

The Moran City Council met in regular session on Monday, November 5, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

	Elected Officials Present:	
<u>Mayor</u>	<u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Bill C. Bigelow	Chad A. Lawson
	James A. Mueller	
	Kris R. Smith	
	Jerry D. Wallis	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Lori Holman, Sam Mills and Gerry Baker representing KMEA, Lori McAloon, Kathy McEwan, Nelda Cuppy, and Richard Luken with the Iola Register

CONSENT AGENDA

Council member Bigelow moved to approve the November 2017 consent agenda as follows:

- October 2017 Minutes
- October 2017 Petty Cash Reimbursement Report
- November 2017 Pay Ordinance totaling \$74,019.43
- October 2017 Jayhawk Utility Audit Trail Report
- October 2017 Certificate of Deposit Report
- Public funds resolution to purchase a \$30,000.00 certificate of deposit (CD) to replace a CD maturing November 21, 2017

Smith seconded the motion, motion passed with all approving.

VISITORS

Lori Holman asked the Council for approval to offer line-dancing classes at the 54 Fitness Center. Ms. Holman asked if the Council would allow her to charge a fee for the classes and if class participants would need to have a membership fee with 54 Fitness. Ms. Holman suggested there might be 2-3 different teachers and the classes would probably run for 6 weeks. Discussion followed with Council member Bigelow moving to charge \$10.00 membership fee per couple for the 6-week class unless participants already have a membership. Wallis seconded the motion, motion passed with unanimous approval.

OLD BUSINESS

Kansas Municipal Energy Agency (KMEA) – Gerry Baker introduced himself to the Council and discussed the various services that KMEA could offer to the city. Sam Mills said he believed KMEA could help the City of Moran save money on bulk energy sources. Mr. Mills reviewed Westar charges for 2016 and noted that KMEA staff believes they could reduce Moran’s wholesale electric cost by 38%. He then presented a brief overview of KMEA’s history and member services. Mr. Mills suggest the City contact KMEA member city’s as a reference. Discussion followed with topic tabled to the January 2018 council meeting.

Moran Public Library Project – The crew is on site working on drywall at present. Superintendent Stodgell said the job should roughly take two to three weeks.

54 Fitness Update – No action taken.

Allen County Thrive – Clerk Evans informed the Council that Thrive's Annual Awards Banquet would be held at 7:00 PM on Friday, November 17, 2017. No action was taken.

Year End Review of Salaries and Benefits – Council member Mueller moved the Council meet in executive session at 8:23 PM for 10 minutes to discuss personnel matters of non-elected personnel. Wallis seconded the motion, motion passed with unanimous approval. The Council returned to open meeting at 8:34 PM. No action was.

NEW BUSINESS

Park Score Board – Council member Bigelow informed the Council that Loren Korte has offered to purchase a new score board for the West ball field.

Debit Cards/Petty Cash Account – Clerk Evans discussed changes in Emprise Bank regulations requiring that all employees with debit cards must be authorized signers on the specific bank account. Debit cards for Clerk Evans and Chief Smith were re-issued in October 2017. Superintendent Stodgell's card was not renewed. Neither Smith or Stodgell are authorized signers on the current debit card account. Discussion followed with no action taken.

Property Tax Appeal for 308 N Spruce St – Council member Smith moved the City apply for property tax appeal for the Library property at 308 N Spruce St. Mueller seconded the motion, motion passed with unanimous approval.

Fiscal Responsibility for Utility Accounts – The Council reviewed utility accounts and residential responsibility for utility payments. Topic was tabled until the January meeting.

DEPARTMENTAL REPORTS

Fire Department – Chief Merkel presented pricing for a new fire truck. Chief Merkel suggested the department could purchase a new fire truck with existing funds and only financing \$50,000 -\$75,000 of the truck costs. Topic was tabled until the December meeting.

Police Department – Chief Smith informed the Council that he would be attending training in Iowa November 13-17 with additional training held the first week of December. Smith noted the department would receive \$1,684 for equipment purchases for the last STEP campaign. Smith requested approval to purchase a push bumper for the Chevy Tahoe using City funds and to request reimbursement from the STEP Program. Chief Smith also noted he had spoken with pet owners who do not have proper housing for their pets and advised them they need to provide adequate shelter as the winter months are approaching.

