

RURAL MUNICIPALITY OF FILLMORE NO. 96  
MINUTES OF COUNCIL MEETING  
HELD JANUARY 18, 2023 AT 8:00 AM  
AT THE RM OF FILLMORE COUNCIL CHAMBERS  
48 Main Street, Fillmore SK

**Those Present:**

Reeve – Russell Leguee, Weyburn, Saskatchewan  
Councillor for Division One – Winston van Staveren, Creelman Saskatchewan  
Councillor for Division Two – Jason Smith, Fillmore, Saskatchewan,  
Councillor for Division Three – Dennis Popowich, Weyburn, Saskatchewan,  
Councillor for Division Four – Christopher Procyk, Fillmore, Saskatchewan,  
Councillor for Division Five – Darren Urban, Fillmore, Saskatchewan,  
Councillor for Division Six – Vacant  
Administrator – Vernna Wiggins.

- Call to Order** The Meeting was called to order at 8:05 am by Reeve Leguee.
- 8:25am** **Gil Lang, Bryan Nixon and Bart Klein arrived to discuss their wages and the icy road conditions.**
- 9:09am** **Bart and Bryan left.**
- Gil presented Council with the estimate to repair the shop truck:**
- Shop Truck 2023-001 Popowich: That the RM of Fillmore make the necessary repairs to the 2011 GMC shop truck in the amount of \$8,000. **Carried.**
- Agenda 2023-002** **van Staveren:** That the wage discussions be moved to be able to discuss at this point instead of under Old Business. Further that the Reeve and Council reports be brought forward as well. **Carried.**
- Reeve and Council Reports:**
- Reports 2023-003** **Procyk:** That the Reeve and Council reports be approved as presented. **Carried.**
- Recess 2023-004** **van Staveren:** That the RM of Fillmore Council recess at 10:23am. **Carried.**
- Reconvene** **Reeve Russell Leguee reconvened the meeting at 10:35am.**
- 10:36am** **Gil left the Chambers.**
- 10:38am** **Quorum was lost due to an emergency that took away: First Responders: Russ Leguee, Darren Urban and Chris Procyk.**
- 11:17am** **Russ Leguee and Chris Procyk returned to the chambers and the meeting was reconvened.**
- 11:32am** **Darren Urban returned to the Chambers**
- Wages 2023-005** **Procyk:** That the RM of Fillmore increase the Guaranteed Hours for Gil Lang Bryan Nixon and Bart Klein from 40 hours per week to 50 hours per week for approximately 18 weeks from December 1 to March 31. Further, effective January 1, 2023, the Administrator prepare a two year contract with each Gil Lang, Bryan Nixon and Bart Klein reflecting the change in guaranteed pay and that the mileage subsidy that was being paid to Gil and Bart will be discontinued. The Benefit packages will remain the same as previous years. **Carried.**
- Wages 2023-006** **Procyk:** That Gil Lang’s hourly rate of pay be increased to \$35.00 per hour effective January 1, 2023 and a further increase to \$36.00 per hour effective January 1, 2024. **Carried.**

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- Salary 2023-007**      **Leguee:**      **Vernna Wiggins** be granted a salary of \$103,383.40 effective January 1, 2023 for a two year period noting that the Village of Osage reimburses the RM of Fillmore \$5,000.00 for the work the Administrator does for the Village of Osage. Further that the Administrator is provided with the same benefits package as previous years. **Carried.**
- Recess 2023-008**      **Urban:**      That the RM of Fillmore Council recess for lunch at 1:06pm **Carried.**
- Reconvene**      **Reeve Leguee reconvened the meeting at 1:32pm**
- Wages 2023-009**      **Urban:**      That Brenda Grieve be granted \$23.00 per hour effective January 1, 2023. Further that Brenda is provided with the same benefits package as previous years. **Carried.**
- Minutes 2023-010**      **Urban:**      That the Minutes of the December 7, 2022 Regular Meeting be approved as presented. **Carried.**
- Correspondence:**
- Corresp. 2023-011**      **Popowich:**      That the correspondence having been read and dealt with be filed. **Carried.**
- Administrator Report:**
- MEPP Rate 2023-012**      **Smith:**      That the RM of Fillmore acknowledges the Municipal Employees Pension Plan Rate of 9% for the employee and employer. **Carried.**
- EI Rate 2023-013**      **Urban:**      That the RM of Fillmore acknowledges the reduced Premium for Employment Insurance of 1.163%. **Carried.**
- WCB Rate 2023-014**      **Popowich:**      That the RM of Fillmore acknowledges the Worker’s Compensation Board Industry Premium rate of \$1.55/\$100 of assessable payroll. **Carried.**
- Fidelity Bnd 2023-015**      **Urban:**      That the Council acknowledge the presentation of the Fidelity Bond to Council. **Carried.**
- SARM Fees 2023-016**      **van Staveren:** That the RM of Fillmore renew our membership and pay following SARM invoices totaling \$26,816.69:
- |                                       |                    |             |
|---------------------------------------|--------------------|-------------|
| - Membership Fees                     |                    | \$ 3,005.08 |
| - Fidelity Bond Invoice               |                    | \$ 127.20   |
| - Liability Self Insurance Plan       |                    | \$ 2,126.76 |
| - Excess Liability Insurance Invoice  |                    | \$ 1,962.06 |
| - Benefits – Council                  | \$ 925.00          |             |
| - Benefits – Short Term Disability    | \$ 7,073.70        |             |
| - Benefits – Long Term Disability     | \$ 6,486.98        |             |
| - Benefits – Group Life Insurance     | \$ 950.40          |             |
| - Benefits – Extended Health & Dental | <u>\$ 4,159.51</u> |             |
| - Benefits Total                      |                    | \$26,816.69 |
- Carried.**
- Medical. 2023-017**      **Smith:**      That the following benefits invoices be paid:
- |  |             |
|--|-------------|
| Health Benefits – GMS – Vernna Wiggins       | \$ 1,195.50 |
| Health Benefits – Blue Cross – Brenda Grieve | \$ 686.64   |
- Carried.**

