

**SUMMER VILLAGE OF SILVER SANDS
AGENDA**

**Friday, June 21, 2024 at the Fallis Hall (located at 53303 Range Road 52)
and via Zoom Commencing at 9:00 a.m.**

**(As per bylaw 341-2024 Council and/or Council Committee meetings may not be
filmed or voice recorded.)**

1. Call to order

Treaty 6 Territory Land Acknowledgement

The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.

2. Agenda

a) Friday, June 21st, 2024 Regular Council Meeting

*(approve agenda as is, or with amendments, additions
or deletions)*

3. Minutes:

p 1-6

a) Friday, April 26th, 2024 Regular Meeting Minutes

(approve minutes as is, or with amendments)

4. Delegations:

n/a

5. Public Hearings:

n/a

6. Bylaws

a) Administration is working on 2 bylaws, as previously
discussed with Council:

p 7-10

Bylaw 343-2024 – is a draft Animal Control bylaw which is
now with legal counsel for review

p 11-13

Bylaw 344-2024 – is a draft Feeding of Wildlife bylaw which
is also with legal counsel for review.

If Council wishes to review these now and provide comments
that would be great, or you can wait to review once we have
the document back from legal counsel.

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(accept the discussion and review of bylaw 343-2024 (Animal Control Bylaw) and 344-2024 (Feeding of Wildlife Bylaw) for information and Administration place these bylaws back on a future meeting once comments have been received from legal counsel)

7. Business:

p 16-19
p 20
p 21

- a) Fire Services – further to previous discussions, administration has attached the fire bylaw which was passed in January 2024, along with our existing fire declaration policy and the 2024 Alberta fire ban system approved activities list. Lately we have been referring to some of the language found in the provincial document and administration in seeking Council feedback as to whether we wish to change either our fire bylaw or policy to incorporate some of this language, or which of this language.

(direction as given by Council at meeting time)

separate

- b) Regional Fire Services Model Partnership Changes & Impact Assessment – on February 22nd, 2024 the Town of Onoway elected to withdraw from the Onoway Regional Fire Service effective March 7th, 2025. Fire Chief Ives forwarded a proposal regarding the completion of the current contract ending on December 31st, 2025 and a new proposal for a new long-term contract commencing on January 1st, 2026. Additionally, at the May 28th, 2024 fire services meeting, a report was presented, prepared by Administration, which includes specific assumptions for the withdrawal of two original partners and based on the same or similar service level and no significant financial impact. The report allows for 2025 as a transition year. Period A (term until the termination date of March 7th, 2025 – 66/365 days with 10 members) and Period B for the remainder of 2025 (prorated at 299 days with 8 members) and then for the full year 2026 moving forward (presentation and discussion forwarded separately for closed session discussion). The change in the partnership agreement(s) warrants a discussion and direction from Council on the following, with regard to the Governance

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Structure moving forward with the new group.

- Does Council approve (approve or approve in principal) continuing with Fire Rescue International (FRI) after the March 7th, 2025 termination of the existing agreement at costs as referenced in the Regional Fire Services Model Partnership changes and impact assessment (based on the 8 members)?
- Does Council approve (or approve in principal) continuing with FRI commencing January 2026 for a 5 or 10-year term at costs also referenced in the document?
- Does Council approve (or approve in principal) Alberta Beach being designated as Managing Partner for the purpose of insurance, licencing, external agreements (i.e. mutual aid, Parkland Dispatch) and holding of accounts, and Wildwillow Enterprises Inc. being designated Administrative Partner to Alberta Beach for the purpose of governance matters (i.e. partnership meetings, records management budgeting, invoicing, internal and external communications)?
- Does Council approve having Michelle Gallagher (Patriot Law) prepare all required agreements etc. moving forward?

Discussion to take place during Closed Session.

- 1022
- c) AB Munis Education Sessions – please refer to the attached April 26th, 2024 email from Deputy Mayor Liz Turnbull advising she has taken 2 education session to which she is seeking ratification of participation: Recall Legislation and Assessing Viability of Smaller Municipalities.

(that the participation of Deputy Mayor Turnbull at the education sessions Recall Legislation and Assessing Viability of Smaller Municipalities as hosted by Alberta Municipal Affairs be ratified)

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- d) Alberta Municipalities 2024 Municipal Leaders Caucus – please refer to the attached May 1st, 2024 email from President Tyler Gandam on the upcoming municipal leaders caucus sessions. The closest session took place Friday, June 14th, 2024 in St. Albert, which is the only one that also had a virtual offering. The session ran from 10:00 a.m. to 3:00 p.m. with in-person attendance being \$110 and virtual being \$55.00.

(ratify attendance of whomever was able to attend)

p 24

- e) Alberta Municipalities – Bill 20 Municipal Affairs Amendment Act – please refer to the attached May 2nd, 2024 email from President Tyler Gandam on the 3 notable aspects of this bill to which your provincial association is opposed:

- the ability of Cabinet to remove a councillor
- the ability of Cabinet to require a municipality to amend or repeal a bylaw
- the establishment of municipal political parties in Edmonton and Calgary for the 2025 municipal elections

This has been a hot topic of late, and I am sure you will hear more at the Municipal Leaders Caucus sessions but for the purpose of this email, it would be to ratify attendance if anyone attended the May 8th webinar on same.

(ratify attendance at the May 8th, 2024 webinar on Bill 20 Municipal Affairs Amendment Act, being hosted by Alberta Municipalities)

Or

(accept for information)

Or

(some other direction as given by Council at meeting time)

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- f) Association of Summer Villages of Alberta – Bill 20 – please refer to the attached May 14th, 2024 email from Vice President Brian Waterhouse supporting Alberta Municipalities' position on Bill 20.

(accept for information)

Or

(some other direction as given by Council at meeting time)

p 51-56

- g) Bill 20 House Amendments – please refer to the attached May 24th, 2024 email, letter and fact sheet from Minister Ric McIver regarding recent amendments to Bill 20: the Municipal Affairs Statutes Amendment Act, 2024.

(accept for information)

Or

(some other direction as given by Council at meeting time)

p 57-62

- h) Silver Sands Efficiency Idea – please refer to the attached May 2nd, 2024 email from Jennifer MacGregor referencing a notification system that would be useful in a municipal setting. Administration did check into this system, and unfortunately the cost to our Summer Village would be \$6,830.00 US annually.

(as it is cost prohibitive, accept for information)

p 63-64

- i) Public Auction – the Summer Village has one property which is in tax arrears and as per the Municipal Government Act, we must offer this property for sale between April 1st, 2024 and March 31st, 2025 (one year after tax notification has been placed on it). Council will need to set the date, time, location of the auction, set the terms of the sale, and set the reserve bid which needs to be as close to fair market

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value as possible (we normally use the assessed value). Administration is requesting consideration of the following motions:

-(that in accordance with section 419(b) of the Municipal Government Act that the terms of the sale of property (Lot 24, Block 2, Plan 2941MC) for the Public Auction be set as follows:

- 1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.*
- 2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.*
- 3. The lands are being offered for sale on an "as is, where is" basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.*
- 4. The auctioneer, Councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.*
- 5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.*
- 6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.*
- 7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:*
 - a. The full purchase price if it is \$10,000 or less;
OR*
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.*

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(if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)

8. *GST will be collected on all properties subject to GST.*
9. *The risk of the property lies with the purchaser immediately following the auction.*
10. *The purchaser is responsible for obtaining vacant possession.*
11. *The purchaser will be responsible for registration of the transfer including registration fees.*
12. *If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.*
13. *The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.*
14. *Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.)*

-(that in accordance with the Municipal Government Act and with respect to the Recovery of taxes Related to Land that the date for the Public Auction of Lot 24, Block 2, Plan 2941MC be scheduled for Friday, October 25, 2024 at 12:00 p.m. at the Fallis Community Hall located at Range Road 52 and Highway 16.)

-(that in accordance with section 419(a) of the Municipal Government Act that the reserve bid for the property to be sold at the Public Auction being Lot 24, Block 2, Plan 2941MC, be set at the current assessed value of \$39,200.00)

-(that pursuant to section 553(1)(F) of the Municipal Government Act, the addition of all tax recovery costs to the relevant tax 1050 roll is hereby approved.)

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- j) Request to relocate a municipal walkway – please refer to the attached request from property owners Malcolm and Sandee Evans requesting consideration to move the municipal walkway on Conifer Crescent from between lots 5 and 6 to between lots 3A and 5. Back in February, Council had a similar request before them to which Council denied the request. Administration has consulted with our public works and development officer and neither see a benefit to the municipality to move this walkway. Should Council wish to consider same, administration which suggest all costs of relocation including subdivision fees must be borne by the applicant, and consultation would have to take place with the neighbouring properties. When we did a similar swap of lands on Alder Avenue the cost to complete same was \$6,216.75.

(that the request to move the municipal walkway on Conifer Crescent be denied)

Or

(that the request be approved, with the following conditions (to be listed))

p 68-74
p 75-81
p 82-83

- k) Local Government Fiscal Framework – Memorandum of Agreements – please refer to the attached June 3rd, 2024 email and attached agreements between the Province of Alberta and the Summer Village of Silver Sands for upcoming capital and operating funding. These are proposed as 10-year agreements both running from April 1, 2024 to March 31, 2034. For information, I have also attached the May 21st, 2024 letter from Minister McIver on what Silver Sands' 2024 grant allocations are under this program being \$79,471 for capital and \$17,122 for operational.

(that the Local Government Fiscal Framework Memorandum of Agreements for capital and operating funding between the Province of Alberta and the Summer Village of Silver Sands for the period April 1, 2024 to March 31, 2034 be approved and execution authorized)

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- l) AB Munis Fall 2024 Convention – Meeting with Minister McIver – please refer to the attached July 12, 2024 email inviting municipalities to make an appointment with the Minister during convention if appropriate, deadline to request a meeting is July 12th, 2024.

(request a meeting with Alberta Municipal Affairs Minister Ric McIver during the fall convention to discuss the following topics: (list)

Or

(accept for information)

p 85-88
p 89-92

- m) 3-Year Operating Budget and 5-Year Capital Plan – each year after the annual budgets are approved, administration brings to Council the updated draft 3-Year Operating Budget and 5-year Capital Plan for Council’s consideration. This Budget and Plan must be reviewed and approved annually by Council.

(that the 3-Year Operating Budget and 5-Year Capital Plan for the Summer Village of Silver Sands be approved as presented (or as amended)

Or

(that the 3-Year Operating Budget and 5-Year Capital Plan for the Summer Village of Silver Sands be brought back for further consideration and or changes)

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- n) Alberta’s Transition to Extended Producer Responsibility (EPR) for Packaging and Paper Products – Registered communities can choose between two service models for the administration of their recycling programs once Alberta Transitions to EPR. As Silver Sands currently offers a blue-bag recycling program, we are a registered community that is included in the Phase I launch of the program scheduled for April 1, 2025. There are

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two models the choose from: Opt-In Service Model and Opt-Out Service Model

Opt-In Service Model:

- Community will continue managing current recycling contract
- Payment provided by Circular Materials based on a cost per stop
- Community will manage customer service under current contract
- Community will continue to manage P&E with support from Circular Materials, and a top-up will be provided for P&E and contract administration

If a community opts-in, they continue to manage their current recycling collection contract through a service agreement with Circular Materials.

Opt-Out Service Model:

- Circular Materials will manage collection and post-collection responsibilities for the recycling program
- Circular Materials will negotiate directly with a collection services provider and administer the collection contract
- The collection services provider will be responsible for customer service, with escalated inquiries managed by Circular Materials
- Circular Materials will directly lead P&E in collaboration with the community

If a community opts-out, Circular Materials will contract with the incumbent or an alternative collection Service Provider directly.

(that the Summer Village of Silver Sands choose the opt-in service model for future blue-bag collection services with the transition to EPR coming April 1, 2025)

Or

(that the Summer Village of Silver Sands choose the opt-out service model for future blue-bag collection services with the transition to EPR coming April 1, 2025)

Or

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11. Information and Correspondence

- p 103-106 a) Alberta Municipalities – May 13th, 2024 email from President Tyler Gandam on their letter to Premier Smith on grant funding clarity
- p 107-112 b) Alberta Emergency Management Agency – please refer to the May 10th, 2024 email from Managing Director Steve Lacroix and their Strategy and System Supports team on proposed amendments to the Emergency Management Act
- p 113 c) Canada Summer Jobs Application – please refer to the May 15th, 2024 letter advising our application for funding to help support Canada Day activities was denied
- p 114-121 d) Silver Sands Play Ground Inspection Report – as prepared annual by Jason Madge the noted report is attached for information.
- p 122-125 e) Development Permits:
 - i) 24DP02-31 for construction of a single detached dwelling c/w attached garage, installation of a water supply and of a septic system, at 6 Golf Course Road
 - ii) 24DP03-31 for operation of an eating establishment (ice cream truck) within the Summer Village
 - iii) 24DP04-31 for construction of an addition to an existing single detached dwelling at 13 Birch Avenue
- p 131-133 f) Community Peace Officer Reports for March, April and May 2024
- p 134-140 g) Fine Revenues:
 - i) March 2024 in the amount of \$162.00
 - ii) April 2024 in the amount of \$41.00
- p 141 h) 2024 Census Test is coming in May – please refer to the attached April 30th, 2024 email from Statistics Canada Census Program
- p 142 i) Association of Summer Villages of Alberta – June 5th, 2024 email on how to bring forward resolutions to the annual conference
- p 143 j) Alberta Municipal Affairs – undated letter received via email on June 14th, 2024 from Minister McIver on the federal funding through the Canada Community-Building Fund (CCBF) which provides funding for capital investments, and the Province’s concerns/negotiations with respect to this funding
- p 144-145 k)
- p 146-147

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(accept correspondence for information)

12. Open Floor Discussion with Gallery (15-minute time limit)

13. Closed Meeting (if required): As per the Municipal Government Act and FOIPP Act
- "Intergovernmental relations – Regional Fire Services - FOIPP Act Sections 21, 22,
23 and 24"

14. Adjournment

Next Meetings:

- June 21, 2024 – Regular Council Meeting
- July 19, 2024 – Regular Council Meeting
- August 30, 2024 – Regular Council Meeting
- September 25, 2024 – Regular Council Meeting

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES

FRIDAY, APRIL 26, 2024

HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): 9: 05 a.m. - Jane Dauphinee, Planner, Municipal Planning Services 9:30 a.m. - Spencer Fields, Auditor, Seniuk & Company</p> <p>Public at Large: 1</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA	
	89-24	<p>MOVED by Deputy Mayor Turnbull that both the April 28, 2024 Regular Council Meeting Agenda and the April 28, 2024 Additions Agenda be approved as presented with the following addition:</p> <p>Under Business: f) Feeding of Wildlife in the Summer Village and Enforcement Options</p> <p align="right">CARRIED</p>
3.	MINUTES	
	90-24	<p>MOVED by Councillor Horne that the minutes of the March 28, 2024 Regular Council Meeting be approved as presented.</p> <p align="right">CARRIED</p>
4.	DELEGATIONS	See delegations under Business.

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5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	See 2024 Tax Rates Bylaw 342-2024 under Business
7.	BUSINESS	
91-24		<p>MOVED by Mayor Poulin that the attendance of Council and Administration be authorized to the Association of Summer Villages of Alberta (ASVA) Annual Conference and AGM scheduled for October 17 and 18, 2024 in Sherwood Park with a registration fee of \$349.00 per person, and hotel accommodations as required, and that the Summer Village purchase an item for the silent auction up to a value of \$300.00.</p> <p style="text-align: right;">CARRIED</p>
92-24	DELEGATION	<p><u>9: 05 a.m. - Jane Dauphinee, Planner, Municipal Planning Services</u> MOVED by Mayor Poulin that the discussion with Jane Dauphinee of Municipal Planning Services with respect to an update on the Golf Course Development be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>Jane Dauphinee exited the meeting at 9:28 a.m.</p>
93-24		<p>MOVED by Deputy Mayor Turnbull that the Summer Village of Silver Sands sponsor two golfers in the SANG Kids with Cancer Charity Golf Tournament scheduled for Thursday, July 25th, 2024 at the Silver Sands Golf Course.</p> <p style="text-align: right;">CARRIED</p>
94-24	DELEGATION	<p><u>9:30 a.m. - Spencer Fields, Auditor, Seniuk & Company</u> MOVED by Mayor Poulin that the Summer Village of Silver Sands Auditor be authorized to transfer \$69,322.00 from the Operating Reserve Account to the Unrestricted Surplus Account for the year ending December 31, 2023.</p> <p style="text-align: right;">CARRIED</p>
95-24		<p>MOVED by Councillor Horne that the 2023 Audited Financial Statements for the Summer Village of Silver Sands, as prepared and presented by Spencer Fields of Seniuk & Company, be approved as amended as per motion 94-24.</p> <p style="text-align: right;">CARRIED</p> <p>Spencer Fields exited the meeting at 9:50 a.m.</p>
96-24		<p>MOVED by Councillor Horne that the discussion with respect to the proposed pressurized wastewater transmission and collection line within and near the Summer Village of Silver Sands be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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	<p>97-24</p> <p>98-24</p> <p>99-24</p> <p>100-24</p> <p>101-24</p> <p>102-24</p> <p>103-24</p>	<p>MOVED by Deputy Mayor Turnbull that the 2024 Operating and Capital Budget for the Summer Village of Silver Sands with an increase to the municipal tax dollars collected of 5.6% from the prior year and a minimum municipal tax payable of \$1,109 per property be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Horne that Bylaw 342-2024 being a Bylaw to set the various rates of taxation for the 2024 year for the Summer Village of Silver Sands, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Bylaw 342-2024 be given second reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that Bylaw 342-2024 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Councillor Horne that Bylaw 342-2024 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that the 2024 Family & Community Support Services (FCSS) Funds in the amount of \$5,844.69 be allocated as follows:</p> <ul style="list-style-type: none"> -All-Net - \$588 -Annual Picnic - \$1,000 -Darwell School - \$500 -East End Bus \$1,000 -Little Rocks - \$500 -Fallis Hall - \$500 -Sponsor Fallis Hall Anniversary - \$300 <p>Remaining funding to be allocated is \$1,456.69.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Horne that Fish & Wildlife be invited to the next Council meeting to discuss the feeding of wildlife that is taking place in the Summer Village and that this item be included in the June meeting agenda.</p> <p style="text-align: right;">CARRIED</p>
<p>8.</p>	<p>104-24</p> <p style="text-align: center;">FINANCIAL</p>	<p>MOVED by Councillor Horne that Council accept for information the income and expense statements as at March 31st, 2024.</p> <p style="text-align: right;">CARRIED</p>

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9.	COUNCIL REPORTS	
	105-24	<p>MOVED Mayor Poulin that Council and Administration be authorized to attend the Regional Municipalities Meeting in Alberta Beach scheduled for Monday, May 27, 2024.</p> <p style="text-align: right;">CARRIED</p>
	106-24	<p>MOVED by Councillor Horne that the two weathered bulletin board signs at the Summer Village entrances be removed and that future consideration with respect to rebuilding them depend on public feedback.</p> <p style="text-align: right;">CARRIED</p>
	107-24	<p>MOVED by Deputy Mayor Turnbull that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION REPORTS	
	108-24	<p>MOVED by Mayor Poulin that the June 28, 2024 Regular Council meeting be re-scheduled to Friday, June 21, 2024 at 9:00 a.m. in person at Fallis Hall and virtually via Zoom subject to hall availability.</p> <p style="text-align: right;">CARRIED</p>
	109-24	<p>MOVED by Councillor Horne that Council accept for information the Administration reports as presented.</p> <p style="text-align: right;">CARRIED</p>
11.	CORRESPONDENCE	
	110-24	<p>MOVED by Councillor Horne that the following correspondence be accepted for information as presented:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs – undated letter from Minister Ric McIver on the Assessment Model Review Steering Committee b) Alberta Public Safety and Emergency Services January 31st, 2024 letter from Acting Assistant Deputy Minister Peter Lemieux and attached invoice on the 2024 Police Funding Model costs (\$13,391 up from the previous amount they forwarded of \$12,840) c) Community Peace Officer services report for March 2024 d) Federation of Canadian Municipalities (FCM) – Canada Community Building Fund Re-Negotiation 2024 e) East End Bus – April 10th, 2024 letter on 2024 requisition which has an annual increase from \$350 to \$375 f) Canadian Heritage – please refer to the March 12th, 2024 letter advising the Summer Village has received \$600.00 to be used towards our 2024 Canadian Day Celebration <p style="text-align: right;">CARRIED</p>

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HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

12.	OPEN GALLERY 111-24	<p>MOVED by Councillor Horne that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
13.	CLOSED MEETING 112-24	<p>MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:02 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> -Third party business interests – Alberta Counsel Agreement – FOIPP Act Section 16 -Intergovernmental relations – Regional Fire Services - FOIPP Act Sections 21, 22, 23 and 24 <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 12:03 p.m. to allow the public in attendance time to exit the meeting.</p> <p>The meeting reconvened at 12:09 p.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman</p>
	113-24	<p>MOVED by Councillor Horne that Council return to an open meeting at 12:41 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 12:42 to allow public to return to the meeting.</p> <p>The meeting reconvened at 12:43 p.m. (no public).</p>
	114-24	<p>MOVED by Deputy Mayor Turnbull that the fund development agreement between Alberta Counsel Ltd. and the Summer Village of Silver Sands for the purpose of fund development support and/or grant writing services on behalf of the Summer Village of Silver Sands be approved and execution authorized.</p> <p style="text-align: right;">CARRIED</p>
14.	NEXT MEETING(S)	<p>The next Regular Council Meeting is scheduled for Friday, June 21, 2024 at 9:00 a.m. in person at Fallis Hall and virtually via Zoom.</p>

(5)

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 26, 2024
HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

15.	ADJOURNMENT	The meeting adjourned at 12:48 p.m.
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Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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Municipal Government Act RSA 2000 Chapter M-26

Being a Bylaw of the Summer Village of Silver Sands for the Purpose of Regulating and Controlling Animals Within the Corporate Limits of the Municipality

WHEREAS pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to wild and domestic animals and activities in relation to them;

AND WHEREAS, pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Summer Village of Silver Sands deems it expedient to provide for the control and keeping of cats and dogs and domestic animals within the municipality, whereby domestic animals shall only be kept, harboured or possessed when the Domestic Animal resides on a Farmland-assessed property which is located within the boundaries of the municipality;

NOW THEREFORE, the Council of the Summer Village of Silver Sands, in the Province of Alberta, duly assembled, enacts as follows:

A. TITLE:

This bylaw shall be cited as the "Animal Control Bylaw".

B. DEFINITIONS:

For the purposes of this bylaw:

1. "**Animal**" shall mean any live creature, both domestic and wild, and includes fowl, fish and reptiles, but does not include a human;
2. "**At Large**" means off the premises of the owner or harbourer, not on a leash and/or not under the immediate, continuous and effective control of a competent person. Without limiting the generality of the foregoing, a wild or domestic animal shall be deemed to be at large within the Summer Village of Silver Sands if it is on any public street, land or park, or if it is on any private property or premises within the Summer Village of Silver Sands without the permission of the owner or occupant, thereof;
3. "**Bylaw Enforcement Officer**" shall mean a person appointed directly or indirectly through a contracted service provider as such by the Council of the Summer Village of Silver Sands, a Community Peace Officer or a Police Officer;
4. "**Beehive**" means a box or receptacle with movable frames, used for housing a colony of bees;

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5. **"Cat"** means any domesticated cat;
6. **"Collar"** shall mean any device made of leather, chain, etc. capable of having metal tags securely fastened to it, and designed and solely intended to be worn around the neck of a dog or a cat;
7. **"Colony"** means a queen, brood and accompanying adult bees;
8. **"Control"** means the animal is:
 - a. Under immediate effective control of some person and restrained by a leash not exceeding six (6) feet in length; or
 - b. Kept in a container, an enclosure or a motor vehicle;
9. **"Day"** shall mean a continuous period of twenty-four hours, or part thereof;
10. **"Domestic Animal"** means all Animals which have been domesticated for agricultural use and;
 - a) Shall include, without restricting the generality of the foregoing: pigs, horses, sheep, goats, chickens, geese, turkeys, ducks or cows.
11. **"Dog"** shall mean any canine animal, over the age of six (6) months; bitch or spayed bitch, male or neutered male (except where a dog is found running at large, where the age restriction of 6 months shall not apply);
12. **"Guide Dog"** means a specially trained dog kept by any person for the express purpose of compensating for or ameliorating the effects of that person's disability;
13. **"Municipality"** shall mean the Summer Village of Silver Sands in the Province of Alberta;
14. **"Municipal Council"** or **"Council"** shall mean the duly elected Council for the municipal corporation of the Summer Village of Silver Sands;
15. **"Owner"** shall mean a person or group of persons, corporation, partnership or association having legal title or ownership, temporary care, control or custody or permanent possession of a Dog or Cat or Domestic Animal, or who harbours or permits a Dog or Cat or Domestic Animal to remain on their premises;
16. **"Pound"** shall mean the designated place, which the Municipal Administrator for the municipality has established, for the impounding and keeping of dogs running at large within the municipal boundaries;
17. **"Public Nuisance"** with respect to the activities of any animals includes but is not limited to:



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- a. Biting a person or persons;
 - b. Chasing people, bicycles, automobiles or other vehicles;
 - c. Excess noise such as but not limited to barking, snarling, howling or otherwise disturbing any person or animal;
 - d. Causing damage to property, other animals or person;
 - e. Upsetting waste receptacles or scattering the contents thereof.
18. **"Tag"** means a disc or other shape of metal or plastic which is securely affixed to a Dog's or Cat's Collar or other restraining device, and which contains, at a minimum an operational phone number of the Owner or a phone at which the Owner can be contacted;
19. **"Vicious Animal"** means an animal of any age, breed or gender which:
Shows or demonstrates a propensity, disposition or potential to attack or bite or injure, without provocation, humans or other animals; or
- a. Without provocation, chases, bites, intimidates or attacks humans or other animals; or
 - b. Poses a continuing threat of serious harm to other animals or humans; or
 - c. Is bred or trained for the activity of "fighting"; or
 - d. Has been used by any person in the activity of "fighting"; or
 - e. Has been declared a Vicious Animal under this bylaw or any same or similar bylaw of another municipality or a Dangerous Animal under the Dangerous Dogs Act;

C DOG AND CAT IDENTIFICATION PROVISIONS:

1. All owners must ensure that Dogs or Cats over the age of six (6) months which they own have a Tag containing a legible and operational phone number of the Owner or where the Owner can be contacted. The tag shall be securely attached to a Collar, choke chain or harness which must be worn at all times by the Dog or cat or domestic animal when the Dog or cat or domestic animal is off the property of the Owner.
2. The Dog or cat or domestic animal shall not be considered to be properly identified if the Dog or cat or domestic animal is not wearing a Collar with a Tag when the Dog or cat or domestic animal is off the property of the Owner and the Owner shall be subject to a fine for failing to properly identify the Dog or Cat as per Schedule "B" – Stipulated Voluntary Penalties for Infractions.

