

MID-COUNTY VOLUNTEER RESCUE SQUAD**P.O. BOX 355****HEATHSVILLE , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 November 2009 , at 1930 hours.

II: Attendance (encl 1) James Barnes, Barbara Darden, Ed Gotthardt, Beverly Grigsby, Rebekah Haynie, Robert Hundley, Diane Jackson, Garfield Parker, Dave Rundall, Paul Ryan, Larry Wagner, Nancy Wagner, Jim Webber, Aaron Wilson, Kayla Wilson, Linda Wilson, Nick Wilson, Jean Widenmyer and Angela Yerby were present. Roger Briney, Judy Cook, Janice Kauffman, Tina New, Dan Townshend and Pam Townshend were excused.

III: Minutes of the 14 October 2009 meeting (encl 2) have been posted. Rebekah Haynie motioned the minutes be accepted as submitted. Nancy Wagner seconded the motion. Motion carried.

IV: Treasurer's Report – Jean Widenmyer

1. Submitted the October 2009 Treasurer's Report (encl 3). Income totaled \$14,432.50. Expenditures were \$8,264.70. Dave Rundall motioned the report be accepted as submitted. Robert Hundley seconded the motion. Motion carried.

2. Jeanne proposed uping the quarterly amount earmarked for ambulance reserve from \$4000.00 to \$7000.00. Paul Ryan motioned this be done. Nancy Wagner seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. We ran 31 emergency calls last month; five non emergency. Have run 54 calls so far this year for Callao .
2. Have three new pulse oximeters. As soon as they are marked they will be on the units.

VI: 1st Lieutenant's Report - Larry Wagner passed on information received from Janice.

1. The IDs the county issued are about to expire. Plan to take pictures at the December meeting.
2. EMT /enhanced is scheduled to start on 7 December at the Upper Lancaster Rescue Squad.

VII: Vehicle Officer's Report – Nick Wilson updated Squad on status of units and what is being done to correct noted problems.

VIII: Infection Control – Nancy Wagner

1. Several people have received the H1N1 vaccine.
2. Discussed the advantage of wearing a regular surgical mask over the HEPA mask. Most of the fittings have been done for the HEPA masks. If anyone still needs to be fitted, please let us know and you will be scheduled.

IX: Auxiliary – Rebekah Haynie Bingo is scheduled for this Friday night. A bake sale is scheduled for Saturday, 21 November, in front of Food Lion.

X: President's Report – Larry Wagner

1. Recent email from the State indicates issuing the lap top computers for PPCRs is running way behind schedule.
2. Discussed the bids received for sealing the driveway and parking lot. The Board has reviewed the bids and requests the Squad approve an amount of not more than \$4000.00 to accomplish this. Jean Widenmyer made a motion that an amount not to exceed \$4000.00 be approved for sealing the driveway and parking area. Ed Gotthardt seconded the motion. Motion carried.
3. Planning committee for the Christmas Party will meet here on 15 November at 1400. Party is scheduled for 12 December.
4. Briefed Squad on status of correcting our Articles of Incorporation to comply with IRS guidelines for charitable organizations. Nancy Wagner made a motion Squad take the steps necessary to apply for 501C3 status. Paul Ryan seconded the motion. Motion carried.

5. Resurfaced the issue of allowing a cadet, Aaron Wilson, to run as a third. There are conflicts as to what can/can not be done. The State allows an individual to run as an EMT at age 16. The State also requires a background check prior to being approved to run. A background check cannot be done on anyone under 18. Propose an exception be made in Aaron's case and allow him to run as a cadet, as a third. Garfield Parker objected and stated the reason; he felt making an exception would leave an avenue for making even more exceptions. Angela Yerby made a motion an exception be made in the case of Aaron Wilson, allowing him to run as a third. Robert Hundley seconded the motion. Motion carried.

XI: New Business –

1. Larry advised that the gasoline supplier at Subway has changed hands. New cards have been issued and are on each unit. Each card is specific for one unit only and cannot be interchanged.
2. There was a write in candidate for president for the upcoming election. A rule in the bylaws precludes two members of the same family from serving on the Board of Directors at the same time, requiring a decision as to how that family wants to proceed. The candidate for president elected to remove her name from contention and let her husband proceed.
3. Linda Wilson proposed the Squad erect a monument outside the building honoring members who have passed. Members were in agreement and requested she research the matter future and present ideas at the next meeting.
4. The need for the Bylaws to be reviewed and updated was discussed. Devin Basye and Ed Gotthardt are on the committee to accomplish this. Linda Wilson and Garfield Parker offered their assistance to help get this done.

XII Conclusions:

1. Para IV, 2 – quarterly amount for ambulance reserve increased to \$7000.00
2. Para X, 2 – approved not more than \$4000.00 for sealing driveway and parking lot
3. Para X, 4 – continue to make necessary modifications to Articles of Incorporation
4. Para X, 5 – approved exception to Bylaws re Aaron Wilson

XIII: Follow-up –

1. Para XI, 3 – monument/Linda Wilson
2. Para XI, 4 – Bylaws/committee

XIV: Rebekah Haynie made a motion the meeting adjourn and Paul Ryan seconded the motion. The meeting adjourned at 2025. The next meeting is scheduled for Wednesday, 2 December at 1930 hours.

Respectfully submitted

Barbara A. Darden

Enclosures 4 w/d

- (1) Attendance
- (2) Oct minutes
- (3) Oct Treasurer's Report
- (4) Oct call rpt

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 December 2009 , at 1930 hours.

II: Attendance (encl 1) James Barnes, Devin Basye, Roger Briney, Damon Campbell, Frank Cook, Judy Cook, Ed Gotthardt, Beverly Grigsby, Kay Guy, Rebekah Haynie, Robert Hundley, Janice Kauffman, Merrill New, Tina New, Garfield Parker, Dave Rundall, Brad Townshend, Dan Townshend, Larry Wagner, Nancy Wagner, Jim Webber, Aaron Wilson, Kayla Wilson, Linda Wilson, Nick Wilson, Jean Widenmyer and Angela Yerby were present. Judith Gogates and Jo Richmond were guests. Melvin Cockrell, Barbara Darden, Diane Jackson, Paul Ryan and Sandi Smith were excused.

III: Minutes of the 4 November 2009 meeting (encl 2) have been posted. Linda Wilson motioned the minutes be accepted as submitted. Tina New seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the November 2009 Treasurer's Report (encl 3). Janice Kauffman motioned the report be accepted as submitted. Nancy Wagner seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. We ran 28 calls last month.
2. Unit 48 is out of service right now. RMC is repairing the heat pump.

VI: 1st Lieutenant's Report – Janice Kauffman

1. EMT/enhanced will start on 7 December.
2. The Christmas party is scheduled for 12 December. Sign up sheets are being passed around for help setting up and cleaning up.

VII: 2nd Lieutenant's Report – Judy Cook Life pack 12 chargers are broken. Two new ones have been ordered.

