

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, Chairman
Rick Tisa, Secretary
Kent D. Nation, Treasurer
Joseph Sawicki, Member

Joseph S. Boldaz, Vice Chairman/
Asst Secretary/Asst Treasurer
Anita M. Ferez, Administrator

Meeting Agenda for January 11, 2018

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- December 14, 2017 regular meeting

Public Comment (individuals requesting to be on the agenda):

Correspondence/Communications (information to note)

1. PMAA December 2017 edition of "The Authority".
2. Correspondence dated December 15, 2017 from Carroll Engineering Corp re 2017 Consulting Engineer's Sewer System Operations Annual Report.
3. Correspondence dated December 27, 2017 from Arbitrage Rebate Counselors, LLC with enclosed Final Arbitrage Report for Guaranteed Sewer Revenue Bonds, Series of 2009.
4. Correspondence dated December 27, 2017 from Arbitrage Rebate Counselors, LLC with enclosed 1st 5-Year Arbitrage Report for Guaranteed Sewer Revenue Bonds, Series of 2012.

Reports

Operator

Engineer

- a. PA Small Water & Sewer Grant Program.
- b. Hunter's Crossing – Planning Module.
- c. Ashberry pump station – flushing/televising of lines, grinder, water service.

Solicitor

Administrator

- a. BR&I Year End Transfer – status.
- b. Bond payments – consider approval to make payments with one motion at the beginning of the year.
- c. Mandatory connections – 1 complete, 2 pending applications.
- d. Public relations / website – in process.
- e. Operations Manual – ongoing.

New Business

1. **From the Board:**
 - a.
2. **From the Floor:**
 - a.

Public Comments (individuals not requesting to be on agenda)

Payment of Bills / Account Balances

As of December 29, 2017: Friendship Village account balance was \$293,101.46 and Kimberwick account balance was \$194,459.89.

1. Friendship Village Sewer District- \$_____ and ratified payments of \$661.03 made on 12/22/2017.
Payroll of \$5,252.27 made 1/11/2018 for the month of December 2017.

Shared Service Agreement – breakdown for December 2017

Carroll Engineering Corporation – breakdown for October 2, 2017 to October 29, 2017

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, January 18, 2018 and February 1, 2018, at 7:30 p.m.
2. Municipal Authority, Thursday, February 8, 2018 at 7:30 p.m.

WHO IS ATTENDING 1/18/2018 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)