

April 5th, 2023

The April meeting of the Board of Trustees of the Camanche Public Library was called to order by President Shannon McManus. Roll call was held and members present were Griswold, Foster, McManus, and Reuter, along with Librarian Evans, and City Council liaison Dave Bowman.

A motion to the agenda was made by Trustee Griswold and a second was made by Trustee Foster. All trustees aye. A motion to approve the minutes from the March 2023 was made by Trustee Foster and a second was made by Trustee Reuter. Discussion was held over the minutes and Trustee Griswold expressed his objections to the old business section. Trustees were polled and all trustees were aye, except Trustee Griswold. Financials for March 2023 were discussed. Trustee Griswold made a motion to approve the March Financials and a second was made by Trustee Foster. Trustee Foster made a motion to approve the claims of \$4304.68 (bills/book orders) with Trustee Reuter seconded the motion. Unanimous consent of the board members was done through roll call.

Book orders in the amount of \$1049.40 were approved to order from Ingram.

New Bills for April 2023 approved for payment:

- Amazon (books/supplies) \$1126.78
- MicroMarketing (books/audio/DVD) \$301.24
- CenterPoint \$255.80
- PlayAway (audio books) \$229.97
- Demco (library supplies) \$54.51
- Observer (newspaper) \$120.00
- Alliant \$660.80
- Culligan \$10.00
- PrestoX \$38.50
- Sparklean \$125.00
- Quill \$332.68

Total of bills including Ingram: \$4304.68

Friends of the Library paying \$584.72

Grand Total of Bills: \$3719.96

Director's Report:

Financial: no report

Personnel/Operational: no report

Programming: Librarian Evans reported programming are going well and the library has increased 479 items borrowed out over last year. There was 33 programs last month and puzzles are going over well. The Camanche Kiwanis Club had their meeting at the library and a girl scout troop has been having their meetings at the library.

Collection Development: no report given

Facilities: no report given

Summer Reading Program: Librarian Evans reported planning is going well and they have baby goats coming for a program (June 14, 2023 at 2:00 pm). Librarian Evans reported Librarian Kudelka has received \$3600 in donations through the letters she sent out.

Miscellaneous: Librarian Evans stated there is a dinner being held at the DeWitt Public library on April 27, 2023 at 5:30 pm for trustees. Librarian Evans explained this would be a way to connect with other libraries and their trustees. Trustee Griswold and Trustee McManus stated they are planning on attending. Librarian Evans also updated about the upcoming Wine and author programming coming up at the library. Librarian Evans reported there are 12 local authors coming and books will be available for purchase/signing.

Old Business:

Librarian Evans stated she has received a message from Midwest Pano wanting an update about our decision to purchase their program or not. It would be \$400 to hold a spot and \$1000 for the website. Librarian Evans stated the American Library Association wants every library to have this program and the program provides a google mapping of the library for the public. Midwest Pano will keep the website updated on the website (including pictures) and the yearly maintenance fee would be \$189. The DeWitt Public Library has it. Trustee Foster made a motion to purchase a contract for \$1000 and the motion died when there was no second.

New Business:

Librarian Evans reported the Friends of the Library are paying for 3 passes. These passes are good for the Putnam Museum, Niabi Zoo, and the Davenport Botanical Center and each pass is good for 2 adults and 4 children. The passes are good for a year, but require a software purchase to make the reservations. The reservation software program costs \$225. The reservations can only be made online and the person can make as many reservations as they want. These passes are cheaper than purchasing the passes separately and the Friends have already purchased the passes. The trustees had questions regarding how many passes were used last year and 25 passes were used last year. The online reservation program needs to be purchased in order to use the passes and the trustees inquired what would occur if the board did not approve the purchase. Librarian Evans reported she would need to pay for it. Librarian Evans would also like to purchase two passes to the Figgee Art Museum for \$75. A pass would be for two adults and unlimited children. Trustee Griswold made a motion to purchase the online reservation software program and 2 Figgee passes for \$300 and a second was made by Trustee Foster. All trustees aye.

Librarian Evans stated she would like to utilize Temp Associates to hire a new circulation clerk and have a 90-day contract. The library had 1400 patrons come in to the library last month. Librarian Evans reported this person would be utilized as back up and "extra hands" for vacations, illnesses, etc. Council person Bowman reported the city had given the money to the library for this person to start in April. Trustee Foster made a motion to hire a circulation clerk from April to end of June and a second was made by Trustee Reuter. All trustees were ayes except Trustee Griswold who was opposed.

Liaisons Report:

Council member Bowman provided a brief report including the fact the city council approved last year's budget and was available for any questions by the board.

There were no public comments. President McManus adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on May 3rd, 2023 at 4:00 pm at the Camanche Public Library

Respectfully submitted,
Janeen Reuter, secretary