VIII: Cadet Report – Robert Hundley

1. Judith Gogates has submitted an application for membership.
2. A suggestion was made to become a Christmas angel and buy presents for needy children.

IX: Auxiliary – Rebekah Haynie The last Bingo of the year is scheduled for this Friday night. Bingo will resume in March 2010. The bake sale was a huge success.

X: President's Report – Larry Wagner

1. The ice machine has been fixed.
2. Membership agreed to a proposal from Robert Hundley and Janice Kauffman to install the old sign on the front of the building. Robert and Craig will do this with no cost to Squad.
3. The driveway and parking lot sealant has been delayed until warmer weather.
4. The IRS issue has still not been resolved.
5. The revision of Bylaws will be addressed after the start of the New Year.
6. Photographs for County ID 's will be taken upstairs after this meeting.
7. Have no further information on training plans for the lap top computers to be issued by the State.

XI: Old Business:

1. Linda Wilson presented pictures of the proposed memorial. Cost information is not yet available.
2. Garfield Parker assumed the position of Chair and conducted the election of officers. The slate of officers proposed by the nominating committee was elected.

X: New Business: Robert Hundley has found a source for new MCVR caps; \$13.00 each. See Robert if you are interested.

XI Conclusions:

1. Para X 2, - sign will be put up
2. Para XI, 2 – MCVRS officers elected for 2010: President, Larry Wagner; Vice President, Janice Kauffman; Captain, Judy Cook; 1st Lieutenant, Robert Hundley;

2nd Lieutenant, Dan Townshend; Secretary, Barbara Darden; Treasurer, Jeannie Widenmyer; Member at Large, Ed Gotthardt; Vehicle Officer, Nick Wilson.

XII: The motion to adjourn was made and seconded. The meeting adjourned at 2115. The next meeting is scheduled for Wednesday, 6 January at 1930 hours.

Respectfully submitted

Rebekah Haynie

Enclosures 4 w/d

- (1) Attendance
- (2) Nov minutes
- (3) Nov Treasurer's Report
- (4) Oct call rpt

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE, VA 22473

- I. The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 06 January, 2010 at 1950 hours.
- II. Attendance (encl 1) Roger Briney, Judy Cook, Ed Gotthardt, Beverly Grigsby, Rebekah Haynie, Diane Jackson, Tina New, David Rundall, Larry Wagner, Jeanne Widenmyer, Devin Basye, Frankie Cook, Damon Campbell, Aaron Wilson, Garfield Parker, Robert Hundley, Heather Cook, Merrell New, Linda Wilson, Nick Wilson, Janice Kauffman, Melvin Cockrell and Angela Yerby were present. Barbara Darden, Nancy Wagner, and Dan Townshend were excused.
- III. Minutes of the 2 December 2009 meeting (encl 2) have been posted. Rebekah Haynie made a motion the minutes be approved as submitted. Melvin Cockrell seconded the motion. Motion carried.
- IV. **Treasurer's Report** – Jeanne Widenmyer submitted the December 2009 Treasurer's Report (encl 3). Janice Kauffman made a motion the report be approved as submitted. Rebekah Haynie seconded the motion. Motion carried. Jeanne expressed concerns about the increase in the utilities bill last month. The bay temperature should be set at 58-60 degrees. Please do not turn up the thermostats. When you leave, please turn off the lights in the bay area and office areas.
- V. **Captain's Report** – Judy Cook
 - a. Please check the drug boxes so the dates won't expire.
- VI. **2nd Lieutenant's Report** – Robert Hundley
 - a. Masks and gowns and other protective coverings are now in Units 46 & 48 under bench with pediatrics trauma equipment.
 - b. **CADETS:** Planning a trip to go to Fredericksburg to catch the metro to visit DC. Will schedule a meeting the last week of March. Following the meeting the Cadets will help with washing of squads, and general clean-up around the building.
- VII. **Vehicle Officer's Report** – Nick Wilson
 - a. All vehicles are looking good.
 - b. Ordered a light for Unit 48.

VIII. Building Maintenance –

- a. Do not leave junk in the bay area. This will clog up the drains.
- b. The ice maker needs to be fixed.

IX. Auxiliary – Rebekah Haynie

- a. The Auxiliary will take a vacation until March.

X. Vice President's Report – Janice Kauffman

- a. Northern Neck Pre Hospital Meeting is scheduled for January 14, 2010 at 7:00 pm .
- b. The Web Site is up-to-date. Officers updated along with emails.
- c. December minutes are on the Web.
- d. PPCR's have been great. Keep up the good work. Need a full set of vitals.
- e. Information on the CE workshops for those that need it is posted on the board.
- f. Tough Books go into effect March 1st. Jim Webber has agreed to conduct classes on the new system.
- g. Thanks to everyone for your help with the Christmas Party.

XI. President's Report – Larry Wagner

- a. Larry presented Nick and Janice there five year pin. Congratulations to both of you.
- b. Making revisions to the By-Laws will be a priority for this year. Janice has done some work on them. Garfield has offered to help.
- c. Linda, Garfield and Judy will meet Wednesday, January 13th at 7:00 pm to review the By-laws and make any recommendations.
- d. Board of Directors will meet January 23, 2010 for setting the Goals and Objectives for the upcoming year.
- e. All members are asked to communicate any ideas they have to the Board ASAP.

XII. Other Business – Linda Wilson (Memorial Report)

Due to such a great expense, Linda will get some additional suggestions on the memorial and bring back to the meeting.

There was a discussion about problems with the computer in the crew quarters. The problem was caused by misuse of the computer and has been fixed.

XIII. Dave Rundall made a motion the meeting adjourn. Roger Briney seconded the motion. Motion carried. Meeting adjourned at 2100. The next meeting is scheduled for Wednesday, 3 February 2010 , at 1930 hours.

Respectfully submitted:

Diane Jackson and Rebekah Haynie

Enclosures 3

- (1) attendance w/d
- (2) minutes/2 December 09 minutes w/d
- (3) Treasurer's rpt/December 2010 w/d

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 3 February 2010 , at 1930 hours.

II: Attendance (encl 1) Devin Basye, Barbara Darden, Ed Gotthardt, Beverly Grigsby, Rebekah Haynie, Diane Jackson, Garfield Parker, Dave Rundall, Paul Ryan, Brad Townshend, Larry Wagner, Aaron Wilson, Linda Wilson, and Jean Widenmyer were present. Roger Briney, Melvin Cockrell, Judy Cook, Robert Hundley, Janice Kauffman, Tina New, Jeff Newsome, Dan Townshend, Pam Townshend, Nancy Wagner, Jim Webber, Nick Wilson, and Angela Yerby were excused.

III: Minutes of the 6 January 2010 meeting (encl 2) have been posted. Paul Ryan motioned the minutes be accepted as submitted. Garfield Parker seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the January 2010 Treasurer's Report (encl 3). Income totaled \$14,799.88. Disbursements totaled \$2,169.57. Jean noted Mid-County would no longer benefit from the Shop & Share Program from Food Lion. This will result in a yearly loss of between \$800.00 and \$1000.00. Food Lion is going to direct its efforts towards, children, animals, and hunger. Garfield Parker motioned the report be accepted as submitted. Dave Rundall seconded the motion. Motion carried.

