

Beverly Shores Park Board Minutes
April 1, 2014

Members present: Greg Brown, Rafi Wilkinson, Janet Cypra, Nadia Wendt
Others Present: Cindy Kienlen, Rick Rikoski, Erica Ackerson

Greg Brown called the meeting to order at 7:05 pm.

1. Election of Officers

Janet Cypra moved for the election of Greg Brown as President; Nadia Wendt seconded; all ayes.

Janet Cypra moved for the election of Rafi Wilkinson as Vice-President; Nadia Wendt seconded; all ayes.

Janet Cypra was elected Secretary/Treasurer.

2. Meetings for the Year

The Board agreed to hold its meeting on the first Tuesday of the month.

3. Payment for Drexwood Stairs

The Board approved the payment for the Drexwood stairs project and release of the check.

4. New Business

Erica Ackerson of Krueger Middle School in Michigan City asked for the fitness equipment at Lituanica Park. Rick Rikoski showed Erica the equipment during the meeting. The Board agreed to wait a month to inspect the equipment.

5. Keys to Warming Hut

Greg Brown will find the keys to the warming shed.

6. Signs on Beaches

The Board discussed the signs on the beaches for boat storage. The Board suggested small aluminum signs at Rebora, Shore, and Beach. The Board discussed the Beach Ordinance about what needed to be removed by November 1, and that storage should not be permitted on the grass.

7. Dark Communities

The Board discussed the Dark Communities program for Lituanica Park.

8. Warming Hut

Janet Cypra asked the Board to discuss potential projects for the Town's Capital Improvement Committee. She suggested repairs to the warming hut or a new building. Also, the Committee was determining the ownership of buildings/sheds in Town.

The Board discussed repairs needed at the warming hut. The fireplace needed to be repaired or install a stove. The building needed to be ADA compliant. The Board should determine the cost to save or rebuild the building.

9. Width of Beaches

The Board wanted to see the width of the beaches. Rick said that there are maps showing the Town owned beaches.

10. Storage Sheds

The ABSR was using the shed at Lituanica Park. The Board needed a list of what the Board owns.

11. Maintenance of Park

The Board discussed what needed to be done at the Park and who is going to do the maintenance.

12. Notices of Meetings

Greg will talk with Jeff Katz about notices of meetings and agendas.

13. Agenda Items for Next Month

The Board will discuss: (1) what needs to be fixed up, (2) signs at the beaches, (3) enforcement of boat permits, (4) beach signs, and (5) 2014 budget.

14. Town Clean-Up Day

The Board discussed the Town's Clean-Up Day. The ABSR Environmental Committee had volunteers and ERG wanted to remove invasive plants at Lituanica Park. The Board wanted to work with these groups.

15. East End of Town

The Board discussed Town-owned property at the east end of Town. It was a wedge gated by the National Park.

Rafi Wilkinson moved for adjournment of the meeting at 8:12 pm; Janet Cypra seconded; all ayes.

Respectively Submitted,
Janet Cypra

Beverly Shores Park Board
July 8, 2014
Administration Building

Members Present: Greg Brown, Rafi Wilkinson and Nadia Clisby

Members Absent: Janet Cypra

Others Present: Cynthia Kienlen

President Greg Brown called the meeting to order at 7:07pm.

1. Approval of May 13, 2014 minutes.

Janet Cypra has the minutes but could not make the meeting so the issue was tabled until the August 2014 meeting.

2. Public Applications or Requests.

- A. A charity bike ride that will run from Grand Rapids to Chicago has request the use of half of Rebora Plaza on Tuesday September 9. They have been asked to fill out the Use Form and then the board will officially discuss. They will be asked to pay the \$100 use fee.
- B. A wedding party would like to use Rebora Plaza on Saturday September 6 for their ceremony. They have been asked to fill out the Use Form and then the board will officially discuss. The party has the approval of the town Marshall.

3. Old Business

- A. **Handicapped accessible deck at Rebora Plaza.** The board will move forward with obtaining an estimate and then three quotes.
- B. **Tennis Courts.** Greg reported that the cost of power washing, grinding and filling in the cracks, painting and striping would be \$3,500 - \$5,000. It was agreed to try to find funding sources such as Capital Planning and make this happen early next spring.
- C. **Chimney Cap.** A protective chimney cap was installed on the warming hut.
- D. **Drexwood Kayak Rack.** A kayak rack was installed at Drexwood Beach.
- E. **Boat Audit.** A boat sticker audit will be conducted to check for sticker and storage compliance.