Chief Smith informed the Council that 911 Dispatch has begun sounding the noon sirens weekly on Tuesdays to ensure 911 is able to activate our storm sirens. Smith also noted Lola Fire Chief Tim Thyer plans to reach out to area Fire Departments to discuss implementing an automatic mutual aid response between the departments in the near future.

City Superintendent – Superintendent Stodgell asked the Council for approval to purchase transformers for the electric system. Stodgell said he would like to purchase (2) 25 KVA & (2) 10 KVA transformers. Stodgell estimated the costs to purchase the transformers to be \$2670. Council member Mueller moved to approve the purchase. Bigelow seconded the motion, motion passed with unanimous approval. Superintendent Stodgell also noted he would like to purchase a spool of wire with estimated cost to be \$1900. Council Member Mueller moved to approve the purchase of the wire, Smith seconded the motion, motion passed with unanimous approval.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of October 2017:

- Re-fused Transformer at 206 S. Linn
- Installed a new electric meter service at the Park
- Blue Valley re-programmed and tested the storm sirens
- Repaired the street light at the corner of Front and Elm
- Upgraded electric service at 620 N. Birch for a new house
- Cut trees out of the primary electric lines at 220 N. Birch
- Changed out the electric meter at
 - 324 N. Park
 - 315 N. High
 - 212 N. Locust
- Repaired security lights at Church-Chestnut & Oak-Cedar
- Hooked up enclosure box Poles A-2 & A-1
- Lined out electric hardware for Ball Park #2
- Replaced electric transformer fuse at 312 N. Birch
- Fixed conduit closer to pole and set up new service at 503 E. Second
- Replaced old split bolt –Allen County Ambulance
- Hung new electric meter mask at 620 N. Birch
- Put up new transformer bracket, cut out bracket, Cross arm and traversed preliminary lines to new pole at Ball Field #2
- Dumped and washed out trash cans for the winter
- Winterized bathrooms & snack shack
- Hooked up new water service at 503 E. Second
- Pushed up Brush Pile
- Replaced yield signs with stop signs at Franklin & Spruce intersection
- Mowed, trimmed & picked up limbs
 - 54 Fitness
 - Water Tower
 - Troxel Park
 - Ball Parks
 - City Hall
 - Front Shop
 - New Library
- Repaired open flag at 54 Fitness
- Inspected line needs for Air Gap at 620 N. Birch
- Market out sewer tap for Mitch Bolling
- Dug out dam at Lagoons

City Clerk – Clerk Evans reported general and miscellaneous income for the month of November as follows:

General Fund		Water Fund	
Charges For Services	25.30	Sales To Customers	11,475.02
Refuse	1,604.00	Water Protection Fee	30.44
Court Fines	807.00	Bulk Water Sales	71.78
Reimbursed Expense	218.78	Penalties	745.94
Dog Tags	2.00	Water Tower Fee	50.00
ATV Permit	5.00	Sewer Fund	
Safe Grant (Police)	192.00	Sales To Customers	7,348.00
KS Sales Tax	3,955.62	Sales Tax	
54 Fitness Fee/Fobs/Ovpd	990.00	Sales Tax Receipts	1,321.54
Interest Earned Checking/CDL	33.84	Special Highway	
Allen County Tax Distribution	1,760.52	State Gas Tax	3,595.90
Dog Pickup Fee	20.00	Library	
NSF Checks	344.71	Allen County Tax Distribution	135.37
Employee Benefit		Gross Receipts	83,268.20
Allen County Tax Distribution	529.70	<i>Add: Interest to CD 44526614</i>	10.62
Electric Fund		<i>Add: Interest to CD 44527752</i>	2.14
Sales To Customers	46,015.38	Total Gross Receipts	83,280.96
Overpaid	483.45	LIEAP Credit	212.26
Fuel Adjustment	1,359.91	Utility Credits	366.53
Light Rent	147.00	Setoff Fee Error	100.00
		Net Receipts	82,602.17

Evans presented a letter from the Kansas Department of Health and Environment asking City's to respond if they plan to apply for financing for any water projects in the 2018 budget year. No action was taken.

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 9:40 PM. Motion passed with unanimous approval.