

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – November 15, 2023

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Action on Minutes of Previous Meeting(s)

- October 26, 2023 regular meeting

Public Comment

Reports:

1. Operator
 - a. Monthly Report.
 - i. Consider EEMA Quote for louver installations required for generator replacements.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Consider award of mechanical work required for generator replacements.
 - ii. Consider draft LSA grant application and resolution.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. Planning – May / August / November / February
5. Administrator
 - a. Monthly Report.
 - i. Provide notice of intention to renew contract of EEMA O&M as Operator for 2024.

New Business:

- 1.

Finances:

As of October 31, 2023:

1. Mid Penn Operating - \$172,139.69
2. Mid Penn Debt Service - \$186,881.30
3. Mid Penn Capital Reserve - \$1,665,987.05
4. Mid Penn DSRF - \$586,272.38

5. Bills paid and to be ratified - \$_____
6. Payroll for regular meeting for October 2023- \$4,939.65

Dates of Upcoming Meetings

1. Board of Supervisors on December 21, 2023 at 7:30 p.m.
2. **Municipal Authority, on Wednesday, December 20, 2023 at 7:00 p.m.**

Adjournment (time: _____)