

**MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
July 10, 2017**

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 5:58 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on July 10, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Jerry Ostwinkle, & Dave Ruden.

Adopt Agenda: With the addition of guest speakers Chris Hiher & Eric Schmechel, the agenda was approved as presented.

17-70 Motion made by Ruden to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the June 6, 2017 meeting minutes.

17-71 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '18** Account information:

Program	Balance	Program	Balance
REAPP	\$ 7,274.59	REAPF/NG	\$ 2,424.87
Cost Share	\$ 62,384.00		

Cost Share Applications:

IFIP

Kevin Pitz, 1 grade stabilization structure, \$19,131.47 cost share amount

REAP

Randy Recker, 5 acre tree planting on CRP acreage

Tete Des Morte

None

WQI

33 applications have been approved per WQI guidelines. See attached list. 47 are currently awaiting funding (previous cover crop users).

17-72 Motion made by Ruden to table to Recker application until January 2018. Motion seconded by Ostwinkle. Motion carried unanimously.

17-73 Motion made by Ostwinkle to approve the Pitz application. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

Karl Oberbroeckling, #59620, \$2,400.00
Pfeiler Brothers Farm Inc, #55095, \$1,150.00
Anastasia Molony-Klimek, #52926, \$1,368.75

17-74 Motion made by Ruden to approve the certification. Motion seconded by McCullough.
Motion carried unanimously.

Cost Share Maintenance Agreements:

Pfeiler Brothers Farm, Inc, #55095, 115 ac no till
Karl Oberbroeckling, #59620, 20 ac forest stand improvement
Cheryl Specht, #54690, 22 ac no till
Thomas Klocke, #45418, 1 grade stabilization structure
Joseph McQuillen, #56390, 1.6 ac grassed waterway

17-75 Motion made by Ostwinkle to approve the agreement. Motion seconded by McCullough.
Motion carried unanimously.

Guest Speaker Chris Hiher: Chris was present to request funding from the SWCD to help fund his staff position. He stated most district's provide \$1,500. Chris mentioned that the funds will not be due until this January.

17-76 Motion made by McCullough to provide \$1,000 towards the position. Motion seconded by Ruden. Motion carried unanimously.

Guest Speaker Eric Schmechel: Eric discussed Charles Isenhardt's Great River Road Trip. A Call was made to Charles regarding what he is seeking from the SWCD in regards to sponsorship. More thought needs to be put into the request.

Eric mentioned planning has begun on the 2018 Watershed Symposium which will be held in partnership with the International Erosion Control's Great River Chapter and the Great Lakes Chapter. Will be a much larger meeting and will need to be moved back to the Grand River Center to handle the crowd.

Eric also mentioned the activities of the Catfish Creek Watershed Management Authority. Photos of the City of Dubuque's Streambank Stabilization project were reviewed. The CCWMA is currently considering funding options for the SRF Sponsorship funding.

*Mel Wilgenbusch left the meeting. Charles McCullough assumed the role of Chairperson.

1M/Finance:

- June Bank Statement & Quicken Report was available for review.
- Checks Written –
 - o #2953, Jerry OSTwinkle – \$4.68 1M travel
 - o #2954, Dave Ruden - \$104.91 1M Travel
 - o #2955, Jeff Schmitt - \$31.59 1M Travel
 - o #2956, Charles McCullough – \$10.92 1M Travel
 - o #2957, Robert O’Connell - \$22.62 1M Travel
 - o #2950, NICC & Thomas Lehmann - \$1,000.00 FNW Scholarship
 - o #2951, Colleen Siefken, \$125.00 Denny’s Gift Card
 - o #2952, Colleen Siefken, \$125.95 Office Supplies
 - o #2948, Colleen Siefken, \$22.45 Legislative Tour Refreshments
 - o #2946, Mark Kass, \$30.00 Soil Sampling from WLL Door Prize
 - o #2949, Eric Schmechel, \$2.99 200 GB icloud storage
 - o #2947, Farley Memorial Hall, \$50.00, WLL Meeting Room (November mtg)
- 1M Expense voucher in the amount of \$377.86 was reviewed.

17-77 Motion made by Ostwinkle to approve the June Quicken Report. Motion seconded by Ruden. Motion carried unanimously.

17-78 Motion made by Ruden to approve the Expense Voucher. Motion seconded by Ruden. Motion carried unanimously.

Correspondence Received:

- Commissioners Annual Conference will be held on July 17-18th in Altoona. Charles will be representing the SWCD.
- Siefken reviewed results of Pre-Conference voting. 4 resolutions passed and 4 will be further discussed at Annual Conference. Proxy ballots were completed and presented to Charles McCullough.
- Letter from State Legislator Charles Isenhardt was reviewed. No decision was made at this time.
- CDI FB XIV Quarterly Report in the amount of \$643.50 was reviewed.
- CRP/District Buffer Initiative Request in the amount of \$1,150 was reviewed. 10%, \$150, to be matched by the SWCD.

