



## The Puzzle Piece is a Consignment Resale store located in Whispering Pines NC.

We specialize in consignment and resale of gently used items; from clothing to crock pots, we carry it all.

### POSITION SUMMARY

The Puzzle Piece associate is responsible for providing excellent customer service, processing daily transactions and supports day to day operations of sales and consignment accounts.

### MAIN DUTIES and RESPONSIBILITIES

Greet and interact with customers in a friendly manner - even if they aren't friendly.

Process sales at cash register and accept multiple forms of payment - and be cool when a card is declined.

Sort, inventory, and tag incoming items - sometimes it's coming at you faster than you can keep up with.

Do daily cleaning chores, keep store organized and maintained - this also includes windows and toilets.

### QUALIFICATIONS

Friendly, approachable and outgoing personality - even if you are having a bad day.

Detail oriented, precise and organized - because nothing ever stays where we put it.

Knowledge of basic computer skills - can you use a mouse?

Ability to multitask and learn quickly - I will ask you to do 5 things, forget and ask you to do 5 other things.

Able to work weekends and holidays - yes these too. We are a small business not the government.

An eye for quality and knowledge of product brands - like if that rip in the jeans is from wear or fashion.

### WHO YOU ARE

You practice excellence in all areas of your life. You enjoy meeting new people every day. You are looking for something rewarding. You enjoy hard work and helping others. You like pay raises based on your commitment to your job and excellence in your duties. You go above and beyond what is expected of you even when not asked.

### WHO YOU ARE NOT

You are not unreliable. You do not call out of work because you stayed out too late the night before. You do not talk or text on your phone during your shift. Your car does not always run out of gas or have a flat tire. Your alarm clock does not make you late. You are not allergic to dust or animals and you are not a zombie. We don't tolerate eating other people.

### PHYSICAL DEMANDS

You are expected to perform all store functions. Must be able to lift 50 pounds because sometime these boxes are really, really heavy. Will experience frequent bending, squatting, lifting, bending, squatting, lifting, bending, squatting, lifting...

You must be able to work standing on your feet all day. You have good shoes and comfortable clothes.

If you think working in a consignment store will be the easiest thing you've ever done, this may not be the right job for you. If you think working in a consignment store will challenge you, give you lots of experience you didn't think you'd get and you like to grow in your abilities and have fun too, then send us your resume to [PuzzlepieceJobs@gmail.com](mailto:PuzzlepieceJobs@gmail.com)

## **ACCEPTING RESUMES UNTIL JANUARY 11th**

Chris & Brian Garton, Owners

The Puzzle Piece



[www.thepuzzlepieceshop.com](http://www.thepuzzlepieceshop.com)

1579 Rays Bridge Rd  
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1 mile N of Airport, Off Hwy 22

910-688-7119

**Mon - Sat**  
Chris & Brian Garton  
Owners

