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| Clinical Unit Supervisor | |
| Supervisor: Medical Director | |
| Mission: | To ensure that clinical staff are familiar with their responsibilities and the clients are treated professionally throughout the Emergency Medical Site. |
| **Activation (Phase I & II)** | |
| * Report to Medical Director * Identify immediate resource needs * Appoint and orient staff to clinical roles * Oversee the set up clinical unit workstations * Identify additional staffing and supply needs and communicate to Logistics   Officer   * Appoint leaders in each area * Ensure coordination with clerical unit workstations | |
| **Operation (Phase III)** | |
| * Oversee training and orientation of staff * Ensure that required supplies are available to clinical unit staff * Assess staff and supplies at the end of each shift * Communicate additional staff and supply needs to the Logistics Officer * Monitor client flow through the Emergency Medical Site * Assess Clinical Unit performance and make changes as necessary | |
| **Deactivation (Phase IV)** | |
| * Close out logs when authorized by the Medical Director * Oversee closing and clean-up of Clinical Unit stations * Return supplies to Logistics Officer * Ensure safe disposal of medical and biohazard waste in coordination with Logistics   Officer   * Complete all required documentation * Submit all required documentation to the Medical Director * Participate in recovery activities as directed by the Medical Director | |