V: Captain's Report – Larry Wagner reported for Judy Cook.

1. A representative will be at our March meeting to demonstrate life pack 15. We can then determine whether we want to upgrade. Plan on the 3 March meeting running a little longer than usual.
2. Discussed an incident that occurred when a unit recently responded to an emergency only to find some of the equipment was broken and/or out of order. Stressed the seriousness of this. Emphasized the importance of going

over the unit each time you return from a run to ensure it has adequate gas, is stocked, and all equipment is in working order.

3. Be sure you note on the PPCR if any responder has come in contact with bodily fluids. The hospital will then investigate and make whatever notifications are appropriate.

VI: 2nd Lieutenant's Report - Larry Wagner reported that Robert Hundley had requested the Squad be thanked for their support. Especially during the inclement weather this past month.

VII: Vehicle Officer's Report – Ed Gotthardt reported that Nick Wilson said all vehicles are up and running. Reminder – be easy with the equipment. Take your time. Be sure all equipment is back in place when you finish with it.

VIII: Training Coordinator – Diane Jackson

1. Need new ideas. Passed out a flyer (encl 5) and requested each member complete it and return it NLT the 3 March meeting.

2. Will be doing training real soon for 'Tough Book'. This is supposed to go into effect 1 March. There is not much time. Northumberland has said we can borrow their computers when we teach a class here.

Larry asked Squad members to cooperate with Diane so we can get everyone trained.

IX: Auxiliary – Rebekah Haynie Bingo will resume the first Friday of March. Because Easter is the first week of April this year, Bingo in April will be held the second Friday of the month. A soup and sandwich benefit is planned for 20 March. They are planning on two chicken dinners, two bake sales and possibly a turkey dinner this year.

X: President's Report – Larry Wagner

1. Group working on the Bylaws has requested additional time. They will be ready to present at the 3 March meeting.

2. The IRS issue has been resolved.

3. The Board set a goal to recruit 10 new members this year. We need to recruit at least five EMTs. There is a flyer on the front doo requesting support with this endeavor. A banner will be put up in

front of the building not later than EMS Week, in May. Encourage you all to give some thought to ways you can bring in new members. Look at your neighbors; perhaps some of them would like to volunteer. We

strive to be a vibrant and strong Squad and we need your help to achieve this.

XI: Old Business: Linda Wilson updated Squad on status of erecting a memorial. This continues to be worked.

XII: New Business: Brad Townshend proposed the Squad make a donation to Relay for Life. The consensus of the members present was that it might not set well with people who have given donations to the Squad for equipment, etc. It was determined Brad should see if he can collect from the Squad members present at the 3 March meeting.

XIII: Garfield Parker motioned to adjourn. Dave Rundall seconded the motion. The meeting adjourned at 2000. The next meeting is scheduled for Wednesday, 3 March at 1930 hours.

Respectfully submitted

Barbara Darden

Enclosures 5 w/d

- (1) Attendance
- (2) Jan minutes
- (3) Jan Treasurer's Report
- (4) Jan call rpt
- (5) Training flyer

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 3 March 2010 , at 1930 hours.

II: Attendance (encl 1) Devin Basye, Damon Campbell, Frank Cook, Judy Cook, Katilynn Cook, Barbara Darden, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Diane Jackson, Merrill New, Merrill New/Cadet, Tina New, Joshua Reu, Dave Rundall, Paul Ryan, Larry Wagner, Aaron Wilson, Kayla Wilson, Linda Wilson, Jean Widenmyer and Angela Yerby were present. Roger Briney, Melvin Cockrell, Robert Hundley, Janice Kauffman, Jeff Newsome and Nick Wilson were excused.

III: Mark Jones presented an excellent demonstration of life pack 15. Squad members had several questions. Devin Basye added several good points.

IV: Minutes of the 3 March 2010 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

V: Jean Widenmyer submitted the February 2010 Treasurer's Report (encl 3). Income totaled \$1,824.25. Disbursements totaled \$5,192.41. Jean reiterated that money is very tight. Rebekah Haynie motioned the report be accepted as submitted. Barbara Darden seconded the motion. Motion carried.

VI: Captain's Report – Judy Cook.

1. Thanked everyone for cleaning up the units. They look real good.
2. Scott Henderson will probably do an EMT class in April.

VII: Vehicle Officer's Report – Ed Gotthardt noted that the air ride on 46 has been fixed. Wires underneath were broken.

VIII: Membership Report – Barbara Darden

1. Have sent letters to each individual who has applied for membership.
2. Documentation for Joshua Reu is complete. He is present to be voted on by the Squad. Tina New motioned Joshua's application for membership be approved. Rebekah Haynie seconded the motion. Motion carried.

IX: Auxiliary – Rebekah Haynie Bingo will resume this Friday, 5 March. A soup and sandwich benefit is planned for 20 March.

X: Training – Diane Jackson

1. Everyone has had some training on tough book. They are in the units. Sheets have been provided for those not comfortable with the system yet. You can input your data when you return here. The printer in the meeting room is set up for this.

Several issues in regards to the new system were voiced. Larry pointed out that there are some niches with the system that are beyond our control to solve at this time. It's a new system. It will take a little while to work the bugs out.

2. A CPR recertification class is scheduled for this Saturday, 1400. Sandi Smith will be teaching the class.

XI: President's Report – Larry Wagner

1. Board has received a report from the Bylaws Committee. Appreciate their hard work. Board would like to sit down with the Bylaws Committee to help fine tune the document prior to presenting to the Squad for approval.

2. The recent severe storms caused some damage to the gutters and roof.

3. Refrigerator has been fixed.

4. Ice machine is still leaking. Will be checked again this coming week.

5. If you see something that needs fixing, make us aware of the problem so it can be addressed.

6. Nice to have Jim Webber back with us.

7. Thanked Robert Hundley for putting up the new recruitment sign.

8. Thanked Tina and Merrell New and Janice and Craig Kauffman for obtaining several very useful items from the old school. The items had been declared excess.

9. The computer upstairs has been repaired. Caution you to please not download to this computer.

XII: Old Business - Linda Wilson Hope to have someone at the next meeting to discuss the monument

XIII: New Business:

1. Aaron Wilson requested support from the Squad for Saturday, 13 March, from 1300 – 1600. in front of Food Lion in Heathsville. RC4 will be there, a table will set up to do blood pressures, hand out information, etc. This is a part of his requirements for Eagle Scout. Larry passed around a sign up sheet for those that could assist.

2. Devin Basye said that he had researched radio prices. He discussed other issue that are coming down the pike.

XIV: Jean Windenmyer motioned to adjourn. Diane Jackson seconded the motion. The meeting adjourned at 2030. The next meeting is scheduled for Wednesday, 7 April at 1930 hours.

