

Minutes of the Sherrard Public Library District Board of Trustees

July 16, 2019

Call to Order 7:10 PM.

Board Members in Attendance: Allen Holdsworth, Barb Ruane, Sheryl Steele, and Jim DeWitt.

Board Members Absent: Molly Kindelsperger, Cindy Sanders and Sarah Soliz

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of June 18, 2019 by Ruane, Second by DeWitt.
2. Motion to approve the Treasurer's report by Ruane, Second by DeWitt.
3. Motion to approve Budget and Appropriation Ordinance 20-02 by Ruane, Second by Steele.
4. Motion to approve Levy Ordinance 20-03 with certificates by Ruane, Second by DeWitt
5. Motion to approve Building and Maintenance Fund Levy Ordinance 20-04 by Ruane, Second by DeWitt
6. Motion to approve Annual Report of Receipts and Disbursements by Ruane, Second by DeWitt.
7. Motion to approve Nepotism Policy by Ruane, Second by Steele.
8. Motion to approve Personal Appearance Policy by Ruane, Second by DeWitt.
9. Motion to approve Equal Employment Opportunity Policy with amended classes by DeWitt, Second by Ruane.
10. Motion to approve Fundraising Policy by Ruane, Second by DeWitt.
11. Motion to approve Tours Policy by Ruane, Second by DeWitt.
12. Motion to approve Workday Policy by Ruane, Second by DeWitt.
13. Motion to adjourn at 8:11 PM by Ruane, Second by Steele.

Board Committee Reports: Allen reported that arrangements have been made to have the area for the new shed leveled and a rock base laid. The shed should be delivered soon.

Director Report:

- I. Tori reported that Richland Grove Township Board has approve installation of a Little Free Library at the Township Hall in Swedona.
- II. The library used Illinois Per Capita Grant money to purchase community passes for admission to the Figge, German-American Heritage Center, Niabi Zoo and the Putnam Museum.
- III. Laura Tague was hired for the evening Clerk position.
- IV. The Audit has been scheduled with Kim Hoffman for August 15, 2019.

New Business:

- a. Approval of Ordinances 20-02, 20-03, 20-04 and Annual Report of Receipts and Disbursements.
- b. Discussion and Approval of new policies.

The next meeting is August 20, 2019 at 7:00 PM.

Respectfully submitted,

Sheryl Steele, Secretary