

CALUMET PUBLIC WORKS AUTHORITY

SEPTEMBER 5TH, 2018

Members Present: Terry Brungardt, Mark Stanke and Steve Snow and Lacey Rowell.

Members Absent: None.

Staff Present: Jill Ray, Secretary; Mickey Stratton, Treasurer, Robert Baysinger, Police Lieutenant; Joe Weaver, Town Attorney.

Others Present: Jerry Meyer, Jack Stewart, County Commissioner, Charles Daughy, Kaci Snow

1. Meeting called to order and roll call. Chairman Stanke called the meeting of the Calumet Public Works Authority to order. Secretary Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Tuesday September 4, 2018.
2. Consider approval of minutes of Regular Meeting held August 2nd, 2018. Trustee Stanke made a motion to approve the minutes of the regular meeting held August 2nd, 2018, Seconded by Trustee Snow. Roll call vote: Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Rowell, aye. Chairman Rowell declared the motion carried.
3. Consider approval of claims, checks, and warrants for the month of August 2018. Trustee Snow made a motion to approve claims, checks, and warrants with the addition of claim #25086 in the amount of \$250.86 for the month of August 2018. Seconded by Trustee Stanke. Roll call vote: Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Rowell, aye. Chairman Rowell declared the motion carried.
4. Consider and discuss report from the Trustee of the Oklahoma Environmental Management Authority, with action as necessary. No Report. No Action.
5. Consider and discuss placing a policy in the Town of Calumet Employees Handbook, Calumet Public Works Authority employees set work hours, with action as necessary. Trustee Brungardt made a motion to change the employee's handbook to read that the Calumet Public Works department will have set work hours of 6:30am – 3:30pm year-round. With overtime as necessary. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Snow, nay; Trustee Brungardt, aye; Trustee Stanke, aye. Chairman Rowell declared the motion carried.
6. Consider entering into executive session for the purpose of the following:
 - a. Discuss the purchase of easements for sewer/water lines pursuant to 25 O.S. section 307 (B) (3).

Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Snow, nay; Trustee Brungardt, aye; Trustee Stanke, aye. Chairman Rowell declared the motion carried.
7. Consider reconvening into open session. Trustee Stanke made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Snow, abstain; Trustee Brungardt, aye; Trustee Stanke, aye. Chairman Rowell declared the motion carried.

8. Consider taking action on the following:

- a. Discussion concerning the purchase of easements for sewer/water lines, with action as necessary.

Trustee Stanke made a motion to table this agenda item until further information is received. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Snow, abstain; Trustee Brungardt, aye; Trustee Stanke, aye. Chairman Rowell declared the motion carried.

9. Remarks and inquiries of the governing body members. None. No action.

10. Consider new business of an emergency nature that had not been contemplated at the time of this agenda preparation, with action as necessary. None. No Action.

11. Adjournment. Trustee Stanke made a motion to Adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Brungardt, aye; Chairman Rowell declared the motion carried.

Posted at the Calumet Town Hall on Tuesday September 4, 2018 at 12:00 pm.

Lacey Rowell, Chairman

ATTEST: _____

Jill Ray, Secretary