

Belmore Arena Board Meeting MINUTES August 19, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Warren Weber, Kim Harris, Mark Ireland, Coreen Gautreau, Chris Inglis, Ian Inglis, Dave Eadie, Brett McPherson, Heidi Dupuis, Nigel Van Dyk, Randy Scott

Regrets: Jenn VanDyk, Kyra Wright, Mark Ireland, Jamie McCallum, Wanda Inglis

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of August 19, 2024 Agenda - <i>Jeremy Underwood</i>		Jeremy Underwood called the meeting to order at 8:02pm Motion to approve agenda by Marvin Grimes, 2 nd Ian Inglis Addition to Agenda
8:02	Approve Previous Mtg Minutes June 17, 2024 (attached) - <i>Board</i>		Motion to approve minutes by Dave Eadie, 2 nd by Kim Harris.
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	Reviewed Action Items below.
8:20	Correspondence - <i>Board</i>	Standing	None.
Additional to Agenda	Grant info: Leland and Thora Vance Fund - <i>Chris Inglis</i>		Chris Inglis shared information on the Leland and Thora Vance Fund Funding to be used before Nov 2025. - Recreation and Church grants. \$220,000 to be distributed (\$135,00 for recreational facilities) - Done through the Waterloo Regional Foundation Chris will share with Kyra.
8:25	Grants Update - <i>Kyra Wright</i>	Standing	Kyra was absent but sent word she has submitted an application to Trillium Mutual Roots Fund for \$5000 to pay for 2 Defibrillators. - Won't hear back until November/December
8:30	Treasurer's Report - <i>Jenn VanDyk</i>	Standing	Bills to be paid \$13,716.02 Motion to pay bills by Randy Scott, 2 nd by Warren Weber. Carried
8:35	Belmore Catering - <i>Chris Inglis/Kim Harris</i>	Committee Report	Took July and August off. Nothing to report

8:40	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Nothing to report.
8:50	Parks Board - <i>Brett McPherson</i>	Committee Report	Fence topper at ball diamond. Brett priced out toppers: - 540ft – cheaper 2.50/ft or more expensive is 4.00/ft - Stingers will pay half Motion to purchase heavier gauged fence topper by Randy Scott, 2 nd by Kim Harris. Carried Brett also noted: - Netting in front of home dugout needs to be replaced - Some wire on outside fence needs to be replaced.
8:55	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	The wedding booked for next September, cancelled and cheque returned. Recommendation that our cancellation policy be amended to 6 months to get deposit refunded, with consideration for special circumstances. - This will need to be amended in our contract Motion to amend contract by Kim Harris, 2 nd by Chris Inglis. Aug 6 th Hanover Pickle Ball Club came over and got the key from the Senior’s building and played that night. Kim asked Dan Renwick who should receive the bill for this. Waiting to hear back. Belmore Pickle Ball Club received their first bill tonight. Picnic Tables have been returned from Bluevale Homecoming.
9:05	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	Walkerton Figure Skating will not be renting ice this year. They got ice time in Walkerton.
9:10	Belmore Curling - <i>Dave Eadie</i>	Committee Report	Nothing to report. As an fyi, Wingham Curling Club has folded.
9:15	Belmore Figure Skating - <i>Heidi Dupuis, Andrea Warwick</i>	Committee Report	Figure Skating met last week. Still looking for a Star Skate Coach. If anyone knows of a coach please advise Heidi. Would like to get enough skaters for two nights. People seem to prefer the one night program. Found someone to take over the booth duties.

9:20	South Bruce - <i>Mark Ireland</i>	Committee Report	Absent
9:25	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	Absent
9:30	Howick - <i>Marvin Grimes</i>	Committee Report	Don't get hopes up that anything will be done prior to the ice going in. Howick Township hopes that it will be looked after prior to Homecoming. Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.
9:35	Communication - <i>Lyndsay Underwood</i>	Committee Report	Nothing to report
9:40	Belmore Chamber of Commerce - <i>Randy Scott</i>	Committee Report	The Chamber will be giving the Arena Board a \$40,000 cheque. The Chamber made a donation to the Wingham District Hospital for their CT Campaign.