17-79 Motion made by Ruden to approve the FB XIV Quarterly Report. Motion seconded by Ostwinkle. Motion carried unanimously.

17-80 Motion made by Ruden to approve the CRP/District Buffer Initiative Request . Motion seconded by Ostwinkle. Motion carried unanimously.

Personnel Updates:

- Theresa Brehm’s travel vouchers were submitted for review. \$72.80 for lodging and \$26.94 for meals was approved. Reimbursement will be through payroll.

- Eric Schmechel is eligible for a 2.5% increase effective July 1, 2017.

17-81 Motion made by Ruden to approve the above listed personnel items. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates:

NRCS Updates:

- New NRCS Pathways intern has started. Adam has been with us for three weeks now.
- 3 new CSP contracts have been approved. 2 renewals are in the works.
- Still no CRP activity.

CRP Conservation Plans & Revisions/Conservation Plans:

- 6 were reviewed

17-82 Motion made by Ruden to approve the plans. Motion seconded by Ostwinkle. Motion carried unanimously.

Treasurer's Report:

'17 1M Report.....	\$ 0.00
District Savings.....	\$ 20,518.81
District Payroll S18.....	\$ 36,624.54
District Checking	\$ 2,263.57
Payroll - SWCD	\$ 49,214.76

17-83 Motion made by Ruden to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, McCullough requested a motion to adjourn.

17-84 Motion made by Ostwinkle to adjourn. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 7: 50 p.m.

The next meeting will be held on **August 1, 2017** at 7:30 p.m. at the **Swiss Valley Nature Center**, Peosta, Iowa.

Melvin Wilgenbusch 8/1/17
Chairperson Date

Colleen Sullivan 7/11/17
Secretary Date

Funcled

33

Practice Status Report

Date Printed: July 10, 2017

District	Program	Practice ID	Applicant	Practice	Amount Obligated	Units Installed	Units
DUBUQUE SWCD	Water Quality Initiative - Statewide	61695	BRADLEY MEIER	Cover Crop - 1 Year	\$1,937.50	77.5	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62187	CORPORATION OF NEW MELLERAY	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63554	DALE ROLWES	Cover Crop - 1 Year	\$2,050.00	82	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63451	DANIEL WEBER	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63008	DAVE HERMSEN	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62768	DAVID SCHIELTZ	Cover Crop - 1 Year	\$2,750.00	110	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62317	DENNIS RAUEN	Cover Crop - 1 Year	\$500.00	20	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61637	DOUGLAS HOEFLE	Cover Crop - 1 Year	\$3,750.00	150	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63639	ELMER RIES	Cover Crop - 1 Year	\$1,350.00	54	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62690	GARY BURKLE	No-Till	\$1,600.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61652	JACOB SABERS	Cover Crop - 1 Year	\$750.00	30	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61985	JAMES GAUL	Cover Crop - 1 Year	\$2,000.00	80	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61706	JANICE FELDERMAN	Cover Crop - 1 Year	\$3,325.00	133	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63296	JEFFREY SCHMITT	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62255	JOE JARDING	Cover Crop - 1 Year	\$950.00	38	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61964	JOHN SCHIELTZ	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61519	KENNETH BREHM	Cover Crop - 1 Year	\$627.50	25.1	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62126	KEVIN PITZ	Cover Crop - 1 Year	\$3,125.00	125	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63023	MARK SCHLITZER	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61962	MATHEW KNEPPER	Cover Crop - 1 Year	\$750.00	30	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63520	MICHAEL BAHL	Cover Crop - 1 Year	\$750.00	30	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63301	PHILIP UNGS	Cover Crop - 1 Year	\$875.00	35	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63013	R & R COOK FARMS LLC	Cover Crop - 1 Year	\$2,500.00	100	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62133	ROBERT ZAUCHE	No-Till	\$1,600.00	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62130	ROBERT ZAUCHE	Cover Crop - 1 Year	\$4,000.00	160	Acre(s)

DUBUQUE SWCD	Water Quality Initiative - Statewide	62578	RUSSELL FUNKE	Cover Crop - 1 Year	\$1,925.00				V c	77	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63245	TERRY MEYER	Cover Crop - 1 Year	\$750.00				V c	30	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62299	TERRY OSTWINKLE	Cover Crop - 1 Year	\$1,750.00				V c	70	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63204	TODD FRASHER	Cover Crop - 1 Year	\$2,500.00				V c	100	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63452	VIRGIL WEBER	Cover Crop - 1 Year	\$4,000.00				V c	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61694	WILFRED LUEKEN	Cover Crop - 1 Year	\$537.50				V c	21.5	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61355	WILLIAM SIEGERT	Cover Crop - 1 Year	\$4,000.00				V c	160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61727	WILLIAM WEYDERT	Cover Crop - 1 Year	\$3,825.00				V c	153	Acre(s)
DUBUQUE SWCD					\$78,477.50						
GRAND					\$78,477.50						