

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
GLEN LAUREL HOMEOWNERS ASSOCIATION, INC.  
February 4, 2015  
SUGAR LAND, TEXAS 77498**

**CALL TO ORDER**

With prior written notice by the President and a quorum of Directors present, the meeting was called to order at 7:00pm.

Board members in attendance were John Clarke, President, Lydia Rosenthal, Vice President, and Patrick Tyree, Secretary/Treasurer and Sgt Eric Babnew, Sugar Land Police, Crime Prevention and Ry Reid representing Sterling Association Services, Inc.

The Agenda was reviewed by the Board and Ms. Rosenthal made a motion to accept the Agenda has presented and Mr. Tyree second.

**COMMUNITY FORUM**

Sgt Babnew updated the Board on the surrounding crime stats. Sgt Babnew stated that there had not been any increase in the crime stats and the areas still remains at a low very low level of crime. Sgt Babnew also informed the Board that the Sugar Land Police will be patrolling the areas along Burney where the permanent fences have been taken down and temporary chain link put in its place in anticipation of installation of the concrete wall. Sgt Babnew also stated that the license plate cameras are still scheduled to be installed.

**MEETING MINUTES**

The Board reviewed the January 7, 2015 Meeting Minutes and Ms. Rosenthal made a motion to accept the minutes as presented and Mr. Tyree second. The Board approved the January 7, 2015 minutes as corrected.

**FINANCIALS REVIEW**

Due to the not receiving the bank statements the financials were not available. However, once they do become available Mr. Reid will email to the Board.

**2014 Audit**

The Board ratified the action of approving the 2014 Audit to be prepared by Joe Stoller at a cost of \$2,890.00 for the audit and \$360.00 for the tax preparation. Ms. Rosenthal made the motion to ratify and Mr. Tyree second. The Board approved of the action.

**BURNEY FENCE PROJECT**

Mr. Clarke advised the Board that the City of Sugar Land (COS) has requested a second phase application for 4B Funding.

**Laurel Meadow Sign**

The Board reviewed the condition and status of the No Trespassing Sign between Laurel Meadow and Hidden Meadow. The Board requested that the sign be removed.

**LAKE MOWING**

A letter has been sent from the Board to the MUD request they participate in using the Glen Laurel Landscape Company to mow the MUD Areas around the lakes and reimburse Glen Laurel for the additional cost. By using the same contractor the landscaping will have a more consistent look. The Board also requested that the MUD split the cost of the water around the lakes at an 80% MUD Cost and a 20% Association cost.

**Detention Pond Agreement**

The Board discussed the newly found Detention Pond Agreement between the MUD and the Association. The Agreement provides the Association with the sole responsibility of maintaining the lakes from bulkhead to sewer lines. However, the Association and MUD may agree to terminate this document at any time. Ms. Rosenthal made a

motion to terminate the Detention Pond Agreement, dated June 3, 1999, between the MUD and Glen Laurel HOA. Mr. Tyree second and the Board approved.

#### **Monument on Burney**

The monument on the south side of Burney Road and W. Airport currently sits on MUD property. Mr. Clarke stated that the Association needs to request the MUD deed the portion of the land over to the Association. Ms. Rosenthal made a motion to send a request to the MUD to deed the south corner at the intersection of W. Airport and Burney to the Association. Mr. Tyree second and the Board approved.

#### **Pool Entry**

The Board reviewed a proposal from Aber Fence to increase the height of the fencing at the entry and the entry gate to the pool. The cost would be \$3,482.00. Ms. Rosenthal made a motion to accept the bid and Mr. Tyree second and the Board approved.

#### **EXECUTIVE SESSION**

The Board entered Executive Session at 7:33pm.

#### **Attorney Expenses January 2014**

The Board was not able to review legal fees as financials for January were not available. The Board agreed to review Jan and Feb 2015 at the March 4<sup>th</sup> Meeting.

#### **Attorney Status Report**

The Board requested status on two accounts, payments made by one owner and not credited to account by prior Management Company and one bankruptcy.

#### **Delinquency Report**

The Board reviewed the Delinquency Report. Mr. Reid advised that the reminder Statements will go out in February, the 209 Collection letters will go out in March and then all delinquencies will be brought to the Board during the March Board Meeting for review and decision on what action to take.

#### **Compliance Report**

The Board did request the status on the home that needed to repair the deteriorated fence. Mr. Reid advised the 209 letter will expire on Feb 8<sup>th</sup>. The Board asked if no communication has been received from the owner by Feb 8<sup>th</sup> the Violation matter is to be sent to the attorney on February 9<sup>th</sup>.

With no further business to come before the Board concerning the Executive Session it was adjourned out of Executive Session at 7:54pm.

Next meeting is scheduled for March 4, 2015, 11201 Lake Woodbridge, Sugar Land, TX 77498.

With no further business to come before the Board concerning Association Business, Ms. Rosenthal made a motion adjourn the meeting at 8:39pm and Mr. Tyree second. So moved, and the motion passed.

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Patrick Tyree, Secretary