Next Meeting - September 16, 2024 at 8pm

Adjournment of Meeting at 8:41pm

Motion to adjourn by Warren Weber

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/Jenn	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measuring and is to be fixing the gap. 20240415: No update on Container
Kyra / Jeremy / Kim	Grants	20240415: Jeremy to email Karn's quote to Kyra Wright for grant research 20240527: No update 20240527: Suggestion made that stone be put between parking barriers and wall (<i>very difficult to cut the grass & adds a lot of weedeating</i>). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more. 20240617: No update 20240715: Kyra will look into grants for defibs, hand dryers and urinals 20240819: Kyra was absent but sent word she has submitted an application to Trillium Mutual Roots Fund for \$5000 to pay for 2 Defibrillators. Won't hear back until November/December
Kyra/Marvin	Defibrillators	20240527: Marvin to check with Howick Twp if they install defibrillators in public facilities. 20240617: We will have to purchase. \$2300.00 each through Huron County Paramedics. Currently the fire chief inspects them at all municipality buildings. Marvin will ask Howick Twp if there is a grant for this.

		<p>Possibly this could be put into the Homecoming Budget</p> <p>20240617: Kim to ask Kyra if there might be a grant for defibrillator</p> <p>20240715: no update</p> <p>20240819: Kyra submitted an application to Trillium Roots</p> <p>20240819: Dave Mounsey Memorial Fund – donates Defibrillators. Marvin will give info to Kyra.</p>
Jeremy / Kim / Chris	Festival Maintenance Items	<p>20240415: Kim Harris and Chris Inglis will look after getting quotes for new urinals and hand dryers.</p> <p>20240819: Two urinals were replaced</p> <p>20240415: Chris Inglis will notify Jane they are approved to order 25 more bucket chairs.</p> <p>20240527: Kim got quotes for hand dryers (PBJ -approx. \$1000/each and Elaine Fisher – approx. \$568/each).</p> <p>20240527: Chris motion to purchase 6 from Elaine Fisher – for arena and curling club. Two of the older dryers will go to the outside washrooms. Second by Dave Eadie</p> <p>20240819: Hand dryers are here – need to be installed. Jeremy will contact Adam Harkness to see if he has time to install.</p> <p>20240527: Brian Dobbyn – provided a quote for 6 urinals for \$3349.00 plus HST. He may have to snake drains prior to install.</p> <p>20240617: No update</p>
Jeremy / Brett	Parks Board	<p>20240515: Jeremy Underwood will ask Jamie Dickson if there is a Parks Board Committee. If not, we will have to bring forward names for nomination to the Parks Committee.</p> <p>20240527: No update.</p> <p>20240617: Jamie said there isn't really a committee, just him remaining. Kim will send a mass email out looking for a couple of Parks Board members.</p> <p>20240715: Brett MacPherson willing to help with Parks Board. Lorne Underwood will also help.</p> <p>20240715: Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20240715: Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p> <p>20240819: Mitch Inglis will manufacture a box for us. Put signs up, and give key to Ellen Underwood</p> <p>20240819: Fence topper (heavier gauge) for baseball diamond to be purchased and installed. Stingers are willing to pay half.</p>

Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventa.ve maintenance by 2025. <ul style="list-style-type: none"> ○ 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. ○ 20231016: working on a couple of quotes for brine headers. ○ 20240617: spoke with Ben and his company should have time to repair it. Moving ahead with this. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> ○ 20230821: Warren made some calls but never heard back from anyone 3) Boards around the ice surface need to be replaced.
Jeremy	Correspondence – Diabetes Collection Bin	20240715: Jeremy will talk to Bob and see if the bin could sit at his shop – more room and always accessible.
Kim	Rentals	20240919: Rental contract – Cancellation Policy to be amended: To receive deposit refund, cancellation must be made 6 months prior to booking date, with consideration for special circumstances.
Jeremy	Repainting of Arena	20240919: Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.
Parking Lot		
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers)</p>

		<p>to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p>20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p>20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>202407154: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p>
Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	<p>200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</p>
Gord Harris / Paul Inglis	Lobby Bench Steel	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. Gord Harris and Paul Inglis are looking after this project. Follow-up at August 21st meeting</p> <p>20230821: No update on the steel</p> <p>20230918: No update.</p> <p>20231016: Lobby benches arrived yesterday. Just needs to be attached.</p> <p>20231120: No update</p> <p>20240115: Will do after syrup festival – move to PARKING LOT</p> <p>20240115: Moved to Parking Lot</p> <p>20240617: Gord will look after this with a couple of guys on a rainy Friday. Moved back to Parking Lot</p>
Adjournment:		Next Meeting: Next Meeting - September 16, 2024 at 8pm