

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Regular Meeting Minutes**  
**December 17<sup>th</sup>, 2018**

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, December 17<sup>th</sup>, 2018 was called to order at 7:01PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, and Matthew Hartzog. Also present; Clerk Kelly Kilmer, Treasurer Stephany Eisermann, and OIC David Rudin. Members of the public, Kaitlyn Lyle, Jeanne Vanecko, Chris Kennan, Dan Sternberg, and Henry Smedley. (Sign in sheet attached).

**Presentations:**

- Tighe & Bond – Erin Moore presented on Waste Water Feasibility Evaluation. Information presented involved the need for this system in the village and where possibly it could be placed. She spoke on the site constraints for possible placement and what they would need to check on such as bedrock, soil, and parcel size. She briefly touched on the surveys that had been sent out in July 2018 water bills and after all the data was compiled. More information will be given as Tighe & Bond continue their research into this.

**Minutes**

*Motion* was made by Trustee Hartzog to approve the minutes of **11/19/2018**, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

**Vouchers**

- *Motion* was made by Trustee Najdek to pay vouchers #2018703-2018738 for a total of \$ 39,885.52, General fund \$ 14,557.52 and Water fund \$ 25,328.00 and seconded by Trustee Hartzog, all four (4) members in attendance approved and motion was passed.

**Department Reports**

- Highway/Water: Cole was absent from the meeting but had given a verbal to Mayor Middlebrook that the control panel was 90% complete at the time of the meeting.
- Police: OIC David Rudin presented the monthly report for November 2018 incidents (report attached), 28 total with 15 within the town and 13 within the village. 6 Arrests were made with 4 within the town and 2 within the village. Officer Rudin stated that himself and the rest of the officers will be looking at body cams within the next few weeks and will have a report at the next workshop meeting. The speed sign that had been previously mentioned is still being looked at for scheduling times to use it within the village, Officer Rudin will be checking again on that.

**Committee Reports**

- **Christine:** Trustee Bates not present put submitted a report stating the clock chimes are now working. (Report attached)
- **Jen:** Continuation of youth baseball and making it a non-profit and looking into 2 companies to demo the South Center building. (Report attached)
- **Alicia:** Attended a workshop in regard to LGRMIF grant for old/historical

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records. Will work with the clerk and treasurer to see what the needs are and if we would qualify for a grant. (Report Attached)

- **Matt:** Researching some Disaster Prepared possibilities

### **Treasurer Report**

- Stephany reported to the board and gave Expense/Revenue Control Report and Building Dept. Revenue Report for their reference. She let the board know that New budget adjustments will be presented at the next Regular meeting and that we need to start preparing for the new Fiscal Year Budget process. She will also be getting information on the BAN for the 2016 truck. Stephany also asked the board to make a motion to charge an administrative fee for any unpaid water that has to be relevy to the county. *Motion* was made by Trustee Najdek that any delinquent water charges that are to be relevy to Dutchess County will now be subject to a \$10 Administrative Fee, seconded by Trustee Sartori, all four (4) members in attendance approved and motion was passed. A letter will go out in the January 2019 Water billing to advise all residence of this new fee. (Report attached)

### **Clerk Report**

- Kelly reported on the two bids for the CDBG 2018 ADA Accessibility Project that were received and by who. There will be a joint meeting with the Town of North East to go over these bids and make a decision. That meeting will be held on Thursday, December 27<sup>th</sup>, 2018 @ 4PM at the Annex. The information for the fuel went out to 2 local companies and then one company over in Canaan, CT, Kelly will report back at the workshop meeting with more information. Kelly will also be getting our local code book updated, which should be completed in approximately 8 weeks.

### **Mayor Report**

- Joint meeting for the CDBG grant will be 12/27/18 at 4PM at the Annex
- Event Policy needs to be ready to be adopted at our January 2019 meeting.
- *Motion* was made by Trustee Hartzog to have our Workshop meeting on January 7<sup>th</sup>, 2019 @ 6PM and move our Regular meeting to January 22<sup>nd</sup>, 2019 @ 7PM due to the Martin Luther King, Jr Holiday that Monday, seconded by Trustee Sartori, all four (4) members in attendance approved and motion was passed.

### **Public Comment**

- **None**

### **Adjourn**

*Motion* made by Trustee Najdek to adjourn the meeting at 8:20PM, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion was passed.

Respectfully Submitted,

Kelly Kilmer  
Village Clerk

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