

SUNRIVER SERVICE DISTRICT

SSD Joint Meeting with Deschutes County – Meeting Agenda Wednesday December 20, 2017 8:10am Hearth Room Sunriver Main Lodge

- Call to Order:** Chair Fister convened the meeting of the SSD managing Board at 8:10am
- Roll Call/SSD:** Chair Fister, Vice Chair Schmid, Director Nelson, Director Johnson present. Director Keller absent.
- Roll Call/County:** Deschutes County Commissioners Tammy Baney, Tony DeBone, Phil Henderson.
- SSD Staff:** Interim Fire Chief Bjorvik, Interim Police Chief Darling, Board Administrator Debra Baker, Admin Assistant Candice Wright.
- County Staff:** County Administrator Tom Anderson, Finance Director Wayne Lowry, Legal Counsel David Doyle, Public Information officer Whitney Hale, Admin Intern Christopher Ogren.
- Others Present:** Bruce Bischof, Labor Attorney, Hugh Palcic, General Manager Sunriver Owners Association, Patti Gentiluomo, SROA Natural Resources Director, Ed Keith, Deschutes County Forester, Allison Green, Program Coordinator Project Wildfire.

Deschutes County addressed a County action item regarding affordable housing prior to the business of the joint meeting.

- Public Input:** Doug Hoschek and his wife Tina Machuca, discussed their concerns regarding fire safety in Sunriver. Mr. Hoschek had expressed specific concern in regards to fuel reduction efforts, exit route notification, and over population of trees within the area. They left the meeting prior to agenda item #5 which discussed this issue.

Welcome & Introductions – Chair Fister welcomed and thanked everyone for attending.

1. Review of 2016 SSD Operating Year
 - Director Schmid gave an explanation of entities in Sunriver including SROA, The Resort, investors, and SSD Boards role.
 - Director Nelson gave an update on the training facility. He thanked the County for the assistance provided in this process. Director Nelson stated that the final draft of the site plan was submitted to the County yesterday.

The permit application will be submitted within two weeks. The bidding process will take place in January and February, and the contract will be awarded on or about March 7, 2018. If all goes to plan, the project should be done by June 2018.

- Director Keller was absent so Chair Fister gave an update on organizational and hiring plans for Fire Department. He discussed the Boards' intention to proceed with hiring a Fire Chief.
 - Chair Fister discussed considerations for a unified public safety building in the future.
2. Director Johnson gave a Financial Report and five-year outlook stating that we had \$4.8 million dollars in revenue and are \$74,000 ahead of budget this year. He continued to say that we transferred \$300,000 into reserves and are \$60,000 under budget for expenses in the first 5 months of this budget year. The only potential issue in review of the five-year outlook is PERS costs.
 3. Administrator Baker gave an update on the Police Department stating that the Department is doing well. Community engagement has improved significantly. Administrator Baker highlighted the current programs available to the Community such as the, Good Neighbor program, project Life Saver, Citizen Patrol, and Emergency Response. Interim Chief Darling commented that the Officers in Sunriver are talented and have a great attitude.
 4. Interim Chief Bjorvik presented an update on the Fire Department. He discussed The current number of staff and reserves within the department and noted that reserves receive training alongside of career staff. The Emergency Plan is in place and practiced annually. Interim Chief Bjorvik also mentioned that the deer rescue on a frozen pond has received international attention. A recently purchased ice rescue system has been added to the Department and this was a great training incident.
 5. Interim Chief Bjorvik discussed Wildfire Protection history stating and the department today far exceeds the standards of the past. He noted that training takes place year-round and there have been updates to equipment and response plans. Patty Gentiluomo, highlighted the efforts made to manage and reduce fuels done by SROA. Allison Green discussed the updated Project Wildfire plan from 2015. Questions were asked if the fuels reduction effort was sufficient and if additional grants would benefit the community. The Ponderosa Project was discussed recognizing this is along term project.

6. Other Business –
SSD Management Agreement with the Deschutes County Governing Board, 2002-147, section 11 calls for annual review by both parties. The last revision of the agreement was October 2014. This review will be added to the 2018 task calendar.

Chair Fister adjourned the meeting at 10:12am

Board Chair, Jim Fister
Administrative Assistant, Candice Wright

APPROVED