D RESTRICTIONS AND RESPONSIBILITIES:

1. No person shall keep, harbour or possess a Domestic Animal within the municipal limits of the Summer Village of Silver Sands except:

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Municipal Government Act RSA 2000 Chapter M-26

- a. In accordance with the provisions of the Summer Village's Land Use Bylaw, as amended or as otherwise provided for in this bylaw or;
 - b. When the Domestic Animal resides on a Farmland-assessed property which is located within the boundaries of the municipality.
2. The keeping of Beehives/Colonies is permitted as follows:
- a. The maximum number of beehives/colonies permitted is one (1) beehive per residential/farm/commercial parcel and is subject to review and potential denial by the municipality should the hive, bees or colony pose a risk to neighbours, neighbouring properties and/or the community as a whole;
 - b. Beehives/colonies must be located in the rear yard of a residential/farm/commercial parcel.
3. It shall be the responsibility of all Owners to ensure that:
- a. their dog or cat or domestic animal is not permitted to run-at-large, except in areas designated as "Off-Leash" areas and then the regulations regarding that area must be complied with. No vicious dogs are allowed to make use of an "Off Leash" area. They must be kept on leash at all times when off the owner's premises or property;
 - b. their dog or cat or domestic animal is not allowed to make excessive noise in such manner as to disturb the quiet of any person or persons;
 - c. their dog or cat or domestic animal has obtained all necessary vaccinations;
 - d. no dog or cat or domestic animal is suffering from a communicable disease shall be allowed to run-at-large or come in contact with other animals or humans. The owner of said diseased dog or cat or domestic animal shall ensure that said diseased dog or cat or domestic animal is kept locked up securely;
 - e. any female dog or cat or domestic animal shall be confined during the whole of the period when such animal is in heat;
 - f. no dog or cat or domestic animal shall be permitted to be a public nuisance by:
 - i. Biting or chasing people
 - ii. Biting, barking or making any similar excessive noise at or chasing bicycles or automobiles
 - iii. Biting, barking or making any similar excessive noise at
 - iv. or chasing livestock
 - v. Causing damage to public property, including but not limited to the upsetting of waste receptacles or scattering the contents thereof. When public property is damaged by a dog or cat or domestic animal, its owner shall be deemed to have failed or refused to have complied with the requirements of this subsection and, upon summary conviction thereof shall, in addition to any penalty imposed, be civilly liable to the municipality for any expense directly or indirectly incurred by it in connection with the receptacle being upset or the waste scattered abroad;

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- vi. Causing any harm or damage to any other dog or cat or domestic animal.

The owner of any dog or cat or domestic animal deemed to be a public nuisance may be fined as specified by Schedule "B", and ordered by a Magistrate, Justice of the Peace or Bylaw Enforcement Officer to muzzle or confine said dog or cat or domestic animal, for such period of time as is determined by the said Magistrate, Justice of the Peace or Bylaw Enforcement Officer.

- 4. If a dog, cat or domestic animal defecates on any public property or private property other than the property of its owner, the owner shall cause such defecation to be removed immediately.
- 5. A blind owner of a registered guide dog is not subject to the obligations imposed in subsection (D 4.).
- 6. The owner of any dog defined as a Vicious Dog under this bylaw shall:
 - a. maintain in force a policy of liability insurance, in a form satisfactory to the administration of the municipality, providing third party liability coverage in a minimum amount of \$2,000,000 (two million) for injuries caused by the owner's restricted dog; **IS \$2,000,000 ENOUGH OR TOO MUCH?**
 - b. ensure the liability policy contains a provision requiring the insurer to immediately notify the municipality in writing should the policy expire or be cancelled or terminated;
 - c. provide the municipality with a copy of the current liability coverage policy to be retained on file.
 - d. At all times while a restricted dog is on the premises of its owner, the owner shall:
 - i) either keep such dog confined indoors under the effective control of a person over the age of sixteen (16) years, or
 - ii) confine in a securely enclosed and locked pen, or other structure, constructed to prevent the escape of the restricted dog, and capable of preventing the entry of young children;
 - iii) have such pen's secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to the minimum depth of one (1) foot;
 - iv) ensure that when any restricted dog is off the premises of the owner, the owner shall securely muzzle such dog, and either harness it or leash it securely to effectively prevent it from attacking or biting a person or animal. (This clause shall not apply when the restricted dog is in a pen meeting the requirements of subsection iii).

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If it is determined that a dog is a vicious dog, either through personal observation or after an investigation initiated by a complaint, the owner shall be notified in writing and be required to comply with the controls required for a vicious dog as outlined in this bylaw.

7. No person shall:
 - a. hinder, delay or obstruct any person or persons employed by the municipality, engaged in taking to the pound any dog, cat or domestic animal liable to be impounded under the provisions of this bylaw, or serving notice;
 - b. remove or attempt to remove any dog, cat or domestic animal from the possession of the Bylaw Enforcement Officer, pound keeper or any other persons authorized to enforce any of the provisions of this bylaw;
 - c. induce or persuade any dog, cat or domestic animal to enter a house or other place where it may be safe from capture by the Bylaw Enforcement Officer or other authorized persons; or otherwise assist any dog, cat or domestic animal to escape capture;
 - d. negligently or wilfully open any gate, door or other opening in a fence or enclosure in which a dog, cat or domestic animal has been confined, or otherwise obstruct any dog, cat or domestic animal's confinement, thereby allowing said dog, cat or domestic animal to run-at-large;
 - e. tease, torment or annoy any dog, cat or domestic animal;
 - f. ignore or further neglect any dog, cat or domestic animal found to be in distress as defined by the Animal Protection Act, Revised Statutes of Alberta 2000 Chapter A-41 in the Province of Alberta. Said dog, cat or domestic animal shall be reported to the Bylaw Enforcement Officer or the municipal office who shall take action by powers so accorded in the Animal Protection Act.

8. Number of Dogs and Cats:
 - a. No person residing within the Summer Village shall keep or harbour more than three (3) dogs and/or three (3) cats of whatever sex and aged six (6) months or more at one and the same time in any house, shelter, room or place within the Summer Village.

E. IMPOUNDMENT:

1. The Municipal Administrator shall establish one or more pounds for the impounding or keeping of animals captured.
2. Each animal impounded under the provisions of this bylaw shall be subject to impounding fees as set down by the Pound Keeper. These fees shall apply for each and every day of confinement to a maximum of seventy-two (72) hours, unless the animal is tattooed or micro-chipped in which cases the confinement shall be to a maximum of ninety-six (96) hours.
3. After the confinement period, if no person shall appear at the pound to claim the animal, and such animal shall be disposed of by sale, adoption or destroyed. The purchaser of the animal shall obtain full right and title to it and the right and title of the former owners shall cease thereupon.

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Municipal Government Act RSA 2000 Chapter M-26

4. The Bylaw Enforcement Officer shall attempt, to the best of his/her abilities, to ascertain the name of the owner of any impounded animal. Upon obtaining the name of the said owner, the Bylaw Enforcement Officer or Pound Keeper shall serve said owner with a Notice of Impoundment, either by serving said notice personally or by sending said notice by registered mail to the last know address of said owner.

F. PENALTIES:

1. The Bylaw Enforcement Officer or Police Officer may enforce the provisions of the bylaw and will issue an offence ticket in the amount of the stipulated voluntary penalty as provided in Schedule "B". Payment of the stipulated voluntary penalty may be made in lieu of prosecution.

CAN SOMETHING BE ADDED IN THE ABOVE PARAGRAPH FOR FAILURE TO PAY BEING CHARGED TO THE TAX ROLL, IS THIS ALLOWED IN THE MGA? IS THERE USUALLY AN OPPORTUNITY TO APPEAL AN OFFENCE TICKET TO THE COUNCIL OR CAO WITHIN A CERTAIN TIMEFRAME? WHAT ABOUT OFFENSE TICKETS THAT ARE ISSUED TO NON-RESIDENTS – HOW WOULD THESE UNPAID PENALTIES GET COLLECTED?

2. The offence ticket may be issued by personally serving it upon the alleged offender, or by leaving it at the residence of the alleged offender with any adult member of the family of the owner or harbourer who is at least sixteen (16) years of age, or by sending the offence ticket to the alleged offender by registered mail to his last known post office address.
3. In the event that an offence ticket remains unpaid for a period of fourteen (14) days, the alleged offender shall be liable to prosecution in the ordinary way for the offence alleged to have been committed.
4. Any person who on summary conviction is convicted of violating any provision of this bylaw shall be liable to pay a fine of not less than the stipulated voluntary penalty and not more than \$2,500 (twenty-five hundred) and in default of payment, judgement.
5. Any person who violates any provision of this bylaw for which a stipulated voluntary penalty has not been established by Schedule "B" shall be liable to a voluntary penalty of \$100 (one hundred) and upon summary conviction, to a fine of not less than \$100 (one hundred) nor more than \$2,500 (twenty-five hundred) and in default of payment, judgement.
6. Any person to whom an offence ticket has been issued may exercise his rights to defend any charge of committee a contravention of any of the provisions of this bylaw.

G. RELEASE OF ANIMALS:

1. All licenses, fines and fees are to be paid before any animal is released from the Pound.

This Bylaw hereby rescinds Bylaw number 232 and any other Animal Control Bylaw or Dog Control Bylaw of and for the Summer Village of Silver Sands.

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Municipal Government Act RSA 2000 Chapter M-26

THAT this BYLAW shall come into force and effective on the date of the third and final reading.

Read a first time on this ___21st___ day of June, 2024.

Read a second time on this _____ day of _____, 2024.

Unanimous Consent to proceed to third reading on this _____ day of _____, 2024.

Read a third and final time on this _____ day of _____, 2024.

Signed this _____ day of _____, 2024.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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Municipal Government Act RSA 2000 Chapter M-26

SCHEDULE "A"

Pound or Kennel Fees

POUND OR KENNEL FEES

1. The pound or kennel fees as set by the pound keeper for every twenty-four (24) hour period or fraction thereof the dog has been impounded.

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Municipal Government Act RSA 2000 Chapter M-26

SCHEDULE "B"
STIPULATED VOLUNTARY PENALTIES FOR INFRACTIONS

Failure to properly identify a dog or cat (Section C.1 & 2)	\$100.00 first offence \$200.00 second and subsequent
Keeping of Beehive/Colony when not permitted (Section D. 2. a)	\$100.00
Failure to locate Beehive/Colony in rear yard (Section D. 2. b)	\$100.00
Allowing an animal to run at large (Section D. 3. a)	\$100.00 first offence in a 12 month period \$200.00 second offence in a 12 month period \$300.00 third offence in a 12 month period \$500.00 fourth and subsequent offence in a 12 month period
Permitting a vicious dog to run at large (Section D. 3. a)	\$1,000.00
Female dog not confined when in heat (Section D. 3. e)	\$100.00 per offence
Dog, Cat or Domestic Animal disturbing the peace (section D. 3. b)	\$100.00 first offence in a 6 month period \$200.00 second offence in a 6 month period \$300.00 third and subsequent offence in a 6 month period
Failure fo remove defecation (Section D. 4.)	\$100.00 first offence \$200.00 second and subsequent offences
Failure to maintain in force a Policy of Liability insurance for Vicious Dogs (Section D. 6. a-c)	\$1,500.00 each offence
Failure to confine a vicious dog when on the premises of the owner in accordance with bylaw (Sections 6 d. i-iii)	\$1,000.00 per offence
Failure to muzzle or otherwise secure a vicious dog when offthe premises of the owner (Section 6.D.)	\$1,000.00 per offence
If a vicious dog bites or attacks a person or animal causing injury	\$1,500.00
Violation of any other provisions of this Bylaw	\$100.00 first offence \$200.00 second and subsequent offences

Impound Fees will be added to any penalty specified above, where applicable, and must be paid before any animal will be released.

IF WE CAN CHARGE UNPAID PENALTIES TO THE TAX ROLL AND/OR AN APPEAL PROCESS IS ALLOWED, THEN WE WOULD LIKE TO ALSO ADD IN THIS INFORMATION TO THIS SCHEDULE AS A REMINDER.

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Being a Bylaw of the Summer Village of Silver Sands for the Purpose of Regulating and Controlling the Feeding of Wildlife Within the Corporate Limits of the Municipality

WHEREAS pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to wild and domestic animals and activities in relation to them;

AND WHEREAS, pursuant to Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, as amended, a municipality may pass bylaws with respect to the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Summer Village of Silver Sands deems it expedient to provide for the control and regulation of feeding wildlife within the boundaries of the municipality;

NOW THEREFORE, the Council of the Summer Village of Silver Sands, in the Province of Alberta, duly assembled, enacts as follows:

A. TITLE:

This bylaw shall be cited as the "Feeding of Wildlife Bylaw".

B. DEFINITIONS:

For the purposes of this bylaw:

1. **DOMESTIC ANIMAL** - means all Animals which have been domesticated for agricultural use and;
 - a. Shall include, without restricting the generality of the foregoing: pigs, horses, sheep, goats, chickens, geese, turkeys, ducks or cows.
2. **FEED** – means providing food to, or leaving food for consumption by, wildlife, but does not include:
 - a. keeping compost
 - b. keeping food in a bird feeding device in compliance with this bylaw;
 - c. providing water to a domestic animal; or
 - d. growing fruits and vegetables in gardens.
3. **WILDLIFE** – means non-domesticated animals or an animal that is wild by nature and living in its natural habitat, but does not include:
 - a. domestic animals; or
 - b. a feral or stray cat.
4. **SONGBIRD** - A bird belonging to the oscine division in ornithology.
5. **BACKYARD BIRD** – A common bird that can be found in your garden or outdoor space.



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C. RESTRICTIONS & RESPONSIBILITIES:

1. No person shall feed or attempt to feed wildlife, or deposit food in a public place or permit the feeding of wildlife on their property in a way that leads to a public safety risk, health risk or nuisance condition, except:
 - a. An officer, licensed trapper, authorized wildlife rehabilitator or employee of a licensed pest management operator or exterminator leaving food as bait to catch wildlife as part of their professional duties;
 - b. A person feeding wildlife as part of a research program undertaken by a university, college, government research body or wildlife research institution;
 - c. A person fishing in accordance with a valid Provincial license or in accordance with Provincial regulations;
 - d. A person participating in a cultural or spiritual practice outdoors, provided the person cleans all food from the outdoor location at the conclusion of the practice; or
 - e. A person feeding songbirds and/or backyard birds as follows:
 - i. the food intended for the songbirds is placed in a bird feeding device that is sufficiently above grade so as to not attract or be accessible to wildlife;
 - ii. the bird feeding device is located on private property, and the property owner or occupant has given permission for the installation and use of the bird feeding device;
 - iii. any food spilled from the bird feeding device is removed in a timely manner such that it does not attract other wildlife; and
 - iv. the bird feeding device is kept in sanitary condition and in good working order.

F. PENALTIES:

1. The Bylaw Enforcement Officer or Police Officer may enforce the provisions of the bylaw and will issue an offence ticket in the amount \$500.00 (five hundred) for any offence under this bylaw. Payment of the stipulated voluntary penalty may be made in lieu of prosecution.

THAT this BYLAW shall come into force and effective on the date of the third and final reading.

Read a first time on this ___21st___ day of June, 2024.

Read a second time on this _____ day of _____, 2024.

Unanimous Consent to proceed to third reading on this _____ day of _____, 2024.

Read a third and final time on this _____ day of _____, 2024.

Signed this _____ day of _____, 2024.

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BYLAW NO. 344-2024

Municipal Government Act RSA 2000 Chapter M-26

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

BYLAW NO. 344-2024

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**Municipal Government Act RSA 2000 Chapter M-26
Section 7(a), (f) and (i) and Section 553(1)(G)**

Being a Bylaw of the Summer Village of Silver Sands enacted for the prevention or extinguishing of fires, for the preservation of life and property, the protection from injury or destruction of fire, firefighting costs, recovery and penalties.

WHEREAS Section 7(a), (f) and (i) of the Municipal Government Act, Chapter M-26 of the Statutes of Alberta 2000, provides that a Council may pass bylaws for the safety, health and welfare of people and the protection of people and property, imposition of penalties for offenses, as well as services provided by or on behalf of the municipality as may be considered proper by Council;

AND WHEREAS Section 553(1)(g) of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, provides that a Council may pass a bylaw making the owner of a parcel liable for costs and expenses related to the municipality extinguishing fires on the parcel, and unpaid costs and expenses for extinguishing fires on the parcel maybe added to the tax roll of that parcel of land;

AND WHEREAS the Forest and Prairie Protection Act, R.S.A. 2000 with amendments thereto, grants certain additional powers and responsibilities to the Summer Village of Silver Sands, Council may pass bylaws for the prevention of prairies or running fires and the enforcement of the provisions of the Forest and Prairie Protection Act in that behalf;

AND WHEREAS the Council of the Summer Village of Silver Sands pursuant to the powers and responsibilities granted to it pursuant to the Municipal Government Act and the Forest and Prairie Protection Act wishes to provide for the prevention, regulation and control of the lighting of fires within Silver Sands and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided.

NOW THEREFORE, the Council of the Summer Village of Silver Sands, duly assembled, enacts as follows:

PART I – NAME OF BYLAW

1.1 This bylaw may be cited as the "Fire Bylaw".

Part II – DEFINITIONS

2.1 In this Bylaw:

- (a) "Apparatus" means any vehicle, machinery, device, equipment or material for firefighting, as well as any vehicle used for transporting firefighters or supplies;
- (b) "Council" means the Council of Summer Village of Silver Sands;

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Municipal Government Act RSA 2000 Chapter M-26

Section 7(a), (f) and (i) and Section 553(1)(G)

- (c) "Department" means a fire department providing coverage to the Summer Village of Silver Sands through a formal agreement with the Town of Onoway and/or any applicable aide agreements;
- (d) "Equipment" means any tools, contrivances, devices or materials used by the Department to combat an incident or other;
- (e) "Fire Control Order" means the banning of outdoor fires and may be implemented by either the Minister or the Summer Village of Silver Sands;
- (f) "Incident" means a fire or situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property or both and to which the department has responded;
- (g) "Incinerator Fire" means a fire that is confined within a non-combustible structure, container or barrel with openings covered with a heavy gauge metal screen having a mesh size not larger than 6 millimeters and which is used for the purpose of burning refuse;
- (h) "Manager" means the Chief Administrative Officer or their designate
- (i) "Member" means the Department Fire Chief, Deputy Fire Chief and members of the department;
- (j) "Minister" means the Minister responsible for enforcing the Forest and Prairie Protection Act;
- (k) "Outdoor Fire" means any other fire other than that defined as a Structure Fire and shall include fires involving humus, soil, farm produce, bush, grass, feed, straw, coal or any fire that has escaped or spread from a building, structure, machine, vehicle or incinerator;
- (l) "Structure Fire" means a fire confined to and within any building, structure, machine or vehicle which will or is likely to cause destruction of or damage to such building, structure, machine or vehicle.

PART III FIRE CONTROL ORDERS

- (a) The Forest and Prairie Protection Act, Section 21(1), Fire Control Orders, sets out the conditions for the Minister to order suspension or cancellation within any part of Alberta all fire permits or prohibit the lighting or require the extinguishing of a fire set other than under the authority of a permit;
- (b) This bylaw authorizes the Summer Village of Silver Sands to impose a Fire Control Order in all or part of the Summer Village of Silver Sands.

PART IV EXEMPTIONS

A Fire Permit is not required under this bylaw for an attended Outdoor Fire that is set for the purposes of cooking or obtaining warmth.

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Municipal Government Act RSA 2000 Chapter M-26

Section 7(a), (f) and (i) and Section 553(1)(G)

PART V RECOVERY OF FIRE FIGHTING COSTS

- (a) Where the Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident in the Summer Village of Silver Sands for the purpose of preserving life or property from injury or destruction by fire or other incident on land, including roads within the Summer Village of Silver Sands, including any action taken by the department on a false alarm, the Chief Administrative Officer or their designate may in respect of any costs incurred by the Department in taking such action, if the Chief Administrative Officer or their designate feels that proper grounds for doing so exist, charge any costs so incurred to the owner or occupant of the land, structure or vehicle in respect of which the action was taken.
- (b) The costs and fees to be charged by the Department for services rendered pursuant to this bylaw shall be as shown on Schedule "A" attached and forming part of this bylaw as determined by Council by resolution from time to time.
- (c) In the event that the owner or occupant of any land within the Summer Village of Silver Sands shall feel aggrieved by any action taken by the Chief Administrative Officer or their designate pursuant to Part V(a), such owner or occupant shall have a period of thirty (30) days from the date of mailing of notice of the action taken by the Chief Administrative Officer or their designate to appeal to Council the action taken by the Chief Administrative Officer or their designate and the decision of Council on any such appeal shall be final and binding upon the owner or occupant of the land and shall not be subject to any further appeal.
- (d) In respect of land within the Summer Village of Silver Sands, in the event that the amount levied by the Chief Administrative Officer or their designate is not paid within sixty (60) days after the date of mailing of a notice pursuant to Part V(a), or in the event of an appeal, within sixty (60) days of the date of mailing of the decision of Council on appeal, the amount levied and unpaid shall be charged against the land upon which the fire was extinguished as taxes due and owing in respect of that land.

PART VI OFFENCES

- (a) No person shall light an Outdoor Fire or a Structure Fire unless that person is the holder of a subsisting Fire Permit if required under this bylaw.
- (b) No person shall permit an Outdoor Fire or Structure Fire to be lit upon land that is owned or occupied by themselves or under their control except when such fire is permitted pursuant to this bylaw.

1b

Municipal Government Act RSA 2000 Chapter M-26
Section 7(a), (f) and (i) and Section 553(1)(G)

- (c) When a fire is lit under the circumstances described in Part VI(b), the owner or occupant of the land or the person having control of the land upon which such fire is lit shall:
 - (i) extinguish the fire immediately;
 - (ii) where that person is unable to extinguish the fire immediately, report the fire to the Department.
- (d) No person shall light an Outdoor Fire, a Structure Fire or an Incinerator Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times.
- (e) No person shall conduct any activity that involves the use of fire that might reasonably be expected to cause a fire unless that person exercises reasonable care to prevent the fire from occurring.
- (f) No person shall light an Outdoor Fire when weather conditions are conducive to a fire readily escaping out of control.
- (g) No person shall fail to take reasonable steps to control a fire for the purpose of preventing it from spreading onto land other than their own.
- (h) No person shall deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in a fire.

PART VII PENALTIES

- (a) Any person who fails to hold a subsisting Fire Permit when one is required under this bylaw is guilty of an offense and is liable to a fine of \$100.00 on summary conviction for the first offense in any calendar year; to a fine of \$200.00 on summary conviction for the second offense in any calendar year and a fine of \$300.00 on summary conviction for the third and each subsequent offense in a calendar year.
- (b) A person who fails to comply with any provision contained in this bylaw, except for the failure to hold a subsisting Fire Permit which is otherwise provided for under Part VI(a) of this bylaw, is guilty of an offense and is liable on conviction to a fine of not less than \$250.00 and not more than \$1,000.00.

