

November 27th, 2024

Minutes of the First Meeting of the 2024-2028 Council of the Town of Preeceville held on Wednesday, November 27th, 2024 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

The first meeting of the council for the 2024-2028 term was called by written notice of the Chief Administrative Officer dated November 18th, 2024, to all council members.

Chief Administrative Officer Lorelei Karcha called the meeting to order at 6:30 p.m.

2024 Election Results were presented by the Chief Administrative Officer and all Council Members were sworn in and deposited their 'Oath or Affirmation - Member of Council' declaration forms with the Chief Administrative Officer.

In Attendance: Mayor - Darin Newton
Councillors - Kenton Hull
- Meaghan Nelson
- Taylor Sliva
- Jared Stefanyshyn
- Stacey Strykowski
- Ashley Ward
CAO - Lorelei Karcha

Declaration 414-24 Hull/Ward: That the Declaration of Results provided by the
Of Results Returning Officer of the 2024 Municipal Election for the Office of Mayor and the Office of Councillors be acknowledged as attached hereto and forming a part of these minutes. CARRIED.

Mayor Darin Newton made a presentation to the new Council on Council Code of Conduct and Code of Ethics. He discussed roles and responsibilities of Council, serving the best interest of the community and Council representing the Town. Mayor Newton also spoke on meeting procedures and decision-making processes and how decisions represent Council as a whole. Town administration, employee management processes and Council Conflict of Interests were also discussed.

Agenda 415-24 Nelson/Sliva: That the agenda be approved. CARRIED.

Minutes 416-24 Strykowski/Hull: That the minutes of the last regular meeting of Council held October 17th, 2024, be approved. CARRIED.

Bylaw 417-24 Sliva/Hull: That the Bylaw Enforcement Officer's Report from
Enforcement October 28th, 2024, be acknowledged and filed. CARRIED.

Admin 418-24 Hull/Nelson: That the Progress Payment Invoice from Flynn Canada
Building Ltd. for the Administraiton Building Roof Replacement Project in the
Roof amount of \$129,870.00 including taxes, be approved and paid. CARRIED.
Project

Preeceville 419-24 Ward/Strykowski: That it be acknowledged that the Preeceville Public
Public Library is moving out of the rented location of 27 Main Street N and
Library to the Preeceville Administraiton Building at 239 Highway Avenue E, Preeceville, Saskatchewan and further, that it be acknowledged that the Library will be closed from December 16th, 2024 to January 3rd, 2025 to accommodate the move. CARRIED.

420-24 Nelson/Strykowski: That the quote provided by SaskTel through the Ministry of Education to move the Public Library CNET Internet connection to the Library's new location at 239 Highway Avenue E at an estimated cost of \$3,500.00 plus applicable taxes be approved. CARRIED.

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421-24 Sliva/Stefanyshyn: That the updated renovation budget for the Preeceville Administration Building, new Public Library Space be acknowledged as \$5,000.00 for the room demo and wall repair work, electrical work, carpet repairs and painting; and further that a budget of \$3,000.00 be approved for additional furniture items needed for the new space. CARRIED.

422-24 Sliva/Nelson: That the Town of Preeceville Library Building Caretaker Position be terminated as of December 31st, 2024 in coordination with the move of the Public Library as caretaker services are already established at the Preeceville Administration Building. CARRIED.

7:35 pm – Town Foreman Chris Halkyard joined the meeting.

Chlorine Pump 423-24 Ward/Sliva: That the Town purchase a new Chlorine Injector Pump Head for the Town's Well Building at an estimated cost of \$3,500.00 plus taxes. CARRIED.

Water Rights License 424-24 Hull/Nelson: That it be acknowledged that the Town of Preeceville's Water Rights Licence and Approval to Operate Works for Well PW2-1980 and Well PW3-2013 was renewed by the Water Security Agency for a five-year term to October 31, 2029. CARRIED.

Foreman's Report 425-24 Sliva/Stefanyshyn: That the Foreman's Report be acknowledged and filed. CARRIED.

Accounts 426-24 Ward/Nelson: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated November 27th, 2024 and the Employee Payroll Summary Report dated October 18th, November 1st and November 15th, 2024, be approved as paid. CARRIED.