4. New Business

- A. Use Forms.** Discussion was had that there are many versions of Use Forms for both Reborra Plaza, Lituanica Park and for watercraft. It was agreed that three new forms be created that merge the previous forms. Two new forms will cover all park properties with one being for residents and one for non-residents. The third form will be for watercraft permits.
- B. Maintenance Issues.** The following issues were brought to the board's attention. Greg agreed to take the lead in resolving each issue.
- i. Reborra Plaza Drinking Fountain.** The Fountain will not shut off and needs a new valve.
 - ii. Reborra Plaza Drains.** Both stormwater drains in the parking lot are clogged with sand and need to be cleaned out.
 - iii. Drexwood Boat Signs.** The boat signs from Shore Avenue Beach need to be moved to Drexwood Beach.
- C. Reimbursement Request.** Greg Brown asked that he be reimbursed for expenses incurred for the chimney cap and Drexwood Avenue Beach kayak rack. Both projects had been previously approved and the work was done within budget. Nadia made a motion to approve reimbursement and Rafi seconded. Approved unanimously. Thanks Greg for all your work!
- D. Fires on the Beach.** Cynthia brought up a situation that recently occurred where a National Park Service officer told a group of Beverly Shores residents that fires were not allowed on the beach. Discussion was had and it was agreed that Greg would have a meeting to discuss the situation with the head of security at the National Park Service. He will research town documents as well. As part of the meeting, he will also suggest that the beach boundaries be remarked for clarification for all.

5. Adjournment

Nadia motioned for adjournment of the meeting at 7:41pm. Rafi seconded. Approved unanimously.

Respectively submitted,
Rafi Wilkinson

Beverly Shores Park Board

September 9, 2014

Administration Building

Members Present: Greg Brown, Rafi Wilkinson and Nadia Clisby

Members Absent: It is with great sadness to report that Janet Cypra passed away on August 21st.

Others Present: Matrona Malik

President Greg Brown called the meeting to order at 7:02pm.

1. Approval of July 8, 2014 minutes.

Rafi motioned for approval of the minutes, Nadia seconded, motion passed unanimously.
Please note that no meeting was held in August.

2. Public Applications or Requests.

- A. A charity bike ride from Grand Rapids to Chicago used Rebor Plaza on Tuesday September 9. The event was successful with no known issues.
- B. A wedding was held at Rebor Plaza on Saturday September 6. The event was successful with no known issues.
- C. ABSR has requested the use of Lituanica Park on Saturday October 25 from 3-4pm for a Halloween party. Rafi motioned to approve the application, Nadia seconded, motion passed unanimously.

3. Old Business

- A. **Handicapped accessible deck at Rebor Plaza.** The board is in the process of obtaining an estimate and three quotes.
- B. **Tennis and Basketball Courts.** Matrona Malik presented a proposal to hold a fundraiser to raise money for resurfacing and fixing up the tennis and basketball courts in May 2015. Discussions were had and the board unanimously agreed that this was a great idea. The fundraiser will be planned at a future meeting.

4. New Business

- A. **Memorials in the Park.** A discussion was had regarding requests for placing memorials in the park for lost loved ones. Examples included trees and benches with plaques. A concern was raised regarding the finite number of trees and benches needed. An idea was presented to create a 'friends of the park' plaque to be mounted on the warming hut to contain the names of lost loved ones in which park donations had been made.
- B. **Boat Removal.** The board will send out an email to the town on October 1 requesting the removal of all boats from the Drexwood Beach kayak rack by October 31. The rack will be removed for the winter to prevent damage caused by winter storms. The rack will be reinstalled in the spring of 2015. The board will also request in the same email that all boats in the marram grass at Shore Beach be removed by October 31 as Shore Beach is currently closed to all boats not stored in the kavak rack.

C. **Warming Hut.** A discussion was had on how to unlock and lock the warming hut for public use on winter weekends. The town Marshall will be contacted to see if the Police Department could help out.

D. **Park Cleanup Day.** The board agreed to plan for a Lituanica Park cleanup day next spring.

5. Adjournment

Nadia motioned for adjournment of the meeting at 7:50pm, Rafi seconded, unanimously approved.

Respectively submitted,

Rafi Wilkinson

Beverly Shores Park Board

October 14, 2014

Administration Building

Members Present: Greg Brown, Rafi Wilkinson and Nadia Clisby

New Member: Matrona Malik (Congratulations!)