PART VIII SEVERABILITY

- (a) Should any part of this Bylaw be found to have been improperly enacted for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and this Bylaw remaining after such severance shall be effective and enforceable as if the part found to be improperly enacted had not been enacted as part of this Bylaw.



BYLAW NO. 337-2024

Municipal Government Act RSA 2000 Chapter M-26

Section 7(a), (f) and (i) and Section 553(1)(G)

Notwithstanding any of the preceding conditions, when the "Fire Ban in Effect" signs are posted at the entrances to the Summer Village of Silver Sands, no fires of any kind whether they require a permit or not may be ignited within the Summer Village of Silver Sands and any existing fires must be extinguished immediately.

THAT Bylaw 260-16 is hereby rescinded.

THAT this BYLAW shall come into force and effect on the date of the third and final reading.

Read a first time on this 26th day of January, 2024.

Read a second time on this 26th day of January, 2024.

Unanimous Consent to proceed to third reading on this 26th day of January, 2024.

Read a third and final time on this 26th day of January, 2024.

Signed this 26th day of January, 2024.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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BYLAW NO. 337-2024

**Municipal Government Act RSA 2000 Chapter M-26
Section 7(a), (f) and (i) and Section 553(1)(G)**

Schedule "A"

Fire Bylaw 337-2024 Fee Schedule

<u>Item</u>	<u>Fee</u>
Municipal Fire, Rescue and Decontamination Services	
Fire Engine Unit complete with two (2) NFPA certified firefighters	\$340.64 per hour \$3.04 per kilometer for the fire engine unit (round trip)
Fire Only Rapid Attack Unit complete with Two (2) NFPA certified firefighters	\$231.25 per hour \$2.43 per kilometer for truck (round trip)
Wild Fire Land Suppression System and Standby Services	
Class 2 Engine (on road) with one (1) NFCA Certified Operator	\$201.40 per hour (including travel time) \$3.04 per kilometer for the fire truck (round trip – from base to scene and/or from assignment to assignment)
Class 3 Engine (on/off road) with one (1) NFPA Certified Operator	\$148.40 per hour (including travel time) \$2.43 per kilometer for the fire truck (round trip – from base to scene and/or from assignment to assignment)
Class 6 Engine (on/off road) with one (1) NFPA Certified Operator	\$116.60 per hour (including travel time) \$2.43 per kilometer for the fire truck (round trip – from base to scene and/or from assignment to assignment)
Tandem Water Truck / Tender (body job) with Operator	\$170.30 per hour (including travel time) \$3.04 per kilometer for delivery (from base to scene and /or from assignment to assignment)
Class 7 Engine (off road) with one NFCA Certified Operator	\$84.80 per hour (including travel time) \$1.69 per kilometer for delivery (from base to scene and /or from assignment to assignment)
Command / Transport Vehicle	\$164.23 per hour \$1.69 per kilometer per command
Additional Fees	
Additional firefighters	\$71.89 per hour (each)
Consumables	Cost of the consumable plus 25%
Consulting, Training or Specialty Services to the Town	To be individually quoted

The fire fees will follow the rates in the fire services agreement between the Town of Oneway and the Summer Village of Silver Sands, including annual cost of living adjustments, or as amended by Council resolution from time to time.

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Summer Village of Silver Sands

Administrative Policy

Number	Title			
A-PRO-FIRE-1	Fire Ban Declaration Policy			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	144-19	Resolution No:	
	Date:	July 26-19	Date:	

Purpose

To address a concern with regard to the declaration of fire bans.

Policy Statement

In consideration of public safety, and in recognition that the Summer Village of Silver Sands contracts fire services from Onaway Regional Fire Services, a fire ban shall be applied or removed upon recommendation of the Fire Chief or Council.

Responsibilities

Fire Chief or Council to provide recommendations and CAO to issue. The CAO may give consideration to the fire ban status of the neighbouring Lac Ste. Anne County/Parkland County.

Legal References: MGA Part 5 & 6

Cross References:

Revisions:

Resolution Number	MM/DD/YY

20

2024 Fire ban system - approved activities list

A guide to levels of fire activity restrictions in Alberta.

Approved Activities			
Activity	Fire Advisory	Fire Restriction	Fire Ban
Fire Permits	May be restricted or suspended	Restricted or suspended	Suspended
Safe wood campfires ¹ on public lands	Yes	No	No
Safe wood campfires ¹ in a designated campground ²	Yes	Yes	No
Safe wood campfires ¹ on private land	Yes	Yes	No
Safe wood campfires ¹ in backyard firepits	Yes	Yes	No
Barbeque - Charcoal briquette	Yes	Yes	No
Fireworks	Always prohibited without written permission of a Forest Officer	Always prohibited without written permission of a Forest Officer	No
Exploding Targets	Always prohibited without written permission of a Forest Officer	Always prohibited without written permission of a Forest Officer	No
Propane / natural gas powered appliances	Yes	Yes	Yes
Indoor wood fire ³	Yes	Yes	Yes
Open flame oil devices ⁴	Yes	Yes	Yes

Closure of Forest Area Restrictions

OHV ⁵ Restriction	An OHV restriction prohibits the use of off-highway vehicles on public lands including designated OHV trails. An off-highway vehicle ⁵ is a motorized vehicle that is being operated beyond defined roadways, including but not limited to: quads, side by sides, dirt bikes, jeeps, pickup trucks, sport utility vehicles and snowmobiles.
Forest Closure	No access to an area as specified by the Minister as per the Ministerial Order. Access will only be granted by permit for those required to enter those specified lands.

- Safe wood campfires - shall be within a metal, brick, or rock fire ring. They are required to:
 - be on rock, gravel, sand, or another non combustible surface that extends at least one metre around the fire
 - have a responsible person must be in attendance to keep fire under control at all times and extinguish before leaving
 - have on hand enough water on site to extinguish the fire.

Safe wood campfires on private lands include private land campgrounds and private land recreation areas.

Please note - Municipalities, campgrounds, and parks (federal and provincial), may have additional fire safety requirements.

- A designated campground includes campgrounds on private and public land provided the occupant has their safe wood campfires¹ in a permanently installed engineered fire ring.
- An indoor wood fire is a fire inside a structure (such as facility, building, tent, or RV) and contained within a device with a chimney and spark arrestor.
- Open flame oil devices: all devices (deep fryers and tiki torches) must be used as per manufacturer standards
- An off-highway vehicle (OHV) is defined in section 117 of the *Traffic Safety Act*.

Learn before you burn. Visit www.albertafirebans.ca
 ©2024 Government of Alberta | Published: February 2024

Users are still responsible for care and attendance of all devices/appliances and should reduce their use during fire restrictions and bans. Approved activities or devices/appliances will not prevent potential prosecution or litigation if the user or device/appliance starts a wildfire.

This document is for reference only. If there is a discrepancy between this document and a Ministerial Order, the details of the Ministerial Order are to be followed.

Alberta
 (21)

ratification of attendance at AB Munis sessions

lizturnbull <lizturnbull@telusmail.net>

Fri 2024-04-26 4:25 PM

To:Bernie Poulin <bernie@summervillageofsilversands.com>;Graemehorne@mail.com <Graemehorne@mail.com>;wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>;Summer Village Office <administration@wildwillowenterprises.com>

Hi Council

Today at our Council, I neglected to ask for endorsement of my attendance at AB Muni sessions on: Recall Legislation, and ; Assessing Viability of Smaller Municipalities, which I reported on today...

If ratified, great, if not I can absorb. I believe these topics are becoming more and more important for our being informed.

Liz

Sent from my Galaxy

22

Registration open for Summer 2024 Municipal Leaders Caucus

Tyler Gandam <president@abmunis.ca>

Wed 2024-05-01 3:06 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

📎 1 attachments (60 KB)

Email to Mayors and CAOs re Registration for Summer 2024 Municipal Leaders Caucus - Attachment.pdf;

Registration is now open for Alberta Municipalities' Summer 2024 Municipal Leaders Caucus! This year, Alberta Municipalities is visiting the following five communities:

- June 12 – Town of Falher
- June 13 – Town of Bonnyville
- June 14 – City of St. Albert (also offered virtually)
- June 26 – Village of Stirling
- June 27 – Town of Innisfail

Exact locations within each municipality are still being confirmed. Registrants will receive an update as soon as those details become available.

Caucus will consist of a one-day program and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day. Registration for in-person attendance is \$110 for the day and includes light breakfast refreshments and lunch. The draft agenda is attached for your review and the link to register is on the [ABmunis event webpage](#).

The session on June 14 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$55.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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Bill 20 – Municipal Affairs Amendment Act

Tyler Gandam <president@abmunis.ca>

Thu 2024-05-02 11:20 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Dear Mayors, Councillors and CAOs,

Last week, Minister of Municipal Affairs Ric McIver introduced [Bill 20, the Municipal Affairs Statutes Amendment Act, 2024](#). The bill proposes substantial changes to the [Municipal Government Act](#) and the [Local Authorities Election Act](#). We are strongly opposed to aspects of this Bill which undermines local democracy. Such as:

- The ability for Cabinet to remove a councillor;
- The ability for Cabinet to require a municipality to amend or repeal a bylaw; and
- The establishment of municipal political parties in Edmonton and Calgary for the 2025 municipal elections.

We have prepared a [Preliminary Analysis](#) of Bill 20 based on positions previously approved by ABmunis Board and members. ABmunis is conducting a more thorough legal review of the Bill to assess potential consequences - both intended and unintended. We welcome feedback from you on our analysis and understand our positions on details of the Act may evolve over time with further analysis and engagement. However, our concerns with fundamental aspects of the bill, which we see undermining local democracy, are unlikely to change.

ABmunis is also hosting a Webinar for members to discuss our advocacy efforts from 12:30-1:30pm MST on Wednesday, May 8. You may register for it [here](#).

We encourage you to share your thoughts with us at [advocacy@abmunis.ca](#), raise your perspectives with your [MLAs](#) and attend a [Summer MLC](#) which will feature a discussion on the legislation and its potential impacts on municipalities.

We also encourage you to follow and share our social media posts on [LinkedIn](#), [Twitter](#), and [Facebook](#).

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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24

Fwd: Information from ASVA Re: Bill 20

ASVA Exec Director <summervillages@gmail.com>

Tue 2024-05-14 2:55 PM

To:ASVA <summervillages@gmail.com>

📎 1 attachments (2 MB)

Key messages and motion on Bill 20's changes to the MGA and LAEA (1) (1).eml;

Good afternoon,

Please see the email below from ASVA's Vice President Brian Waterhouse, thank you.

Good afternoon ASVA Membership Mayors and CAO's,

The ASVA supports ABmunis position on Bill 20. This Bill will have a detrimental impact on all municipalities. Summer Villages will also be impacted with additional costs and unintended consequences. The attached documents will provide background on the changes and impacts on municipalities. Additional concerns for Summer Villages include:

- Virtual component for meetings and public hearings; may add expenses;
- Council bylaws can be overridden by Cabinet;
- Individual Councillors can be terminated by Cabinet " in the public interest" without recall petitions or notice as to why;
- Possible political parties in the future.

The ASVA recognizes that you may have already received this information from other sources, however, it is important enough that we wanted to make sure that everyone knew that the timelines for taking action are tight and that it is important to get your voice heard.

Thank you for your attention to this matter.

Brian,

Brian Waterhouse

Vice President, ASVA

bwaterhouse@sundancebeach.ca

Kathy Krawchuk, CLGM

Executive Director

Association of Summer Villages of Alberta

780-236-5456

execdirector@asva.ca

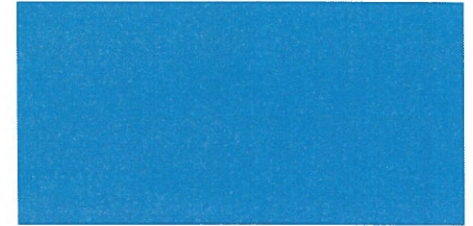
www.asva.ca

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Bill 20: Municipal Affairs Statutes Amendment Act

Townhall with municipalities

May 8, 2024



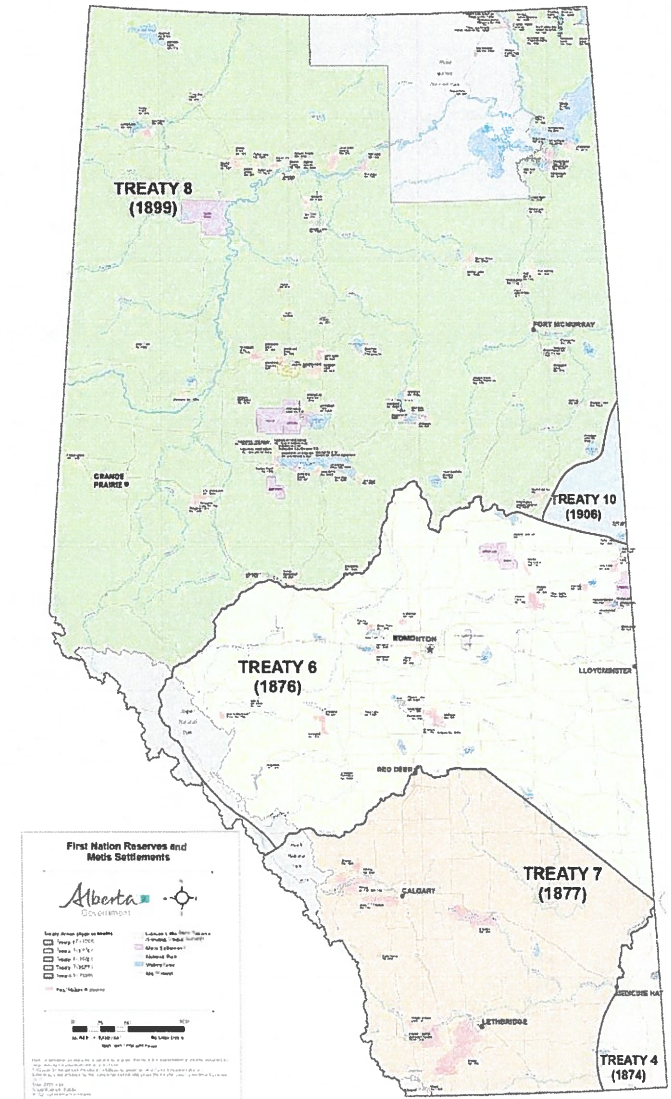
 **Alberta
Municipalities**
Strength
In Members

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Land acknowledgement

Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

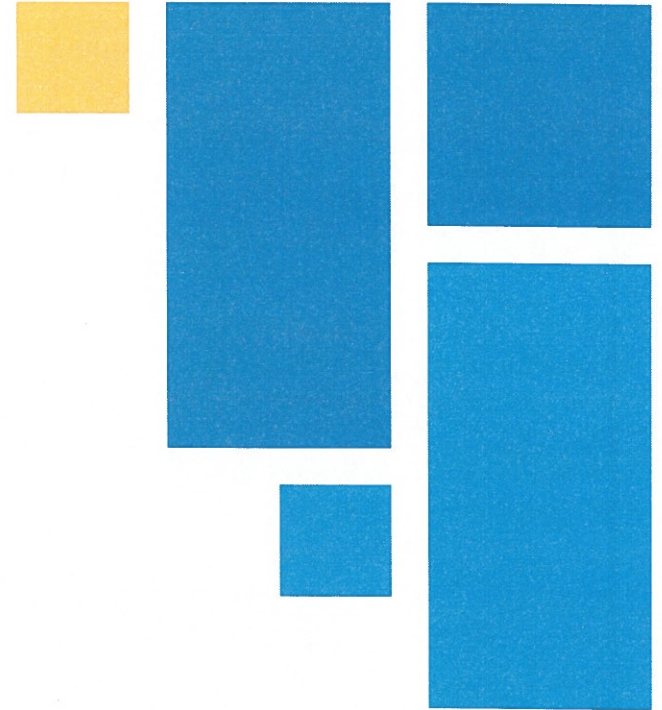
We acknowledge the courageous and resilient community leadership of Indigenous leaders, of all ages, Knowledge Keepers, and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation, gratitude, and commitment to pursuing an inclusive, collaborative, and respectful path towards building strong communities.



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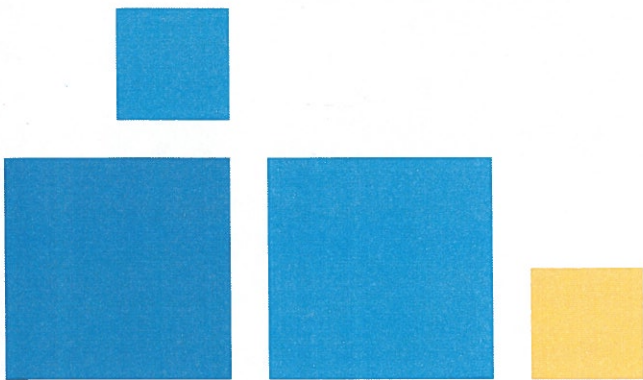
Purpose of this webinar

1. Overview of ABmunis' recent advocacy
2. Inform you of key changes that are proposed to the:
 - Local Authorities Election Act (LAEA), and
 - Municipal Government Act (MGA)
3. How you can help in advocacy
4. Questions



Participation in today's webinar

1. Set your screen name to first name, last name, municipality.
2. Ask questions by posting them to the Q&A box.
3. Share your ideas and concerns in the chat box. Our staff is monitoring to capture your thoughts.
4. Only regular members of ABmunis should answer the poll questions.



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Note

All references to “councillors” includes any member of council including mayors, reeves, and councillors.

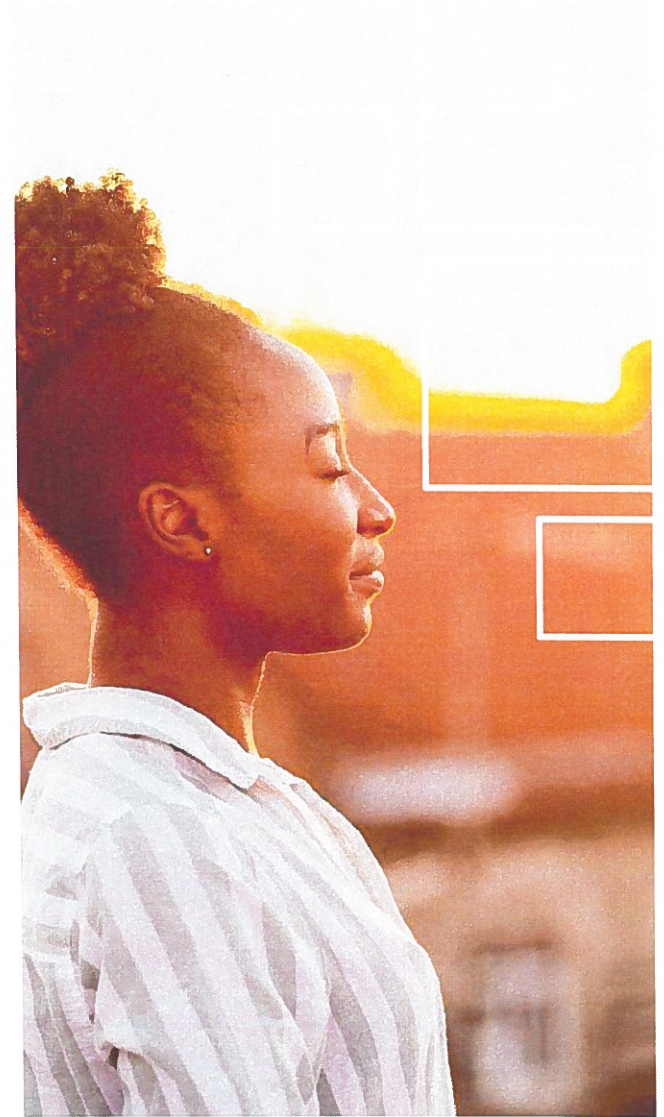


Timeline

2020	Former Minister of Municipal Affairs (Madu) proposes the idea of political parties.
Summer 2023	ABmunis continues to hear potential interest in municipal political parties.
Aug 2023	Poll by Janet Brown Opinion Research indicates that 68% of Albertans are opposed to local political parties (9% not sure).
Sep 2023	At ABmunis' Convention, Premier Smith states that local political parties would increase voter turnout in municipal elections and that her government was exploring options to add political parties to local election ballots.
Nov 2023	Government of Alberta conducts public survey on possible changes to the MGA and LAEA.
Jan 2024	Results of the province's survey are FOIPed and the survey results show that 70% of respondents do not support the introduction of local political parties.
Mar 2024	At ABmunis' Spring Municipal Leaders' Caucus, Premier Smith and Minister McIver confirm that legislation will be introduced in spring 2024 that would set out rules for how municipal political parties can operate.
Apr 25, 2024	Bill 20: Municipal Affairs Statutes Amendment Act is introduced in the legislature.
May 2, 2024	News release from Minister McIver announces that the government will amend Bill 20 based on concerns raised.

Status of Bill 20

- Introduced on April 25, 2024
- Currently at second reading
- Expected to complete the legislative process – including any amendments – by May 30



Summary of Proposed Changes under Bill 20

Municipal Government Act

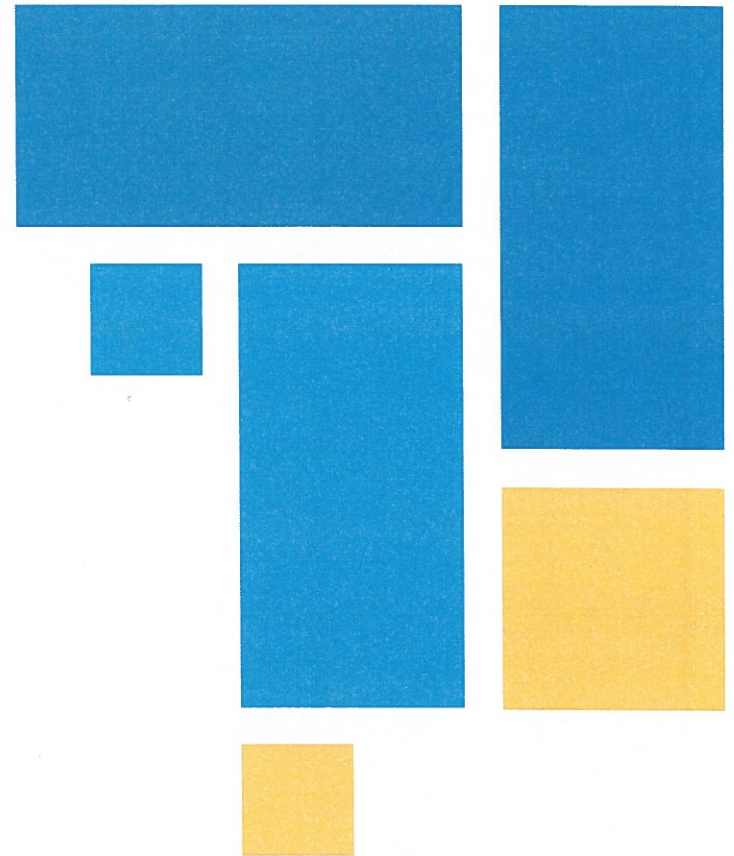
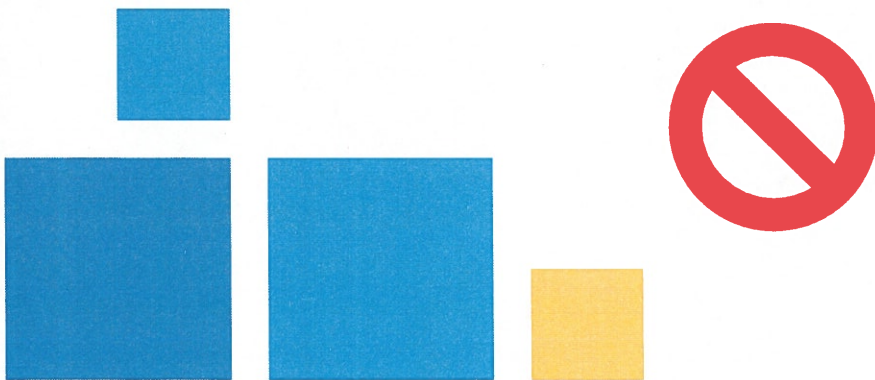
- If “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can vote on whether the councillor should be removed.
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw.
- Allow councillors to recuse themselves for real or perceived conflicts of interest.
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety.
- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs.
- Mandate that all councillors attend orientation training.
- A councillor’s seat is automatically vacant upon disqualification.
- Enable regulations regarding criteria and exemptions for joint use planning agreements with schools.
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Fully exempt non-profit subsidized affordable housing from property taxes.
- Enable multi-year residential property tax incentives.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

Local Authorities Election Act

- Enable regulations to define local political parties, with this piloted in Calgary and Edmonton in the 2025 election.
- Corporations and unions will be allowed to contribute to local election campaigns (\$5,000 per year per municipality).
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period.
- Allow donations outside the local election year and require annual reporting of donations.
- Require issue-based advertisers to register and report finances.
- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.
- Expand the use of special ballots and update processes.
- Limit vouching to only apply to someone’s address.
- Prohibit automated vote counting equipment.
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes.
- Enable regulation to define powers and circumstances for when a local election can be postponed in emergencies.
- Enable municipalities to require candidates to submit a criminal record check at nomination.
- Repeal the ability for a candidate’s official agent or scrutineer to object to an elector.
- Clarify rules and streamline processes for scrutineers.