XV: Follow-up – Para XII – Linda Wilson/monument

XVI: Conclusions – Joshua Rue approved for membership/Operations - EMT

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) Feb minutes
- (3) Feb Treasurer's Report
- (4) Feb call rpt

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 7 April 2010 , at 1930 hours.

II: Attendance (encl 1) James Barnes, Roger Briney, Judy Cook, Barbara Darden, Brittani Davis, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Diane Jackson, Janice Kauffman, Nathan Keyser, Garfield Parker, Dave Rundall, Larry Wagner, Praise Webb, Jim Webber, Linda Wilson, and Jean Widenmyer were present. Robert Hundley, Dan Townshend, Nick Wilson and Angela Yerby were excused.

III: Minutes of the 3 March 2010 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report as of 31 March 2010 (encl 3). Income totaled \$1,503.80. Jean noted that over \$1000 of the income was from memorials. Disbursements totaled \$3,095.58. This included paying two electric bills and 2 credit card payments. Dave Rundall motioned the report be accepted as submitted. Janice Kauffman seconded the motion. Motion carried.

V: The budget for 2010 was presented. Jean explained numerous entries. Ed Gotthardt motioned the proposed budget be accepted. Dave Rundall seconded the motion. Motion carried.

VI: Captain's Report – Judy Cook.

1. A squad has been requested to stand by at the High School on 8 May for the Relay for Life.
2. Will be sending two squads to Northumberland Elementary School on 21 May for Fun Day. One will be for show and tell and the other for stand by.
3. There is a class on 28 April at VCU for EMT's on trauma patients. Cost is \$40 per person.
4. Thanked everyone for running calls and taking care of the units.

VII: Vehicle Officer's Report – Ed Gotthardt Everything is working well.

VIII: Vice President's Report – Janice Kauffman

1. Updated Squad on status of implementing Tough Book. A couple of problem areas include inputting the time and listing drug allergies. Everything has been posted for March that can

be. We have some Callao members on our list. If someone runs as an EMT, and they are not on our list, you need to have their certification number. Everyone has been doing fairly well. Have developed a copy of the PPCR for those having problems. You can fill out the form and input it later.

Larry Wagner noted that we are doing well in this area, which is a tribute to Janice, Diane and everyone else who has worked hard to make it work.

2. Robert Hundley, Nathan Keyser and I have finished ALS training and will be tested next Thursday.

IX: Membership Report – Barbara Darden

1. Three individuals were notified that their paperwork is complete and they are ready to be voted on by the membership; Judith Gogates, Nathan Keyser and Philip Shahan. Judith and Nathan are present tonight. Garfield Parker motioned applications for membership from both Judith Gogates and Nathan Keyser be approved. Ed Gotthardt seconded the motion. Motion carried.

2. We are waiting for clearance for Brittani Davis, Pamela Ellis and Praise Webb. Anticipate all necessary documentation will be in order prior to the May meeting.

3. Applications have been returned for completion to Josh Olverson and Tony Starks.

X: Auxiliary – Rebekah Haynie Bingo will be played this Friday, 9 April. The soup and sandwich benefit went well. Plans are not firm re turkey dinner and the chicken dinner. Auxiliary is questioning whether these events can be managed without more support.

XI: Building Maintenance – Larry Wagner

1. Recent ice storms have resulted in damage to the roof at the back of building. It appears industrial construction will be required to correct the problem.

2. People are dropping ice on the floor when removing ice from the machine and not cleaning it up. This is causing a hazard. Please be cautious about this.

XII: President's Report – Larry Wagner

1. Updated Squad on status of the By-Laws

2. Updated Squad on status of three active grant requests. Rivers County Community Grant has passed the first hurdle. The State Grant goes for review one week from today. We are still waiting to hear from Phillip Morris.

3. Questioned whether Squad wanted an open house this year. An open house or field day sometime in September or October was suggested. Question will be addressed again next month.

4. Have a request from PEMS for photos, etc., to be used for recruitment. Let us know right away if you have anything, or any suggestions, we can give them.

5. Will have two representatives from PEMS at our next meeting; the new Assistant Director, Jerry Andrews, and the new coordinator, Greg Hunter. Greg has requested time to make a short presentation on MCI issues and deliver the new MCI guides.

XIII: Old Business - Linda Wilson Monument issue tabled until the next meeting.

XIV: New Business: Dave Rundall announced he was taking himself off the Thursday run list.

XV: Jean Windenmyer motioned to adjourn. Jim Webber seconded the motion. The meeting adjourned at 2005. The next meeting is scheduled for Wednesday, 5 May at 1930 hours.

XVI: Follow-up –

1. Para XII, 1 – By-Laws
2. Para XII, 3 – open house
3. Para XIII – monument

XVII: Conclusions –

1. Para V – Approved 2010 Budget
2. Para IX, 1 – Judith Gogates and Nathan Keyser approved for membership/Operations
3. Para XIV – Dave Rundall off Thursday run schedule

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) March minutes
- (3) March Treasurer's Report
- (4) March call rpt

- **MID-COUNTY VOLUNTEER RESCUE SQUAD**

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 5 May 2010 , at 1930 hours.

II: Attendance (encl 1) Judy Cook, Barbara Darden, Brittani Davis, Pam Ellis, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Robert Hundley, Diane Jackson, Janice Kauffman, Merrill New Jr, Tina New, Paul Ryan, Dave Rundall, Larry Wagner, Praise Webb, Aaron Wilson, Linda Wilson, Nick Wilson, Jean Widenmyer and Angela Yerby were present. Roger Briney, Melvin Cockrell, Dan Townshend, Nancy Wagner and James Webber were excused.

III: Larry introduced Jerry Andrews, Assistant Director of PEMS. Jerry presented a brief synopsis of his background and what he hopes to accomplish in his new job. He emphasized his desire to assist the local squads in any way he can. PEMS is in the final stage of establishing and hiring a field coordinator for clinical care.

IV: Larry introduced Greg Hunter, Regional Coordinator for Operations. Greg discussed several mass casualty issues; among them, trying to help with on scene/hospital coordination. He brought us our copy of the MASCAL plan. The plan is also available on line. He discussed triage tags. There will be 25 tags on each vehicle. He presented Judy Cook her certificate for completion of MCI training, level 1 and level 2. He emphasized that Mid-County, because of the location and the fact that the only schools in the county as well as county government are located here, is a prime area of concern. There were several questions re drug boxes. Greg suggested these issues be addressed at the next pre-hospital meeting. He discussed relocating regional assets and the new epi pen boxes coming out. These will be accessible to the EMT/B level. There will be two workshops in June re FCC licensing.

V: Minutes of the 7 April 2010 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

VI: Jean Widenmyer submitted the Treasurer's Report as of 30 April 2010 (encl 3). Income totaled \$20530.22. Expenses totaled \$9327.47. Robert Hundley motioned the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

VII: Captain's Report – Judy Cook.

1. Addressed exchange of drug boxes. Jerry explained the relationship of the Pharmacy Committee to this issue and elaborated on negligence issues.

