

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'  
MEETING AGENDA**

**2<sup>ND</sup> REVISION**

Trinity County Fair

**BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)**

**Conference Call Info:**

**1-717-275-8940**

**Access Code: 7253247**

Hayfork, CA 96041

**Thursday, June 18, 2020**

**6:00pm – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Scott, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by \_\_\_\_\_ at \_\_\_\_\_ pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Brinkley\_\_\_\_, Miller\_\_\_\_, Dummer\_\_\_\_, Sauer\_\_\_\_, Eggleston\_\_\_\_  
Rourke\_\_\_\_, Keys\_\_\_\_, Hickman\_\_\_\_, Hauser Scott\_\_\_\_

**3. INTRODUCTION OF GUESTS / STAFF**

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

**5. CONSENT AGENDA & MINUTES**

- a. APPROVE May 21, 2020 AGENDA and the April 16, 2020 MEETING MINUTES

Move/Second: \_\_\_\_\_ / \_\_\_\_\_ Discussion: \_\_\_\_\_ Action: \_\_\_\_\_  
Vote: Brinkley \_\_\_\_\_, Miller \_\_\_\_\_, Dummer \_\_\_\_\_, Sauer \_\_\_\_\_, Eggleston \_\_\_\_\_  
Rourke \_\_\_\_\_, Keys \_\_\_\_\_, Hickman \_\_\_\_\_, Hauser Scott \_\_\_\_\_

**6. APPROVE APRIL 2020 FINANCIAL REPORTS**

Move/Second: \_\_\_\_\_ / \_\_\_\_\_ Discussion: \_\_\_\_\_ Action: \_\_\_\_\_  
Vote: Brinkley \_\_\_\_\_, Miller \_\_\_\_\_, Dummer \_\_\_\_\_, Sauer \_\_\_\_\_, Eggleston \_\_\_\_\_  
Rourke \_\_\_\_\_, Keys \_\_\_\_\_, Hickman \_\_\_\_\_, Hauser Scott \_\_\_\_\_

**7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR MAY 2020**

**8. CEO'S REPORT**

**9. STANDING COMMITTEES**

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley

**10. AD HOC COMMITTEES**

- a. **RENTAL FEE COMMITTEE:** Dana Hauser Scott (Chair), Carrie Bayley, Adrien Keys and Justin Mulner
- b. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys

**11. CORRESPONDENCE:**

- a. HUMBOLDT AREA FOUNDATION GRANT
- b. 2020 BIENNIAL NOTICE FOR CONFLICT OF INTEREST CODES
- c. TCFA COVID-19 SPECIAL FAIR PLAN
- d. TCFA FLEA MARKET COVID-19 PLAN
- e. JUNIOR LIVESTOCK COVID-19 PLAN
- f. COVID PLAN EXPENSE ESTIMATE
- g. TRINITY HORSES & LONG EARS REOPENING PROPOSAL
- h. TCFA CEO EVALUATION FORM

**12.**

**NEW BUSINESS**

- a. APPROVE COVID-19 FAIR PLAN FOR SUBMITTAL TO THE TC HEALTH DEPARTMENT AND/OR APPROVE MOVING FORWARD OR CANCELLING 2020 FAIR
- b. RECOMMENDATION BY JUNIOR LIVESTOCK COMMITTEE TO MOVE FORWARD WITH THE JUNIOR LIVESTOCK SHOW AND AUCTION REGARDLESS OF WHETHER FAIR IS CANCELLED
- c. STATUS OF JULY BUILDING RENTALS
- d. APPROVE COVID PLANS FOR FLEA MARKET, JUNIOR LIVESTOCK, RACEWAY & GYMKHANA TO BE SUBMITTED TO TC HEALTH DEPARTMENT
- e. APPROVE EXPANDING 2021 CENTENNIAL FAIR TO 4 DAYS, WEDNESDAY PREVIEW, THURSDAY, FRIDAY, SATURDAY AND SUNDAY
- f. APPROVE FAIR DATES OF WEDNESDAY AUGUST 11 - SUNDAY AUGUST 15, 2021
- g. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<b>STORAGE AGREEMENTS</b>  <b>BIGFOOT BBQ</b>	<b>FAIR JUDGES</b>
---	--------------------

<b>STANDARD AGREEMENTS</b>	
<b>FAIR COMMERCIAL VENDORS</b>	
<b>FAIR ENTERTAINMENT</b>	

13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

**DIRECTORS' REPORTS**

- Billie*
- Adam*
- Chuck*
- Carol*
- Sharon*
- Dennis R*
- Wallace*
- Adrien*
- Dana*

15. ADJOURNED

Adjourned by \_\_\_\_\_ at \_\_\_\_\_ pm

**Submitted By:**

---

*Carrie Bayley, CEO*

---

*Dennis Rourke, TCFA President*