

**MINUTES OF THE BOARD OF DIRECTORS MEETING
TWIN OAKS VILLAGE
June 27, 2018
2200 South Texas Hwy 6
Houston TX 77077**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mr. Planz called the meeting to order at 6:38p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President/Treasurer, Sonyan Stephens, Secretary, and Rob Tice, Director, John Falkenbury, Director. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda, second by Mr. Tice, all in favor, motion carried.

ELECTION OF OFFICERS

Mr. Tice made a motion, and J. Falkenbury seconded the motion to keep all positions the same. The officers are as followed:

Brian Planz-President
Paula Urban-Vice President/Treasurer
Sonyan Stephens-Secretary
Rob Tice-Director 1
John Falkenbury-Director 2

MINUTES REVIEW

The May 14, 2018 minutes were reviewed with corrections. Ms. Urban made a motion to approve, Mr. Tice, seconded the motion, all in favor, motion carried.

FINANCIAL REVIEW

The May 31, 2018 financials were reviewed in detail. The board discussed the possibility of saving money by installing LED lighting for the streetlights. Managing agent to contact Centerpointe Energy for the cost.

OLD BUSINESS

Update on Slide: Managing agent explained that the manufacturer stated that the slide had been shipped and McKenna is following up to see where the slide is at.

Update on Fence Proposals

Mrs. Armstrong stated that specifications have been sent to Texas Fence, Houston Fence, Aber Fence and Property Services. Mr. Planz stated that once the managing agent receives the proposals to send them via email to the board for review.

NEW BUSINESS

Proposal for Ceiling in Women Restroom:

The Board reviewed proposals from Property Services and City Maintenance to replace the sheet of textured fiber cement siding at wall and in the ceiling. After much discussion a motion was made, seconded and carried to approve the proposal for Property Services in the amount of \$1,450.00.

Trash Cans/Lawn Maintenance -

Mr. Tice had a concern with regards to the repeat offenders of the deed restrictions; he stated that Sterling shouldn't start the process over if someone continues to violate the deed restrictions. Managing agent will speak to the inspector in regards to this.

Roof Shingles: Mr. Tice presented the Board with various brochures of different roof shingles. The board made the decision to allow more options for roof shingles besides Weatherwood & Driftwood.

ACC Applications

There was a discussion regarding homeowners not submitting ACC applications for their improvements, if an application isn't submitted there should be an automatic fine.

EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:17pm.

- a. Delinquencies: Board reviewed no additional action at this time.
- b. The Compliance report will be emailed.

At 8:22 pm the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will be July 26, 2018, at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

With no further business to come before the Board, Ms. Urban moved that the meeting be properly adjourned at 8:22 pm; with Mr. Tice second and the motion passed unanimously.

Sonyan Stephens, Secretary