



# Desert Hills Fire District

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Desert Hills Fire District  
Board Meeting Minutes  
Regular Meeting, April 18, 2018

1. **Call to order**

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:01 a.m. on Wednesday, April 18, 2018, at the Desert Hills Fire Station SiMock Room** located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. **Pledge of Allegiance**

Pledge of Allegiance commenced by Board Member Hayes

3. **Roll Call**

The following Board Members were present:

John Hayes  
Brad Shelton  
Mathew Espinoza  
Dolores Moscou  
Tom Roger

Also in attendance:

Chief Pat Dennen  
Administrative Specialist Lisa Harrison

4. **Call to the Public:** None

5. **Approval of Regular Meeting Minutes for March 21, 2018:** Motioned by Board Member Shelton to accept the March 21, 2018 Regular Meeting Minutes, seconded by Board Member Moscou; all in favor.

6. **Reports:**

a.) **Financial Report-March 2018:** Administrative Specialist Harrison stated that cash in the Grant Savings Account is 56,533.29, Payroll Account \$29,543.76, Petty Cash \$100.00, Special Revenue Checking Account \$38,462.51, Special Revenue Savings Account \$51,033.79, Warrant Account \$329,777.94, with a total balance of \$505,451.29. Approval of Financial Report motioned by Board Member Espinoza, seconded by Board Member Shelton; all in favor.

b.) **Chief's Report:**

- We received an offer for the brush engine from a Canadian fire department. The purchase price is \$20,000 and after the commission cost of \$2000.00, we will receive \$18,000.00. The vehicle will be delivered to Henderson where it will be picked up.
- Engine 1522 has been upgraded to a type 3 wildland engine. We have a type 3, a type 6, and a fire line medic unit available. Two of those engines require an engine boss and we have only one engine boss available.
- The Extractor is ordered, is still about three weeks out.
- We had two of our employees resign and go to work for Havasu Fire. One was Engineer Dustin McMahon and the other was POC Jonathan Ufers. Kyle Young was promoted to Engineer.
- We interviewed five paramedics and did skills testing. We hired two to fill behind McMahon and Caso. They are Steve Reeder, Nicholaas Wijngaarden and POC, Jesus Mireles. There are two paramedics remaining on the list.
- We implemented the Target Solutions program for training. We have also integrated our work calendars with our training calendar.
- We have uniforms shirts and pants on order. We make a bulk purchase of shirts and pants, which allowed the firefighters to purchase boots.
- We had to put a new Swamp Cooler on the roof, as you know the swamp cooler has been rotting and has been patched over the years. In the next FY we hope to replace the cooler over the apparatus bay as well as bring the station 2's here to replace the one at the back of the building.

- The new computers have been delivered and installed. We are working on the final installation and software upgrades.
- Next week I will be going to Wildland Urban Interface Conference that was grant funded. The grant paid for the tuition and hotel for conference.
- I attended that grant meeting last month to try to get ten new hand-held radios. By the time our request came up before the committee the grant money was already spent. So, I requested two radios and they approved.

c.) **DHFD Wildland Report:** We sent four fightmen to Prescott for the Wildland Academy. They took a chain saw class and a medical course. There was a lot of feedback and networking. We just finished our refresher RT130 and Pack Test. We were paid for the Oregon fire.

d.) **DHFD Auxiliary Report:** Dee Moscou reported the April Pancake Breakfast made \$2800.92 but they had to payout \$1000.00, so they profited about \$1800.92. The Auxiliary has \$10,074.00 in their bank. Prices for Pancake and Spaghetti dinner will increase by \$1.00 next year.

e.) **Correspondence:** None

## 7. **New Business:**

- a. Discussion and approval of Resolution 2018-01, a resolution to establish and implanting a program to charge litigation rates for the deployment of emergency and non-emergency services which has been posted on the DHFD website for longer than 30 days. Board Member Hayes motion for approval, seconded by Board Member Roger; all in favor.
- b. Discussion and possible action to make Timothy Caso an honorary Fire Fighter. Tim Caso suffered a cardiac issue, he and his dr's have decided he would not be able to perform his job safely to protect the people he works with. Chief recommends that we go with the philosophy once you're and Desert Hills Fire Fighter you're always a Desert Hills Fire Fighter and make him an honorary Fire Fighter with a plaque. Board Member Shelton motions to make Tim Caso an Honorary Dessert Hills Fire Fighter, seconded by Board Member Moscou; all in favor.
- c. Discussion and possible action to surplus out dated protective clothing, Resolution 2018-02. The FDA recommendation of protective clothing is 10 years. The company that does the restoration and cleaning recommend that they only be used for training. They have no value to us so they would be to them surplus. Board Member Shelton motion to post outdated uniforms to surplus for next 30 days, seconded by Board Member Roger; all in favor
- d. Discussion and possible action for the Fire Chief Selection Committee. Chief is resigning the 1<sup>st</sup> qtr of 2019. Suggested committee members are Dee Moscou, John Hayes, Lisa Harrison . John will reach out to Hal Ries from the Auxiliary to see if he would be interested in being on the committee. Board Member Shelton motion to resume the Fire Chief Selection Committee under the guidance of John Hayes, second by Board Member Rogers, all in favor.
- e. Discussion and possible action for increase in the health insurance rates and Administrator's coverage. Health insurance has gone up 3%. But I wanted get approval to increase our costs from \$309.00 to \$318.00 per FF and request that my insurance to be covered by the department the same as the FF. The annual cost will go from \$100,584.00 to \$107,640.00 an increase of \$7056.00 which includes Lisa's coverage cost of \$4680.00 and would take effect July 1, 2018. Health insurance is handled by Kairos. Board Member Shelton motions to include in budget for FY18/19 additional coverage for insurance increase and administrator's coverage, seconded by Board Member Roger; all in favor
- f. Discussion and possible action for FY18/19 and budget work shop. Schedule a budget workshop session for May's board meeting.

## 8. **Board Member Comments:**

- a. New business to be considered on future agendas:
- b. Comments: Board Member Espinoza states he will not be seek re-election to the board.

9. **Call to the Public:** None

10. **Adjourn:** Motion to adjourn at 9:58 by Board Member Espinoza, seconded by Board Member Hayes, all in favor.