

**HOCKING TOWNSHIP  
FAIRFIELD COUNTY, OHIO**

**APPLICATION TO UTILIZE HOCKING TOWNSHIP ROAD RIGHT OF WAY**

Date: \_\_\_\_\_

Application is made by: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone number to be reached at: \_\_\_\_\_

Email address: \_\_\_\_\_

Work location address is: \_\_\_\_\_

The proposed driveway paving within road right-of way will be:

Gravel or Asphalt Paving, or concrete shall **be ½' lower** than that of the road pavement and sloped so that water does not drain onto the roadway. Runoff water shall be directed to the road ditches. This is to ensure that no water from the drive is forced onto the road. There shall be no planting other than grass from 30' from center of road.

Work will commence on or about \_\_\_\_\_ and will require \_\_\_\_\_ days to complete. Township Road Pavement shall not be open cut. (See attached ROW additional agreement.)

We agree to comply with all of the conditions, restrictions and regulations of the Hocking Township Trustees.

\_\_\_\_\_  
Owner/ Company Official Signature

\_\_\_\_\_  
Township Trustee Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Shall permit be granted? \_\_\_\_\_

What, if any, additional requirements are to be imposed?

\_\_\_\_\_  
\_\_\_\_\_

Email to

[GailEllinger@yahoo.com](mailto:GailEllinger@yahoo.com)

**Hocking Township**  
**Fairfield County, Ohio**  
**Right-Of-Way Policy**

**Right-of-Way Permit**

No work shall be done or objects (other than mailboxes) placed within the Right-of-Way of a Hocking Township Road without a Permit from the Hocking Township Board of Trustees. Large rocks, personalized mailboxes, and other such obstacles become liabilities in accidents resulting in injury or death. Permits are issued upon request at no cost. No filling of right-of-way ditches interferes that interferes with proper drainage of water away from the road pavement. Requests for permission shall be submitted in writing and include sketches and dimensions sufficient enough to define the proposed work.

**Culvert Driveway Pipe**

The culvert pipe shall be a minimum of double walled smooth on the inside corrugated plastic pipe, a minimum of 12-inches in diameter and 30 feet in length, or size determined after a study with Soil and Water Conservation, or as determined by the Hocking Township Board of Trustees. Appropriate bands shall be used to join the necessary sections of pipe to prevent displacement. After the existing vegetation is removed from the road side ditch, the culvert shall be under laid with two inches of gravel and covered with sufficient gravel so that the completed installation will provide for drainage of water away from the existing township road pavement.

**Drainage**

Drainage into the Right-of-Way ditch shall be by permit only. Drainage of treated effluent shall be as a last resort only, and a permit application must be accompanied by a letter from the Fairfield County Health Department, stating that no other reasonable option is available and they approve it.

**Driveway Design**

Driveways forcing vehicles to back out onto the public highway shall not be permitted. Gravel or Asphalt Paving, or concrete shall be ½' lower than that of the road pavement and sloped so that water does not drain onto the roadway. Runoff water shall be directed to the road ditches. This is to ensure that no water from the drive is forced onto the road.

**Planting**

There shall be no planting other than grass from the centerline of the road back thirty (30) feet from center of the right of way.

**Rural Mailbox**

Mailbox supports must be in accordance with the current ODOT Design Manual. Supports for rural mailboxes must be of the "breakaway" type. Standard supports are a 4"x4" square timber post. The front leading edge of the mailbox must be at least 2 1/2' from the traveled edge of pavement. At no time shall a mailbox support be encased in concrete. Boxes should be 39 to 42 inches from ground to the bottom of the box.

