

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Workshop Meeting**  
**October 7, 2019**

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, October 7<sup>th</sup>, 2019. It was called to order at 6:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, and Matthew Hartzog. Also, present Clerk Kelly Kilmer, Treasurer Stephany Eisermann, and KT McClune. (Sign in sheet attached).

**Public Hearing \_ CDBG 2020**

*Motion* made by Trustee Hartzog to open the public hearing for discussion on the Community Development Block Grant of 2020, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed. No discussion from the public regarding the CDBG 2020 grant. *Motion* made by Trustee Hartzog to close the public hearing, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed. *Motion* was made by Deputy Mayor Najdek to allow the grant committee to apply for a joint CDBG 2020 grant with the Town of North East for the Eddie Collins Memorial Park Revitalization Project, ADA Improvements, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

**Treasurer**

- Salisbury Bank and Trust contacted the treasurer regarding some changes to SB&T 3<sup>rd</sup> party collateral holder. They are now going to be using M&T bank instead of the Federal Reserve for this function and will need the Village to execute new documents for this change. Funds will remain FDIC insured, and this change was also reviewed with the Village accountant. *Motion* was made by Trustee Sartori to allow the Mayor and Treasurer to execute the new documents with Salisbury Bank & Trust, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.
- The new recreation contract for 2019 -2020 was discussed and *Motion* was made by Trustee Sartori to allow Mayor Middlebrook to execute this contract with the Town of North East for 2019-2020, seconded by Deputy Mayor Najdek, all four (4) members in attendance approved and motion passed.

**Clerk Report**

- KT McClune from the Millerton Free Library has asked the Village of Millerton for a letter of support for a grant that they are applying for. The grant is to receive an AED and training for a CPR Instructor. Ms. McClune gave some information regarding the grant and how they will use the CPR training to help the community. *Motion* was made by Trustee Hartzog to allow Mayor Middlebrook to sign the letter of support once written, seconded by Deputy Mayor Najdek, all four (4) members in attendance approved and motion passed.

**Vouchers**

- *Motion* was made by Trustee Hartzog to pay Voucher #2019109-2019143 – General Fund \$ 43,012.40, Water Fund \$ 19,960.19 – **Total \$ 62,972.59**, seconded by Trustee Sartori,

Approved: 11/18/2019

all four (4) members in attendance approved and motion passed.

### **Mayor's Report**

- An email was circulated to the board regarding the new drawing and budget for the ADA renovations to the Village Hall, along with a timeline for the renovations (CDBG 2019 grant). Some additional discussion regarding some heating/air conditioning options were discussed. While the renovations are being slated to begin the Treasurer and Clerk along with the Police Department will need to be relocated for a few months. *Motion* was made by Trustee Najdek to relocate the office staff and police to a new space not to exceed 6 months at a cost of \$750 a month for rent, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.
- Board discussed the curfew for Halloween 2019, *Motion* was made by Deputy Mayor Najdek to set the curfew for anyone age 16 years old and younger for a 9 PM curfew unless with a parent/legal guardian, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.
- Millerton Fire Department has requested to have part of Century Blvd. shut down from 5 PM to 8 PM for their annual Halloween party on October 31, 2019. *Motion* made by Trustee Hartzog to allow the fire department to close a section of Century Blvd down for Halloween, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.
- Community Day will be on October 26<sup>th</sup>, 2019 and the Webutuck School will be having several different events in the Village during this day. One of the advisors for the school has asked if a part of Century Blvd be blocked off from 10 AM to 2 PM during Community Day for the safety for the people attending this event.
- Josh was unable to attend the meeting but gave the mayor his recommendation of letting Adams Power Equipment fix the John Deere mower that is currently in need of repair. No decision was made at this meeting; more discussion was needed with Highway Supervisor Cole to be present at the next meeting. Cole also informed the mayor that the leaf vac will need to be repaired prior to beginning leaf pick up.
- Mayor Middlebrook went over a letter that was sent to the Village of Millerton from the Millerton Business Association regarding the upcoming snow removal and how it will work this season. The MBA has decided not to go with a private contractor like last season and the Village Highway will be maintaining the normal winter/snow removal and sidewalks along Main Street.

### **Executive Session**

*Motion* made by Trustee Hartzog to open Executive Session for a Zoning Infraction response letter at 7:00 PM, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.

*Motion* made by Trustee Hartzog to exit Executive Session at 7:55 PM, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.

### **Adjourn**

*Motion* made by Deputy Mayor Najdek to adjourn at 7:56 PM, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed.

Respectfully Submitted,

Approved: 11/18/2019

Kelly Kilmer  
Village Clerk

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