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- Library 2023-018**      **Smith:**      That the Southeast Regional Library 2023 Levy of \$2,620.25 be paid in full.      **Carried.**
- Member-Ships 2023-019**      **Procyk:**      That the following memberships be paid:  
                                  Rural Municipal Administrators Association \$ 425.00  
                                  Urban Municipal Administrator Association \$ 250.00  
                                  Federation of Canadian Municipalities \$ 144.18  
                                  South Central Transportation Planning Com. \$ 429.00  
                                  Agricultural Producers of Saskatchewan \$12,080.80  
                                  Saskatchewan Public Safety \$ 411.60      **Carried.**
- Council Remuneration 2023-020**      **Popowich:**      That the Council Indemnity Rates be increased as follows:  
                                  Council Indemnity \$225.00/day  
                                  Convention Indemnity \$225.00/day  
                                  Council Supervision \$225.00/day  
                                  Committee Work \$225.00/meeting  
                                  Reeve’s Supervision of Office \$225.00/day  
                                  Council Mileage \$ 0.60/km      **Carried.**
- Custom Rates 2023-021**      **Urban:**      That the following custom rates apply to the RM of Fillmore’s Machinery including an operator:  
                                  Tractor, front end loader \$200.00/hour  
                                  Grader \$200.00/hour  
                                  Backhoe \$200.00/hour  
                                  Tractor, snowplow \$200.00/hour  
                                  Casual Labour rate \$ 23.00/hour  
                                  Minimum Charge \$200.00      **Carried.**
- TIPS Grnt 2023-022**      **Procyk:**      That the Saskatchewan Lotteries Community Grant in the amount of \$1,781.00 be allocated by population as follows:  
                                  - Osage – 22 \$ 175.00  
                                  - Creelman – 67 \$ 541.00  
                                  - Fillmore – 134 \$1,065.00      **Carried.**
- Crime Stoppers 2023-023**      **Procyk:**      That the RM of Fillmore provide a Donation to Saskatchewan Crime Stoppers in the amount of \$200.00      **Carried.**
- BOR 2023-024**      **Urban:**      That the RM of Fillmore contract Western Municipal Consulting Ltd to Manage Board of Revision Services and Development Appeal Board Services. Further that the Retainer fee of \$250.00 be paid. The following individuals are hereby appointed:  
                                  Wayne Adams      Tim Lafreniere  
                                  Mike Waschuk      Gordon Parkinson  
                                  David Thomson      Stew Demmans  
                                  Jeff Hutton      Dave Gurnsey  
                                  Murray Dean  
                                  Secretary – Liana Stepan or a delegate appointed by Liana Stepan.      **Carried.**
- Villages Custom Work 2023-025**      **Urban:**      That the RM of Fillmore provide each of the Village of Fillmore, Village of Creelman and Village of Osage with twelve hours per year of custom work at no charge. (grader, mower and/or snowplow including an operator) Further, that for safety reasons, the RM will not take on any activity that would involve anyone being in a trench. Further, that each of the Villages shall pass a resolution that they agree to indemnify the Rural Municipality of Fillmore No. 96 their officers and employees of any and all liability.      **Carried.**

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**Snow/Mow 2023-026**     **Procyk:**     That the RM of Fillmore hire Todd Hollihan to mow the grass and provide snow removal for the office building on a contract basis of \$100 per month for 2023.     **Carried.**

**The Administrator led the Council through the Harassment Prevention Policy. Each Councillor signed the Acknowledgment that they have been provided a copy of the Policy, they have read and understand the Policy. They also acknowledge that they will abide by the Policy and understand that if they violate the rules set forth by the Policy, there may be disciplinary actions or sanctions as set out in the Council Ethics Bylaw and any other Legislation that applies.**

**Ethics 2023-027**     **Smith:**     That the Council acknowledges that they have reviewed the Harassment Prevention Policy and the Council Ethics Bylaw.     **Carried.**

**Donation 2023-028**     **van Staveren:** That the RM of Fillmore donate \$100 to each of the Osage Recreation Board Curl-a-Race and Creelman Community Complex U7 Hockey Tournament for raffle prizes.     **Carried.**