2. Discussed the linen issue at RGH. They are asking squads to take only the linen they need.

3. Beginning this summer, we are asking everyone to run at least two calls a month

VIII: 1st Lieutenant's Report – Robert Hundley Discussed communications; especially between the squad and the sheriff's department. We need to reprogram our radios. The date to do this is still up in the air. We have to get a handle on where our equipment is. A sheet is being circulated for you to give us the information we need. If you don't have the information with you, you can Email it to him. Anticipate it taking a week to take care of this. It is critical that we have accurate information. We know some of the older radios may not be able to be reprogrammed. That is one reason we must have the serial numbers. This is critical information we must have. Appreciate your help with this.

Larry Wagner noted that, along the same lines, the county has requested information on training. He asked Diane Jackson to help out with this. We must make sure our records and the county records are the same. It impacts grant requests. When Diane contacts you, please cooperate.

IX: Vice President's Report – Janice Kauffman

1. Clarified several areas re tough book and PEMS. Pointed out that the narrative will automatically be done if you expand out each of the tabs and answer each question. Remember the mileage is only to the hospital. Riverside now has a printer. Jerry added that it is very important to get information on medications into the system, or it will be lost.
2. PEMS award nominations are open. All information is on the web site.

X: Membership Report – Barbara Darden Paperwork is complete on three applicants, Brittani Davis, Pam Ellis and Praise Webb. All three were unanimously approved by all members present for probationary membership.

XI: Auxiliary – Rebekah Haynie Bingo is this Friday, 7 May. A turkey dinner is scheduled for 23 May, from 1100 – 1430. Set up will be on Saturday. Plan to have a bake sale sometime in June at Food Lion.

XII: Cadet Report – Robert Hundley Hope to put something together soon.

XIII: Building Maintenance – Larry Wagner

1. We think our insurance will cover the needed roof repairs.
2. Thanked Merrell and Tina New for taking care of surfacing the parking lot and driveway. They saved the squad approximately \$2000. Stressed that no cars can be washed on the surface for at least 30 days. It damages the surface. If you need to wash your vehicle or an ambulance, take it to the grass.

XIV: Vehicle Officer's Report – Nick Wilson

1. All vehicles are checking out OK at this time.
2. Need to take three months off for medical reasons.

Larry thanked Nick for all he has done to keep the vehicles operational. Realize some of our folks don't get enough recognition or thanks for all they do to keep us going.

XV: President's Report – Larry Wagner

1. Updated Squad on status of the By-Laws. Have a meeting scheduled for 16 May to work on this
2. Northern Neck Wireless has replaced Kaballero. We will now get wireless at no cost. Please pay attention to what you are downloading. If you don't know what you are doing, ask for help.
3. The fund drive letter has been approved by the Board. Hope to get it out later this month. The more people we have on hand to accomplish the mailing the better.
4. Discussed a recent accident in the County which served as a MASCAL. Fourteen people were injured; transported by both ground and air. This gives us some ideas for training.

XVI: Old Business:

1. Linda Wilson reported that Tom Gale would be at the June meeting to discuss the proposed memorial.
2. Janice Kaufmann noted that all PPCRs were done on line during the runs.

XVII: New Business:

1. Larry Wagner congratulated two members who recently passed the ALS Boards, Robert Hundley and Janice Kauffman.
2. Mid-County recently won award for uniforms. Thanks to Janice for submitting.
3. Aaron Wilson thanked squad members who helped with his Eagle Scout project.

XVIII: Paul Ryan motioned to adjourn. The second was unanimous. The meeting adjourned at 2055. The next meeting is scheduled for Wednesday, 2 June at 1930 hours.

XIX: Follow-up –

1. Para XV, 1 – By-Laws
2. Para XVI – monument

XX: Conclusions –

1. Para X – approved for membership/Operations - Brittani Davis and Praise Webb; Administrative – Pam Ellis
2. Para XIV – Nick Wilson taking three months off for medical reasons

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) April minutes
- (3) April Treasurer's Report
- (4) April call rpt

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 June 2010 , at 1930 hours.

II: Attendance (encl 1) James Barnes, Melvin Cockrell, Judy Cook, Barbara Darden, Judith Gogates, Ed Gotthardt, Beverly Grigsby, Rebekah Haynie, Diane Jackson, Janice Kauffman, Garfield Parker, Dave Rundall, Paul Ryan, Larry Wagner, Praise Webb, James Webber, Aaron Wilson, Kayla Wilson, Linda Wilson, Jean Widenmyer and Angela Yerby were present.

III: Larry introduced Thomas Gale. Thomas outlined several possibilities for a monument to commemorate deceased members. He asked for ideas as to how the squad wanted to approach the project. It was determined the Board would look at the proposals. Request input from all members. The final decision will be by vote by the membership.

IV: Minutes of the 5 May 2010 meeting (encl 2) have been posted. Linda Wilson motioned the minutes be accepted as submitted. Jean Widenmyer seconded the motion. Motion carried.

V: Jean Widenmyer submitted the Treasurer's Report through 31 May 2010 (encl 3). Income totaled \$272.64. Expenses totaled \$4824.83. Insurance and propane were the two major expenditures. Ed Gotthardt motioned the report be accepted as submitted. Barbara Darden seconded the motion. Motion carried.

VI: Captain's Report – Judy Cook.

1. Addressed requirements and problems involving the exchange of drug boxes. We have been told that if we fail to turn in a drug box two weeks prior to expiration, we can be fined \$500.00. If you get a box that is close to the expiration date, make the captain aware of it. We are going to keep a log of these instances. Please, everyone -- take the time it requires to read the date and see if something needs to happen.

2. Northern Neck Electric has requested a squad to be at the Northumberland High School , 5 August from 1700 – 2000.

VII: Vice President's Report – Janice Kauffman

1. Tough Book has gone great for the month of May. There is one Change; the State will not accept an electronic signature. Doctor has to sign the printed out (hard) copy.

2. Lopressor has been removed from the squads.

3. EMT/Bs are now able to do EKGs. Most hospitals are helping with funding for the training. Will likely take up to a year to get everyone trained.
4. Rappahannock Community College will soon offer an EMT class.
5. Riverfest Tappahannock is looking for help, 19 June, 0900 – 1800.
6. Some combined classes for EMS and fire are in the works.
7. Callao Community Day will be 31 July. They would like us to send two squads.
8. Squad picnic will be 25 July, 1200 – 1600.
9. Requesting a squad for Northumberland High School Graduation, 12 June, 0900 to 1200.

VIII: Membership Report – Barbara Darden Nothing pending at the present time.

IX: Auxiliary – Rebekah Haynie Bingo is this Friday. The turkey dinner was a success. There will be a bake sale 18 June in front of Food Lion.

X: Building Maintenance – Larry Wagner

1. We have one bid in to repair the roof. .
2. The lock on the ice machine needs to be replaced. Until this is accomplished, please take extra precaution to ensure the door is closed if you remove ice from the machine.