1. Call to Order

President Greg Brown called the meeting to order at 7:05pm.

2. Approval of Minutes

Rafi motioned for approval of the September 9, 2014 minutes, Nadia seconded, motion passed unanimously.

3. Public Applications or Requests

The ABSR will use Lituanica Park on Saturday October 25 from 3-4pm for its annual Halloween party.

4. Old Business

- A. **Boat Removal.** The board will submit a Sand Tracks article clarifying the beach board storage rules. A new sticker will be made in 2015 specifically for beach boat storage. The design will be roughly square with black lettering on a bright yellow background. The Application for Watercraft Storage form will be made available on the website.
- B. **Warming Hut.** The warming hut will be unlocked on winter Fridays and locked again on Sunday evenings. The hope is that the hut will be used responsibly. We will ask for firewood donations at the ABSR Halloween event and
- C. **Park Cleanup Day.** The board is planning for a Lituanica Park cleanup day the second or third weekend in May.

5. New Business

Golf Cart Drive-in Night. A discussion was had with unanimous agreement that a movie night in Lituanica Park be held.

6. Adjournment

Nadia motioned for adjournment of the meeting at 8:09pm, Matrona seconded, unanimously approved.

Respectively submitted,

Rafi Wilkinson

Beverly Shores Park Board

November 11, 2014

Administration Building

Members Present: Greg Brown, Rafi Wilkinson, Nadia Clisby-Wendt and Matrona Malik

Others Present: Cynthia Kienlen

1. Call to Order

President Greg Brown called the meeting to order at 7:05pm.

2. Approval of Minutes

Rafi motioned for approval of the October 14, 2014 minutes, Nadia seconded, motion passed unanimously.

3. Public Applications or Requests

The ABSR will use Lituanica Park for Winterfest.

4. Business

- A. **Boat Removal.** The board sent out an email through the ABSR and Town distribution lists documenting the severe beach damage and boat losses from the Halloween storm. We are closing Beach and Shores beaches until further notice. We are asking that all watercraft be removed from the lakefront for the winter in lieu of the beach condition and high water level. We will revisit the watercraft storage policy in the spring.
- B. **Warming Hut.** The exterior of the warming hut will be painted red in the spring. Thank you to Jeff & Nadia Wendt for donating firewood! The board has established the following rules for using the warming hut this winter:
 - No unsupervised children. Please provide adult supervision.
 - Be responsible with the fireplace, burn down all fires, and make sure the screen is in place.
 - Please donate firewood.
 - Please pickup all trash.
- C. **Park Cleanup Day.** The board is planning a Lituanica Park cleanup day. We would like to combine the town clean up / garlic mustard pull with the park clean up on May 16. We would host the combined event at the warming hut. Greg is going to talk to the ABSR.

5. Adjournment

Rafi motioned for adjournment of the meeting at 7:57pm, Nadia seconded, unanimously approved.

Respectively submitted,
Rafi Wilkinson

Beverly Shores Park Board
December 09, 2014
Administration Building

Members Present: Greg Brown, Rafi Wilkinson, Nadia Clisby-Wendt and Matrona Malik

Others Present: Cynthia Kienlen

1. Call to Order

President Greg Brown called the meeting to order at 7:06pm.

2. Approval of Minutes

Nadia motioned for approval of the November 11, 2014 minutes, Rafi seconded, motion passed unanimously.

3. Public Applications or Requests

None.

4. Business

A. **Boat Removal.** Thank you to all that have removed boats from Beach and Shore. There is still a yellow cat at Shore that needs to be moved. The board will evaluate all of the town beaches in the spring.

B. **Warming Hut.** The warming hut will open for the winter on Friday December 19. We are having a sign made with the warming hut rules.

Paint colors were looked at for the exterior of the building. "Dried Tomatoes" was chosen. Nadia motioned to paint the warming hut in the spring, Rafi seconded, motion passed unanimously.

C. **Park Cleanup Day.** ABSR agreed to combine their Town Cleanup / Garlic Mustard Pull with a Lituanica Park Cleanup on May 16. The Park Board will also hold a fundraising event in the afternoon.

D. **Boat Stickers.** The 2015 boat sticker will be printed and paid for this month.

5. Adjournment

Rafi motioned for adjournment of the meeting at 7:59pm, Nadia seconded, unanimously approved.

Respectively submitted,
Rafi Wilkinson