Major Concerns with Bill 20

- Brings big money and tax inequities into local elections.
- Increases partisanship instead of fostering respect.
- Increases accountability to political parties instead of residents.
- Increases councillor accountability to provincial cabinet instead of accountability to local residents.



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Proposed changes to LAEA

Brings big money and tax inequities into local elections

- Corporations and unions can now contribute to local election campaigns (\$5,000 per year per municipality)
- Maintains the contribution limit for individuals at \$5,000, which creates an environment where the interests of more wealthy Albertans may take priority
- The province hasn't considered the tax consequences of donations to candidates.
 - Corporations can benefit from writing off a contribution, but individuals receive no tax benefit.
 - Candidates with their own corporation may gain a notable tax advantage if self-funding their campaign.

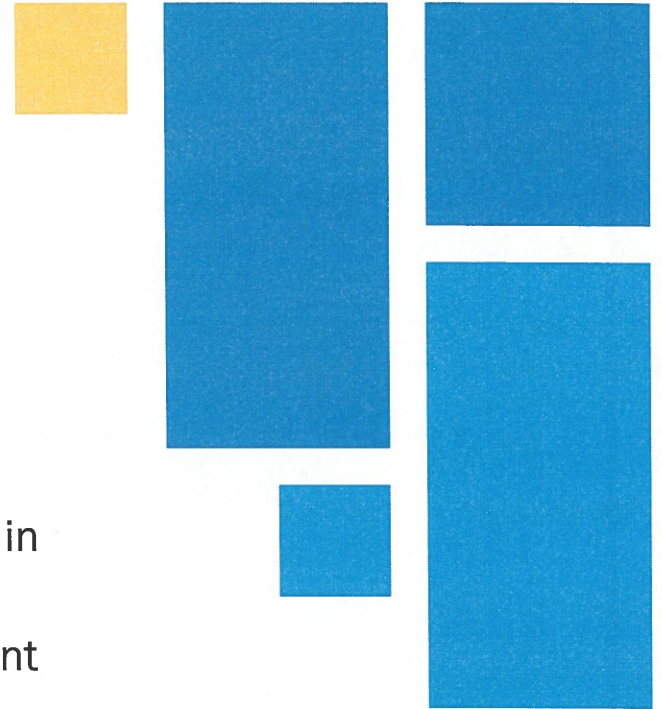


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Proposed Changes to LAEA

Increases partisanship, instead of fostering respect and increases accountability to parties, not residents

- Political parties will be piloted in Calgary and Edmonton in the 2025 election
- Potential to expand political parties to all municipalities in the 2029 election
- The politics in Calgary and Edmonton generate significant media attention, which will influence the public view of politics in most municipalities





Proposed Changes to LAEA

Increases costs and other impacts for municipalities

Oppose

- Prohibit automated vote counting equipment

Oppose as written

- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta
- Limit vouching to only apply to someone's address

More review needed

- Allow donations outside the local election year and require annual reporting of donations
- Repeal the ability for a candidate's official agent or scrutineer to object to an elector
- Clarifying rules and streamlining processes for scrutineers

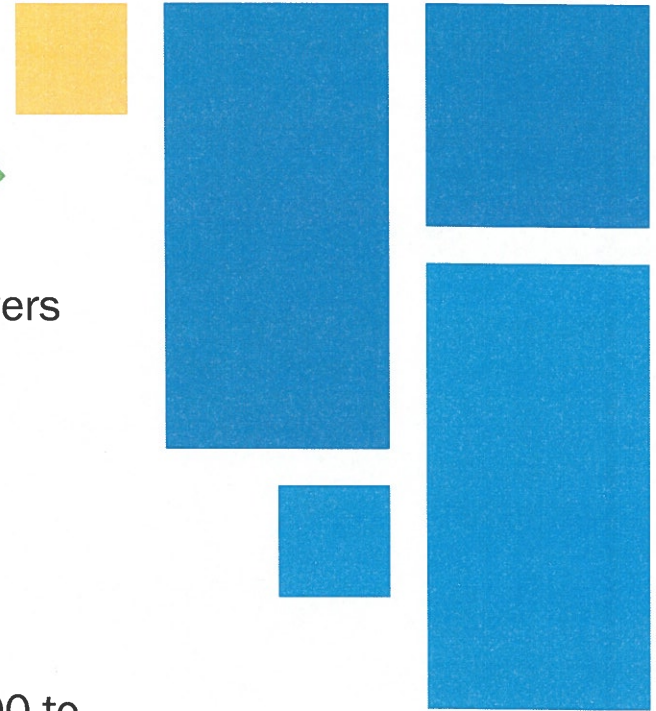
37

Proposed Changes to LAEA

ABmunis supports with qualifications



- Enables the Minister to create a regulation to define powers and circumstances for when a local election can be postponed in emergencies such as natural disasters
- Enable municipalities to require candidates to submit a criminal record check at nomination
- Require issue-based advertisers to register and report finances
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period
- Expand the use of special ballots and update processes
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes



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Proposed changes to MGA

Increases accountability to provincial cabinet instead of accountability to local residents

- If viewed to be “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can determine whether the councillor should be removed
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety



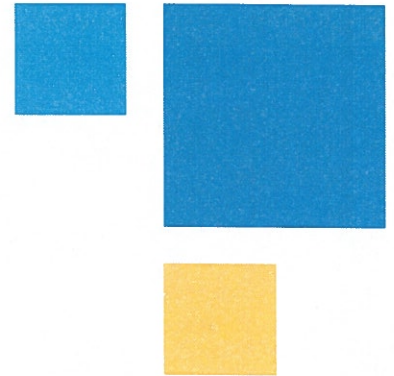
Proposed changes to MGA

Recusal from decisions and changes for planning and development

- Allow councillors to recuse themselves for real or perceived conflicts of interest
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

More review needed

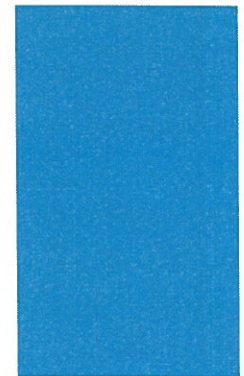
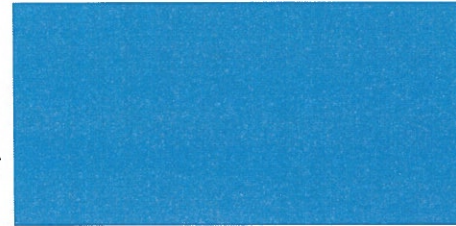
- Fully exempt non-profit subsidized affordable housing from property taxes.



Proposed Changes to MGA

ABmunis supports with qualifications

- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs
- Mandates that all councillors attend orientation training after their election
- Councillor's seat is automatically vacant upon disqualification
- Minister may create regulations regarding criteria and exemptions for joint use planning agreements with schools
- Enable multi-year residential property tax incentives.



How you can help

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Be united in our messaging

ABmunis Key Messages

- Keep big money out of local elections
- Foster respect instead of partisanship party politics
- Respect the decisions of duly elected local officials



42

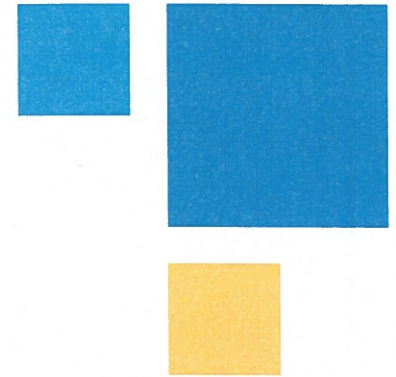
Question: Scope of Mandatory Councillor Training

Before or at the organizational meeting:

- a. Role of municipalities in Alberta
- b. Municipal organization and function
- c. Your municipality's code of conduct
- d. Roles and responsibilities of council and councillors
- e. Roles and responsibilities of the CAO and staff

Prior to, or on the same day, as the first regular council meeting or can be extended by up to 90 days by council resolution

- f. Key municipal plans, policies and projects
- g. Budgeting and financial administration
- h. Public participation



Want to see changes?
Type your suggestion
in the chat box.

43

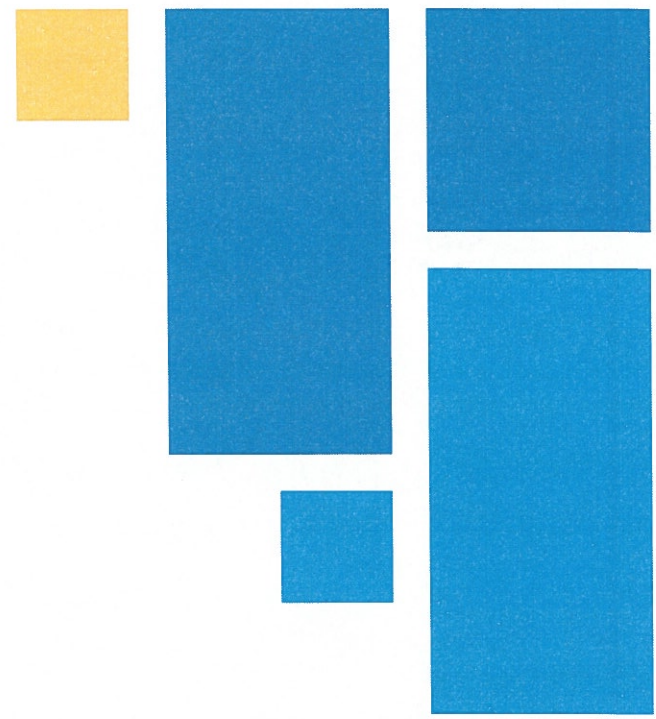
Poll Question

Engagement with your MLA

Have you talked/written to your MLA about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



44

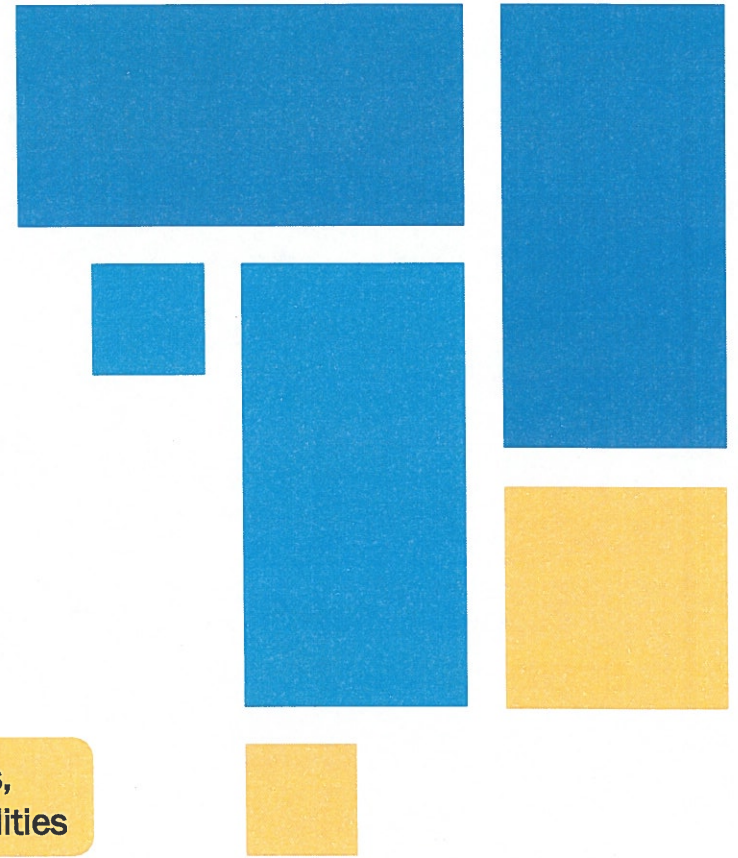
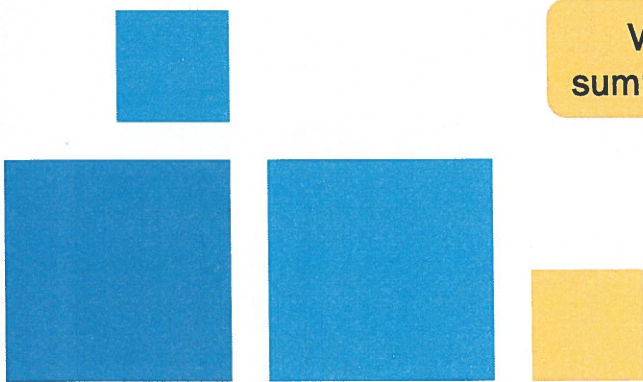
Poll Question

Engagement with Media and Residents

Have you communicated to your local media and/or residents about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



45

Media Exposure

Since Bill 20 was introduced (April 25), ABmunis has advocated publicly & achieved extensive news coverage:

- Issued multiple news releases and official statements
- Livestreamed media events
- 1,250 news article mentions across Alberta & Canada
- 1.2 million readers of print news

Social media posts across X (Twitter), Facebook, & LinkedIn:

- 105,000 impressions
- 16,000 video views

Digital advertising:

- 5 different ads on YouTube
- 500,000 impressions to date

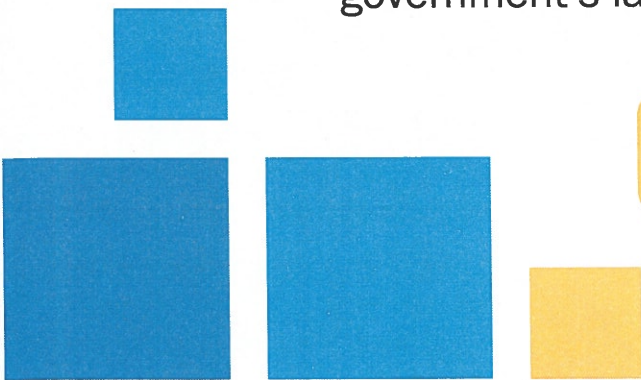


Poll Question

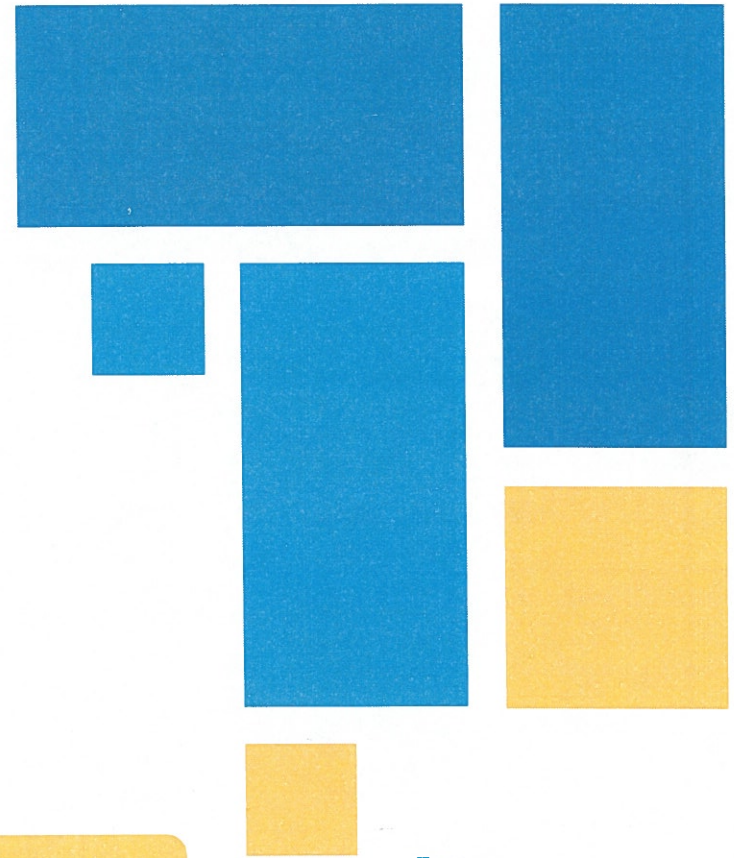
ABmunis' Public Approach to Bills 18 and 20

What is your view of ABmunis approach on municipal political parties and Bill 18 and Bill 20 over the last six months?

- a) Too weak in your criticism of the provincial government's latest bills
- b) Just right
- c) Too strong in your criticism of the provincial government's latest bills



Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



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Poll Question

ABmunis position on Bill 20

Do you support ABmunis taking the position that Bill 20 be rescinded rather than amended?

- Yes
- No
- I don't know

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

48

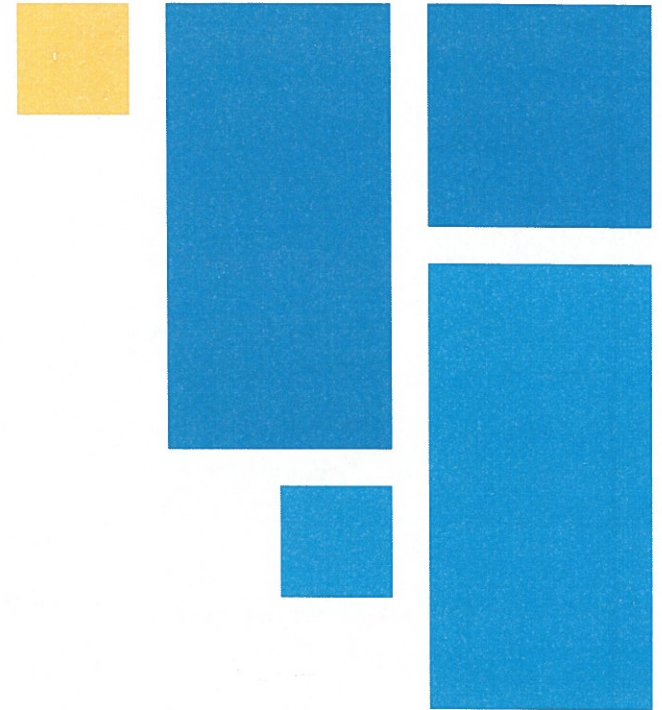


Questions

49

Next Steps

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Share our webpage – **Keep Local Elections Local**
www.abmunis.ca/advocacy-resources/keep-local-elections-local



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Letter from Minister McIver - Bill 20 House Amendments

municipalservicesdivision@gov.ab.ca <municipalservicesdivision@gov.ab.ca>

Fri 2024-05-24 8:42 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

 2 attachments (471 KB)

Letter from Minister McIver.pdf; ma-municipal-affairs-statutes-amendment-act-fact-sheet.pdf;

Good morning,

Please find attached a letter and fact sheet from Minister McIver regarding the recent amendments to Bill 20: the Municipal Affairs Statutes Amendment Act, 2024.

Thank you.

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

May 24, 2024

Dear Chief Elected Official

As you are aware, I recently introduced Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 which proposes to modify two key pieces of legislation for Alberta municipalities – the Municipal Government Act (MGA) and the Local Authorities Election Act (LAEA). The proposed legislation will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials.

Firstly, I want to recognize the passionate and constructive feedback I have received from the many mayors, reeves, councillors, and school board trustees across the province over the past few weeks. Your involvement and ardent commentary are a testament to your good work as public servants.

I've heard your concerns and at the May 23, 2024, Committee of the Whole, amendments to Bill 20 were tabled to further clarify the intent of this bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever. As you may know, the ability for the provincial government to repeal or amend bylaws, or dismiss councillors is not new, as municipalities receive their authority from the provincial government as laid out in Canada's Constitution and Alberta's MGA. While Bill 20 proposes to update the process for the provincial government to act more quickly in extenuating, urgent circumstances, these are not new powers.

These amendments will provide additional guardrails for when municipal bylaws can be repealed through the Cabinet process, and remove the direct ability for Cabinet to dismiss a councillor. Cabinet would retain the authority to have a vote of the electors on the potential removal of a councillor, putting this choice back into the hands of the voters.

We have also received a number of questions about some of the changes to the LAEA regarding fundraising. Bill 20 will also increase transparency in campaign financing. Under the old rules, the LAEA only regulated Third Party Advertisers (TPAs) who advertised for the promotion or opposition of a candidate during an election, with donations to such entities limited to a maximum of \$30,000 for all individuals, unions, and corporations. The proposed changes require TPAs who are interested in an issue (rather than a specific candidate) to register and report their finances. We are further proposing to restrict contributions to \$5,000, and for

.../2

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contributions to only be made by Albertans, Alberta companies, or Alberta unions. We are also proposing to further develop expense limits in the regulations.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. Bill 20 will provide rules around enabling local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary. I will also note that any that no candidate will be required to join a political party - they will always remain voluntary and local.

I will continue to consider feedback as I bring Bill 20 through the legislative process. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve. Should the legislation pass, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Please find enclosed the Bill 20 Fact Sheet, which can be found on the Government of Alberta website. This document offers clarifications on what Bill 20 means for municipalities and how the changes will impact municipal governments. For more information, please visit: www.alberta.ca/strengthening-local-elections-and-councils.

Sincerely,



Ric McIver
Minister

Attachment: Bill 20 – Fact Sheet

Bill 20 – Municipal Affairs Statutes Amendment Act, 2024 (AMENDED)

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, would make changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

On May 23, 2024, amendments were tabled to more clearly outline the authorities to dismiss a councillor and repeal a bylaw.

Changes to local election rules under the LAEA

Proposed changes to the *LAEA* aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
Align candidate eligibility criteria with councillor disqualification criteria in the <i>MGA</i> .	Candidates elected to council may face immediate disqualification due to misalignment with the <i>MGA</i> 's criteria.
Allow municipalities to require criminal record checks for candidates.	No provisions in place.
Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.
Allow donations outside the local election year and require annual reporting of donations.	Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.	The <i>LAEA</i> only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.	The current donation limit is \$30,000 for all individuals, unions, and corporations.
Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.	No provisions in place to regulate political parties at the local level.
Repeal the municipal authority to develop a voters list.	Municipalities can prepare a voters list, which must be shared with all candidates.
Require municipalities to use the most current provincial register of electors from Elections Alberta.	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.
Expand the use of special ballots while strengthening special ballot processes.	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
Limit vouching to the ability to vouch for someone's address.	An elector can vouch for an individual's age, residence, and identity.
Repeal the ability for a candidate's official agent or scrutineer to object to an elector.	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
Enable regulation-making authority to postpone elections in emergencies.	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.

Prohibit automated voting equipment, such as electronic tabulators.	The <i>LAEA</i> permits municipalities, by bylaw, to process ballots by automated voting equipment.
Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.	Returning officers have discretion regarding recounts.
Clarifying rules and streamlining processes for scrutineers.	Concerns have been raised that the rules for scrutineers are not clear.

Strengthening the accountability of local councils under the *MGA*

Proposed changes to the *MGA* will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
Require a councillor's seat to become vacant upon disqualification.	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
Require mandatory orientation training for councillors.	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
AMENDED: Allow Cabinet to remove a councillor by ordering a vote of the electors to determine whether the councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor.	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
Allow elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials can only recuse themselves for matters in which they have a financial interest.
Make the Minister responsible for validating municipal recall petitions.	A municipality's chief administrative officer is responsible for validating recall petitions.
AMENDED: Enable Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met that allow Cabinet to intervene (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada.	Cabinet may only intervene with respect to a land use bylaw or statutory plan. No provisions exist.
Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.	
Allow the Minister to outline joint use planning agreement criteria and requirements.	All criteria for these agreements are currently in the <i>MGA</i> .
Specify that the assessed person for an electric generation system is the operator.	There is a lack of clarity regarding who should be assessed for electrical generation systems.

Accelerating housing development under the *MGA*

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the *MGA*.

Description of Proposed Changes	Current Status
Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.



Description of Proposed Changes	Current Status
Fully exempt non-profit subsidized affordable housing from property taxation.	No provisions in place.
Enable multi-year residential property tax incentives.	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.	No provisions in place.

Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated that the majority of the legislation would come into force upon proclamation. Provisions that have property tax implications retain a January 1, 2025, coming into force date.

Action- Silver Sands Efficiency Ideas

Jennie M <

Thu 2024-05-02 2:58 PM

To:Summer Village Office <administration@wildwillowenterprises.com>

Good afternoon

I wanted to reach out about a resource that most towns are now using. It could help the village locate and identify issues so that they can deploy resources to address the matter in a very efficient manner. It is a simple app that each resident could download on their phone. It has been something that I used in Edmonton for I would say about 10 years and now the past 5 years in St Albert. I did notice that Spruce Grove also uses a similar app. It is so efficient and just an idea I would love to see implemented. I love using it as It is quick and easy to use. And the fact that it is really simple to get real-time updates is amazing resource.