XI: Vehicle Officer's Report – Ed Gotthardt

1. Have a leaking hose problem with RC4. Please make sure the line is empty.
2. When you are up here washing your personal vehicle, please take the time to also wash a squad.

XII: President's Report – Larry Wagner

1. Updated members on status of the By-Laws.
2. We are about ready to mail out the fund drive letters. Should have all materials by early next week. We can use everyone's help to accomplish this.
3. We must report to the county on NIMS. They need to know who has had training. Diane Jackson was kind enough to pull up the information we have. It is critical that we have that data. Must have this information to be eligible for federal money. You can take the training on line.

4. Some folks still don't have their ID card. They are in the operations office.

5. Have had a couple of incidents lately that qualify as MASCALS. Explained why understanding the system is important. We are going to do a little scenario to test you out. Need to make sure that when these oddball incidents show up that we are ready for them. Have been talking with Fairfield about a training exercise in September; live, hands on training. These past two incidents are a serious reminder that things can go wrong. We must stress not taking chances; slowing down, etc.

6. The PEMS award dinner is in White Stone, Saturday, 12 June. Let me know if you are interested in attending.

7. Judy Cook will be away 10 – 21 July. Please pay attention to what is going on with the calls. Appreciate everyone's help.

8. The Board approved Nick Wilson's request for three months leave. Nick will not be running calls during this period.

9. Reminded members that they are free to use supplies that belong to the squad to clean, etc. If you have personal items here, please put them in a locker and lock it. Also a reminder that when you use the kitchen, clean up.

XIII: Melvin Cockrell motioned to adjourn. Paul Ryan seconded the motion. The meeting adjourned at 2050. The next meeting is scheduled for Wednesday, 7 July at 1930 hours.

XIV: Follow-up -

1. Para III - monument
2. Para XII, 1 – By-Laws

XV: Conclusions – Para XII, 8 - Nick Wilson approved for three months leave of absence

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) May minutes
- (3) May Treasurer's Report

(4) May call report

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, 7 July 2010 , at 1930 hours.

II: Attendance (encl 1) James Barnes, Melvin Cockrell, Catherine Cook, Judy Cook, Barbara Darden, Brittani Davis, Herb Fowler, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Robert Hundley, Diane Jackson, Janice Kauffman, Merrell New Merrell New, Jr., Tina New, Garfield Parker, Dave Rundall, Joseph Schlatter, Philip Shahan, Praise Webb, James Webber, Aaron Wilson, Linda Wilson, Jean Widenmyer and Angela Yerby were present. Nancy and Larry Wagner were excused.

III: Minutes of the 2 June 2010 meeting (encl 2) have been posted. Amendment - Squad picnic will be Saturday, 24 July, from 1200 – 1600, at Mallard Bay Club House. Correction - Brittani Davis was present at the 2 June meeting. Melvin Cockrell motioned the minutes be accepted as submitted. Jean Widenmyer seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 30 June 2010 (encl 3). Income totaled \$7850.84. Expenses were \$3759.09. Expenditures included \$1000.00 for the fund raising letters, \$1000.00 for propane and electric, and the remainder for miscellaneous expenses. In regards to the high utilities, it has been noted the cost of propane has increased 100% over the past few years. Request members not touch the thermostats. It was decided a box should be procured to cover the breakers. Janice said that she and her husband would take care of that. Fund drive, as of 30 June, has netted \$5900.00. Mid-County recently received a \$1500.00 grant from River County , and just received a grant from Office of Emergency Medical Services. Grants will enable us to purchase two CPAP machines, 10 radios, and another tough book. Melvin Cockrell motioned the report be accepted as submitted. Linda Wilson seconded the motion. Motion carried.

V: Captain's Report – Judy Cook.

1. Sign up now if you want to go to Northern Neck Electric's annual dinner, 5 August, Northumberland High School - from 1700 – 2000.

2. Anyone planning to attend the symposium must let us know by 1 August.

3. Kilmarnock is offering training on 14 July for anyone needing CEUs.

VI: 1st Lieutenant's Report – Robert Hundley

1. Will be ordering supplies tomorrow. If there is anything you can think of that we need, please let me know tonight.

2. Will soon be switching out radios.

3. Aaron Wilson is now a certified First Responder. Congratulations!

VII: Membership Report – Barbara Darden Philip Shahan is present to be voted on by the membership (operations). Tina New motioned his application be accepted. Garfield Parker seconded the motion. Request was approved by unanimous vote.

VIII: Auxiliary – Rebekah Haynie Bingo this Friday, 9 July. Next meeting of the Auxiliary will be on Monday, 12 July.

IX: Cadet Report – Robert Hundley Would like to put a float in the Kilmarnock Christmas Parade.

X: Vehicle Officer's Report – Ed Gotthardt Noted a problem reported with the air conditioner on 48. Could not find anything wrong when checking it out. Determined to keep an eye on it and see if it recurs.

XI: President's Report – Janice Kauffman

1. Reported on the Northern Neck Pre-Hospital Meeting, June 24th. Issues re shortages of some drugs was addressed. Keep an eye open. If you note a shortage, leave a note so the next person is aware. The next meeting of this group will be 19 August, at Riverside Tappahannock.
2. Please note the sign-up sheets posted for several upcoming events; Squad Picnic, Callao Community Day, etc.
3. Reminder to all those running calls -- if you come back and there is something wrong with the unit, leave a yellow note and also notify an officer. Both actions need to occur.
4. Another reminder – don't purchase less than 5 gallons of gas. Can't collect taxes back for less than 5 gallons. Explained where to find the code. It's the same as the drug box code.

XII: Old Business:

- 1 By-Laws still pending.
2. Decision on monument still pending. The Board requests input from the membership. Linda Wilson will attend the Auxiliary meeting next week and get a figure from them

XIII: New Business:

1. Linda Wilson suggested keeping an ice chest on the unit when on a fire scene. Several suggestions were made. Robert Hundley will come up with a solution.
2. Melvin Cockrell noted that, when on the scene, at least one person needs to have a radio turned on.
3. Angela Yerby passed a message to the squad from the family of Doris Rice expressing their appreciation.

4. Janice addressed a recent incident, transporting a labor patient to Richmond that could have resulted in liability. She emphasized that local hospitals MUST accept emergencies. She reminded squad to think of their personal liability in instances such as this.

XIV: Ed Gotthardt motioned to adjourn. Tina New seconded the motion. The meeting adjourned at 2000. The next meeting is scheduled for Wednesday, 4 August at 19:30

XV: Follow-up -

1. Para XII, 1 – By-Laws
2. Para XII, 2 – monument

XVI: Conclusions –

1. Para IV – The Kauffman’s will procure a box to cover the utility breakers
2. Para VII – Philip Shahan voted into membership/operations
3. Para XIII, 1 – Robert Hundley will come up with solution to proposal to keep ice/water on the units

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) June minutes
- (3) June Treasurer’s Report
- (4) June call report

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 August 2010 , at 1930 hours.

