



## Meeting Minutes

### Granite State Airport Management Association, Inc.

**Friday, March 11, 2016 10:00am**

**Nashua Airport – Boire Field**

**81 Perimeter Rd., Nashua, NH**

#### **Members Present:**

Heath Marsden [Parlin Field/Jacobs]  
Harvey Sawyer [Jaffrey Airport/Silver Ranch Airport]  
Colin McIver [Plymouth Municipal Airport]  
Rick Bergeron [Claremont Municipal Airport]  
Rick Dymont [Lebanon Municipal Airport]  
Bill Hopper [Portsmouth International Airport at Pease]  
Dennis Cunningham [Dean Memorial Airport]  
Bob Scheifele [Nashua Airport Authority]  
Carol Niewola [NHDOT/Aeronautics]  
Dean Saucier [NBAA]  
Brendon Hoch [Plymouth State University]  
Tom Malafrente [Manchester-Boston Regional Airport]  
Gerry D'Amico [AECOM]  
Morgan Drouin [Jacobs]  
Glenn Carter [DWC/School of Aviation Sciences]  
Janice Bland [Stantec]  
Roy Rankin [Gale Associates]  
Jason Larrere [Avlite Systems]  
Brandon Johnson [pilot]  
Mark Goodrich [Dubois & King]  
Sarah Dinwoodie [Dubois & King]  
Glenn Smart [Smart Associates]  
Tom Hettinger [Hettinger Consulting]  
Jean Mongillo [Hoyle, Tanner & Associates]

Bob Furey [Hoyle, Tanner & Associates]  
Laura Canham [McFarland-Johnson]  
Sean Collins [AOPA]  
Jorge Panteli [FAA/Airports Division]  
Erik Strand [Gale Associates]  
Rick Bartle [  
Matt Caron [Gale Associates]  
Greg Lison [Infinity Aviation]  
Armand Dufresne [Gale Associates]  
Carl Thibodeau [Eastern Slope Regional Airport]  
Shane McLaughlin [Nashua Jet Aviation]  
Tricia Schoeneck-Lambert [NHDOT/Aeronautics]  
Patrick Herlihy [NHDOT]  
Karen Umberger [NH House of Representatives]  
Ken Weyler [NH House of Representatives]  
Ken Ortmann [Skyhaven Airport Advisory Committee]  
Arnie Stymest [Gale Associates]  
Christopher Willenborg [Airport Solutions Group]  
Bob Mallard [Airport Solutions Group]  
Brian Smith [McFarland-Johnson]  
Rita Hunt [NHDOT/Aeronautics]  
Kate Zaranek [student]  
MaryBeth Merritt [student]  
David Rolla [Concord Aviation Services]

#### **Call to Order and Welcome by Stephen Bourque:**

*Thanks and welcome from Mac Air for hosting the meeting in their hangar.*

*Welcome new members.*

**Approval of Minutes:**

*Motion to approve by Rick Dymont, seconded Shane McLaughlin; no discussion – unanimously passed.*

**Treasurer's Report:**

*Treasurer Andrew Pomeroy was not available to attend. Bill Hopper stepped in with rough treasury numbers; GSAMA has approximately \$19,000 in bank.*

*Steve B. noted that recent outreach events netted over \$6,000 from the 2015 golf tournament and more than \$1,500 from the 2015 5k event to be used for future GSAMA outreach efforts.*

*Bill Hopper passed along that Andrew Pomeroy is working with GSAMA's new QuickBooks software to manage this account.*

**Presentations:**

**a. Bureau of Aeronautics Budgeting Processes – Tricia Lambert, NHDOT, Bureau of Aeronautics**

*Tricia Lambert provided an overview of the Aeronautics' budgeting processes including the capital and operational budgets managed by Aeronautics. The capital budget helps fund the capital investment at airports receiving FAA grant funds. The operational budget pays for Aeronautics staff and supporting materials but also for a portion of the capital needs of the public-use airports that don't qualify for FAA grant funds. She noted that these project programs still exist in their operational budget but haven't been funded since 2008.*

