

**Volusia-Flagler Continuum of Care
HMIS Committee Meeting Minutes**

Tuesday, December 15, 2015

12:00 PM – 1:00 PM

Career Source, 329 Bill France Blvd., Daytona Beach

Attendees: Cheryl Fuller, Loretta Wilary, Robin King, Jeff White, Michelle Wilson, Victoria Brown-Searle

I. Welcome and Introductions – Robin King, Chair

Robin King called the meeting to order at 12:04 p.m. Introductions were made.

II. Review Prior Minutes – Robin King, Chair

Ms. King called for a review of the prior minutes. Jeff White asked for “submitted coordinated entry grant in the amount of \$58, 625 to hire a full time person” to be added to the prior minutes. Motion was made to accept the minutes with Mr. White’s corrections.

III. New Funding Sources for HMIS

Loretta Wilary present the grant list to the Committee. Some of the grant sites listed are paid sites, but are good sources. Ms. Wilary and Victoria Brown-Searle will meet, go through the grant list and report back to the committee in January on their findings. The United Way will open up grants next year, but the grants will not be open to new agencies. They will be looking for outcomes to achieve and collaborations. The program is currently in the designing phase.

A discussion took place about gaining funding from banks. Janet Hamer from TD is involved and knowledgeable about the homeless issue in this area.

The Committee agreed that charging a CoC membership fee would add value the CoC. The Committee reviewed the membership fees the Coalition received from 2009- 2011; the total amount received during this time was \$12,040.00. This amount isn’t enough to take care of the deficit. During the discussion, the committee decided the following revisions to the membership fees:

- Faith- Based organizations: \$50.00 Per Year
- Non-Profit organizations: \$150.00 Per Year
- Corporations/ Government: \$300.00 Per Year

The Committee also agreed that the Suncoast benefits should be added to the application. Ms. Brown-Searle will make these corrections and send it to the committee for approval to present to the Steering Committee.

Mission statement: The V/F CoC plans, develops, and implements comprehensive and coordinated strategies to address homelessness in Volusia/Flagler County.

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IV. HMIS Survey

After much discussion, the Committee agreed to hold off on sending out the HMIS survey and add the peer review to it in January.

V. HMIS Agency Wide Meeting

The Committee discussed the issues that Michelle Wilson, HMIS Administrator, is having with agencies using the HMIS system. The purpose of having an HMIS agency wide meeting is to provide suggestions and solutions for agencies having reoccurring issues with the HMIS system. Jeff White will reach out to these agencies and let them know that their reports are going public. The Committee will hold the agency meeting. The meeting will be held in February to give Mr. White and Ms. Wilson more time to prepare.

VI. Action Items:

1. M. Wilary and Ms. Brown-Searle will meet and sort through the grant list and will report back to the Committee.
2. Ms. Brown-Searle will make revisions to the CoC membership form and send it to the committee for approval to present to the Steering Committee.

VII. Old Business

None at this time.

VIII. New Business

None at this time.

IX. Adjourn

There being no further business, the meeting was adjourned at 1:34 p.m.

Minutes prepared by: Victoria Brown-Searle, CoC Secretary

HMIS Chair: _____

Next meeting January 21, 2016

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