7:55 pm – Mayor Darin Newton vacated his position as Chair of the Council Meeting and requested an Acting Mayor be appointed to Chair the meeting. Councillor Taylor Sliva was appointed as Acting Mayor and took over chairing the meeting.

7:56 pm – Mayor Darin Newton and Councillor Meghan Nelson declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

427-24 Strykowski/Hull: That the account of Preeceville Shop Easy in the amount of \$35.16 and the account of Preeceville Agencies Inc. in the amount of \$3,221.34, be approved and paid. CARRIED.

7:57 pm – Mayor Darin Newton and Councillor Meaghan Nelson were invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with. Mayor Darin Newton resumed chairing the meeting.

7:58 pm – Councillors Kenton Hull and Jared Stefanyshyn declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

428-24 Sliva/Nelson: That the account of Sky High Tree Services in the amount of \$7,057.50 and the account of S-Elect Energy Ltd. in the amount of \$1,320.17, be approved and paid. CARRIED.

7:59 pm – Councillors Kenton Hull and Jared Stefanyshyn were invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with.

429-24 Strykowski/Ward: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated November 27th, 2024, be approved and paid. CARRIED.

8:00 pm – Town Foreman Chris Halkyard left the meeting.

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Sask Water	430-24	Sliva/Strykowski: That the revised Concept Proposal of the Highway 9 Regional Potable Water project provided by Sask Water be acknowledged; and further that Sask Water provide complete contract details of this project to the Town by January 15 th , 2025. CARRIED.
CD&RC Report	431-24	Sliva/Hull: That the Community Development and Recreation Coordinator's Report be acknowledged and filed. CARRIED.
In-Camera	432-24	Hull/Nelson: That as the next matters to be discussed includes personnel information Council move into an in-camera session where a portion of the meeting be closed to the public, under the authority of Part III of The Local Authority Freedom of Information and Protection of Privacy Act. Time: 9:15 pm. CARRIED.
	433-24	Strykowski/Nelson: That Council move out of the in-camera session and reopen the meeting to the public. Time: 9:22 pm. CARRIED.
Shop Labourers	434-24	Ward/Sliva: That it be acknowledged that Troy Jewhurst did not accept the Temporary Full-Time Shop Labourer position offered by the Town and further that it be acknowledged that Trevor Woychesko resigned from the Temporary Full-Time Shop Labourer position as of November 7 th , 2024. CARRIED.
Shop Labourer	435-24	Sliva/Stefanyshyn: That the Town of Preeceville Full Time Shop Labourer position be advertised and filled as soon as possible. CARRIED.
Appreciation Gifts	436-24	Strykowski/Nelson: That the following Service Appreciation Gifts be presented for 2024: Tammy Descalchuk – 10 years Gift Value \$150.00. CARRIED.
Christmas Bonus	437-24	Hull/Strykowski: That an employee Christmas Bonus of \$150.00 be given to all 2024 full-time and part-time staff members. CARRIED.
Christmas Event	438-24	Ward/Hull: That the Town of Preeceville hold a Christmas Supper Appreciation Event for all Town Council Members and Town Staff on December 12 th , 2024 at Chris' Place Restaurant and further that all costs associated with this event be paid for by the Town. CARRIED.
Appreciation Gifts	439-24	Nelson/Stefanyshyn: That the following Council Member Service Appreciation Gifts be presented: Ralph Ager, Past Mayor, 4 years – Gift Value \$100.00 and Sheldon Luciw, Past Councillor 8 years – Gift Value \$150.00. CARRIED.
December Meeting	440-24	Strykowski/Nelson: That the December regular meeting of Council be set for December 18 th , 2024. CARRIED.
CAO Report	441-24	Nelson/Sliva: That the Chief Administrative Officer's Report be acknowledged and filed. CARRIED.
Financial Activities	442-24	Hull/Ward: That \$124,020.00 be drawn from the Town's Deferred Revenue – New Deal Funding Reserve and corresponding Flex Term Deposit at the Crossroads Credit Union to cover costs incurred for the Town's 2024 Administration Building Roof Project. CARRIED.
Financial Activities	443-24	Strykowski/Sliva: That the Statement of Financial Activities – Detailed and Bank Reconciliation for the period ending October 31 st , 2024, be accepted as presented. CARRIED.
Regular Meeting	444-24	Strykowski/Ward: That regular meetings of the 2024-2028 Town of Preeceville council be held the third Wednesday of each month commencing at 6:30 p.m. (cst) in the Town of Preeceville Council Chambers, Preeceville, Saskatchewan. CARRIED.