II: Attendance (encl 1) Roger Briney, Melvin Cockrell, Judy Cook, Barbara Darden, Brittani Davis, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Robert Hundley, Diane Jackson, Janice Kauffman, Garfield Parker, Kristina Ramsey, Dave Rundall, Joseph Schlatter, Philip Shahan, Larry Wagner, Praise Webb, James Webber, Aaron Wilson, Jean Widenmyer and Angela Yerby were present. Tina New, Dan Townshend and Nancy Wagner were excused.

III: Minutes of the 7 July 2010 meeting (encl 2) have been posted. Angela Yerby motioned the minutes be accepted as submitted. Jean Widenmyer seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 July 2010 (encl 3). Income totaled \$20101.00; county - \$12000.00, fund drive - \$3650.00. Expenses were 3788.28. Jean gave cost comparisons. She pointed out the dramatic increase in propane and electric. Larry pleaded with squad to be aware of this. Shut lights off. There should be very little propane used during warm months. This has not been the case. We must cut these costs to survive. Barbara Darden motioned the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

V: Captain's Report – Judy Cook.

1. Middlesex County Volunteer Rescue Squad in Deltaville will offer an EMT class 8 September through 15 February. They will meet from 1900 – 2200 two nights per week and from 1000 – 1700 two weekend days per month. Registration deadline is 26 August Rappahannock Community College will offer EMT-enhanced and EMT-intermediate classes beginning on 24 August.
2. Plan to start training every second Thursday, 1900.
3. RGH has a new supply list that we have to fill out whenever we bring in a patient. They will replace only the items you use. They have been experiencing some abuse.
4. The new epipen boxes are in but have not been given out yet. When they arrive here, they will be in the jump bags. This is one of the items that will be exchanged at the hospital.
5. Reminder - no one under the age of 18 is allowed in the building alone. This includes cadets. Also, if you don't have EVOC, you are not allowed to drive. This includes backing vehicles out of bay and RC 4. This is an insurance issue. We certainly don't need that liability.

VI: 1st Lieutenant's Report – Robert Hundley

1. Updated squad on status of getting a handle on the radio situation. Ask everyone to bring in their radios, batteries, etc. so we can clean up our records and issue you updated equipment.

2. Plan to get an order in on Friday that will include items needed for the new IV bags.
3. RGH will exchange tubing for portavents and C-PAPS one for one.
4. Working on getting new reflective vests.

VII: Membership Report – Barbara Darden Kristina Ramsey/cadet and Joseph Schlatter/operations are present to be voted on by the membership. Ed Gotthardt motioned the applications be accepted. Melvin Cockrell seconded the motion. Request was approved by unanimous vote.

VIII: Auxiliary – Rebekah Haynie

1. Bingo this Friday, 6 August.
2. Plans are underway for a spaghetti dinner in September and a bake sale sometime in the fall.
3. Four large stainless steel pots are missing. This is a huge expense. If you have borrowed them, please bring them back.

IX: Cadet Report – Robert Hundley Would like to do a car wash and earn some money to do a trip. Looking for suggestions.

X: Building Maintenance – Larry Wagner Have received only one estimate for repairing storm damage to the roof. Will bring the subject for discussion when we get some additional bids.

XI: President's Report – Larry Wagner

1. Updated squad on status of By-Laws. There are still some hitches awaiting final review. Our goal is to ensure we provide the service we agree to provide, which includes ensuring our members provide the service they sign on to provide.
2. Thanks to all who helped with the picnic. The turn out was good, the food was good and everyone seemed to have a great time. Thanks to all who came and participated.
3. One of the things we learned after the 17 July accident is that we can all benefit from having some additional training. Have agreed to do a hands on exchange with Fairfield. Will happen sometime towards the end of September. Will share with you as soon as we have the details worked out.
4. Think we will all benefit from the monthly training. If you have any suggestions or ideas to share, please contact Diane Jackson, Judy Cook, Janice Kauffman or me.
5. Covering vehicle maintenance. We are waiting for a cost estimate on the damage to the rear bumper of 46. The parts come out of Texas. That is slowing things down. It is drivable and usable. Accident occurred when driver was backing. This should be a reminder to us all to use caution at all times when driving, especially when backing. There is a problem with the

stretcher on 48. Hand hold on left hand side does not release with red handle. Use caution. We are waiting for a price to repair.

XII: Vice President's Report – Janice Kauffman All EMTs need to read the printout regarding the newest drug on the street. Roger Briley elaborated on the drug and how dangerous it can be.

XIII: Old Business: Monument – still working. Suggestions requested from squad members.

XIV: New Business:

1. The step not coming up and down on the back of ambulances was again addressed. Ed explained why it is safer to leave step locked in the down position. Squad elected to do this.

2. Melvin Cockrell pointed out a problem encountered when responding to a call for Callao . The equipment is not in the same place our equipment is. Questioned whether we could work with Callao to eliminate this problem? Larry pointed out that when a Mid-County EMT is answering a call for Callao , they may request using the Mid-County unit.

3. Melvin Cockrell noted a problem with tough book on unit 46. Be sure you use the pen that comes with tough book and not a regular pen with hitting points.

4. Angela Yerby requested assistance from the squad for Edwardsville Day, 11 September. Line up for the parade will begin at 1215.

5. Larry Wagner skirted thru proper procedure at an accident scene; order of command, etc. He noted that everyone did a very good job dealing with the recent accident. Participants are talking about how to make things go smoother. Think the proposed upcoming training will enable us to react automatically in instances such as this.

6. Aaron Wilson requested assistance from the squad obtaining boards for his Eagle Scout project. Larry directed Aaron to put in writing exactly what he needs and when he needs it. The Board will address his request at their next meeting.

XV: Judith Gogates motioned to adjourn. Brittani Davis seconded the motion. The meeting adjourned at 2025. The next meeting is scheduled for Wednesday, 1 September at 1930 hours.

XVI: Follow-up -

1. Para XI, 1 – By-Laws
2. Para XIII – monument

XVII: Conclusions – Para VII – Kristina Ramsey/cadet and Joseph Schlatter/operations were voted into the squad

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) July minutes
- (3) July Treasurer's Report
- (4) July call report

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

HEATHSVILLE , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 1 September 2010 , at 1930 hours.

II: Attendance (encl 1) Melvin Cockrell, Barbara Darden, Brittani Davis, Judith Gogates, Ed Gotthardt, Cori Harris, Rebekah Haynie, Robert Hundley, Janice Kauffman, Ron Loving, Garfield Parker, Dave Rundall, Paul Ryan, Joseph Schlatter, Philip Shahan, Larry Wagner, James Webber, Jean Widenmyer, Aaron Wilson, and Linda Wilson were present. Roger Briney, Judy Cook, Dan Townshend, Nancy Wagner, Nick Wilson and Angela Yerby were excused.

