
Authorization for Automatic Payment for Tuition Charges

Here's how the Automatic Payment Plan works:

You authorize regularly scheduled payments to be made on the 1st of each month. Your payments will be made automatically each month throughout the season. Proof of payment will appear on your account. If we have an e-mail address for you and you have not opted out of e-mail communications, you'll receive an e-mail notification any time a payment is processed. The authority you give to automatically charge your payment information on-file will remain in effect until you notify us in writing to terminate the authorization. If for whatever reason, payments cannot be processed to your payment information on-file and your account balance remains overdue, your enrollment in classes will be cancelled.

All you need to do is:

1. Enter payment information
2. Sign, date, and return the completed form to the office
3. Notify the office any time your payment information changes

Automatic / Recurring Payment Plan

I authorize Shawn Terenzi's Academy of Dance to initiate electronic payments for any balance due on my account. I understand that payments will be automatically made every month. I understand that the payment amounts may vary as classes are added/dropped. I understand that costume fees **WILL** automatically be withdrawn in October.

Payment Information:

Student Name _____

Credit Card Type (circle one): Visa Mastercard Discover American Express

Visa/MC/Discover Card Number ___ ___ ___ ___ - ___ ___ ___ ___ - ___ ___ ___ ___ - ___ ___ ___ ___

Expiration Date (month/year) ___ ___ / ___ ___

American Express Card Number ___ ___ ___ ___ - ___ ___ ___ ___ - ___ ___ ___ ___ - ___ ___ ___ ___

Expiration Date (month/year) ___ ___ / ___ ___

Name As Appears On Card (print clearly) _____

Signature _____ Date _____