**Newhope 2023-029**     **Leguee:**     That the RM of Fillmore approves the new Executive named to the Board of the Newhope Legacy Community Foundation as presented:     **Carried.**

**Petroleum 2023-030**     **Procyk:**     That the RM of Fillmore Lease the RM's Mineral Rights on the right of way located on 7-10-10-2 with the following conditions:  
Bonus consideration:     \$1,000  
Lease Term:     3 Years  
Lessor Royalty:     15% + No Deductions  
Lump Sum Rentals:     \$16.  
Lease Form:     SLL88SK  
**Carried.**

**Dev Permit 2023-031**     **Smith:**     That the Development Permit request from Kirk Palmer to construct a shop on the SW 16-10-11-2 that conforms to the requirements of the Zoning Bylaw be approved.     **Carried.**

**Dev Permit 2023-032**     **Urban:**     That the Development Permit request from Roger Procyk to construct a detached garage on the SW 22-12-11-2 that conforms to the requirements of the Zoning Bylaw be approved.     **Carried.**

**H&S Reserve 2023-033**     **Urban:**     That we transfer \$5,000 to the Health and Safety Reserve.     **Carried.**

**Rd Mt Ag 2023-034**     **Popowich:**     That the RM of Fillmore enter into a Road Maintenance Agreement with Langenburg Redi-Mix that is conducting a 70,000 tonne gravel Haul.     **Carried.**

**Rd Mt Ag 2023-035**     **Smith:**     That the RM of Fillmore renew the Road Maintenance Agreement with Lafarge Canada Inc incorporating the new road maintenance fees.     **Carried.**

**OH&S 2023-036**     **Urban:**     That the RM of Fillmore adopt the Working Alone Policy and Traffic Policies as required by Occupational Health and Safety.     **Carried.**

**Day off 2023-037**     **Procyk:**     That the Administrator be granted January 27, 2023 off.     **Carried.**

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**Appointments Smith:** That the following appointments be approved by Council:  
**2023-038**

**Membership Boards:**

- APAS – Representative – Chris Procyk
- Golden Years Suites – Russell Leguee
- New Hope Community Legacy Foundation – Darren Urban
- Red Coat Waste Resource Authority – Vernna Wiggins
- Roy’s Lake Watershed Association – Jason Smith
- South Central Transportation Planning Committee – Winston van Staveren
- Southeast Regional Library – Dana Wall-Smith
- Stoughton Vet Clinic Board – Dennis Popowich
- Upper Souris Watershed Association & North Moose Mountain AEGP – Jason Smith

**Council Appointments:**

- Deputy Reeve – Winston van Staveren
- EMO Coordinator – Paige Stewart
- EMO RM Representative – Darren Urban
- Fire Chief – Chris Palmer
- Deputy Fire Chief – Chris Procyk
- Fire Fighters – Local Volunteer Fire Department
- Fire Protection Fund – representatives – Darren Urban, Dennis Popowich
- Fire Protection Fund - Signing Authority – Vernna Wiggins and Angela Lubiens
- Assessor, Tax Collector and License issuer – Administrator
- Human Resource Council Liaison – Chris Procyk
- Returning Officer – Administrator
- Deputy Returning Officer – To be appointed by Administrator
- Pound Keeper & Pound – Appointed by council as required
- Local Appeals Board – Council
- Auditor – Dudley & Co.
- Advisory Committee, Development Appeals Board
  - o Western Municipal Consulting Ltd.
- Board of Revision – Western Municipal Consulting Ltd.
- Board of Revision – Secretary – Liana Stepan
- Engineer – Prairie Road Solutions Inc.
- Pest Control Officer – Dustin Lang
- Weed Inspector – Randy Walbaum
- Plant Health Officers for the Purpose of Clubroot:  
Tayo Adegeye, Joanne Kwasnicki Betty Johnson, Katey Makohoniuk, Chelsea Neuberger and Colleen Fennig.

**Carried.**

**Admin Popowich:** That the Administrator’s report be accepted as presented.  
**2023-039**

**Carried.**

**Financial Statements & Accounts for Approval:**

**F/S/Accts Procyk:** That the Financial Statements and Bank Reconciliation be approved  
**2023-040** as presented. Further, that cheques #18893 - #18925 totaling \$113,366.74 up to December 31 and January cheques #18926 – 18942 totaling \$131,881.21 which includes Payroll Direct Deposits and Electronic payments of utility bills as indicated on the list of accounts for payment be approved and are attached hereto.

**Carried.**

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**Old Business:**

**Bylaw 3<sup>rd</sup>  
2023-041**     **van Staveren:** That Bylaw #2022-05 being a Bylaw to Authorize the Charging of Fees and Recovery of Fees Resulting from the Building Bylaw be given third Reading. **Carried.**

**Adjourn  
2023-042**     **van Staveren:**     That we now adjourn at 3:36pm. **Carried.**

\_\_\_\_\_  
**Reeve**

\_\_\_\_\_  
**Administrator**