[Edmonton 311 app](#)

[Spruce Grove SeeClickFix](#)

[St Albert Spruce it up app](#)

[Lac La Biche County app](#)

Sounds like one app that all of the towns and counties use is [SeeClickFix](#).

Let me know what you think.

Jennifer MacGregor

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Summer Village of Silver Sands, AB



SeeClickFix Executive Summary

HELPING LOCAL GOVERNMENT INFORM, ENGAGE & PROTECT THEIR CITIZENS

Powering and Empowering Local Governments



12,000+

Customers Inspire our
Solutions



100,000+

Administrative Users



340+ Million

Resident Users in the U.S.
and Canada Alone



59

The Civic Experience

One Vendor, Multiple Software Solutions



60

Approach & Project Timeline

8 – 10 Weeks



1

Initiate

PROJECT KICKOFF MEETING

Review deliverables, outline process, assign action items



2

Analyze

DESIGN & ARCHITECTURE



3

Site Implementation

IMPLEMENT DESIGN

Portal is created, reviewed and approved in JPG format



4

Content Development

DEPARTMENT SPECIFIC MODULES AND CONTENT



5

Educate

USER TRAINING

Provide system training to empower users with the skills needed to maintain the software.



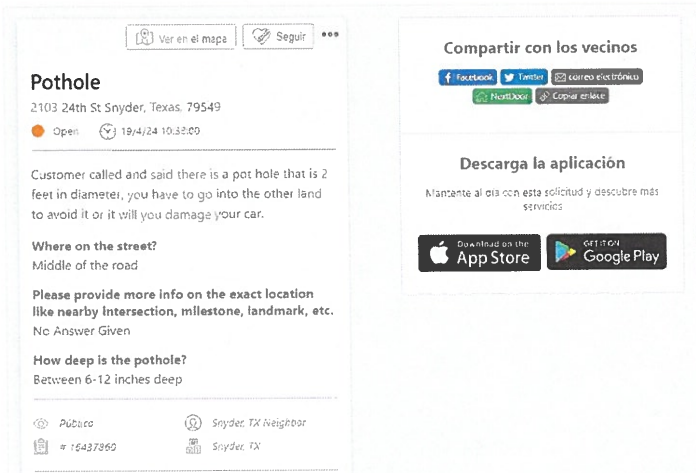
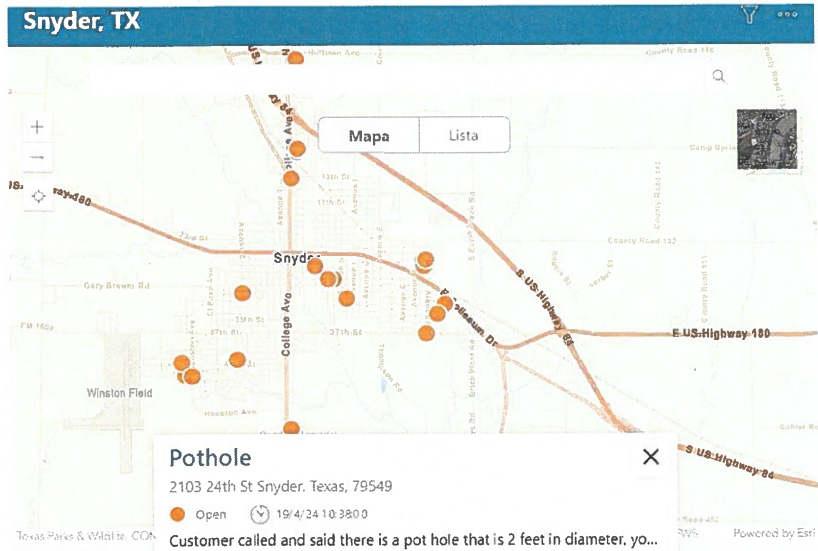
6

Launch

LAUNCH

Solution scheduled to be made available to the public with live domain name.

61



SeeClickFix 311 Citizen Requests

- Unlimited User Licenses
- Intake Citizen Submissions via Mobile App
- Assign Requests Internally
- Resolve Issues & Measure Performance
- Virtual Platform Training
- Included Online Support

One-Time Development: N/A

Annually: cad \$6,830

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SUMMER VILLAGE OF SILVER SANDS 2023 Land - Preauction Letter Deadline Date Passed - Request for update and Resolution

Angela M. <AngelaM@taxervice.com>

Tue 2024-05-21 9:42 AM

To:Summer Village Office <administration@wildwillowenterprises.com>

📎 2 attachments (224 KB)

24 05 21 Active Properties List.pdf; Terms and Conditions of Sale.pdf;

Good morning,

With respect to the above noted matter, May 17th was the payment deadline date regarding the pre-auction letters sent by our office. We ask that you forward to us an update regarding any further payments or redemptions received. If you accept payments by way of online banking, please check your bank account for same. **Also, please provide us with a ledger from January 1, 2022 to current for each of the properties listed in the report hereto attached.**

Below is a list of items which need to be addressed for the 2024 public auction:

Date/Time: The date and time of the public auction should be set. We recommend scheduling the public auction sometime between September 15, 2024 and November 15, 2024 at either 10 am or 2 pm.

Terms and Conditions: Please find attached the Terms and Conditions of Sale to be presented to council at the next meeting. In addition, below is the suggested resolution wording:

RESOLVED THAT the presented Terms and Conditions of Sale for the 2024 Public Auction are hereby approved.

Market Values: The Municipal Government Act provides that council must establish a reserve bid that is “as close as reasonably possible to the market value” of each parcel. Upon receipt of the market values, our office will prepare the submission for council.

By definition, market value is arrived at between a willing, well-informed buyer and a willing, well-informed seller. Typically, the assessed values are used as market values/reserve bids. In the event the assessed values do not reflect the market value, or there is concern whether this is the case, we recommend having the assessor update their assessment, obtaining an opinion of value or obtaining an appraisal. (eg. The assessed value of a property could be \$275,000 but what would it actually sell for if offered for sale? If the buildings are substantially deteriorated, then the market value is likely reduced.)

Tax Recovery Costs: We recommend a resolution approving the adding of tax recovery costs to the rolls. Here is the suggested wording:

RESOLVED THAT pursuant to 553(1)(f) M.G.A., the addition of all tax recovery costs to the relevant rolls is hereby approved.

Please note, for a September date, we need to hear from you as early as possible and not later than June 30, 2024 with respect to the date/time and the terms and conditions. We do not require the market values until a later date.

In the meantime, we will continue to attempt to contact property owners to determine their intentions for payment. If you have any questions, please do not hesitate to contact me.

63

Angela M. C.M.M.A
ACCOUNT MANAGER



T: 877.734.3113 ext 106
Direct Line 204-614-8536
F: 877.734.1050
E: AngelaM@taxervice.com
W: www.taxervice.com

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To: Brad Macdonald <b.macdonald@munplan.ab.ca>

Subject: Re: Development for SilverSands, Plan 223MC, Block- 4, Conifer Crescent Lot's #5+6, TOE-0L0

>

> Brad,

> Not sure if you're the correct channel for this, if not please forward same (Cc: myself) as you see fit.

>

> On the two lots that we own there is a common path way between our lot #5 and 6 at Conifer Crescent, SilverSands. This has been an ongoing issue, causing considerable aggravation and disturbances for the past 7/8 years or so. We've had to adapt and adjust to this and still find it very disruptive.

>

> We are now contemplating building a retirement place on lot 5 with the intention of possibly connecting the two dwellings the other existing on lot#6, a new structure to the existing dwelling.

> The common path as it sits creates an issue (straight down the middle) from that build perspective. Is there a convenient way the county could move this common walk way, suggesting to have it moved from the current location between 5&6 east one lot to 'Lot 4&5' is our suggestion?

> We have had discussions with the current permanent owners (Lea and Darlene Alexander) of lots 3/4 if they had any issues with the request to move the common walk way between the property lines of their lot 4 and our lot 5 (West of Lot4 and East of Lot5) in which was agreeable to all parties, NO issues!

> Is this a possibility and if so how would the county go about this or are there other solutions that would be more cost effective?

>

> I'm not sure how this originally was planned out, in what year or to the rational on planning that was or taken into consideration for flexibility? Things change and we want to challenge this obviously from the building perspective and privacy.

> Thanks for giving this your every consideration and could you advise at your earliest convenience please?

>

> Regards Malcolm and Sandee Evans

>

> Sent from my iPad

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FOR COMMENT - Fw: Development for SilverSands, Plan 223MC, Block- 4, Conifer Crescent Lot's #5+6, TOE-0LO

Summer Village Office <administration@wildwillowenterprises.com>

Wed 2024-05-22 2:12 PM

To:sspublicworks wildwillowenterprises.com <sspublicworks@wildwillowenterprises.com>;Tony Sonnleitner <pcm1@telusplanet.net>

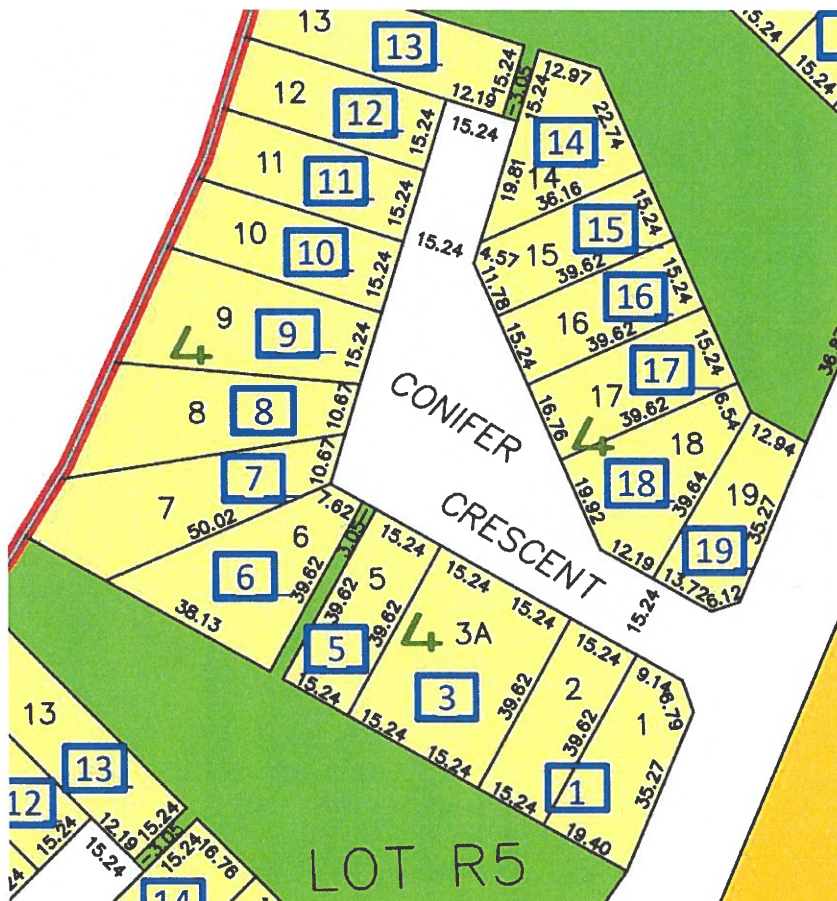
Cc:wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Dustin/Tony, we have another request that has come in to move the reserve path located between 5 & 6 Conifer to possibly accommodate a future lot consolidation. I have pasted a map of the area below.

Dustin, can you provide comments on moving that existing path and if it is possible and/or beneficial.

Tony, do you have any comments you would like to share regarding this request.

This will come to Council for consideration at their June meeting.



Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

bb

Email: administration@wildwillowenterprises.com
Phone: 587-873-5765 Fax: 780-967-0431

NOTE: NEW CONTACT INFORMATION FOR THE SUMMER VILLAGE OF SOUTH VIEW

Summer Village of South View - www.summervillageofsouthview.com

NEW - email: svsouthview@outlook.com

NEW - phone: 780-967-0271

NEW - Assistant CAO/Administration Contact - Angela Duncan

From: Brad Macdonald <b.macdonald@munplan.ab.ca>
Sent: Tuesday, May 14, 2024 11:35 AM
To: Summer Village Office <administration@wildwillowenterprises.com>
Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: Fw: Development for SilverSands, Plan 223MC, Block- 4, Conifer Crescent Lot's #5+6, T0E-0L0

Heather and Wendy,

See a Silver Sands resident's request below for a 'relocation' of a pathway in the Summer Village. I told him we would bring this to your attention, and let him know that if the Summer Village were to even consider this, they would need to apply for a reserve removal bylaw (which includes public engagement), apply to subdivide their property to create a new portion of reserve, and provide improvements to the new reserve lot as a pathway.

If you'd like to chat, I'd be happy to schedule a Teams call to discuss 😊

Thanks,

Brad

BRAD MACDONALD RPP MCIP

Planner



p: 780.486.1991
e: b.macdonald@munplan.ab.ca
a: #206, 17511 – 107 Ave NW
Edmonton, AB T5S 1E5
www.munplan.ab.ca

COVID-19:

To proactively protect our staff, families, and clients from the spread of COVID-19 we are limiting visitors to our office. Please note that during this time, members of our staff will be working from our office and remotely as the need arises. Although we may not be in the office at the moment, our email and voice messages will be checked regularly. Thank you. We appreciate your understanding as we all work together to protect the health of our communities.

Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is unauthorized. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments. Thank you.

From: Malcolm Evans <coachevans@me.com>
Sent: Tuesday, May 14, 2024 11:11 AM

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Local Government Fiscal Framework - Memoranda of Agreement

MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>

Mon 2024-06-03 9:49 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Cc: Summer Village Office <administration@wildwillowenterprises.com>

📎 2 attachments (514 KB)

LGFF Capital MOA_Summer Village of Silver Sands.pdf; LGFF Operating MOA_Summer Village of Silver Sands.pdf;

Dear Chief Elected Official:

The Government of Alberta recognizes the importance of building Alberta's economy and quality of life through investment in local infrastructure, and we are committed to providing predictable, long-term infrastructure funding for all communities under the Local Government Fiscal Framework (LGFF). In followup to my December 15, 2023, LGFF program announcement, I am pleased to provide you with Memoranda of Agreement (MOAs) for the LGFF Capital and LGFF Operating.

The MOAs will govern the funding under the program. The agreements are to be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the Municipal Government Act. Payment of the LGFF allocations cannot be released until the MOAs are signed, returned, and other payment conditions are met. Please returned the signed agreements to ma.lgffcapital@gov.ab.ca. A seal in lieu of signature will not be accepted.

Program guidelines, which outline eligible expenses, are available at: www.alberta.ca/local-government-fiscal-framework. Local government allocations, which were posted in December 2023, are also available on the website. As always, Municipal Affairs grant advisors are available to support you in this process and answer any questions you may have about the LGFF. You may contact an advisor toll free by dialing 310-0000, then 780-422-7125.

I look forward to our continued partnership to ensure your local infrastructure and operating needs continue to be supported as we build Alberta's future together.

Sincerely,

Ric McIver
Minister

Attachments:
LGFF Capital Memorandum of Agreement
LGFF Operating Memorandum of Agreement

Classification: Protected A

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LOCAL GOVERNMENT FISCAL FRAMEWORK CAPITAL PROGRAM

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the "**Minister**")

AND

THE SUMMER VILLAGE OF SILVER SANDS in the Province of Alberta
(hereinafter called the "**Local Government**")

(Collectively, the "**Parties**," and each a "**Party**")

WHEREAS the *Local Government Fiscal Framework Act* establishes the framework for providing local governments with long-term and predictable funding to support the provision of infrastructure and to facilitate economic prosperity.

WHEREAS local infrastructure is a critical component of the local and provincial economy, increases the livability of Alberta communities, and enables resiliency and adaptation in response to changing local conditions.

WHEREAS under the *Local Government Fiscal Framework Act*, the Minister is authorized to enter into agreements providing for funding and respecting any matters relating to the provision of the funding.

WHEREAS the Local Government and the Minister are entering into this Agreement relating to the provision of the funding.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

Definitions

1. In this Agreement,
 - (a) "**Agreement**" means this funding agreement between the Parties, which may, from time to time, be amended by the Parties.
 - (b) "**Application**" has the meaning ascribed to such term in the Program Guidelines.
 - (c) "**Credit Items**" has the meaning ascribed to such term in the Program Guidelines.
 - (d) "**Eligible Costs**" means eligible costs and expenses as described in the Program Guidelines.
 - (e) "**Funding**" means funds made available by the Minister to the Local Government under this Agreement, to be used solely for Eligible Costs, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Credit Items reported by the Local Government.
 - (f) "**Local Government Fiscal Framework Act**" means the *Local Government Fiscal Framework Act*, SA 2019, c.L-21.5, as amended from time to time.

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- (g) **“Program Guidelines”** means, unless the context requires otherwise, the *Local Government Fiscal Framework Capital Program Guidelines* or such other guidelines or directions applicable to the Local Government Fiscal Framework Capital Program as prescribed or determined by the Minister, as amended from time to time.
- (h) **“Project”** has the meaning ascribed to such term in the Program Guidelines.
- (i) **“Statement of Expenditures and Project Outcomes”** has the meaning ascribed to such term in the Program Guidelines.

Funding

- 2. The Minister agrees to provide Funding to the Local Government in accordance with and subject to the *Local Government Fiscal Framework Act*, and subject to the following:
 - (a) funding is subject to the appropriation of monies for the purposes of this Agreement by the Legislature of Alberta;
 - (b) the Parties shall execute this Agreement and the Local Government shall return an executed Agreement to the Minister;
 - (c) compliance with all other payment conditions outlined in the Program Guidelines; and
 - (d) all other terms of this Agreement and the Program Guidelines.

Local Government Responsibilities

- 3. The Local Government will provide to the Minister:
 - (a) an Application for Projects;
 - (b) an annual Statement of Expenditures and Project Outcomes, that includes certification by the Local Government that it is compliant with the terms and conditions of this Agreement and the Program Guidelines;
 - (c) annual financial statements; and
 - (d) any other information requested by the Minister in relation to this Agreement or the Funding,and where the Program Guidelines prescribe a format for any of (a)-(d), consistent with such format requirements.
- 4. The Local Government agrees to:
 - (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,all criteria, items, terms, and conditions contained in the Program Guidelines.
- 5. The Local Government agrees that it may not use the Funding, or claim any other compensation, for its costs, expenses, inconvenience, or time expended in relation to the administration of the Funding or the administration of this Agreement.
- 6. The Local Government acknowledges that the Funding provided under this Agreement is not a commitment to fund all potential Project costs. The Local Government is responsible for ensuring suitable financing is in place for each Project.
- 7. The Local Government agrees to allow the Minister or person authorized by the Minister access to each Project site.

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Termination of Agreement

8. The Minister may terminate this Agreement by notifying the Local Government in writing on 90 days' notice. Upon termination under this clause:
 - (a) the Local Government may use any unexpended portion of the Funding, which prior to termination was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government; and
 - (b) all provisions of this Agreement shall continue to apply to the Funding in (a) as though the Agreement had not been terminated.

Debt to the Crown

9. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.

Repayment of Funding

10. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from the Local Government's future Funding all or a portion of the amount owing.

Local Government Indemnity and Insurance

11. The Local Government shall indemnify and hold harmless the Minister and the Minister's employees and agents against and from any third party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors, or agents.
12. The Local Government shall ensure that it maintains suitable insurance coverage including but not limited to liability insurance with appropriate terms and limits for any Project and, when applicable, property insurance on an "all risk" basis covering the Project for replacement cost.

Independent Status

13. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency, or partnership between the Minister and the Local Government. Neither Party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency, or joint venture.
14. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents or contractors of the Local Government and not of the Minister.

Conflicts

15. The Local Government shall not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
16. The Local Government shall ensure that the Local Government and its officers, employees and agents:

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- (a) conduct their duties related to this Agreement with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
- (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
- (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government shall promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

Freedom of Information and Protection of Privacy

17. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta) (FOIP)*. The Local Government further acknowledges that FOIP applies to information obtained, related, generated, collected, or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

General Provisions

18. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
19. The Parties may amend this Agreement only by mutual written agreement signed by the Parties.
20. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
17. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including without limitation clauses:
- (a) Local Government Responsibilities – Clauses 3 to 7;
 - (b) Repayment of Funding – Clause 10;
 - (c) Local Government Indemnity – Clause 11;
 - (d) Freedom of Information and Protection of Privacy – Clause 17; and
 - (e) Entire Agreement – Clause 20.

18. Any notice, approval, consent, or other communication under this Agreement shall be deemed to be given to the other Party if in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: MA.LGFFcapital@gov.ab.ca

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Local Government:

Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0
Attention: Chief Administrative Officer
Email: administration@wildwillowenterprises.com

Either Party may change its contact information by giving written notice to the other in the above manner.

19. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government.
20. Nothing in this Agreement in any way relieves the Local Government from strict compliance with the *Local Government Fiscal Framework Act* or otherwise impacts the interpretation or application of the *Local Government Fiscal Framework Act*.
21. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
22. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
23. This Agreement is binding upon the Parties and their successors.
24. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
25. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
26. The Local Government shall not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
27. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
28. Time is of the essence in this Agreement.

This space left intentionally blank.

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29. Communication of execution of this Agreement emailed in PDF format shall constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the
Minister of Municipal Affairs
of the Province of Alberta

Per: *Ric McIver*
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: May 29, 2024

LOCAL GOVERNMENT

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

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Local Government Fiscal Framework - Memoranda of Agreement

MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>

Mon 2024-06-03 9:49 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Cc: Summer Village Office <administration@wildwillowenterprises.com>

📎 2 attachments (514 KB)

LGFF Capital MOA_Summer Village of Silver Sands.pdf; LGFF Operating MOA_Summer Village of Silver Sands.pdf;

Dear Chief Elected Official:

The Government of Alberta recognizes the importance of building Alberta's economy and quality of life through investment in local infrastructure, and we are committed to providing predictable, long-term infrastructure funding for all communities under the Local Government Fiscal Framework (LGFF). In followup to my December 15, 2023, LGFF program announcement, I am pleased to provide you with Memoranda of Agreement (MOAs) for the LGFF Capital and LGFF Operating.

The MOAs will govern the funding under the program. The agreements are to be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the Municipal Government Act. Payment of the LGFF allocations cannot be released until the MOAs are signed, returned, and other payment conditions are met. Please returned the signed agreements to ma.lgffcapital@gov.ab.ca. A seal in lieu of signature will not be accepted.

Program guidelines, which outline eligible expenses, are available at: www.alberta.ca/local-government-fiscal-framework. Local government allocations, which were posted in December 2023, are also available on the website. As always, Municipal Affairs grant advisors are available to support you in this process and answer any questions you may have about the LGFF. You may contact an advisor toll free by dialing 310-0000, then 780-422-7125.

I look forward to our continued partnership to ensure your local infrastructure and operating needs continue to be supported as we build Alberta's future together.

Sincerely,

Ric McIver
Minister

Attachments:
LGFF Capital Memorandum of Agreement
LGFF Operating Memorandum of Agreement

Classification: Protected A

TS

LOCAL GOVERNMENT FISCAL FRAMEWORK OPERATING PROGRAM

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the "**Minister**")

AND

THE SUMMER VILLAGE OF SILVER SANDS in the Province of Alberta
(hereinafter called the "**Local Government**")

(Collectively, the "**Parties**," and each a "**Party**")

WHEREAS the Minister recognizes the benefits of providing operating funding to assist local governments in delivering municipal services to Albertans; and

WHEREAS under the *Ministerial Grants Regulation*, Alta Reg 215/2022 the Minister is authorized to make grants and enter into agreements with respect to any matters relating to the payment of grants.

WHEREAS the Local Government and the Minister are entering into this Agreement governing the use and purpose of the grant.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

Definitions

1. In this Agreement,
 - (a) "**Agreement**" means this grant funding agreement between the Parties, which may, from time to time, be amended by the Parties.
 - (b) "**Credit Items**" has the meaning ascribed to such term in the Program Guidelines.
 - (c) "**Eligible Expenditures**" means "eligible expenditures" and "eligible expenses" as described in the Program Guidelines.
 - (d) "**Funding**" means any grant funds paid by the Minister to the Local Government under this Agreement, to be used solely for Eligible Expenditures, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Credit Items reported by the Local Government.
 - (e) "**Grants Regulation**" means the Ministerial Grants Regulation, Alta Reg 215/2022, as amended from time to time.
 - (f) "**Program Guidelines**" means, unless the context requires otherwise, the Local Government Fiscal Framework Operating Program Guidelines or such other guidelines or directions applicable to the Local Government Fiscal Framework Operating Program as prescribed or determined by the Minister, as amended from time to time.

File No: 02335-010

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- (g) **“Statement of Funding and Expenditures”** has the meaning ascribed to such term in the Program Guidelines.

