

SCAFFOLD INSPECTION CHECKLIST

NO.	INSPECTION CHECKLIST	YES	NO	N/A
1.	Scaffold erection coordinated by competent worker.			
2.	Scaffold square, straight and plumb in all directions.			
3.	All scaffold components present, tight and secure.			
4.	No tubes or members overextended and or hazardous.			
5.	Base plates and screws firmly supported on all legs – mud sills.			
6.	Levelling adjustment screws extended less than 0.3 m (1 ft.) and lock nuts tightened.			
7.	The mudsills are a minimum of a full size scaffold plank and continuous under at least two consecutive scaffold legs.			
8.	Mudsills extend at least 0.6 m (2 feet) beyond leg of scaffold at joints and ends.			
9.	Scaffold tied into structural every 3rd frame vertically and every 4th frame horizontally. If hoarded scaffold to be tied in at every 3rd frame vertically and every 3rd frame horizontally.			
10.	Planks extended not less than 150 mm (6 in.), no more than 300 mm (12 in.).			
11.	Platform plank is secured to prevent movement, i.e. cleating on underside of plank. Sawn lumber planks must be of scaffold grade or better.			
12.	Scaffold platforms shall be fully decked.			
13.	Free standing tower scaffold must be adequately secured in place.			
14.	Access ladder securely fastened in place and extends 1m (39") above landing.			
15.	Guardrails to be installed on scaffolding that is 3m (10') in height			
16.	Toeboards must be in place at all working levels including ends of working platforms. (toeboard is to be 140mm (5 in. in height)			
17.	Separate rope or hand line in place at all platforms to raise and lower tools or materials.			
18.	Maximum clearance from overhead power lines maintained as per OH&S regulations.			
19.	Rolling scaffold wheel brakes locked and outriggers extended to maintain maximum height of three (3) times the least lateral dimension.			
20.	Scaffold constructed and maintained according to certified engineered drawings where required.			
21.	Check all connector pins and bracing are secured in place.			
22.	Work platform access and egress kept clear of all rubble and debris.			
23.	Scaffold inspected and tagged by a competent person at least every 21 calendar days			
24.	Damaged components: replaced or removed from project.			
25.	Baker scaffold must have locked wheels when in use.			

Signature of Competent Worker: _____ Date: _____

Management Review Signature: _____ Date: _____

Type of Scaffold: _____ Scaffold Location: _____