III: Minutes of the 4 August 2010 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Melvin Cockrell seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 August 2010 (encl 3). Income totaled \$21266.00. Expenses were \$14446.24 Jean noted that, largely because of the recent grants, our equipment needs will pretty much be met. For instance, the grant from Phillip Morris will allow us to acquire a CPAP and another computer. Squad thanks Nancy Wagner for her expertise and hard work in submitting the request for these grants. Garfield Parker motioned the report be accepted as submitted. Barbara Darden seconded the motion. Motion carried.

V: 1st Lieutenant's Report – Robert Hundley

1. The epipens are in the go bags. Need some familiarization classes.
2. Picked up CPAPs yesterday. Will cover this at training next Thursday.
3. Craig Rice will be giving a class covering the yellow boxes next Wednesday night at 1800 hours. There is a sign up sheet posted.
4. Now have run sheets on the units that will provide pertinent information medevac personnel need.
5. The hospitals are making some changes in the supplies they furnish. They will not cover all of the items they have in the past.

VI: Auxiliary – Rebekah Haynie Bingo this Friday, 3 September. Plans are underway for a spaghetti dinner in September and a bake sale sometime in the fall.

VII: Vice President's Report – Janice Kauffman

1. Sign up sheets are out for St Stephens this coming weekend, Boots, Bids & Barbeque, put on by the Northern Neck Land Conservancy, Edwardsville Day, American River Ride and upcoming football games.

2. There continues to be shortages in med boxes. They want us to be sure to double check dosages, etc.

3. The computer upstairs has been repaired.

4. We have a lot of classes coming up. Keep your eyes open.

5. Have been trying to do individual training on tough book for those that feel they need it.

6. There were 36 calls in August. Thanks to everyone who helped out.

7. The grant from Phillip Morris will allow us to have a tough book for RC4.

VIII: President's Report – Larry Wagner

1. We are doing OK with vehicle maintenance. We have an estimate for repairs to 48. Unit will be out of service during repair. Have not yet received the part for the stretcher on 48.

2. Briefed squad on recent study re county needs for fire protection. It was concluded a new station will be built in Callao . None will be placed in Heathsville.

3. Board determined the open house should be pushed back till spring.

4. Need a committee for the Christmas Party scheduled for 11 December. Brittani Davis, Judith Gogates, Rebekah Haynie and Paul Ryan volunteered.

5. Briefed squad on status of the proposed memorial.

6. By-Laws still pending.

7. Northern Neck Health Fair, scheduled for 23 October, wants EMS from different areas to bring squads.

8. Callao is planning an evoc class. Will share the info as soon as we get it.

9. Board approved a six month leave of absence for Diane Jackson. Shared a letter from her saying she had recently purchased a home in Richmond , closer to her family, and anticipates spending the majority of her time there. Larry noted how much Diane will be missed. She and Danny had been tremendous assets to the squad.

10. All vehicles now have GPS holders.

IX: New Business: Melvin Cockrell questioned --- when running with Callao , is it necessary to come back here and post the call or is it done at Callao ? Janice said that you can do it at Callao . Refusals also need to be in the computer.

X: Paul Ryan motioned to adjourn the meeting. Linda Wilson seconded the motion. The meeting adjourned at 2030. The next meeting is scheduled for Wednesday, 6 October at 1930 hours.

XI: Follow-up -

1. Para VIII, 5 - monument
2. Para VIII, 6 – By-Laws

XII: Conclusions – Para VIII, 4 – Christmas Party 11 December. Brittani Davis, Judith Gogates, Rebekah Haynie and Paul Ryan will serve on Committee.

Respectfully submitted

Barbara Darden

Enclosures 4 w/d

- (1) Attendance
- (2) September minutes
- (3) September Treasurer's Report
- (4) September call report

MID-COUNTY VOLUNTEER RESCUE SQUAD**P.O. BOX 355****HEATHSVILLE , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 6 October 2010 , at 1932 hours.

II: Attendance (encl 1) Roger Briney, Judy Cook, Brittani Davis, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Janice Kauffman, Tina New, Garfield Parker, Kristina Ramsey, Dave Rundall, Paul Ryan, Joseph Schlatter, Philip Shahan, Larry Wagner, James Webber, Aaron Wilson, Linda Wilson and Angela Yerby were present. Melvin Cockrell, Barbara Darden, Robert Hundley, Ron Loving, Dan Townshend, Nancy Wagner, and Jean Widenmyer were excused.

III: Minutes of the 1 September 2010 meeting (encl 2) have been posted. Correction to Para V, 3 – change Greg to Craig. Joe Schlatter motioned the minutes be accepted as submitted. Tina New seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 30 September 2010 (encl 3). Income = \$1198.50. Expenses = \$6639.40. Janice Kauffman motioned the report be accepted as submitted. Paul Ryan seconded the motion. Motion carried.

V: Captain's Report – Judy Cook

1. EMT/E class, October 19th, 1800 hours, at Urbanna. Cost is \$75.00 for book; administrative fee - \$50.00.

2. Urbanna would like a unit from MCVRS to help with Urbanna Oyster Festival, 5 and 6 November. Two questions surfaced; (1) will Northumberland participate? And (2) will 48 be back from Wicomico Auto? Tina New motioned to accept the invitation. Judy Cook seconded the motion. Motion carried.

VI: Vice President's Report – Janice Kauffman

1. Reminder to use the lockers in the bay. Please put your name on locker.
2. Squads are invited to Gloucester for pre-hospital meeting.

VII: President's Report –

1. Unit 48 is going to Wicomico Auto next week for repairs.
2. All three vehicles are due for inspection in October.
3. Units 46 and 48 need lights replaced.

4. Does anyone know why the coke machine is unplugged?
5. Have a leak in the roof that needs repair.
6. Numbers on #46 and #48 will be replaced. Need to be larger.
7. Joe Schlatter has completed EVOC.
8. Dave Rundall has requested, and has been granted, six months leave of absence beginning 1 November 2010 .
9. Training this month will be on MCI (including the exercise at burn building at Brown's Store) at MCVRS Building , 14 November 2010 , at 1900.
10. Flu shots will be available at the Northumberland Health Department on 19 October in the afternoon and on 21 October, all day. Call for an appointment.

VIII: New Business – A Nominating Committee was established consisting of Linda Wilson, Judith Gogates, Tina New, Phillip Shahan and Brittani Davis.

IX: Garfield Parker motioned to adjourn the meeting. Rebekah Haynie seconded the motion. The meeting adjourned at 2030. The next meeting is scheduled for Wednesday, 8 November at 1930 hours.

X: Follow-up -

1. Para VIII, 5/Sep minutes – monument
2. Para VIII, 6/Sep minutes – By-Laws

XI: Conclusions –

1. Para V, 2 – accept invitation to participate at Urbanna
2. Para VIII – nominating committee appointed; Linda Wilson, Judith Gogates, Tina New, Phillip Shahan and Brittani Davis

Respectfully submitted

Rebekah Haynie

Enclosures 4 w/d

- (1) Attendance
- (2) October minutes
- (3) October Treasurer's Report

(4) October call report