Funding

2. The Minister agrees to provide Funding to the Local Government under the Local Government Fiscal Framework Operating Program, subject to the following:
- (a) funding is subject to the appropriation of monies for the purposes of this Agreement by the Legislature of Alberta;
 - (b) funding allocations determined by the Minister as outlined in the Program Guidelines, and communicated annually to the Local Government by the Minister;
 - (c) the Parties shall execute this Agreement and the Local Government shall return an executed Agreement to the Minister prior to the Minister;
 - (d) compliance with all other payment conditions outlined in the Program Guidelines; and
 - (e) all other terms of this Agreement and the Program Guidelines.

Local Government Responsibilities

3. The Local Government will provide to the Minister:
- (a) an annual Statement of Funding and Expenditures, including certification by the Local Government that it is compliant with the terms and conditions of this Agreement and the Program Guidelines;
 - (b) annual financial statements; and
 - (c) any other information requested by the Minister in relation to this Agreement or the Funding,

and where the Program Guidelines prescribe a format for any of (a)-(c), consistent with such format requirements.

4. The Local Government agrees to:
- (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,
- all criteria, items, terms and conditions contained in the Program Guidelines.

Termination of Agreement

5. The Minister may terminate this Agreement by notifying the Local Government in writing on 90 days' notice. Upon termination under this clause:
- (a) the Local Government may use any unexpended portion of the Funding which prior to termination was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government, and
 - (b) all provisions of this Agreement shall continue to apply to the Funding in (a) as though the Agreement had not been terminated.

Debt to the Crown

6. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.



Repayment of Funding

- 7. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from any future Funding to the Local Government all or a portion of the amount owing.

Local Government Indemnity

- 8. The Local Government shall indemnify and hold harmless the Minister and the Minister's employees and agents against and from any third-party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors, or agents.

Independent Status

- 9. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency, or partnership between the Minister and the Local Government. Neither Party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency, or joint venture.
- 10. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Local Government and not of the Minister.

Conflicts

- 11. The Local Government shall not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
- 12. The Local Government shall ensure that the Local Government and its officers, employees, and agents:
 - (a) conduct their duties related to this Agreement with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
 - (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
 - (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government shall promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

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Freedom of Information and Protection of Privacy

13. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta) (FOIP)*. The Local Government further acknowledges that *FOIP* applies to information obtained, related, generated, collected or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

General Provisions

14. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
15. The Parties may amend this Agreement only by mutual written agreement signed by the Parties.
16. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
17. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including without limitation clauses:
 - (a) Local Government Responsibilities – Clauses 3 and 4;
 - (b) Repayment of Funding – Clause 7;
 - (c) Local Government Indemnity – Clause 8;
 - (d) Freedom of Information and Protection of Privacy – Clause 13; and
 - (e) Entire Agreement – Clause 16.
18. Any notice, approval, consent, or other communication under this Agreement shall be deemed to be given to the other Party if in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: MA.LGFFoperating@gov.ab.ca

Local Government:

Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0
Attention: Chief Administrative Officer
Email: administration@wildwillowenterprises.com

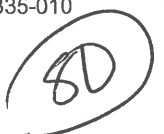
Either Party may change its contact information by giving written notice to the other in the above manner.

19. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government.

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20. Nothing in this Agreement in any way relieves the Local Government from strict compliance with the Grants Regulation or otherwise impacts the interpretation or application of the Grants Regulation.
21. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
22. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
23. This Agreement is binding upon the Parties and their successors.
24. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
25. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
26. The Local Government shall not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
27. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
28. Time is of the essence in this Agreement.

This space left intentionally blank.

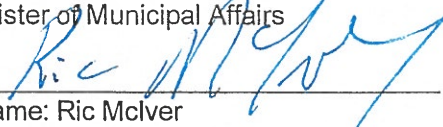


29. Communication of execution of this Agreement emailed in PDF format shall constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the
Minister of Municipal Affairs
of the Province of Alberta

Per: 
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: May 29, 2024

LOCAL GOVERNMENT

Signed by a duly
authorized representative
of the Local Government

Per: _____

Name of Local Government:

Name of signatory:

Title:

Date:

Signed by a duly
authorized representative
of the Local Government

Per: _____

Name of Local Government:

Name of signatory:

Title:

Date:

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114112

May 21, 2024

His Worship Bernie Poulin
Mayor
Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Poulin:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the Summer Village of Silver Sands:

- The 2024 LGFF Capital allocation is \$79,471.
- The 2024 LGFF Operating allocation is \$17,122.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$82,686. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

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The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric Mclver
Minister

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands

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Meeting request with Minister McIver – ABmunis Fall 2024 Convention

MA Engagement Team <ma.engagement@gov.ab.ca>

Fri 2024-06-14 11:37 AM

To: MA Engagement Team <ma.engagement@gov.ab.ca>

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the Alberta Municipalities (ABmunis) Fall 2024 Convention, scheduled to take place at the Westerner Park (4847A 19 Street Red Deer, AB, T4R 2N7) from September 25-27, 2024.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email with potential topics for discussion to ma.engagement@gov.ab.ca no later than **July 12, 2024**.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - It is highly recommended to provide details on the discussion topics.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

Engagement Team
Municipal Services Division
Municipal Affairs

Alberta

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Emergency Services				
Fire Suppression	\$ 36,000	\$ 36,491	\$ (491)	-1%
Fire Incident Recovery	\$ -	\$ 1,769	\$ (1,769)	
Fire Volunteer Recruitment	\$ 2,400	\$ 400	\$ 2,000	
Firesmart				
Disaster Services/Emergency	\$ 4,500	\$ 5,100	\$ (600)	-13%
Director of Emergency Management	\$ 4,000	\$ 4,526	\$ (526)	-13%
CPO Mayerthorpe	\$ 6,000	\$ 8,405	\$ (2,405)	-40%
Provincial Policing (collect remainder under reserve account - equal budgeting over 6 years - \$7489 per year)	\$ 8,554	\$ 8,903	\$ (349)	-4%
Total	\$ 61,454	\$ 65,594	\$ (4,140)	-7%
Planned Reserve Contributions				
Provincial Policing	\$ -	\$ -	\$ -	#DIV/0!
Sustainability Reserve	\$ 5,224	\$ 5,224	\$ -	0%
Tree Removal Reserve	\$ 765	\$ 765	\$ -	0%
Snow Removal Reserve	\$ 510	\$ 510	\$ -	0%
Legal Reserve	\$ 510	\$ 510	\$ -	0%
Election Reserve	\$ 1,275	\$ 1,275	\$ -	0%
SDAB/ARB Appeals	\$ 1,020	\$ 1,020	\$ -	
Lagoon Reserve	\$ -	\$ -	\$ -	
Operating Reserve	\$ -	\$ -	\$ -	
Roads Reserve	\$ -	\$ -	\$ -	
Total	\$ 9,304	\$ 9,304	\$ -	0%
Year-End Audit Accounts				
Annual Amortization	\$ -	\$ 99,959	\$ (99,959)	0%
Gain/Loss On Sale Of TCA	\$ -	\$ 978	\$ -	0%
Audit Adjustments	\$ -	\$ -	\$ -	
Total	\$ -	\$ 100,937	\$ (100,937)	0%
TOTAL	\$ 498,029	\$ 556,955	\$ (58,926)	-12%

\$ 39,500	E	1.05	\$ 39,500	\$ 41,475	\$ 43,549	\$ 45,726	\$ 48,012
\$ -	F	0	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,200	F	1.00	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
\$ 5,500	E	1.05	\$ 5,500	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
\$ 5,500	E	1.05	\$ 5,500	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
\$ 5,000	F	1.02	\$ 5,000	\$ 5,100	\$ 5,202	\$ 5,306	\$ 5,412
\$ 8,000	B	1.02	\$ 8,000	\$ 8,160	\$ 8,323	\$ 8,490	\$ 8,659
\$ 13,391	H	1.05	\$ 13,391	\$ 14,061	\$ 14,764	\$ 15,502	\$ 16,277
\$ 78,091			\$ 78,091	\$ 81,546	\$ 85,165	\$ 88,958	\$ 92,932
\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 5,485	B	1.05	\$ 5,485	\$ 5,759	\$ 6,047	\$ 6,350	\$ 6,667
\$ 803	B	1.05	\$ 803	\$ 843	\$ 885	\$ 930	\$ 976
\$ 536	B	1.05	\$ 536	\$ 563	\$ 591	\$ 620	\$ 652
\$ 536	B	1.05	\$ 536	\$ 563	\$ 591	\$ 620	\$ 652
\$ 1,339	B	1.05	\$ 1,339	\$ 1,406	\$ 1,476	\$ 1,550	\$ 1,628
\$ 1,071	B	1.05	\$ 1,071	\$ 1,125	\$ 1,181	\$ 1,240	\$ 1,302
\$ 500	B	1.05	\$ 500	\$ 525	\$ 551	\$ 579	\$ 608
\$ -	B	1.05	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	B	1.05	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 10,270			\$ 10,270	\$ 10,784	\$ 11,323	\$ 11,889	\$ 12,483
\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
\$ 513,183			\$ 513,183	\$ 534,069	\$ 520,440	\$ 537,111	\$ 554,461

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(Operating Income - Projection Including 4-Year Forecast)

Function	2023 Budget	2023 Actual	Difference	2024 Budget	2024	2025	2026	2027	2028
Income									
Municipal Taxation	\$ 405,136	\$ 405,165	\$ 29	\$ 429,696	\$ 429,696	\$ 443,937	\$ 461,708	\$ 477,895	\$ 494,740
Operating Grants (MSI-O/STEP OR CSJ/CANADA DAY)	\$ 17,722	\$ 17,722	\$ -	\$ 17,722	\$ 17,722	\$ 17,722	\$ 17,722	\$ 17,722	\$ 17,722
Election Grant/Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Other Grant - Wildfire	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -
Bank/GIC Income	\$ 9,870	\$ 27,472	\$ 17,602	\$ 9,870	\$ 9,870	\$ 9,870	\$ 5,000	\$ 5,000	\$ 5,000
Penalty Income	\$ 3,500	\$ 5,211	\$ 1,711	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Admin Income	\$ 1,000	\$ 12,175	\$ 11,175	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Bylaw Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Franchise Income	\$ 5,100	\$ 5,412	\$ 312	\$ 5,500	\$ 5,500	\$ 5,610	\$ 5,722	\$ 5,837	\$ 5,953
Public Works Income, incl. Recycling (EPR)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,035	\$ 7,387	\$ 7,756	\$ 8,144
Planning & Development	\$ 4,000	\$ 4,682	\$ 682	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Parks & Recreation Grants/FCSS	\$ 16,239	\$ 7,354	\$ (8,885)	\$ 13,001	\$ 13,001	\$ 13,001	\$ 13,001	\$ 13,001	\$ 13,001
Misc - Leased Lots	\$ -	\$ 1,600	\$ 1,600	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
Reserves (Election/Medical/FI Rush/Entrance Signs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Fire Inc Recovery)	\$ -	\$ 1,769	\$ 1,769	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Reserves (LSA Repay 16,092, Firesmart 5k, Policing 5,902)2024	\$ 35,462	\$ 17,819	\$ (17,643)	\$ 26,994	\$ 26,994	\$ 21,994	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 498,029	\$ 506,381	\$ 8,352	\$ 513,183	\$ 513,183	\$ 534,069	\$ 520,440	\$ 537,111	\$ 554,461

Increase in Municipal Taxes Collected from Prior Year

\$ 24,560 \$ 14,241 \$ 17,771 \$ 16,188 \$ 16,845

Income less Expenses \$ - \$ 50,574.00
 Subtract Annual Amortization Expense \$ - \$ -
 Annual Surplus/Deficit \$ - \$ 50,574.00

\$ -
 \$ -
 \$ -

\$ - \$ - \$ - \$ - \$ -
 \$ - \$ - \$ - \$ - \$ -
 \$ - \$ - \$ - \$ - \$ -

Increase/Decrease from Prior Year \$ - \$ -
 Annual Surplus/Deficit \$ - \$ (50,574)
 Audit Transfers (reserve contributions) \$ 9,304 \$ -
 Audit Transfers (use for capital/special projects) \$ - \$ -
 Accumulated Surplus/Deficit (end bal. from prior year) \$ 2,262,167 \$ 2,262,167
 Balance of Accumulated Surplus/Deficit End of Year plus Budgeted Reserve Contributions \$ 2,271,471 \$ 2,211,593

\$ -
 \$ -
 \$ 10,270
 \$ (52,994)
 \$ 2,211,593
 \$ 2,168,869

\$ - \$ - \$ - \$ - \$ -
 \$ - \$ - \$ - \$ - \$ -
 \$ 10,270 \$ 10,784 \$ 11,323 \$ 11,889 \$ 12,483
 \$ (52,994) \$ - \$ - \$ - \$ -
 \$ 2,211,593 \$ 2,168,869 \$ 2,179,653 \$ 2,190,975 \$ 2,202,864
 \$ 2,168,869 \$ 2,179,653 \$ 2,190,975 \$ 2,202,864 \$ 2,215,347

Function 2023 Budget 2023 Actual 2024 Budget 2024 2025 2026 2027 2028

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Silver Sands Five-Year Capital Plan

Capital Revenue										
Revenue Source for Capital		2023	2024	2025	2026	2027	2028	2029	2030	2031
Carry forward from previous year			\$ 23,102	\$ 35,589	\$ 75,291	\$ 155,993	\$ 147,195	\$ 234,897	\$ 332,599	\$ 430,301
MSI - Capital (ends 2023)(to be replaced by LGFF 2024 & 2025)(2026 to 2031 Allocations are estimated)	\$	9,844	\$ 79,471	\$ 82,686	\$ 82,686	\$ 82,686	\$ 82,686	\$ 82,686	\$ 82,686	\$ 82,686
CCBF (Former GTF) (Agreement until 2024) (2024-2031 Allocations are estimated)	\$	13,258	\$ 15,016	\$ 15,016	\$ 15,016	\$ 15,016	\$ 15,016	\$ 15,016	\$ 15,016	\$ 15,016
Other Grants										
Debentures										
Taxes										
Reserve Transfers for Capital										
Funding Sub-Total		\$ 23,102	\$ 117,589	\$ 133,291	\$ 172,993	\$ 253,695	\$ 244,897	\$ 332,599	\$ 430,301	\$ 528,003

Capital Expenses										
Capital Projects										
Engineered Structures										
Regravel and shape all existing residential streets (15 total) / 2023 Bay Drive						\$ 89,500				
Golf Course Road - Replace main culvert, add proper culverts to existing approaches, install missing culverts in approaches, add culvert and approach to #6 and reshape drainage on whole street. \$40,000 - \$60,000 Asphalt repair at top of road \$10,000			\$ 70,000							
Spruce Crescent - Reshape drainage ditches and possible culvert upgrades				\$ 6,000						
Other Drainage Improvements										
Boat Launch Upgrades										
Marina/Boat Slips										

(81)

Land Improvements										
Upgrade landscaping, including removing problem trees from Village Property, replanting with less invasive trees, planting grass, grinding stumps, etc			\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000				
Walking Trails Upgrades			\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000			
Playground Upgrades - New barrier/retainer around sand (replace with pressure treated as existing) \$1,200 for supplies only or best to do plastic \$cost???. Cost to replace with plastic material need to contact a Playground supply and installation company for in depth quote.										
Top up Playground Sand. \$400-800										
Add Basketball net with paved or concrete pad \$6,000				\$ 6,000						
Pickleball Court										
Multi Sport Rec Area										
Dog Park										
Signage										
Machinery & Equipment										
Walk-Behind Rough-Cut Mower (\$2,500 to \$5,000)			\$ 5,000							
Buildings										
Bathroom in Quonset (\$6,000 to \$10,000)				\$ 10,000						
Land										
Surveying all rear property lines where they meet reserve land for installing Municipal Reserve Land Identification signs				\$ 19,000						

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Other										
WILD Water (join) (143K+30k??)										
Darwell Regional Sewer Line										
Water Suppression Tanks										
Capital Projects Sub-Total		\$ -	\$ 82,000	\$ 58,000	\$ 17,000	\$ 106,500	\$ 10,000	\$ -	\$ -	\$ -
Total Expenses/Commitments			\$ 82,000	\$ 58,000	\$ 17,000	\$ 106,500	\$ 10,000	\$ -	\$ -	\$ -
Net Capital Budgets			\$ 35,589	\$ 75,291	\$ 155,993	\$ 147,195	\$ 234,897	\$ 332,599	\$ 430,301	\$ 528,003
Deferred Revenue (Carry forward to next year's funding)			\$ 35,589	\$ 75,291	\$ 155,993	\$ 147,195	\$ 234,897	\$ 332,599	\$ 430,301	\$ 528,003

Special Projects										
Special Projects (Annual)	Revenue Source	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	
Flowering Rush Abatement	Municipal Contributions In-Trust	\$ 23,372								
Assessment Bylaw Review	Reserves	\$ 3,000								
Legal Review Fire Matters	Reserves	\$ 1,000								
Status Change (SV to V)	Reserves	\$ 10,000								
Septic Site Inspections	Reserves	\$ 10,000								
Entrance Sign Refurbishment	Reserves	\$ 2,000								
Total		\$ 49,372	\$ -							

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**Silver Sands
Reserve Account Balances**

31-Dec-23 2024 Additions 2024 Use 31-Dec-24

Operating Reserves

Tax Stabilization	\$ 42,985	\$ -	\$ -	\$ 42,985
Sustainability*	\$ 98,553	\$ 5,485	-\$ 47,092	\$ 56,946
Tree Removal	\$ 4,515	\$ 803	\$ -	\$ 5,318
Snow Removal	\$ 3,010	\$ 536	\$ -	\$ 3,546
Legal	\$ 3,010	\$ 536	\$ -	\$ 3,546
Election	\$ 5,525	\$ 1,339	\$ -	\$ 6,864
Provincial Policing	\$ 10,705	\$ -	-\$ 5,902	\$ 4,803
SDAB/ARB Hearings	\$ 3,020	\$ 1,071	\$ -	\$ 4,091
MAP Review	\$ -	\$ 500	\$ -	\$ 500
Unrestricted Operating	\$ 14,825	\$ -	\$ -	\$ 14,825
Sub-Total Operating	\$ 186,148	\$ 10,270	-\$ 52,994	\$ 143,424

(Special Projects/Repay to LSA County, Firesmart 5K)

(Offset Policing Requisition)

Capital Reserves

General	\$ 10,568	\$ -	\$ -	\$ 10,568
Land Disposition	\$ 16,408	\$ -	\$ -	\$ 16,408
Lagoon	\$ 175,820	\$ -	\$ -	\$ 175,820
Roads	\$ 18,270	\$ -	\$ -	\$ 18,270
Sub-Total Capital	\$ 221,066	\$ -	\$ -	\$ 221,066

Total Reserves (Operating & Capital)	\$ 407,214	\$ 10,270	-\$ 52,994	\$ 364,490
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Recap: Transition Models

Based on learnings from our meetings and information collected, communities will be part of one of two models for the EPR program with CM.

Indirect Service Model

- Community will continue managing recycling program.
- Payment provided by Circular Materials based on a set cost per stop.
- Community will manage collection contracts and be responsible for customer service.
- Community will continue to manage P&E with support from Circular Materials, and a top-up will be provided for P&E and contract administration.

Direct Service Model

- Circular Materials will manage local recycling program.
- Circular Materials will negotiate directly with a collection service provider.
- Circular Materials will administer the collection contract.
- The collection service provider will be responsible for customer service, with escalated inquiries managed by Circular Materials.
- Circular Materials will directly lead P&E in collaboration with the community unless the contract is with a community-led direct model.

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S.V. OF SILVER SANDS
Monthly Financials



2024 Actuals (ending May 31) Variance % of Function

Income Function	2024 BUDGET			
Taxation Income				
Municipal Tax	310,643	310,643	0	100%
School Foundation Tax	168,185	168,185	0	100%
Minimum Tax (\$1,109 - 2024)	117,053	117,053	0	100%
Senior Foundation Tax	16,376	16,376	0	100%
Designated Industrial Tax	33	33	0	100%
Sub-Total Taxation	\$ 612,290	\$ 612,290	\$0	100%
Grant & Reserve Funding Income				
Operating Grant - LGFF Operating	17,122	-	17,122	0%
Operating Grant - Canada Day (apply annually)	600	600	0	100%
Operating Grant - FIRESMART Canada	500	500	0	100%
Operating Grant - Canada Summer Jobs (apply annually)(made application - waiting on approval)	-	-	0	#DIV/0!
Capital Grant - MSI-C / LGFF	58,898	-	58,898	0%
Capital Grant - CCBF (funding agreement from 2014 to 2024)	-	-	0	#DIV/0!
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	53,372	-	53,372	0%
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	23,102	-	23,102	0%
Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repayment)	16,092	-	16,092	0%
Sub-Total Grant & Reserve Funding	\$ 169,686	\$ 1,100	\$168,586	1%
Other Income				
Other Income (AMSC Rebate/Lease for 7 RV Lots)	1,400		1,400	0%
Penalties on Taxes	4,500	4,645	-145	103%
Bank Income	9,870	9,076	794	92%
Sub-Total Other Income	\$ 15,770	\$ 13,721	\$2,049	87%
Admin Income				
Admin - Sales of Good and Services	500	230	270	46%
Admin - Tax Certificates	500	350	150	
Admin - NSF Fees	-	-	-	#DIV/0!
Admin - Reserve Transfer (Legal Invoices Offset from other muni's)	2,000	-	2,000	0%
Sub-Total Admin Income	\$ 3,000	\$ 580	\$2,420	19%
Bylaw/Emergency Services Income				
Bylaw/Emergency Services - Fines	-	203	-203	#DIV/0!
Bylaw/Emergency Services - Fire Incident Recovery	-	-	0	#DIV/0!
Transfer from Reserves - Provincial Policing	5,902	-	5,902	0%
Sub-Total Bylaw/Emergency Services	\$ 5,902	\$ 203	\$5,699	3%
Utilities Income				
Utilities - Fortis Franchise Fees	5,500	2,564	11,601	47%
Sub-Total Utilities Income	\$ 5,500	\$ 2,564	\$2,936	47%
Public Works Income				
Public Works/Roads - Services Billed Out	-	-	0	#DIV/0!
Public Works/Roads - Sales of TCA	-	-	0	#DIV/0!
Public Works/Roads - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Public Works Income	\$ -	\$ -	\$0	#DIV/0!
Sewer/Water/Drainage Income				
Sewer/Water/Drainage - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Sewer/Water/Drainage	\$ -	\$ -	\$0	#DIV/0!
Planning & Development Income				
Planning & Development - Safety Codes Permit Fees	1,000	75	925	8%
Planning & Development - Development Permit Fees	3,000	250	2,750	8%
Planning & Development - SDAB Appeal Fees	-	-	0	#DIV/0!
Planning & Development - Transfer from Reserves	-	-	0	#DIV/0!