**b. Local Perspective on Airport Budgeting – Carl Thibodeau, Eastern Slope Regional Airport Authority**

*Carl Thibodeau outlined the challenges that the Eastern Slope Airport (Fryeburg, Me) has. The airport receives most of its aircraft activity from neighboring Conway, NH, residents. NH residents are the majority of owners of aircraft based at the airport and if they do not provide support then other towns will not step up to support either, but the airport is working to improve that situation.*

**c. Budgeting from the State Legislative Perspective – Representative Ken Weyler and Representative Karen Umberger, NH House Finance Committee Division II**

*Representative Ken Weyler and Representative Karen Umberger gave an overview of the Statutes relative to aeronautics fees, operating fees, revenue returned to airports, and the state aeronautical fund. Rep. Umberger and Rep. Weyler both reiterated the need for airport representatives to reach out to their state representatives and senators to explain the value of the aeronautics programs have for their airport including safety improvements and economic impacts. A handout was provided that described the legislative budget process.*

**Old Business:**

**a. Outreach Committee Update: Stephen Bourque**

*Harvey Sawyer made a motion to allow an expenditure not to exceed \$150.00 to pay for an exhibitor table and create signage for GSAMA to have representation at the New England Aviation Safety Expo. The motion was seconded by Shane McLaughlin. The motion passed unanimously.*

*Volunteers are needed to promote GSAMA at the NE Aviation Safety Expo from 8am to 5pm on April 2<sup>nd</sup>.*

*A handout was provided with all updates from the Outreach Committee.*

**b. Events Committee Update: Erik Strand**

*Tom Hettinger provided videography services at the 2015 Aviation Day and 5k on the Runway event. Tom Hettinger introduced an introductory video of the "Codie Experience," a documentary following a student named Codie and his progression to pursue an aviation career in terms that others his age can relate to.*

*The outreach committee is searching for an intern to follow Codie and act as a liaison to help set up aviation experiences for Codie.*

*The goal is to help Codie become aviation career oriented.*

*A motion was made by Rick Bartle for GSAMA to adopt the Codie Experience. The motion was seconded by Rick Bergeron. The motion passed unanimously.*

*A Motion was made by Steve Bourque and seconded by Mark Goodrich to have GSAMA sponsor an ACE camp scholarship for \$400.00 for Codie. An offer was made by Brian Smith to make corporate donation from McFarland-Johnson to cover the costs of the ACE camp scholarship for Codie to attend this year's ACE camp in the amount of \$400.00. Another offer was made by Jason Larrere to make a corporate donation from Avlite Systems to cover the costs of an ACE camp scholarship for a female participant to attend this year's ACE camp in the amount of \$400.00.*

*A handout was provided with Events Committee updates.*

**c. Legislative Committee Update: Rick Dymont**

*The Legislative Committee will send out a survey to ask the membership what issues are important legislatively.*

**1. 2016 GSAMA's Legislative Focus Meeting**

**Airport Grant Program Update by NHDOT and FAA:**

*An Aeronautics' program update handout was provided and an overview given by Carol Niewola.*

**New Business:**

**a. General Aviation Appreciation Month: Martha Drukker**

Martha Drukker explained that March is general aviation appreciation month in New Hampshire. Governor Maggie Hassan has signed a proclamation identifying the benefits of general aviation to the state and it is available at [www.gsama.org](http://www.gsama.org).

**Next Meeting:**

*The next meeting will be June 10<sup>th</sup> at 10:00am. GSAMA is looking for a location that is in the North Country for this meeting.*

**Adjournment:**

*A motion was made by Steve Bourque and seconded by Bill Hopper to adjourn at 12:18 pm. The motion passed unanimously.*

Respectfully Submitted,

ORIGINALLY SIGNED BY

Colin McIver, Secretary