion to pay the balance for the Old National Lease for Engine 272 (Engine 23)

Motion: Mr. Simpson
Second: Mr. Rice

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Further Discussion: The funds will be moved from ColoTrust Capital Account for the payment. Chief Bennett will ensure that the single payment will be made to account for accrued interest and the balance will be returned.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Cardiac Monitors. Discussed earlier.

Old Business

Upcoming Year Projects

- Fires in Region. There have been a couple local fires where other agencies are manning. The conditions are very dry. Some interagency personnel are working Colorado Fires. Since our Type 6 is out of service, it is not listed as available. We do have one firefighter, Nic Dudik who is listed as available if called upon. He is needing to update his qualifications.
- Staff Updates. Chief Bennett noted that he is hiring personnel as they come available. The goal is to have four (4) personnel plus command staff for coverage. Chief Bennett noted that he is looking for ALS personnel to assist in the roster.
- Truck Purchase (Cab/Chassis) Status. Discussed earlier.

New Business

Purchase additional Tahoe

Chief Bennett noted that Pueblo West accepted his offer of \$2,500 to purchase an additional Tahoe.

Motion to expend \$2,500 for the purchase of a second Tahoe from Pueblo West Fire.

Motion: Mr. McGoff
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Surplus Equipment

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Chief Bennett noted that since we purchased two (2) Tahoe's from Pueblo West Fire, the two (2) cruisers donated by Pueblo County Sherriff's Office are not required. In addition, we have an old rescue truck that is no longer in service. Chief Bennett will inquire with Pueblo County Sherriff if they want the cruisers back. If not, they will be sold. The rescue truck, and possibly the cruisers, will be advertised for sealed bids for disposal. It was also noted that once the old F550 chasis from E-16 will be disposed in the same manner once it is returned.

Adjourn

Motion to adjourn was made at 6:24 P.M.

Motion: Mr. McGoff

Dated this 20th day of July 2020.

A handwritten signature in cursive script that reads "Beach".

Submitted by Jim Beach, Captain