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Sub-Total Planning & Development	\$	4,000	\$	325	\$	3,675	8%
Parks & Recreation Income							
Parks & Recreation - Grant FCSS		5,501		2,750		2,751	50%
Parks & Recreation - Grant FCSS (funds from Regional Admin - Picnic/Alinet)		-		-		0	#DIV/0!
Parks & Recreation - Grant FCSS (Emergency Services Dinner)		-		-		0	#DIV/0!
Parks & Recreation - Weed Harvesting (LIAMS)		7,500		-		7,500	0%
Parks & Recreation - Transfer from Reserve				-		0	#DIV/0!
Sub-Total Parks & Recreation	\$	13,001	\$	2,750	\$	10,251	21%
Requisitions Collected by Municipality (offset)							
Requisitions - Senior Foundation	-	16,376	-	-	-	-16,376	0%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Requisitions - School Foundation	-	168,185	-	37,124	-	-131,061	22%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Requisitions - Designated Industrial	-	33	-	-	-	-33	0%
Requisitions - Over/Under Utilized Levy		-		-		0	#DIV/0!
Sub-Total Requisitions	-\$	184,594	-\$	37,124	-\$	147,470	20%
Net Revenue for Municipal Purposes	\$	644,555		596,409	\$	48,146	93%
Expense Function							
Council							
Council Meeting Fees		16,000		5,200		10,800	33%
Council Deductions		-		-		0	#DIV/0!
Council Monthly		5,400		1,650		3,750	31%
Council Travel \ Subsistence		4,000		1,013		2,987	25%
Council SVLSACE		1,666		1,666		0	100%
Council Development		3,000		652		2,348	22%
Council Integrity Commissioner		1,630		750		880	46%
Sub Total Council	\$	31,696	\$	10,931	\$	20,765	34%
Administration							
Administration Contract		80,505		33,544		46,961	42%
W.C.B.		3,332		833		2,499	25%
Travel & Subsistence		3,200		1,320		1,880	41%
Conventions/Training (NEW)		1,000		0		1,000	0%
Postage \ Phone \ Storage		5,600		2,460		3,140	44%
Memberships		2,500		2,269		231	91%
Stationery & Printing		3,500		1,686		1,814	48%
Advertising		500		0		500	0%
Auditor		4,800		4,800		0	100%
Assessment		7,650		3,754		3,896	49%
Assessment LARB \ CARB		1,000		452		548	45%
Legal		3,000		4,000		-1,000	133%
Insurance		9,700		9,656		44	100%
Computer Support \ Website		1,800		0		1,800	0%
Meeting Room Fees - Falls Hall Rent		1,200		1,200		0	100%
General Appreciation		500		0		500	0%
Tax Rebates & Discounts		-		0		0	#DIV/0!
Bank Charges \ Penalties		250		49		201	20%
Land Title Charges		100		2		98	2%
Donation To Other Agency (water well workshop)		300		-		300	0%
Sub-Total Administration	\$	130,437	\$	66,025	\$	64,412	51%
Election							
Salaries & Wages		-		-		0	
Advertising		-		-		0	
Goods & Supplies		-		-		0	
Census Costs		-		-		0	
Sub-Total Election	\$	-	\$	-	\$	-	
Medical							
Medical Clinic (LSA)		-		-		0	
Sub-Total Medical	\$	-	\$	-	\$	-	

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Public Works				
Salaries \ Wages (Supervisor & Summer P/T)	81,900	39,183	42,717	48%
Payroll Deductions	6,500	3,162	3,338	49%
Payroll Vacation Accrual	3,300	1,155	2,145	35%
Payroll Employee Benefits	8,280	3,450	4,830	42%
Phone Reimburse (PWM)	1,200	500	700	42%
Shop Phone (Telus)	1,600	611	989	38%
Public Works Consultant	-	-	0	#DIV/0!
Shop Security	500	-	500	0%
Snow Removal \ Grading	1,500	-	1,500	0%
Gravel & Rehabilitation	12,000	4,300	7,700	36%
General Services	1,000	145	855	15%
Signs	700	-	700	0%
Parts, Supplies, Fuel, Equip Repair	17,000	6,845	10,155	40%
Shop Improvements	500	356	144	71%
Electrical	19,000	6,803	12,197	36%
Natural Gas	1,800	1,150	650	64%
Sub-Total Public Works	\$ 156,780	\$ 67,660	\$ 89,120	43%
Storm Water / Drainage				
General Supply - Culverts	500	0	500	0%
Storm Water Drainage Study	-	0	0	#DIV/0!
Sub-Total Storm Water/Dainage	\$ 500	\$ -	\$ 500	0%
Lagoon / Sewer				
Lagoon/Sewer Capital	-	-	0	#DIV/0!
Lagoon/Sewer Operating	-	-	0	
Sub-Total Lagoon / Sewer	\$ -	\$ -	\$ -	#DIV/0!
Waste Collection				
Waste	24,500	7,866	16,634	
Recycle	6,700	3,370	3,330	
Large Bin Clean Up	5,000	-	5,000	
Waste Commission (Hwy 43)	6,500	1,483	5,017	
Sub-Total Waste Collection	\$ 42,700	\$ 12,719	\$ 29,981	30%
Municipal Planning				
Development Officer	3,600	900	2,700	25%
Development Permit Fees	2,000	100	1,900	5%
Development Enforcement	4,000	-	4,000	0%
Planning (GC)	500	-	500	0%
General Planning Services (General MPS)	1,500	-	1,500	0%
Safety Codes Administration (move line here starting 2024)	1,630	750	880	46%
SDAB	300	300	0	100%
Sub-Total Municipal Planning	\$ 13,530	\$ 2,050	\$ 11,480	15%
Recreation & Parks				
Playground Maintenance	1,200	1,386	-186	116%
Boat Launch	1,000	-	1,000	0%
Clean - Up (Trees)	3,000	571	2,429	19%
Weed Inspection \ Spraying	1,200	-	1,200	0%
Weed Harvesting LIAMS	7,500	-	7,500	0%
Library - YRL	800	375	425	47%
Library - Local	1,500	-	1,500	0%
Recreation (LSA)	500	-	500	0%
East End Bus	350	375	-25	107%
FCSS (\$5,593)(\$987 admin)	6,876	2,620	4,256	38%
FCSS (All Net/Picnic)	-	-	0	#DIV/0!
FCSS (Emerg Services Appreciation)(NEW)	-	-	0	#DIV/0!
Canada Day Celebration	600	-	600	0%
Sub-Total Receation & Parks	\$ 24,526	\$ 5,327	\$ 19,199	22%
Emergency Services				
Fire Suppression	39,500	19,001	20,499	48%
Fire Incident Recovery	-	-	0	#DIV/0!
Fire Volunteer Recruitment	1,200	-	1,200	0%
Disaster Services/Emergency	5,500	3,900	1,600	71%

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Directors of Emergency Management	5,000	875	4,125	18%
CPO Mayerthorpe	8,000	2,752	5,248	34%
Provincial Policing (collect or fund balance under reserve account or from reserve account)	13,391	13,391	0	100%
Sub-Total Emergency Services	\$ 72,591	\$ 39,919	\$ 32,672	55%
Planned Reserve Contributions				
Provincial Policing	-	-	0	#DIV/0!
Sustainability Reserve	5,485	-	5,485	0%
Tree Removal Reserve	803	-	803	0%
Snow Removal Reserve	536	-	536	0%
Legal Reserve	536	-	536	0%
Election Reserve	1,339	-	1,339	0%
SDAB/ARB Appeals	1,071	-	1,071	0%
MAP Review Reserve	500	-	500	0%
Lagoon Reserve	-	-	0	#DIV/0!
Operating Reserve	-	-	0	#DIV/0!
Roads Reserve	-	-	0	#DIV/0!
Sub-Total Planned Reserve Contribution	\$ 10,270	\$ -	\$ 10,270	
Year-End Audit Accounts				
Annual Amortization	-	-	0	#DIV/0!
Gain/Loss On Sale Of TCA	-	-	0	#DIV/0!
Sub-Total Year-End Audit Accounts	\$ -	\$ -	\$ -	#DIV/0!
Special Projects				
Flowering Rush ACP Grant (Silver Sands is Managing Partner)(Completion Date is Dec 31, 2023)	-	-	0	#DIV/0!
Flowering Rush Municipal Contributions (incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC)	23,372	-	23,372	0%
Entrance Signs	2,000	-	2,000	0%
Septic Site Inspections	10,000	-	10,000	0%
LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,092)	24,653	-	24,653	0%
Assessment Bylaw Review	3,000	-	3,000	0%
Firesmart	5,500	-	5,500	0%
Legal Review Fire Matters	1,000	-	1,000	0%
Status Change Summer Village vs. Village	10,000	-	10,000	0%
Technology Prevention/Risk	-	-	0	#DIV/0!
Sub-Total Special Project	\$ 79,525	\$ -	\$ 79,525	0%
Capital Projects				
2024 Project - Golf Course Road Replace main culvert, add proper culverts to existing approaches, install missing culverts in approaches, add culvert and approach to #6 and reshape drainage on whole street. \$40,000 - \$60,000 Asphalt repair at top of road \$10,000	70,000	-	70,000	0%
2024 Project - Landscape Upgrades (various areas - annual)	7,000	-	7,000	0%
2024 Project - Equipment Purchase walk behind Roughcut Mower	5,000	5,400	-400	108%
Sub-Total Capital Projects	\$ 82,000	\$ 5,400	\$ 76,600	7%
TOTAL	\$ 644,555	\$ 210,031	\$ 434,524	33%

Income Less Expenses - Surplus / (Defect)

\$ 596,408.53

2024 Budget

2024 Actuals
(ending May 31)

Variance

% of Function

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Silver Sands

Reserve Account Balances

	31-Dec-23	2024 Budgeted Additions	2024 Budgeted Use	31-Dec-24	
Operating Reserves					
Tax Stabilization	\$ 42,985	\$ -	\$ -	\$ 42,985	
Sustainability*	\$ 98,553	\$ 5,485	-\$ 47,092	\$ 56,946	(Special Projects/Repay to LSA County, Firesmart 5K)
Tree Removal	\$ 4,515	\$ 803	\$ -	\$ 5,318	
Snow Removal	\$ 3,010	\$ 536	\$ -	\$ 3,546	
Legal	\$ 3,010	\$ 536	\$ -	\$ 3,546	
Election	\$ 5,525	\$ 1,339	\$ -	\$ 6,864	
Provincial Policing	\$ 10,705	\$ -	-\$ 5,902	\$ 4,803	(Offset Policing Requisition)
SDAB/ARB Hearings	\$ 3,020	\$ 1,071	\$ -	\$ 4,091	
MAP Review	\$ -	\$ 500	\$ -	\$ 500	
Unrestricted Operating	\$ 14,825	\$ -	\$ -	\$ 14,825	
Sub-Total Operating	\$ 186,148	\$ 10,270	-\$ 52,994	\$ 143,424	
Capital Reserves					
General	\$ 10,568	\$ -	\$ -	\$ 10,568	
Land Disposition	\$ 16,408	\$ -	\$ -	\$ 16,408	
Lagoon	\$ 175,820	\$ -	\$ -	\$ 175,820	
Roads	\$ 18,270	\$ -	\$ -	\$ 18,270	
Sub-Total Capital	\$ 221,066	\$ -	\$ -	\$ 221,066	
Total Reserves (Operating & Capital)	\$ 407,214	\$ 10,270	-\$ 52,994	\$ 364,490	

Note: 2024 Budgeted Operating Expenses \$483,030

Reserve goal is to have at least the equivalent of one year's operating.

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Summer Village of Silver Sands

Report to Council

Meeting: June 28, 2024 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

Development Permits: 24DP02-31

Plan 862 2226, Block 12, Lot 1 – 6 Golf Course Road

Construction of a Single Detached Dwelling (124.9 sq. m.) c/w Attached Garage (124.8 SQ. M.), Installation of a Water Supply and Septic System.

24DP03-31

Plan 6108 RS, Block 8, Lot R11 – Municipal Park

Operation of an Eating Establishment (Ice Cream Truck).

24DP04-31

Plan 223 MC, Block 7, Lot 12A – 13 Birch Avenue

Construction of an Addition to an Existing Single Detached Dwelling (42.4 sq. m.).

Letters of Compliance: None

Enforcement:

Current:

2941 MC; 1; 4 : 4 Cedar Avenue

Derelict Vehicle

223 MC; 3; 6 : 6 Aspen

Trees / Overgrown



6108 RS; 8; 2 : 2 Bay

Grass / Weeds / Tarped Shelter in Front Yard

2941 MC; 3; 24 : 24 Fir

Grass / Weeds

862 2226; 11; 4 4 Golf Course Rd

Unightly – Note: Where the Lands have recently changed hands, the DA and Admin are making efforts to contact the new owners and working with them to address the concerns re: over-grown and derelict buildings.

Regards,

Tony Sonnleitner, Development Officer

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Public Works Report

SVSS Council Meeting June 21, 2024

Update from April 26, 2024

1. Diesel tank was broken in to a second time, same truck. He got less fuel this time, only a small amount was stolen. Graeme has installed a camera aimed directly at the tank, the cage has been fortified and high poles for the light and camera were installed to hinder the thief being able to easily smash them. RCMP responded again and have been circulating the surveillance of the truck.
2. We did very well on our playground inspection this year.
3. Bulletin boards have been removed.

New Items

1. Graeme and I got the Emergency Exit signs installed for evacuation of the Village.
2. Repaired culvert that had separated on Hillside, causing a hole in the road.
3. Got all the concrete piles from the Poppy Place Fence hauled away.
4. Met with Trent and Jared to do a walk-through and discuss the drainage projects for this year.
5. Street sweeping has been completed.
6. Jackie, the weed lady, has been in to spray the shoulders of the roads and some noxious weeds.
7. The contractors doing the house on Golf Course Road damaged the road. I have talked to the contractor and they will be repairing the road.
8. 7 dangerous trees for the powerlines have been removed on Poplar, 1 on Alder and 3 Hillside.
9. We have been working on repairing street signs that have been damaged and straightening the posts for them.

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Working Well Workshop

Summer Village of South View <svsouthview@outlook.com>

Wed 2024-06-05 9:18 AM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; West Cove Admin <svwestcove@outlook.com>
Cc: 'Nakamun Park' <cao@svnakamun.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Hello all,

The Working Well Workshop last night was a HUGE success. We had a few people no show, but some came who weren't registered, overall we ended up with about 50 attendees, 6 presenters, and Diane and I. The presenters said that it was the biggest workshop they have seen in quite a while. We went right until 9:30 and didn't manage to clear everyone out until 10 after some gentle persuasion.

Feedback from the evening was overwhelmingly positive. There was a definite need for the workshop and a few people have asked us to look into hosting the septic sense workshop. A fair number of people were newer or seasonal residents and some of them had no idea about wells and septic when they purchased their property and did not know enough to ask. Some didn't realize when they purchased that they weren't on city water/sewer. They very much appreciated the opportunity to learn.

I think it would be a good idea to look at doing the workshop with our communities on the other side (Nakamun, birch cove, sunrise) next year and potentially another back in Darwell the year after that, it was so well-received.

Thanks Diane and Heather for your assistance in getting this going and Diane for grabbing snacks.

Angela

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ABmunis letter to Premier Smith to clarify information on provincial

Tyler Gandam <president@abmunis.ca>

Mon 2024-05-13 3:31 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

📎 1 attachments (157 KB)

Ltr to Premier Smith re clarify funding for municipalities.pdf;

Dear Mayors, Councillors, and CAOs:

In March, Premier Smith spoke at ABmunis' Spring 2024 Municipal Leaders' Caucus and promoted that the Government of Alberta will provide \$3.6 billion in capital funding to municipalities in 2024. Several of you contacted us seeking clarity on the figures. Our Policy and Advocacy team reviewed the information and found that only \$1.7 billion of the quoted \$3.6 billion represented provincial funding for municipal infrastructure. The remainder consisted of funding from the Government of Canada that flows through the Government of Alberta or provincial investment in provincial highways and bridges.

Initially, we shared these findings through an [article in The Weekly newsletter](#). Following that, our Board determined it would be helpful to follow up with Premier Smith to ensure her office is aware of ABmunis' analysis and the current inequities between provincial property taxes collected from municipalities compared to the amount of provincial funding delivered to municipalities.

To help inform your discussions with MLAs and Ministers, we are sharing the attached letter that was sent to Premier Smith.

Thank you,
Tyler Gandam
President, Alberta Municipalities

Tyler Gandam | President

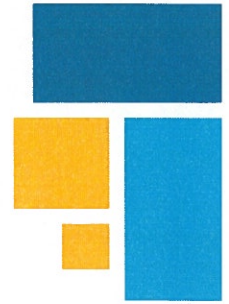
E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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May 13, 2024

Honourable Danielle Smith, ECA
Premier and Minister of Intergovernmental Relations
307 Legislature Building
10800 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Smith:

Thank you for attending and speaking at Alberta Municipalities' Spring 2024 Municipal Leaders' Caucus in Edmonton on March 15, 2024. We sincerely appreciated you were willing to take questions from audience members and even extend your time to converse on matters that are important to municipal leaders.

During your address to the audience, you stated that the Government of Alberta will provide \$3.6 billion in capital funding support to municipal governments in 2024 consisting of:

- \$2.23 billion in municipal infrastructure support,
- \$577 million in capital maintenance and support,
- \$708 million in roads and bridges, and
- \$95 million in additional projects.

During that same speech you promoted that this funding support represents \$900 million more in funding than what the Government of Alberta will requisition from municipalities in 2024 through provincial property taxes.

Following the event, several of our members contacted our association seeking clarity on the figures. Based on our findings, we wanted to bring to your attention that only 48 per cent of that \$3.6 billion expenditure represents provincial funding for municipal governments. In the enclosure to this letter, we breakdown the numbers which involves:

Provincial Funding for Municipalities	(\$ millions)
Provincial funding programs for municipalities (\$722 million in Local Government Fiscal Framework Capital funding and \$188 million through competitive application programs).	910
Provincial funding for one-off municipal projects (not part of a formal funding program).	819
	\$1,729
Federal Funding for Municipalities & Provincial Expense on Provincial Infrastructure	
Funding from the Government of Canada that flows through the Government of Alberta to municipalities.	764
Provincial expenditures on provincially-owned highways and bridges, which are unrelated to the scope of municipal government operations.	1,116
	\$1,880
Total Quoted Expenditure	\$3,609

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With \$1.88 billion of the \$3.61 billion consisting of a combination of federal funding for municipalities and provincial spending on provincial infrastructure, this means that only \$1.73 billion is the total provincial capital funding contribution to municipal governments in 2024. This highlights how total capital funding from the province is actually \$1 billion less than the \$2.7 billion that the Government of Alberta will requisition from municipalities this year. This demonstrates another reason that the starting amount of the Local Government Fiscal Framework Capital funding should have been set at \$1.7 billion instead of \$722 million.

Review of the Provincial Property Tax System

We share this information to bring clarity to the clear inequity between funding to municipalities and provincial property taxes that are requisitioned from municipalities. This is why we applaud that your mandate letter to the Honourable Ric McIver, Minister of Municipal Affairs, includes the initiative to review how the provincial property tax system can be changed to enable municipalities to retain more funding.

We optimistically wait for the result of that review to be shared and look forward to receiving an update on the expected timing.

If you wish to set up a meeting to discuss this or any other matter related to municipalities, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660.

Sincerely,

Tyler Gandam
President, Alberta Municipalities

CC: Honourable Nate Horner, President of Treasury Board and Minister of Finance
Honourable Ric McIver, Minister of Municipal Affairs
Paul McLauchlin, President, Rural Municipalities of Alberta

Enclosure

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ABmunis' Breakdown of Premier Smith's Quoted \$3.6 Billion in Funding for Municipalities

(\$ millions)	2024 Budget	% of Total
Provincial Programs for Municipal Infrastructure		
Local Government Fiscal Framework Capital	\$722	20.0%
Municipal Water and Wastewater Partnership	66	1.8%
Water for Life	50	1.4%
Strategic Transportation Infrastructure Program	44	1.2%
Local Growth and Sustainability Grant	20	0.6%
First Nations Water Tie-In	8	0.2%
	\$910	25.2%
One-Off Provincial Funding for Municipal Infrastructure (Not part of a formal funding program)		
Provincial portion of Edmonton and Calgary LRT ¹	425	11.8%
Calgary Deerfoot Trail upgrades	156	4.3%
Calgary River District and Event Centre	88	2.4%
Edmonton Terwillegar expansion	50	1.4%
Edmonton Yellowhead Trail	50	1.4%
Edmonton 50 th Street	8	0.2%
YYC Rail Connection	2	0.1%
<u>Projects Outside Calgary and Edmonton</u>		
Red Deer Regional Airport Expansion	20	0.6%
Capital Region Wastewater Treatment	10	0.3%
Fox Lake Access Improvement	6	0.2%
Designated Industrial Zone Pilot Project	4	0.1%
	\$819	22.7%
Federal Funding for Municipal Infrastructure that Flows Through the Government of Alberta		
Federal portion of Edmonton and Calgary LRT ¹	425	11.8%
Canada Community Building Fund	265	7.4%
Investing in Canada Infrastructure Program	73	2.0%
Clean Water and Wastewater Fund	1	0.0%
	\$764	21.2%
Provincial Investments in Provincial Highways and Bridges		
Highway rehabilitation projects	352	9.7%
Highway twinning, widening, expansion	151	4.2%
Bridge construction projects	121	3.4%
Edmonton/Calgary Ring Roads	73	2.0%
Highway 3 twinning (Taber to Burdett)	65	1.8%
Major maintenance	45	1.2%
P3 Ring Road Maintenance	39	1.1%
Multiple engineering projects	29	0.8%
Highway twinning south of Grande Prairie	24	0.7%
Slide repairs	21	0.6%
Highway 16A and RR20 intersection	20	0.6%
Highway 11 twinning (Red Deer to Rocky Mountain House)	17	0.5%
Highway 40 grade widening (Grande Cache to Hinton)	15	0.4%
Highway 201 Bow River Bridge on SE Stony Trail	14	0.4%
Other projects	131	3.6%
	\$1,116	30.9%
Total	\$3,609	100.0%

¹ \$425 million is an estimate based on news releases indicating that funding from the Government of Canada and Government of Alberta were about evenly split for each Calgary and Edmonton LRT project.

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Fwd: Bill 21 - Message to DEMs

wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Fri 2024-05-10 9:32 AM

To: Summer Village Office <administration@wildwillowenterprises.com>; svsouthview@outlook.com <svsouthview@outlook.com>; Shelley Marsh <svcastle@telus.net>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; svwestcove@outlook.com <svwestcove@outlook.com>; cao@birchcove.ca <cao@birchcove.ca>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>

📎 1 attachments (503 KB)

EMA Amendments Guidance Document (May 9 2024).pdf;

Info for our next agendas

Sent from my iPhone

Begin forwarded message:

From: John Swist <John.Swist@gov.ab.ca>
Date: May 10, 2024 at 7:18:14 AM MDT
To: John Swist <John.Swist@gov.ab.ca>
Cc: Troy Carriere <Troy.Carriere@gov.ab.ca>
Subject: FW: Bill 21 - Message to DEMs

Good Morning All,

On behalf of our Managing Director, Steve Lacroix and our Strategy and System Supports team.

Today, Minister Ellis introduced *Bill 21, the Emergency Statutes Amendment Act, 2024* into the Legislature. If passed, Bill 21 would introduce significant changes to several Acts. These changes are focused on ensuring the government has the necessary tools in place to keep Albertans and their communities safe from disasters. *Bill 21* proposes amendments to the *Emergency Management Act*, the *Forest and Prairie Protection Act*, the *Water Act*, the *Elections Act*, the *Alberta Senate Election Act*, and the *Election Finances and Contributions Disclosure Act*.

The proposed amendments to the *Emergency Management Act* will provide the mechanisms to:

- Clarify and enhance the government's legislative authority to assume control and manage emergencies during a state of local emergency, and
- Require local authorities to report information specified by the Minister during an event and introduces the authority to establish regulatory powers related to standardized reporting requirements.

There are several other consequential amendments to the *Emergency Management Act* that are in *Bill 21*, but they are all required to meet the intent outlined above.

For the proposed amendments to the other pieces of legislation, I encourage you to review the draft legislation if you are interested, it is available here -

https://docs.assembly.ab.ca/LADDAR_files/docs/bills/bill/legislature_31/session_1/20230530_bill-021.pdf

While these are significant changes, I stress that they are intended to be only accessed under limited and extreme circumstances and are intended to reinforce, not change, our relationship with our

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existing partners.

We are currently planning additional outreach and engagement over the coming months, that will help to inform what specific reporting requirements will be outlined as amendments to the Local Authority Emergency Management Regulation.

I encourage you to read the attached Frequently Asked Questions documents and forward any questions to AEEMA@gov.ab.ca.

Thank you.

Classification: Protected A

Classification: Protected A

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Emergency Management Act

Amendments Guidance Document

Highlights

Forthcoming amendments to the *Emergency Management Act* are intended to enhance the province's ability to support Alberta's communities by improving its ability to coordinate and respond more quickly and effectively, improve its situational awareness, and enable the province to provide the right support in the right places at the right time. Amendments will also improve transparency and increase oversight throughout the emergency management legislative framework. Upcoming amendments include:

- **New reporting requirements for local authorities.**
 - New state of local emergency (SOLE) reporting requirements, which are in addition to existing SOLE declaration reporting requirements, will include the need for local authorities to list the extraordinary powers they anticipate using, and introduces a requirement to forward a copy of a termination of a SOLE to the Minister.
 - Reporting requirements upon request from the Minister, to assist information flow and decision making, as well as further standing reporting requirements that will be created through regulation and will be developed later.
- **New ministerial authorities.**
 - To amend a SOLE declaration.
 - To cancel a SOLE by ministerial order during a provincially declared state of emergency (SOE) if required.
 - To assume control of all or some of a local response during a SOLE for up to 28 days, or 90 days during a pandemic.

Local Authority Reporting Requirements

1. Reporting to the Minister – Section 7.1 and 11.21 - The Minister may request information from a local authority

- This amendment provided in section 11.21 provides the **Minister the power to request any information** required from a local authority and authorize the Managing Director of the Alberta Emergency Management Agency (or another person) to receive reports under this section.
- Section 7.1 (c.1) introduces a new regulation-making authority, in addition to the authority to request information as outlined above.
 - Amendments to the act will help ensure information is reported consistently and in a standardized manner across the province.
 - Engagement with local authorities regarding new reporting requirements under the Local Authority Emergency Management Regulation will follow.

FAQ: What additional kinds of information will local authorities be required to report?

Examples of reporting requirements may include actions taken, resources utilized, status of evacuation orders or alerts, existing plans, damage reports, reports on the status of municipally operated critical infrastructure, and on the establishment and location of reception or registration centres.

These changes acknowledge that a majority of communities voluntarily provide this information already, and that emergent information reporting is dynamic in nature and subject to change. This amendment seeks to codify this practice, with the intent of enabling the province to be better positioned to properly support a locally-led response.

