



To the Administrator Addressed

Commissioner Mike Morath

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DATE:	June 22, 2023
SUBJECT:	Instructional Materials and Technology Allotment for Fiscal Years 2024 and 2025
CATEGORY:	Information for School Year 2023-2024 and 2024-2025
NEXT STEPS:	Share with appropriate budget staff and instructional materials coordinators

The 2024–2025 biennium instructional materials and technology allotment allocations for each district and open-enrollment charter school (local educational agency or LEA) will be available on the [instructional materials website](#) and are expected to be populated in EMAT, the state’s online ordering system, by mid-July, 2023.

Per Student Instructional Materials Allotment Amount:	\$171.84
Per Student Emergent Bilingual Instructional Materials Amount:	\$15.58

Although the amounts will appear soon in EMAT, the actual funds will not be available until after September 1, 2023. Until that time, LEAs may use unexpended funds (carry-over funds) for allotment expenditures, including newly adopted instructional materials, continuing contracts, technological equipment, and technology services. As stated in [Texas Education Code, §31.0215](#), if carry-over funds are not available, LEAs may order materials through requisitions for up to 80% of their 2024–2025 allotment funds through the delayed-payment option. Publishers that have agreed to receive delayed payments are identified in EMAT. Please share this information with all those responsible for fiscal accountability in your LEA.

House Bill 1474 (84th Texas Legislature, 2015) changed the allotment from an annual allocation to a biennial allocation and required the Texas Education Agency to make the full amount available to districts at the beginning of each biennium. The amounts in EMAT must serve LEAs for two full school years. LEA personnel responsible for making instructional materials and educational technology purchasing decisions will want to carefully plan the two years of spending to ensure that funds are available when needed. Funds not used during a biennium carry over to the next.

House Bill 1605 (88th Regular Texas Legislature, 2023) establishes two new Foundation School Program (FSP) entitlements for SBOE-approved instructional materials, in addition to this Instructional Materials and Technology Allotment allocation. Those entitlements are not part of this per student allocation amount and will be provided in addition to these amounts. More details on those entitlements will follow in a future TAA.

Please note, the adopted instructional materials for the visually impaired (Braille, large-print, and audio) are the property of the state and are not paid for out of an LEA's allotment. They can be requested through EMAT and must be returned to the redistribution center when they are no longer in use. LEAs that choose to purchase non-adopted instructional materials should remember that, should Braille, large-print, or audio versions be required by a student’s individualized education plan or Section 504 plan, the LEA is required to provide those versions using allotment or local funds.

If you have any questions, please contact the Instructional Materials team by submitting an [Instructional Materials Help Desk Ticket](#).