

Appendix 2

APPLICATION TO ATTEND A CONFERENCE OR CONVENTION

Date: _____

Name: _____

School: _____

Conference (name and date): _____

Location:

Registration Fee: _____

Travel Cost: (estimate) _____

Lodging Cost: (estimate) _____

Food Cost: (estimate) _____

Miscellaneous Expense: (estimate) _____

Last OECTA sponsored conference attended: _____

(copy to include per diem rates on reverse side expense sheet)