
MEMORANDUM

TO: MAYOR DAN COMERFORD
KEVIN LUCAS, TOWN ADMINISTRATOR
FROM: RICHARD HARTLEY, CPA
FINANCIAL CONSULTANT
SUBJECT: BUDGET AMENDMENT REQUEST
DATE: DECEMBER 9, 2021

Budget Amendment Request:

During the fiscal year ended September 30, 2021, the Town expended approximately \$86,000 in Penny Sales Tax for police vehicles and related equipment and improvements at Como Park.

The following budget amendment is being requested to cover those expenditures. The Town had an excess of Building Permits over budget for the fiscal year ended September 30, 2021, which will cover the budget increase for the Penny Sales Tax expenditures.

Budget Amendment Request:

Revenue Budget

Building Permits (001-032-322000) \$90,000 (Increase)

Expenditure Budget

Penny Sales Tax Expenditure (001-521-521690) \$90,000 (Increase)