Council Indemnity 445-24 Ward/Hull: That the Council Indemnity rates be set as follows and be in effect for the 2024-2028 term of Council:
-Mayor: \$4,500.00 per year (includes indemnity for any Town Mayor duties and appointed Board or Committee duties performed that month); plus \$300.00 per regular and budget meeting (Mayor must be in attendance to receive this indemnity)
-Councillor: \$1,200.00 per year (includes indemnity for any Town Councillor duties and appointed Board or Committee duties performed that month; plus \$300.00 per regular and budget meeting (Councillor must be in attendance to receive this indemnity)
-Special Council meetings: \$75.00 per special council meeting (Mayor and Councillor must be in attendance to receive the special meeting indemnity)
-Conventions and Away Meetings: \$150.00 per day indemnity or \$75.00 per half day indemnity (including travel time); and further that Council Indemnity payments be made at year end unless payment is requested by the Council member earlier and only what was earned to date will be paid out. CARRIED.

Council Board/ Committees 446-24 Stefanyshyn/Sliva: That the following Council Committee and Board appointments be approved for the 2024-2028 election term:

Committees:

- Finance - Darin Newton, Ashley Ward, Stacey Strykowski
- Protective - Taylor Sliva, Kenton Hull, Jared Stefanyshyn
- Public Works/
Streets - Ashley Ward, Kenton Hull, Meaghan Nelson
- Human Resources - Kenton Hull, Meaghan Nelson, Taylor Sliva
- Buildings - Jared Stefanyshyn, Ashley Ward, Darin Newton
- Nuisance - Kenton Hull, Meaghan Nelson, Stacey Strykowski
- Policies & Bylaws - Stacey Strykowski, Darin Newton, Jared Stefanyshyn
- Waste Management - Ashley Ward, Taylor Sliva, Jared Stefanyshyn
- Occupational Health
& Safety - Kenton Hull, Ashley Ward, Meaghan Nelson

Town Formed Boards:

- Ability Bus - Kenton Hull, Taylor Sliva
- Arena - Ashley Ward, Meaghan Nelson
- Economic Dev/Tourism - Taylor Sliva, Jared Stefanyshyn
- Sports Grounds - Stacey Strykowski, Meghan Nelson
- Recreation - Kenton Hull, Stacey Strykowski
- Preeceville Library - Meaghan Nelson, Ashley Ward
- Community Legion Hall - Stacey Strykowski, Taylor Sliva

Council Representation Required:

- Parkland Regional Library - Meaghan Nelson, Ashley Ward
- Roughrider Snowmobile Club - Taylor Sliva, Ashley Ward
- Mutual Aid Area/Emergency
Measures Organization - Kenton Hull, Taylor Sliva
- North East Area Transportation
Planning Committee - Jared Stefanyshyn, Taylor Sliva
- Parkland Regional Waste
Management Authority - Kenton Hull, Jared Stefanyshyn
- Chamber of Commerce - Meaghan Nelson, Jared Stefanyshyn
- Preeceville & District
Dr. Incentive Committee - Stacey Strykowski, Darin Newton
- School Community Council - Meaghan Nelson, Ashley Ward
- Assiniboine Watershed
Stewardship Assoc. - Kenton Hull, Jared Stefanyshyn
- Preeceville Lion's Family Trail - Meaghan Nelson, Kenton Hull
- Preeceville Tennis Court/
Pickle Ball Committee - Stacey Strykowski, Ashley Ward

CARRIED.