FAQ: How will the Minister request this information, and how will it be used?

The Alberta Emergency Management Agency (AEMA), through Field Operations will continue to work closely with local authorities to facilitate completion of the required information sharing with the Provincial Emergency Coordination Centre (PECC). The PECC will continue to be the Government of Alberta's primary emergency management and information coordination centre helping to establish a common understanding of what is going on so that all stakeholders can be ready and prepared to support when required.

2. Declaration/termination of a state of local emergency reporting – Sections 21 and 23

- A SOLE declaration will now be required to list which section 19(1) **extraordinary powers** the local authority anticipates using.
 - This allows for ministerial oversight and increases transparency on the potential use of extraordinary powers.
 - A provision is made to ensure that local authorities have access to any powers available under 24(1)(b), regardless of whether they are noted in the SOLE declaration.
- A local authority must now **notify the Minister via the PECC when terminating a SOLE**, which was not required previously.
 - This ensures the province maintains situational awareness and closes a communication gap which previously only required local authorities to notify the minister of a declaration.

FAQ: What changes to the current SOLE reporting practices are expected?

These changes are expected to have minimal impact to local emergency management operations as these changes codify existing practices. Reporting of SOLE declarations and terminations will continue to be received by AEMA by email or fax to the Provincial Emergency Coordination Centre.

Provincial Authorities

3. The amendment or cancellation of declaration of a SOLE – Section 22

- The Minister may **amend a SOLE**.
 - This change will provide more opportunities for provincial oversight over the access to and use of extraordinary powers.
- The Minister may **cancel a SOLE declaration during a provincial SOE**.
 - Section 22(3.2) now allows the Minister to cancel a SOLE declaration by ministerial order for the same area under a declaration of provincial State of Emergency (SOE).

4. Assuming powers of local authority – Section 24

- The Minister may assume control of all or a portion of a response that is conducted under a SOLE for up to 28 days (or 90 days during a pandemic) by ministerial order and may authorize the Managing Director or others, by order, to exercise this section.

FAQ: What are examples of circumstances in which the government would assume control of all or some aspects of a local emergency response?

Assuming control of a local emergency response is intended to be limited in duration and in exceptional circumstances. Examples in which the province may assume some measure of control include where there is a gap in local decision making that presents clear life safety concerns for the impacted population. Examples of a potential need to take this action include situations where local decision making is incapacitated or unavailable due to the impacts of an event, or staff and elected officials are exhausted or overwhelmed. The provincial assumption of control would be an action of last resort and in extreme circumstance.

In addition, amendments to the act will allow the province to manage concurrent events simultaneously providing strategic resource allocation and better facilitating coordination with neighbouring jurisdictions and partner agencies.

5. Compensation for damages when section 24(1.011) authorities are used.

- This section states that a local authority is responsible to pay compensation for damages due to actions taken during a response where section 24(1.011) has been enacted, but that the Minister may, by order, pay some or all of that required compensation.

Consequential Changes

The following are amendments resulting from the changes above:

Section	Topic	Details regarding the change
11(a)	Municipal emergency organization	Describes the circumstances in which a local authority is NOT responsible for the direction and control of its emergency response.
17	Offence	Allows the offence provisions under the Act to apply to all instances where SOE or SOLE authorities can be used
19(3.1)	Powers of Minister in Emergency	This amendment distinguishes how compensation is treated under the <i>Emergency Management Act</i> and the <i>Forest and Prairie Protection Act</i> .
S. 19.1(2)	Compliance with an evacuation order	Reflects the new ministerial authority to assume control of a local response. This notes that persons acting under the Ministers (or delegates) direction are exempt from complying with an evacuation order to carry out an emergency response during a SOLE and the Minister must have a plan for the safety of the individuals remaining in the area of the evacuation order.
S. 27	Liability Protections – Minister	Provides the same level and type of liability protection to the Minister for actions taken under a SOLE as under a provincial SOE.

IN FORCE DATES

- These changes will come into force upon Royal Assent in anticipation of the 2024 hazard season.

ADDITIONAL FREQUENTLY ASKED QUESTIONS

How will the proposed changes affect the responsibilities of local authorities during emergencies?

Alberta will continue to operate under a decentralized emergency management system. Local authorities will continue to maintain their primary responsibility for managing all phases of emergency management (preparedness/prevention, mitigation, response, and recovery) for all hazards within their jurisdiction. These changes do not seek to change existing roles and responsibilities. Instead, the changes seek to provide the Government of Alberta with more tools and options to better tailor and focus supports to local authorities during significant emergency response efforts.

How will the changes impact the authority and autonomy of Metis Settlements and First Nations?

The Government of Alberta recognizes and respects the right to self-governance and self-determination of First Nations communities. Therefore, the proposed changes seek to minimally affect or impact the authority or autonomy of First Nations.

The Act currently anticipates its application to Metis Settlements as they are local authorities under the *Emergency Management Act*, and would apply to First Nations only where those Nations enter into agreements that consent to the Act's application and treatment of First Nations as local authorities. There are currently no agreements in place that allow First Nations to be recognized as local authorities under the *Emergency Management Act*.

Will there be any changes to how local authorities communicate and collaborate with the Alberta Emergency Management Agency, inside and outside of an emergency response?

Local authorities are encouraged to maintain positive and proactive communications with their Regional of First Nations Field Officer to ensure there is an open and transparent flow of information between local authorities and the Alberta Emergency Management Agency. The primary liaison with local authorities for the Alberta Emergency Management Agency is the Regional or First Nations Field Officer, who will be able to provide guidance and support with respect to reporting during an emergency.

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Result of the assessment of your Canada Summer Jobs application

SV-SF-CSOS <no-reply-aucune-reponse@hrsdc-rhdcc.gc.ca>

Wed 2024-05-15 3:57 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

*****This is a system generated email. Please do not reply to this address. Contact information can be found in the email below.*****

2024/05/15

Heather Luhtala
SUMMER VILLAGE OF SILVER SANDS
BOX 8
ALBERTA BEACH AB T0E 0A0

Project Number: # 019858281

Constituency: Yellowhead

Subject: Result of the Assessment of Your Canada Summer Jobs Application

Service Canada would like to thank you for your application to the Canada Summer Jobs program.

After assessing your application, we regret to inform you that we are unable to offer you funding at this time.

Please note that due to a high volume of applications and limited funding, not all projects will be funded. In the event circumstances change and funds do become available, you will be contacted to proceed with next steps.

We appreciate your interest in the Canada Summer Jobs program and encourage you to apply next year. Please visit the Employment and Social Development Canada [funding page](#) for information on future funding opportunities.

If you have any questions, please contact us at the email address below.

Sincerely,

Casteel, Duane
Service Canada
270 – 220 4TH AVENUE SE
CALGARY AB CA
duane.casteel@servicecanada.gc.ca

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SS Playground audit 2024

Jason Madge <jasonmadge2@gmail.com>

Mon 2024-04-29 5:01 PM

To: Summer Village Office <administration@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (154 KB)

Silversands Playground Inspection 2024.pdf;

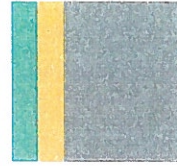
Hi Heather,

Attached is the playground inspection report for 2024. There are no deficiencies at this time. Your staff is doing a great job at maintaining a safe playground for public use. Keep up the great work.

Jason Madge

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Jaymad Contracting Inc.
Comp 18 Site 111 RR1 Alberta Beach, Ab
780-924-2377



April 29, 2024

Council/Administration
S.V. Silversands

Dear Council/Administration,

The inspection and report was completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on April 29, 2024 at the playground located at Carl Schnell Kids Corral.

The CAN/CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

Class A- a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

Class B- a condition that has the potential to cause serious injury, or temporary disability.

Class C- a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.

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S.V Silversands
Annual Playground Audit
April 29, 2024

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April 29, 2024

Playground Overview

We inspected one park located in your community today. There were no major issues at the time of inspection. You continue to do an outstanding job of maintaining a safe playground for your community.

The inspection at the park revealed that the protective surfacing (sand) had recently been redistributed and requires minimal work throughout the year. Periodic redistributing the material will ensure adequate protection of the users. The average is approximately 18" which is above the minimum standard of 12". 75% of all playground injuries are a result of falling off the playground equipment and striking the surface below. This is why the surface has to be as resilient as possible. Both also had some growth of weeds and accumulation of leaves which should be removed.

There were records of previous inspections at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age-appropriate stickers placed at either park (required by CSA), and there was signage stating who and where to contact with concerns or questions. Age specific signage is important as different age groups have different abilities. Playground age groups are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.



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April 29, 2024

Summary and Conclusion

Overall your parks are in good shape, but you do not require any immediate attention. It is suggested that you continue to maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI

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April 29, 2024

Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report and checklist **ASAP!** Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

April 22, 2024

File: 24DP02-31

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**Re: Development Permit Application No. 24DP02-31
Plan 862 2226, Block 12, Lot 1 : 6 Golf Course Road (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A SINGLE DETACHED DWELLING (124.9 SQ. M.) C/W
ATTACHED GARAGE (124.8 SQ. M.), INSTALLATION OF A WATER SUPPLY
AND OF A SEPTIC SYSTEM***

has been **APPROVED** subject to the following conditions:

1- All municipal taxes must be paid.

2- SEPTIC SYSTEM:

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2021 as adopted by legislation for use in the Province of Alberta.

3- WATER SUPPLY:

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

If by Well, the Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

4- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 5- **Access construction and location shall be to the satisfaction of the Public Works Supervisor for the Summer Village of Silver Sands. Please contact Dustin, Public Works Supervisor or his designate at (780) 797-2207 or sspublicworks@wildwillowenterprises.com , prior to undertaking any works upon the municipal roadway.**
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- **The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.**
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
 - **Front Yard (Golf Course Road) setback shall be a minimum of 8.0 metres;**
Note: A High Vapour Pressure Gas Pipeline, owned by Ste Anne Natural Gas (SANG), is registered as an easement upon the Land, and runs parallel to the East Boundary. The applicant shall contact SANG to determine any additional setback requirements.
 - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Maximum Height shall be 9.0 metres (average grade to peak).**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 13- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 14- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the Municipal stormwater system.
- 15- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 16- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 17- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **April 22, 2024**

Complete

Date of Decision

April 22, 2024

Effective Date of
Permit

May 21, 2024

Signature of Development
Officer

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

May 5, 2024

File: 24DP03-31



**Re: Development Permit Application No. 24DP03-31
Plan 6108 RS, Block 8, Lot R11 : Municipal Park (the "Lands")
P – Parks & Recreation : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

OPERATION OF AN EATING ESTABLISHMENT (ICE CREAM TRUCK)

has been **APPROVED** subject to the following conditions:

- 1- The Development Permit is subject to revocation at the discretion of the Summer Village of Silver Sands.
- 2- All permits and approvals required from Provincial regulatory bodies (ALBERTA HEALTH), in conjunction with the sale of the proposed foods shall be obtained prior to the commencement of operations.
- 3- **Access and location shall be to the satisfaction of the Public Works Supervisor for the Summer Village of Silver Sands. Please contact Dustin, Public Works Supervisor or his designate at (587) 989-9761 or sspublicworks@wildwillowenterprises.com , prior to undertaking any works upon the municipal roadway.**

ALBERTA HEALTH

Jennifer Fearnough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

Jennifer.Fearnough@albertahealthservices.ca>

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **May 5, 2024**

Complete

Date of Decision

May 5, 2024

Effective Date of
Permit

June 3, 2024

Signature of Development
Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.

- 1. The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
- 2. The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
- 3. A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.
Edmonton Office**

12010 - 111 Avenue NW
Edmonton, Alberta T5G 0E6
E-mail: questions@inspectionsgroup.com
Phone: 780 454-5048
Fax: 780 454-5222
Toll Free Ph: 1 866 554-5048
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
 - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Public Notice

DEVELOPMENT APPLICATION NUMBER: 24DP03-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 862 2226, Block 12, Lot 1 : 6 Golf Course Road, with regard to the following:

OPERATION OF AN EATING ESTABLISHMENT (ICE CREAM TRUCK)

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection;
2. The reasons for his/her objection to the proposed use; and
3. An appeal fee of \$1250.00.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on May 26, 2024**.

Statements of concern with regard to this development permit should be addressed to:
Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	May 5, 2024
Date of Decision	May 5, 2024
Effective Date of Permit	June 3, 2024
Signature of Development Officer	

- Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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May 30, 2024

File: 24DP04-31

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**Re: Development Permit Application No. 24DP04-31
Plan 223 MC, Block 7, Lot 12A : 13 Birch Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF AN ADDITION TO AN EXISTING
SINGLE DETACHED DWELLING (42.4 SQ. M.).***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- Two (2) Off-Street parking spaces must be provided on site.
- 5- The applicant shall provide to Superior Safety Codes Inc. (Accredited Safety Codes monitoring agency) building plans of a detail and standard acceptable to the agency.
- 6- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 7- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 8- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

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9- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:

- **Front Yard (Golf Course Road) setback shall be a minimum of 8.0 metres;**
- **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
- **Rear Yard setback shall be a minimum of 1.5 metres;**
- **Maximum Height shall be 9.0 metres (average grade to peak).**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

10- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.

11- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the Municipal stormwater system.

12- All improvements shall be completed within twelve (12) months of the effective date of the permit.

13- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

14- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **May 30, 2024**

Date of Decision

May 30, 2024

Effective Date of Permit

June 28, 2024

Signature of Development Officer

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

cc Inspections Group Inc. – Edmonton Office
Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0**

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/03/01 0000 End: 2024/03/31 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2024/03/01 1430 Event end: 2024/03/01 1600 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/03/07 1000 Event end: 2024/03/07 1130 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/03/14 1430 Event end: 2024/03/14 1600 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/03/22 1300 Event end: 2024/03/22 1430 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/03/28 1200 Event end: 2024/03/28 1330 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 7 Hours 30 Minutes

Total Group Time: 7 Hours 30 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range

Start: 2024/03/01 0000

End: 2024/03/31 2359

Man Hour Report by User

All Officers: Total Time On Calls

7 Hours

30 Minutes

135

Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS
Report Range **Start:** 2024/04/01 0000 **End:** 2024/04/30 2359

Man Hour Report by User

S.V. SILVER SANDS

KASAMBA, GERVAIS

Event start:	2024/04/22 1629	Event end:	2024/04/22 1629	Time:	0 Minutes
Address:	PINE CRESCENT				
Activity Type:	REPORT WRITING (CASE REPORT)				
Total Time on Call for this Event :				0 Hours	0 Minutes
Event start:	2024/04/22 1637	Event end:	2024/04/22 1637	Time:	0 Minutes
Address:	PINE CRESCENT				
Activity Type:	REPORT WRITING (CASE REPORT)				
Total Time on Call for this Event :				0 Hours	0 Minutes
Event start:	2024/04/23 0957	Event end:	2024/04/23 0957	Time:	0 Minutes
Address:	POPPY PLACE				
Activity Type:	REPORT WRITING (CASE REPORT)				
Total Time on Call for this Event :				0 Hours	0 Minutes
Event start:	2024/04/25 1249	Event end:	2024/04/25 1250	Time:	(1) Minutes
Address:	#3 POPPY PLACE				
Activity Type:	REPORT WRITING (CASE REPORT)				
Total Time on Call for this Event :				0 Hours	1 Minutes
Event start:	2024/04/25 1312	Event end:	2024/04/25 1313	Time:	(1) Minutes
Address:	#3 POPPY PLACE				
Activity Type:	REPORT WRITING (CASE REPORT)				
Total Time on Call for this Event :				0 Hours	1 Minutes
KASAMBA, GERVAIS : Total Time On Calls				0 Hours	2 Minutes
Total Group Time:				2 Hours	2 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/05/01 0000 End: 2024/05/31 2359

Man Hour Report by User

S.V. SILVER SANDS

KASAMBA, GERVAIS

Event start: 2024/05/03 1730 Event end: 2024/05/03 1731 Time: (1) Minutes
Address: #3 POPPY PLACE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/05/06 1430 Event end: 2024/05/06 1430 Time: 0 Minutes
Address: PINE CRESCENT
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/05/07 1229 Event end: 2024/05/07 1229 Time: 0 Minutes
Address: #3 POPPY PLACE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/05/07 1229 Event end: 2024/05/07 1230 Time: (1) Minutes
Address: #3 POPPY PLACE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/05/07 1710 Event end: 2024/05/07 1712 Time: (2) Minutes
Address: POPPY PLACE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 2 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/05/01 0000 End: 2024/05/31 2359

Man Hour Report by User

Event start: 2024/05/07 1710 Event end: 2024/05/07 1710 Time: 0 Minutes
Address: POPPY PLACE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/05/26 1408 Event end: 2024/05/26 1409 Time: (1) Minutes
Address: 15 BAY DRIVE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/05/26 1416 Event end: 2024/05/26 1417 Time: (1) Minutes
Address: 15 BAY DRIVE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/05/26 1416 Event end: 2024/05/26 1417 Time: (1) Minutes
Address: 15 BAY DRIVE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/05/26 1416 Event end: 2024/05/26 1417 Time: (1) Minutes
Address: 15 BAY DRIVE
Activity Type: REPORT WRITING (CASE REPORT)
Total Time on Call for this Event : 0 Hours 1 Minutes

KASAMBA, GERVAIS : Total Time On Calls 0 Hours 8 Minutes

Total Group Time: 8 Hours 8 Minutes

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2024/05/01 0000 End: 2024/05/31 2359

Man Hour Report by User

Event start: 2024/05/03 1200 Event end: 2024/05/03 1330 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/05/07 0900 Event end: 2024/05/07 1030 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/05/17 0900 Event end: 2024/05/17 1030 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/05/23 1200 Event end: 2024/05/23 1330 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/05/31 1130 Event end: 2024/05/31 1300 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 7 Hours 30 Minutes

Total Group Time: 7 Hours 30 Minutes

All Officers: Total Time On Calls 7 Hours 38 Minutes

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VENDOR		VENDOR ID		DATE ISSUED	
SUMMER VILLAGE OF SILVER SANDS		0070000551		05-Mar-2024	
DEPOSITED AT BANK: [REDACTED]		DEPOSIT NO	DATE	AMOUNT	
BRANCH: [REDACTED]	ACCOUNT: [REDACTED]	2005884812	05-Mar-2024	\$162.00	
				TOTAL	
				\$162.00	

DEPOSIT NO: 2005884812		DEPOSIT DATE: 05-Mar-2024		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1906187228	FINES DISTRIBUTION	240229	\$162.00	
	Total Payment From Fines Dist. For Inquiries Call 780-427-4997			\$162.00
	R26-530			
	posted MAR 07 2024			
			DEPOSIT TOTAL	
			\$162.00	

JCA9603106-0005429-02715-0001-0001-00-



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02715

SUMMER VILLAGE OF SILVER SANDS
PO BOX 8
ALBERTA BEACH, AB
T0E 0A0



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Government

STATEMENT OF DEPOSIT NON-NEGOTIABLE

55

VENDOR		VENDOR ID		DATE ISSUED	
SUMMER VILLAGE OF SILVER SANDS		0070000551		04-Apr-2024	
DEPOSITED AT BANK: [REDACTED]		DEPOSIT NO	DATE	AMOUNT	
BRANCH: [REDACTED]	ACCOUNT: [REDACTED]	2000009702	04-Apr-2024	\$41.00	
				TOTAL	
				\$41.00	

DEPOSIT NO: 2000009702		DEPOSIT DATE: 04-Apr-2024		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1900000446	FINES DISTRIBUTION	240331	\$41.00	
	Total Payment From Fines Dist For Inquiries Call 780 427 4547			\$41.00
<p>R26-530 ent id</p> <p>Apr 11 4</p> <p>APR 09 2024</p>				
				DEPOSIT TOTAL
				\$41.00



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03000

SUMMER VILLAGE OF SILVER SANDS
PO BOX 8
ALBERTA BEACH, AB
T0E 0A0



1412

The 2024 Census Test is coming in May | Le Test du recensement de 2024 aura lieu en mai

Census Communications <statcan.census-recensement.statcan@statcan.gc.ca>

Tue 2024-04-30 8:58 AM

To:Summer Village Office <administration@wildwillowenterprises.com>

(La version française suit)

Hello,

I am reaching out to inform you about the upcoming [2024 Census Test](#).

As part of its standard process, Statistics Canada conducts a comprehensive test of the revised census questionnaire and collection procedures two years before every census. The census test is designed to improve the clarity of the census questions and effectiveness of the collection procedures, helping to ensure accurate and efficient data collection for the 2026 Census of Population and the 2026 Census of Agriculture.

In turn, these data help inform municipal policy and planning decisions in areas that matter most to the people and communities – like housing, transit, schools, infrastructure, and the environment.

About the 2024 Census Test

The census test will take place between May 6 and June 28, 2024, spanning across all 10 provinces. Approximately 198,000 households and 10,000 agricultural operations have been randomly selected to participate in this test.

Out of the total sample, 89,000 households were randomly selected from Nova Scotia, Québec, and Saskatchewan. Statistics Canada enumerators will assist respondents in these communities in completing their census test questionnaire.

The remaining 108,700 households were randomly selected from all 10 provinces. These households will be required to complete census test questionnaires but will not receive in-person follow-up visits from census enumerators.

Participation and confidentiality

Households selected to participate in the 2024 Census of Population Test will receive a letter containing instructions on how to fill out a questionnaire. The easiest way to complete the census test questionnaire is online. However, paper questionnaires will be available on demand. If a household is selected for the census test, it is legally required to participate.

All information is collected under the authority of the *Statistics Act* and will be kept strictly confidential. Census test data are collected for test purposes only and will not be released to the public.

The 2024 Census of Agriculture Test, by contrast, is voluntary. Nevertheless, Statistics Canada relies on the responses from farmers across Canada to assess their understanding of the questionnaire content.

This year, Statistics Canada is introducing a new participation method for a selected number of households (around 8,700). These households will be given two options. They can:

- fill out a questionnaire, or
- allow Statistics Canada to count the members of their household using pre-existing information already provided to the government.

If households choose this latter option, no further action is required from them, and their legal obligation to participate in the census test is fulfilled.

For more information

For more information, visit the [2024 Census Test](#) page. To learn more about other milestones related to the 2026 Census, visit [The road to the 2026 Census](#).

If you have any questions, please contact Census Communications at statcan.census-recensement.statcan@statcan.gc.ca.

Sincerely,

Geoff Bowlby
Director General, Census Program
Statistics Canada / Government of Canada

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ASVA - Call For Resolutions Notice

ASVA Exec Director <summervillages@gmail.com>

Wed 2024-06-05 2:56 PM

To:ASVA <summervillages@gmail.com>

📎 1 attachments (1 MB)

Policy 204 - Resolutions.pdf;

Good afternoon Mayors, Councils and CAO's,

One of the ways the ASVA serves our members is by bringing common summer village issues and needs to the attention of the Alberta Government. The formal process for this is done via Resolutions voted on at our ASVA Annual General Meeting, which this year takes place on Thursday October 17th. This process is also used if the membership wishes to give their board other directions in relation to governing the Association.

The process for submitting Resolutions is outlined in the Resolution Policy #204 which I have attached to this email. This Policy can also be found on the ASVA website at www.asva.ca, under "About" click on **ASVA Policy**, then look for **Policy #204, Policy Title – Resolutions**.

A few notable points from the Policy:

Submission

#8) Resolutions must be submitted to ASVA administration (info@asva.ca) no later than August 25th of each year;

#10) Resolutions must be submitted:

- a) Electronically, as specified in the call for Resolutions;**
- b) In the format specified by the template in Appendix "A";**
- c) Along with minutes that show proof of the moving and seconding council's approvals as required in section 3; and**
- d) In adherence to the guidelines presented in this Policy**

ASVA Review

#25) The ASVA will electronically publish and distribute the Resolutions to members no less than six (6) weeks prior to Conference to provide councils enough time to review and discuss the Resolutions.

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Therefore, we ask that **all** Resolutions be forwarded to the Executive Director, Kathy Krawchuk, at info@asva.ca **no later than AUGUST 25th**. Resolutions received by that date, will be collated and sent out to all Councils as a Resolution Package by September 4th so that your Councils can review the Resolutions and determine your support for those Resolutions put forward.

Pursuant to the Policy, Resolutions received after the August 25th deadline will only be only dealt with if the Resolution is considered an Emergent Resolution (addressed in Sections 11-17 of the Policy) or conditions prevented the member from submitting by the deadline (like an emergency).

If you have any questions, please contact me.

Kindest regards,

Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

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Update on CCBF Renewal Agreement

MA.geptbranch@gov.ab.ca <MA.geptbranch@gov.ab.ca>

Fri 2024-06-14 10:38 AM

To:administration@ <wildwillowenterprises.com administration@wildwillowenterprises.com>

 1 attachments (271 KB)

Letter to Chief Elected Officials.pdf;

Greetings.

The Minister of Municipal Affairs is pleased to send you the attached letter related to the Canada Community-Building Fund.

Attachment.

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