**Woodbury Junior Women’s Club
Community Enhancement Grant
2018 Application Form**

Completed applications should be submitted to:

Community Enhancement Grant Chairwoman
c/o Woodbury Junior Women’s Club
PO Box 246
Woodbury, CT 06798

Applications may also be submitted via e-mail to:
 woodburyjuniors@yahoo.com with “Community Enhancement Grant” in the subject line

Applications must be received by **March 2, 2018** to be considered.

Throughout this application form, the term “WJWC” is used to refer to the Woodbury Junior Women’s Club. The term “Organization” is used to refer to the tax-exempt organization sponsoring the application. The term “Project” is used to refer to the particular activity or program for which the Organization is seeking funding. In some instances, particularly in the case of newly formed Organizations, the Project may be the only activity of the Organization.

Instructions:
Please type only in the column next to each item. The form will adjust to your entries. Please do not delete or add any additional items. There is a section at the end of the form for any additional information you’d like to provide.

1. **Organization**

|  |  |
| --- | --- |
| 1. Name
 |  |
| 1. Address
 |  |
| 1. Telephone
 |  |
| 1. E-mail
 |  |
| 1. Contact Person
 |  |
| 1. Date founded or established
 |  |
| 1. Statement of purpose
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| 1. Current major activities
 |  |

1. **Project**

|  |  |
| --- | --- |
| 1. Summary statement
 |  |
| 1. Location
 |  |
| 1. Projected start and completion date
 |  |
| 1. Is this new or part of an ongoing Project?
 |  |
| 1. Towns in Woodbury area to be served by Project
 |  |
| 1. Will this Project be coordinated with any other agency or organization? If yes, how?
 |  |
| 1. Will the Organization publicize WJWC’s involvement with the project? If yes, how?
 |  |

1. **Finances**

|  |  |
| --- | --- |
| 1. Total Funds requested from WJWC
 |  |
| 1. Outline the cost of the Project in a realistic, precise, well-documented financial statement. If only partial funding is being requested from WJWC, please indicate which items in the budget will be covered by WJWC funds.
 |  |
| 1. Other sources of funds for the Project
 |  |
| 1. What is the contingency plan for funding this Project if WJWC funding is not received, or not sufficient?
 |  |
| 1. Has the Organization approached WJWC for funds before? If yes, please indicate when and for what purpose.
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| 1. Please indicate the Organization’s major sources of income during the previous two years. Indicate approximate amount received from each source.
 |  |

1. **Additional Information (optional)**

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