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Deputy Mayor	447-24	Hull/Strykowski: That the Deputy Mayor for the Town of Preeceville be as follows: January & February – Taylor Sliva, March & April – Ashley Ward, May & June – Kenton Hull, July & August – Jared Stefanyshyn, September & October – Stacey Strykowski, November & December – Meaghan Nelson. CARRIED.
Signing Authorities	448-24	Nelson/Strykowski: That the signing authority for all financial activities for the Town of Preeceville be set as follows: Lorelei Karcha, Chief Administrative Officer or Tammy Descalchuk, Assistant Administrator AND Darin Newton, Mayor or Kenton Hull, Councillor or Meaghan Nelson, Councillor or Taylor Sliva, Councillor or Jared Stefanyshyn, Councillor or Stacey Strykowski, Councillor or Ashley Ward, Councillor, effective immediately. CARRIED.
Online Banking	449-24	Sliva/Stefanyshyn: That online access and payment authorization for the Town of Preeceville's online banking activities with the Crossroads Credit Union and with the Customer Automated Funds Transfer (CAFT) system be set as follows: Lorelei Karcha, Chief Administrative Officer or Tammy Descalchuk, Assistant Administrator AND Darin Newton, Mayor or Ashley Ward, Councillor or Stacey Strykowski, Councillor. CARRIED.
Building Permits	450-24	Sliva/Stefanyshyn: That the following Building Permit be approved as per the conditions stated on the permit: 1) 636 3 rd Avenue NE, Permit #7-2024 to construct a temporary tarp shed, and 2) 228 Highway Avenue W, Permit #8-2024 to construct a fence. CARRIED.
Building Permit Extension	451-24	Hull/Nelson: That the request of the following property owners to have their Building Permits extended, be approved as follows: 1) 206 Highway Avenue E, Permit #14-2023, 6-month extension. CARRIED.
Municipal Revenue Sharing	452-24	Ward/Nelson: The Council of the Town of Preeceville confirms the the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none">• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;• Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;• In Good Standing with respect to the reporting and remittance of Education Property Taxes;• Adoption of a Council Procedures Bylaw;• Adoption of an Employee Code of Conduct; and• All members of council have filled and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.
Rec Centre Lease	453-24	Stefanyshyn/Ward: That the Lease Agreement Renewal between the Town of Preeceville and Dawson Ramsay of Pelly, Saskatchewan for the rental of the West Half Main Level Area (previously known as the pool side area) and Main Washrooms/Change Rooms of the Preeceville Recreation Centre be approved as presented and further that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town, and it be attached to and form a part of these minutes. CARRIED.



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| Cadet Agreement | 454-24 | Strykowski/Nelson: That the Lease Agreement between the Town Preeceville and the 606 Harvard Royal Canadian Air Cadet Squadron, Preeceville, for the rental of the Preeceville Community Legion Hall be approved as presented and further that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town, and it be attached to and form a part of these minutes.
CARRIED. |
| Lot Lease Agreements | 455-24 | Sliva/Ward: That the Lot Lease Agreements between the Town of Preeceville and the property renters of the following vacant un-serviced town owned lots be approved as presented and further that the Mayor and Chief Administrative Officer be authorized to sign these agreements on behalf of the Town, and they be attached to and form a part of these minutes: 215 5 th Street SE and 213 3 rd Avenue NW.
CARRIED. |
| Curling Club | 456-24 | Strykowski/Sliva: That a sponsorship donation of \$375.00 be made to the Preeceville Curling Club for the 2024-2025 season. CARRIED. |
| EDC Mower | 457-24 | Nelson/Hull: That it be acknowledged that the Preeceville Economic and Development/Tourism Committee has purchased a 1991 Jacobson F100 Mower for the Annie Laurie Meadows Golf Course.
CARRIED. |
| Correspondence | 458-24 | Sliva/Nelson: That the correspondence listed below be acknowledged and filed:
- SUMA - Municipal Updates
- Good Spirt School Division – From the Board & In Focus Reports
- Thank you – STARS Donation
- RCMP Combined Traffic Services Quarterly Update
- Water Security Agency – Channel Clearing Program
- Parkland Regional Library – Additional Branch Resource Agreements.
CARRIED. |
| Adjourn | 459-24 | Stefanyshyn/Strykowski: That the meeting be adjourned. Time: 11:57 pm.
CARRIED. |

MAYOR



CHIEF ADMINISTRATIVE OFFICER